

Winchester Parks and Recreation
Park Advisory Board Meeting
Monday, March 26th, 2018
6:30pm

6:30 pm- Lord Fairfax Room, War Memorial Building

Present: Shelly Lee (Vice-Chairman), Cal Allen, Michael Miller, James “Hector” Robertson, Bill Stewart

Absent: John Bentley (Chairman), Casey Stine

City Staff: Lynn Miller (Director), Matt Little (Assistant Director), Eden Freeman (City Manager) and Samantha Crisman

Media: None

Guests: None

February 26, 2018 Minutes Approval-

Mike Miller made a motion to approve the February 26th minutes. Cal Allen seconded the motion. The motion was approved.

Public Comments- None

Chairman’s Report- None

City Manager Comments- The City Manager reported on the FY19 budget season, she will be presenting the first round of options for city council soon.

Projects and Programs Committee- No Report

Park Director’s Report –

FY17 and FY18 Park Projects Update-

- 1) **Sensory Trail, Host Lions Club** – Staff is working on it, but are often held up by weather.
- 2) **Outdoor Pool Resurfacing Project** – Bids came in high, the park negotiated with the lowest bidder and is awaiting the purchase order to proceed.
- 3) **Storm Damages** – Wind storm meant a lost roof above indoor pool, which severed the gas line, an estimated \$46,000 is needed to replace the pool roof. Five shelter roofs were also damaged (\$32,000 estimated damages). The park is looking at an estimated \$100,000 for total damages. Cal Allen asked about any possibility of insurance covering the damages. Mr. Miller confirmed that a claim is being made to the insurance company.

Maintenance Facility – We are taking direction from the city’s purchasing agent, going to a metal building.

Personnel Update-

- 1) **Athletic Assistant** – one vacancy
- 2) **Child Care Assistant** – still looking
- 3) **Aquatics Specialist** – Lorlei will start the 6th of April
- 4) **Aquatics** – looking for summer help

FY-2019 Budget Preparation – Had a good meeting with the City manager and Finance, a new mower is forthcoming

AARP Tax Prep Season – Tax return season is in full swing, but is starting to slack off now, 100-150 sometimes are waiting in the lobby on Monday mornings to sign up

Neighborhood Park – Details coming super soon

Shentel – Going before city council work session on April 10th, may go to council meeting April 24th

Assistant Park Director's Report –

Programs and Events -

Athletics –

- Youth Volleyball started 2 weeks ago, 11-12 age group has 32 enrolled and 13-15 has 44
- Third Annual Inclusion Tourney coming up with 12 teams entered, the program promotes Special Olympics in the area
- Adult leagues coming for the summer season with registration happening now
- Swinging Fore Sports on a Friday now, June 22 is this year's date

Hive –

- Spring Break is this week, there are 30-35 children enrolled per day

Community Rec –

- Sabrina is now certified in Zumba Gold, working with SAAA to provide activity to their members with 18-20 participating, the program is opening to community members for next guide
- Walking club is receiving a good response, participation has grown up to 8 people, will throw in new routes outside once weather warms up

Aquatics –

- 104 enrolled in group, 16 enrolled in private for March
- The Egg Splash had 70 participants

Special Events –

- Easter Egg Hunt had 75 participants, Eggcessible was well attended

Spring/Summer Guide – Putting final touches on guide, will be sending to printer tomorrow, many new activities will be available, distributing mid-April

Board Comments/Idea Sharing:

- Shelly asked about the potential for a Pickelball tournament, Matt answered that there is no tournament or league for now, Lynn said there was an inquiry about Pickelball opportunities for younger ages, the Board talked about the gaining popularity of the game
- Shelly noted the large group of people participating in aqua fitness and volleyball
- Lynn spoke to the effort going in to the guide, Bill asked if it was the second time it had been done through the Parks and Rec department, Lynn said that was correct
- Hector asked about the infield and how its holding up, Matt answered it is holding up really well
- Shelly asked about field usage, Lynn talked about putting soccer goals on festival field and growing the grass on Preston Field and noted if the field isn't marked for a game, people are welcome to use the fields, we are hoping to get more covers for the fields this year to help regrow the grass

Next Monthly Park Advisory Board Meeting: Monday, April 23rd, 2018 @ 6:30pm.

Adjournment- With no further business to discuss, a motion to adjourn the meeting was made by Cal Allen, seconded by Michael Miller and approved. The meeting adjourned at 6:59pm.

Respectfully submitted by Samantha Crisman; Secretary to the Park Advisory Board