

Winchester Parks and Recreation
Park Advisory Board Meeting
Monday, May 22, 2017
6:30pm

6:35 pm- Lord Fairfax Room, War Memorial Building

Present: John Bentley (Chairman), Shelly Lee (Vice-Chairman), Michael Miller, Bill Stewart , James “Hector” Robertson, Casey Stine

Absent: Jules Bacha, Calvin Allen, Jr., and Regina Coates

City Staff: Lynn Miller, Matt Little, Eden Freeman (City Manager) and Jennifer Stotler

Media: None

Guests: None

April 24, 2017 Minutes Approval-

A motion was made by Michael Miller to approve the April 24, 2017 minutes, seconded by Casey Stine.; the motion was approved.

Public Comments- None

Projects and Programs Committee- No report

Chairman’s Report- None

City Manager Comments- Potential vote on the FY18 Budget on May 23, 2017

Park Director’s Report- Lynn Miller

Department Staff Overview- Child Care and Athletics

Mr. Miller introduced the Child Care and Athletic Divisions to the Board. They gave an overview of their division functions.

FY17 Projects-

- 1) **Scoreboards and Sound Systems-** One sound system left to install.
- 2) **Storage-** Delivery of the building is scheduled for June 3, 2017
- 3) **Equipment-** Waiting for the delivery of a small tractor and the truck.

Park Projects Update-

- 1) **Locker Room Floors-** The project is complete. The floor looks good and the contractor did a great job.
- 2) **Outdoor Pool-** The pool opens Saturday, May 27, some of the pool plaster areas had to be repaired. The department is looking forward to a good season.
- 3) **Beach Entry-** Negotiating with the contractor to repair and replace the beach entry due to the crack from last season installation.

Personnel Update-

- 1) **Full Time Maintenance Tech 1-** One vacancy end of May.
- 2) **Lifeguards-** Still hiring for the summer season.
- 3) **Trolley-** New driver is on board.

Parks and Recreation Advisory Board & Foundation Joint Meeting- Mr. Miller will schedule a meeting in September.

Assistant Park Director’s Report- Matt Little

- 1) **Swinging Fore Sports Golf Tournament-** Event was postponed until June 8 at 1pm.
- 2) **Sand Volleyball Courts Update-**The MOU has been split between construction verses usage and the MOU’s are in the City Attorney’s office for review.
- 3) **Dog Park Liaison Committee-** The department wants to host another forum in June. The small dog park area is under review to allow children under 16 to enter the park with their therapy dogs. The department is reviewing all options.

Park Administrative Superintendent's Report- Jennifer Stotler

Programs-

Current programs are a volleyball league, kickball league, ultimate frisbee, softball league, acrylic painting classes, and a watercolors class.

Events-

The department participated in Kidzfest on the Old Town Mall, May 20 and the City's Environmental Fair will be held June 10.

Next Monthly Park Advisory Board Meeting: Monday, June 26, 2017 @ 6:30pm.

Board Comments/Idea Sharing:

Mr. Robertson inquired about the fence leaning in the outfield at Bridgeforth Field.

Mr. Bentley asked if anything could be done with the netting on Bridgeforth Field.

Mr. Bentley inquired about the proposed timeline for the Sand Volleyball Court project.

Mr. Miller indicated the "Girl's on the Run" event was held on May 20 and approximately 500 participants attended.

Adjournment- With no further business to discuss, a motion to adjourn the meeting was made by Casey Stine, seconded by Michael Miller and approved. The meeting adjourned at 7:43pm.

Respectively submitted by Jennifer Stotler; Park Administrative Superintendent