

Winchester Parks and Recreation

Park Advisory Board Meeting

Monday, August 28, 2017

6:30 PM

The meeting was called to order by Chairman John Bentley at 6:32 PM in the Lord Fairfax Room of the War Memorial Building

Present: John Bentley (Chairman), Shelly Lee (Vice-Chairman), Cal Allen, Michael Miller, James “Hector” Robertson, Bill Stewart, Casey Stine, Regina Coates

City Staff: Eden Freeman, Lynn Miller and Matt Little

Media: None

Guests: None

July 28 Minutes Approval – A motion was made by Cal Allen and Seconded by Casey Stine to accept the minutes. The minutes were approved unanimously.

Public Comments – None

Projects and Programs Committee – No Report

Chairman’s Report – No Report

City Manager’s Report – No Report

Park Director’s Report – Lynn Miller

FY-2018 Projects –

Host Lions Club Sensory Trail – Winchester City Council approve the Sensory Trail during the Regular Meeting of the Council on July 22nd. The final location of the trail will now be addressed.

Potts Basked Ball Courts - The basketball courts are undergoing a face lift. This includes the grooming of hedges and other greenery, power washing monuments, replacement of basketball goals where needed, painting of existing basketball goals and evaluating the condition of the court surface. We are awaiting proposals to repair of the surface cracks and paint the surface and lines if budget will permit.

SVEC Power Line Replacement – Just a reminder the overhead transmission lines in the park will be replaced. This will create an outage for park services at an undecided date for a short period of time creating a delayed opening of about 1 hour.

Shentel Cellular – It is anticipated there will be a presentation during the September Board Meeting.

September 11, 2001 Observance “Patriot Day” – P & R will host a program on Monday, September 11th to recognize those individuals both civilian and uniformed that made the ultimate sacrifice on this date in 2001. It is anticipated this will become an annual event as this one event modified the manner in which we live our daily lives.

Proposed Maintenance Facility – A pre-bid meeting will be conducted on Friday, September 15th at 2:00 PM and the Bid Opening will be conducted on Tuesday, October 3rd at 2:00 PM.

Personnel Update –

Facilities Coordinator has been selected but not appointed as we are working through some logistical issues.

Part-Time Rec. Center Attendant – Positions have been posted and candidates are being interviewed. There are two possible candidates at this time.

Part-time Athletic Assistant – Individual to be interviewed

Part-time Child Care Assistant – Position has been posted and candidates are being considered.

Indoor Pool – Will be reverting to winter seasonal hours following Labor Day and water temperature will return to 83 degrees.

Outdoor Pool – Operational period is being extended to September 17th. The weather continues to be warm at this time, patrons have indicated they would like to swim and it provides just another opportunity for patrons to use the facility and come to the park. We modified the hours of operation during the summer remaining open until 7:00 PM and this has been received extremely well.

All Paws on Deck – will be conducted on the afternoon/evening of September 17th with the event beginning at 4:00 PM and concluding at 6:00 PM. If you have never attended this event I would recommend you bring your favorite pooch and enjoy the event with your best buddy and if not just attend and enjoy the K-9 Extravaganza.

Off Season Renovations/Repairs and Projects - are currently being reviewed. Additional information will be forthcoming.

Assistant Director's Report –

Fall Guide – Now posted on line and has been mailed. Due to unresponsiveness from the designer the distribution is running behind the normal publishing/distribution date. We anticipate future guides will be designed and created in house due to talents of some of our newer staff.

Swim Lessons will begin on September 11th.

All sports camps have now been completed. We had 224 registered for the camps. This included 125 residents and 99 non-residents.

Fall Flag Football, Soccer Shots, Adult Kickball and Ultimate Frisbee will be coming on line

Athletics will be sponsoring a Girls Softball Pitching Clinic

Pickleball lines have now been painted on two of the Lowery Tennis Courts. This will give those interested in pickleball another venue to enjoy. We will also be starting indoor pickleball in the gym.

PB J will begin on September 13th and will continue on alternating Wednesdays.

Amphitheatre will have movies on September 8th and 22nd beginning around dusk.

Stories and Stuff will be conducted on the alternating Wednesdays from PB&J week.

Community Recreation will begin in full swing this week including programs such as Art Exploration, Ballet for Kids, Watercolors, Chess Club, Pumpkin Patch, Guitar Classes, American Sign Language, Financial Basics, Ballroom Basics, Sizzling Swing, Hott Cha Cha and more. All offerings are included in your guide.

Next Monthly Park Advisory Board Meeting: Monday, September 25, 2017 beginning at 6:30 PM

Adjournment – A motion was made by Michael Miller and seconded by Reginal Coates to adjourn. The meeting was adjourned at 7:20 PM.

Respectfully submitted by Lynn Miller & Matt Little; alternate Secretaries to the Park Advisory Board