

Winchester Parks and Recreation
Park Advisory Board Meeting
Monday, January 22, 2017
6:30pm

6:30 pm- Lord Fairfax Room, War Memorial Building

Present: John Bentley (Chairman), Shelly Lee (Vice-Chairman), Cal Allen, Michael Miller, James "Hector" Robertson, Bill Stewart, Casey Stine

Absent: Regina Coates

City Staff: Lynn Miller (Director), Matt Little (Assistant Director), Eden Freeman (City Manager) and Samantha Crisman

Media: None

Guests: None

September 25, 2017 Minutes Approval-

A motion was made by Casey Stine to approve the December 11, 2017 minutes, seconded by Cal Allen; the motion was approved.

Public Comments- None

Projects and Programs Committee- Discussions with Shentel continue in regard to cell tower, look to have the matter on the agenda in February

Chairman's Report- No Report

City Manager Comments- No Report

Park Director's Report –

FY17 and FY18 Park Projects Update-

- 1) **Sensory Trail, Host Lions Club** – Staff was making progress until the ground froze, will be able to begin again once weather warms up. Projected completion early May.
- 2) **Building Maintenance** – Molly, Facility Coordinator, is working on making changes
- 3) **Bridgeforth Infield Project** – Field is looking good, SU Baseball holding off until cold subsides.
- 4) **Extreme Cold Weather** – No outside projects are running, heating systems are failing, but Riddleberger has been here often to fix problems, it is thought the system was not built for may be filing a claim with insurance.
- 5) **Outdoor Pool Resurfacing Project** – An invitation to bid was sent to purchasing with a expected complete date of May 11th, the project won't begin before March 1st.

Maintenance Facility – There is a meeting scheduled to discuss the project scheduled for Wednesday, January 24th.

2018 Meeting Schedule – Corrections were made to the schedule and it has been finalized.

Personnel Update-

- 1) **Part-Time Rec Center Attendant** – All positions filled
- 2) **Athletic Assistant** – All positions filled
- 3) **Child Care Assistant** – Looking for summer help
- 4) **Aquatics Specialist** – Taking applications
- 5) **Facilities Coordinator** – Molly Minch

FY-2019 Budget Preparation – Completed December 21st, staff did an excellent job working with the budget this year; expect to meet with City Manager in February to discuss.

Assistant Park Director's Report –

Programs and Events -

Athletics –

- Pee Wee Basketball has 32 enrolled in 5-6 age group and 36 in 7-8 age group, with 4 teams each
- Indoor Soccer has 47 enrolled in 5-6 age groups and 7-8 age groups were canceled due to low enrollment, looking to restructure in the future.
- Swinging Fore Sports – looking to do a Friday in June or July
- Looking to Summer – offering new camps, working with local groups and softball camps
- Pickelball has steady attendance with 10-12 each time
- Pickelball, Volleyball, and 21+ Basketball going well

Hive –

- PB&J Club – 26 attended January 5th session, 41 attended January 10th
- There are 5 party rentals scheduled between January and March

Community Rec –

- 5 enrolled in Pre/ Post-Natal yoga
- Yoga has steady attendance of 15-18 per class
- Sabrina Griffin, Community Rec Specialist, became certified as a Zumba Gold instructor recently, will be working with SAAA for a class, then will open a class to the general public
- Working on getting fitness based classes to the neighborhood parks to reach more of the community

Aquatics –

- 100 enrolled in group swim lessons, 11 in private swim lessons
- Prepping for Spring events with new ideas coming

Dog Park –

- 64 registered so far, last year had a total of 240 enrolled, looking to replace/ add elements to park

Spring/Summer Guide – Staff already working on the next guide, hoping to distribute in mid-April

Basketball – reviewing team selection process – parents are concerned with competitive balance, staff is evaluating process to improve, stacking of teams will not occur

Board Comments/Idea Sharing:

- Shelly Lee asked about missed days with user groups for bad weather, Lynn Miller answered that those days are made up.
- Shelly Lee asked if the park requests land for park space in the budget process, Lynn Miller answered we are looking for other spaces for park land and looking to engage the community, pointed out inside spaces are needed too, discussion followed about new land and amenities and the high cost associated with procuring such.
- John Bentley asked about the Maintenance Building project, Lynn Miller explained we are looking at the storm water drains currently
- Shelly Lee gave her compliments to staff for always making everyone feel welcomed
- Casey Stine gave his compliments for giving staff the opportunity to grow with the budget
- Bill Stewart reminded the board of the Citizens Academy, taking place on April 12th at 6:00pm with 32 currently participating

Next Monthly Park Advisory Board Meeting: Monday, February 26th, 2018 @ 6:30pm.

Adjournment- With no further business to discuss, a motion to adjourn the meeting was made by Michael Miller, seconded by Cal Allen and Casey Stine and approved. The meeting adjourned at 7:28pm.

Respectfully submitted by Samantha Crisman; Secretary to the Park Advisory Board