

Winchester Parks and Recreation
Park Advisory Board Meeting
Monday, June 27, 2016
6:30pm

6:30 pm- Lord Fairfax Room, War Memorial Building

Present: Michael Miller, Bill Stewart, Jules Bacha, Casey Stine, Calvin Allen, Jr. and Shelly Lee (Vice-Chairman)

Absent: Regina Coates, Hector Robertson & John Bentley (Chairman)

City Staff: Lynn Miller, Jennifer Stotler & Eden Freeman

Media: Winchester Star

Guests: No Public Comments

Michael Miller was appointed as the temporary chair; he called the meeting to order at 6:30pm

May 23, 2016 Minutes Approval-

A motion was made by Casey Stine to approve the May 23, 2016 minutes as presented and seconded by Jules Bacha; the motion was approved.

Public Comments-

No public comments

Chairman's Report

No comments at this time

City Manager Comments- Eden Freeman

- 1) A new park maintenance shop has been approved in the FY17 Budget. Lynn Miller will start preparations for the project.

Park Director's Report- Lynn Miller

Introduction of New Aquatic Staff- Hannah Stewart is the new Aquatics Coordinator and Molly Minch the new Aquatics Specialist.

FY16 Capital Projects Update-

- 1) **Frederick Douglass Park Improvements-** The tot lot and the basketball court resurfacing will be carried forward into the FY17 budget.
- 2) **Indoor Pool Shell Re-Surfacing-** The resurfacing of the shell was completed and the pool re-opened Monday, June 20. Per the MOU between Valley Health and Parks, Park patrons were able to use the Valley Health facilities during the repairs and in July Parks and Rec will entertain Valley Health patrons while they are shut down for repairs.
- 3) **Brick Façade Repair- War Memorial Building-** The project is underway. The large trees have been removed and the grout work has started.
- 4) **Outdoor Pool – beach entrance and skimmers-** The baby pool resurfacing and the big pool skimmers will be considered for repairs this Fall. The resurfacing project was carried forward from FY16 due to vendor availability, last spring.

Desert Air Dehumidifier System Repair- A large part of the project has been completed, the unit is functional but the controller wiring and some fine tuning still have to be done.

Winchester Swim Team's Annual Long Course Meet-The Winchester Swim Team hosted approximately 365 swimmers plus visitors during their annual Long Course Meet June 24-June 26, 2016. It was estimated approximately 800 people were in the area for the weekend event.

Partner MOU's- Park staff have sent out all of the FY17 Partner MOU's; they have been receiving them back from various partner groups.

Bridgeforth Partners- In a partnership effort, an electrical firm will be providing the labor to install electricity to the Ticket Booth and the Souvenir Stand. Parks and Rec will supply the materials.

Park Projects Update-

- 1) Tennis Courts- Park staff met with the vendor and they agreed to repair the cracks that have returned in the surface from the repair, they completed last November. The vendor estimated the repair to last approximately 2-3 years; then the courts would need a complete resurfacing.
- 2) Arboretum Mulch-Jim Smith and Park Staff have completed the mulching in the Arboretum.
- 3) Willow Trees at Wilkins Lake- With the removal of the willow trees, Lynn Miller asked the Park Advisory Board to review the site and give their feedback on the appearance of the area without the trees. New trees will be considered in the Fall, but the willow tree species will not be a variety selected to be replanted.
- 4) Fiber Optic to Maintenance Shop- The cable installation is complete and staff will begin to move forward working with the Park Foundation on security cameras and an electronic entrance system at the Dog Park.
- 5) Community Gardens- The dedication of the Timbrook Park Community Garden was June 23. There is a possibility the garden may be expanded some to the south of the park. As for the Hollingsworth Garden, signage is anticipated.
- 6) BMX- On July 29-31 the BMX Organization will hold a National Meet and the event could potentially bring 1000 people in to the area, for the weekend. The organization wants to bring a proposal to the Park Advisory Board, in the near future, for a small pump track.

Extended Summer Operating Hours- Park Staff proposed a 6 week trail for an expansion of their summer operating hours in the War Memorial Building. Park Staff felt it would provide better customer service during the summer months. Calvin Allen, Jr. made a motion to extend the summer hours, on a 6 week trail, Casey Stine seconded the motion and the motion was approved.

Interim Assistant Director's Report- Jennifer Stotler

Programs- Summer Camp, week 5 just started and the camp is averaging 65-70 children enrolled each week. Boys Sports Camp, 49 are enrolled, Volleyball Camp 37 are enrolled and the Bubble Van had an attendance of 35 children at the Amphitheater.

Special Events-Swim under the Stars was held at the Outdoor Pool on Saturday, June 18 and approximately 100 people were in attendance. The Family Day Fishing Rodeo was held Saturday, June 18 and 62 were enrolled.

Fall Program Guide-The Fall Program Guide will be sent to the printer around July 13 and "in home" delivery is expected by August 6.

FY17 Park Advisory Board Meeting Calendar- Shelly Lee made a motion to approve the FY17 meeting calendar the motion was seconded by Jules Bacha and approved.

Next Monthly Park Advisory Board Meeting: Monday, July 25, 2016 @ 6:30pm.

Board Comments/Idea Sharing:

Lynn Miller updated the Park Advisory Board about the Gold Star Families Monument proposal and indicated the location requested may be brought for consideration to the next month's meeting.

Calvin Allen Jr. inquired how the current background checks are being reviewed.

Adjournment- With no further business to discuss, a motion to adjourn the meeting was made by Jules Bacha, seconded by Casey Stine and approved. The meeting adjourned at 7:10pm.

Respectively submitted by Jennifer Stotler; Park Administration Coordinator