

Winchester Parks and Recreation
Park Advisory Board Meeting
Monday, December 11, 2017
6:30pm

6:30 pm- Arts & Crafts Room, War Memorial Building

Present: John Bentley (Chairman), Shelly Lee (Vice-Chairman), Cal Allen, Michael Miller, James “Hector” Robertson, Bill Stewart, Casey Stine

Absent: Regina Coates

City Staff: Lynn Miller (Director), Matt Little (Assistant Director), and Samantha Crisman

Media: None

Guests: None

September 25, 2017 Minutes Approval-

A motion was made by Cal Allen to approve the October 23, 2017 minutes, seconded by Michael Miller; the motion was approved.

Public Comments- None

Projects and Programs Committee- No Report

Chairman’s Report- No Report

City Manager Comments- No Report

Park Director’s Report –

FY17 and FY18 Park Projects Update-

- 1) **Sensory Trail, Host Lions Club** – The path has been laid out and earth removed; an inspection was done with the Lions. The project is expected to be completed in early spring.
- 2) **Korean Memorial** – Two flag poles were added to the memorial. Lynn Miller would like to invite Mr. Fletcher to a board meeting to thank him.
- 3) **Bridgeforth Infield Project** – Grass is taking root, Shenandoah University’s baseball season will start in January.

Veterans Day – The Park hosted a Blood Drive in partnership with SU Baseball, the American Red Cross, and Gore’s Meats on November 10, 2017. Sixty-six pints of blood were donated and the Park hopes to make this an annual event.

Maintenance Facility – A meeting occurred with the engineer, no report.

2018 Meeting Schedule – The schedule was discussed and will be published at a later date.

Personnel Update-

- 1) **Part-Time Rec Center Attendant** – Employed two – Rebecca Stern & Emily Fisher
- 2) **Athletic Assistant** – Position offered to one applicant
- 3) **Child Care Assistant** – Employed
- 4) **Aquatics Specialist** – Re-requisitioning position
- 5) **Facilities Coordinator** – Molly Minch

Outdoor Pool Interior Renovations – The ceiling has been repaired, walls have been painted, and new floors will be put down in January. Resurfacing is to begin March 1st.

FY-2019 Budget Preparation – In process, staff has met with Director, Assistant Director, and Administrative Assistant on several occasions.

Assistant Park Director's Report –

Programs and Events -

Athletics –

38 enrolled in Jr Basketball, and 36 in Sr Basketball
Partnered with American Cancer Society for Coaches vs. Cancer, a booth was available for information and ACS was able to raise money for cancer research
Indoor Soccer/Pee Wee Basketball starting up soon
Soccer Shots/Unique Hoops starting soon as well

Hive –

60 attended Cookies with Santa
PB&J picking up attendance, average of 64 for November; 22 attended first Friday evening session
The HIVE is hosting a HIVE Night Out where parents can bring their kids in for the night and go out, shop, etc.

Special Events –

The Christmas Parade was a success with 73 groups/floats
Santa's Headquarters hosted around 450 people
150 Santa Letters were received this year

Community Rec –

Trip to NYC had 36 people registered, the trip went well
Private Music Lessons has 9 registered for piano, 2 for voice, and 1 in guitar
Meditation class is starting soon and we are now offering free Veteran's Yoga on Wednesday evenings, 15 to 20 veterans attend weekly

Aquatics –

Slowing down in December with 107 in group lessons and 12 in private lessons

Activity Guide – Staff designed this guide, there were a few hiccups which can be addressed in the next guide, staff already working on the next activity guide.

Field Feasibility Study – A field use feasibility study is being done to see how the park's fields can be used best and to allow for recuperation time, the report will be presented to the Board when it is complete.

Board Comments/Idea Sharing:

Bill Stewart commented that the guide looks just as professional as past guides, good job staff.

Shelly Lee commented that the air temperature is great in the pool.

Shelly Lee asked about the status of the sand volleyball courts, Lynn Miller referred to a meeting in which the need of a site plan was discussed, and discussion continued between Board members about the potential the addition of sand volleyball courts held for the community.

Next Monthly Park Advisory Board Meeting: Monday, January 22nd, 2017 @ 6:30pm.

Adjournment- With no further business to discuss, a motion to adjourn the meeting was made by Cal Allen, seconded by Michael Miller and approved. The meeting adjourned at 7:11pm.

Respectfully submitted by Samantha Crisman; Secretary to the Park Advisory Board