

Winchester Parks and Recreation
Advisory Board Meeting
Monday, June 3, 2013
6:30pm

Meeting Location: Lord Fairfax Room

Present: Krista Farris (Chair), John Bentley, (Vice-Chair), Jules Bacha, Kyle Homan, John Elliott, Matt Mintschenko, Rosie Schiavone, Shelly Lee

Absent: Brian Wigley

City Staff: Lisa Hamaker (Interim Director) and Kevin Sine (Maintenance Crew Supervisor)

Council: Milt McInturff

Media: None

Krista Farris called the meeting to order at 6:30pm. Krista offered a welcome to new Advisory Board members Rosie Schiavone and Shelly Lee.

Approval of March 2013 Minutes:

A motion was made by Kyle Homan and seconded by John Elliott to approve the March meeting minutes. The motion was carried.

Public Comments: None

Board Nominations and Elections: Milt McInturff

Milt McInturff, Council Liaison to the Park Advisory Board, opened the floor for nominations of Chairman. John Elliott nominated Krista Farris. Kyle Homan moved to close the nominations with a second from John Elliott the nominations were closed. Motion carried and Krista Farris was elected as the Chairman.

Mr. McInturff then opened the floor for nominations of Vice- Chairman. Jules Bacha nominated John Elliott and Shelly Lee seconded the nomination. Elliott withdrew his nomination and nominated John Bentley, Krista Farris seconded the nomination. Kyle Homan moved to close nominations and Matt Mintschenko seconded the motion. Motion carried and John Bentley was elected as the Vice Chairman.

Chairman Comments: Krista Farris

Krista Farris congratulated John Bentley.

Interim Director's Report: Lisa Hamaker

Goose/Duck Project Update:

Lisa Hamaker introduced staff member Kevin Sine. Kevin worked on templates for signage to place around the lake educating the public on feeding the foul. One set of signs should be in place by early July.

Master Plan Liaison:

Thomas Jones, Parks and Rec Facility Coordinator, will attend the June 24 Park Advisory Board meeting with an update on the Master Plan.

John Bentley has been asked to serve as Liaison for the Master Plan and user groups. Lisa Hamaker will make sure the two new Park Advisory Board members receive the Master Plan binder.

Quarterly Reports:

Lisa Hamaker passed out the Park quarterly financial and statistical reports for the Board to review.

General Comments:

Lisa Hamaker stated the 10 year old Babe Ruth World Series contract has been signed and delivered to the Babe Ruth headquarters. The first official Executive Committee meeting is set for next week.

Krista Farris mentioned the following events:

- 1) June 22- International Festival and Long Course Swim Meet
- 2) July 3- Rockin Independence Eve, fireworks downtown this year
- 3) July 19 and 20th- Salute to Our Troops

Rosie Schiavone mentioned July 4 the Liberty 5 K Race will be held and ½ of the proceeds raised comes back to the Park.

Lisa Hamaker noted the first HP Pro Horseshoe Tour was held on June 1. The event went very well and they would like to hold another one in the future at the Park.

Advisory Board Meeting Dates: Krista Farris

Advisory Board Meeting: Monday, June 24, 2013 @ 6:30pm

Board Comments:

Krista Farris asked for Board members to visit the various parks and note anything to Lisa that they may notice.

Matt Mintschenko asked what type of mowing schedule the parks are on. The Parks are mowed on a two week rotating schedule.

Jules Bacha asked how the Skate Pavilion fundraising was doing. Donations are coming in slowly but hopefully some concrete pieces will be in place by this summer.

Adjournment: With no further business to discuss Krista Farris asked for a motion to adjourn the meeting; Kyle Homan made the motion and it was seconded by Jules Bacha. The motion was approved and the meeting was adjourned at 7:05pm.

Respectfully submitted; Jennifer Stotler; Park Administration Coordinator, June 6, 2013.