

Winchester Parks and Recreation
Park Advisory Board Meeting
Monday, June 26, 2017
6:30pm

6:35 pm- Lord Fairfax Room, War Memorial Building

Present: John Bentley (Chairman), Shelly Lee (Vice-Chairman), Calvin Allen Jr., Bill Stewart, James "Hector" Robertson, Jules Bacha, and Regina Coates

Absent: Michael Miller and Casey Stine

City Staff: Lynn Miller, Matt Little, Eden Freeman (City Manager), Samantha Crisman, Hannah Stewart, Molly Minch, and Tommy Lambert

Media: None

Guests: Stephen Hepner, Charlotte Lauterbach, Eagle Scout from Troop 46

May 22, 2017 Minutes Approval-

A motion was made by Bill Stewart to approve the May 22, 2017 minutes, seconded by Regina Coates.; the motion was approved.

Public Comments-

- 1) Stephen Hepner and Charlotte Lauterbach spoke in regards to the Indoor Pool temperature, the Board took their comments under advisement
- 2) Mike, Eagle Scout from Troop 46, inquired about projects with the park, Mr. Miller extended an invitation to meet with him to discuss further

Discussion of Pool Temperature – Hannah Stewart and Molly Minch provided research on pool temperature, the Board decided the temperature did not need to be adjusted and agreed the pool should re-open

Projects and Programs Committee- No report

Chairman's Report- None

City Manager Comments- Budget has been approved for FY18, Park needs were funded, Winchester AAA Bond rating reapproved

Park Director's Report- Lynn Miller

FY17 Projects-

- 1) **Scoreboards and Sound Systems-** Complete
- 2) **Storage-** Delivered, Tommy Lambert prepared the site
- 3) **Equipment-** Small tractor delivered, but still waiting on the truck

Park Projects Update-

- 1) **Gas Line Repair –** A leak was detected, replacing parts where needed

Personnel Update-

- 1) **Lifeguards-** Still hiring for the summer season.
- 2) **Administrative Assistant –** Jennifer Stotler has moved to Finance; new Administrative Assistant is Samantha Crisman
- 3) **Facility Coordinator –** Advertising for the position, 60-70 applications have been received, interviews to follow review of applicants

Parks and Recreation Advisory Board & Foundation Joint Meeting- Scheduled for either September or October meetings

Park Advisory Board Schedule – A motion was made by Calvin Allen Jr. to adopt the FY18 meeting calendar, seconded by Regina Coates; the motion was approved

Other -

- 1) **WST Long Course Swim Meet** – there was an excess of 500 swimmers present at the meet; Shelly Lee gave her compliments to the staff for going above and beyond
- 2) **Performance Measures** – received by the Advisory Board, comments were welcomed
- 3) **Village at Orchard Ridge** – Winchester Parks and Recreation was pleased to have them

Assistant Park Director's Report- Matt Little

- 1) **Swinging Fore Sports Golf Tournament-** Thanks to Bill Stewart and Casey Stine for attending the event; the event went well
- 2) **Sand Volleyball Courts Update** - The MOU's are in the City Attorney's office for review, Blueridge VB Attorney also commenting
- 3) **Dog Park Liaison Committee-** Opening the large area to children 16 & up is still under consideration; opening the small area to children 16 & under has been successful thus far

Programs and Events -

Youth Sports camps are:

Jr./Sr. Volleyball (26 and 32 enrolled respectively)

Sports Camp (27 girls and 47 boys registered)

Jr./Sr. Basketball (21 enrolled in both)

Tennis (22 enrolled)

Summer Camp:

An average of 80 children are enrolled each week, the group will visit the National Zoo this week

Movie Night in the Amphitheater

100+ attendees, looking in to concessions, new projector is forthcoming

Swim Lesson enrollment is steady

Family Fishing Rodeo – 15 enrolled, winning fish was 18"

Activity Guide – First draft received, meetings with the designer are to be conducted, the guide goes out to public first week of August

Next Monthly Park Advisory Board Meeting: Monday, July 24, 2017 @ 6:30pm.

Board Comments/Idea Sharing:

Mr. Allen inquired about the status of the Lions Club trail, Mr. Miller indicated it was a work in progress

Ms. Lee inquired about the Liberty 5K, it was indicated the Athletics Division was helping with the event

Ms. Coates updated the Board on Vivian Walker and that her duties were split for the Family Fun Days

Mr. Robinson stated the speakers for Little League and Royals games compete, inquired about a solution

Mr. Robinson inquired about the turf, Mr. Lambert indicated it was placed in the batting cages

Mr. Bacha advised the Board of his resignation from the Park Advisory Board, he commended the park on its first rate facility and looked back on his experience serving the board fondly

Adjournment- With no further business to discuss, a motion to adjourn the meeting was made by Jules Bacha, seconded by Shelly Lee and approved. The meeting adjourned at 8:00pm.

Respectively submitted by Samantha Crisman; Administrative Assistant