

Winchester Parks and Recreation
Park Advisory Board Meeting
Monday, February 22, 2016
6:30pm

6:30 pm- Lord Fairfax Room, War Memorial Building

Present: Shelly Lee (Vice-Chairman), Michael Miller, Regina Coates, Hector Robertson, Rosie Schiavone, Bill Stewart and Jules Bacha

Absent: John Bentley (Chairman)

City Staff: Lynn Miller, Jennifer Stotler and Eden Freeman

Media: Winchester Star

Guests: Sarah Nelson, Shenandoah Valley Youth Lacrosse

Winchester Swim Team representatives- Jennifer Lilly, Denise Barnett, Tag Grove, Lakaren Rickman and Kim Dooley

Shelly Lee called the meeting to order at 6:35pm

December 21, 2015 Minutes Approval:

A motion was made by Hector Robertson to approve the December 21, 2015 minutes as presented and seconded by Michael Miller; the motion was approved.

Public Comments:

Shenandoah Valley Youth Lacrosse: Sarah Nelson presented a formal proposal requesting a recommendation from the Park Advisory Board, for the use of Park Place Park for a Girls Lacrosse program. They would utilize the space for practice only. Last year, the girls program played on Weaver Field with the boys. The proposal included practice 2x a week from 5-7pm with no Saturday games. They would like to start the 2nd week of March and continue to Memorial Day. They would line the field themselves and chain their goals (portable 6x6 in size), together after each practice. Michael Miller inquired about the use on Weaver and Mr. Lynn Miller commented that it was heavily utilized between Rugby and Soccer. Jules Bacha inquired the location of Park Place Park in relationship to parking. There is limited parking but the parking spaces needed by Lacrosse would be very minimal.

Michael Miller made a motion in favor of approval for Park Place Park to be utilized for the Shenandoah Valley Girls Lacrosse program, the motion was seconded by Jules Bacha; the motion was approved.

Vice-Chairman's Report – Shelly Lee

No report at this time.

City Manager Comments- Eden Freeman

Ms. Freeman indicated she was in attendance as a resource to the Park Advisory Board.

Interim Director's Report- Lynn Miller

FY16 Capital Projects Update-

- 1) **Indoor Pool Resurfacing-** Brandon Ware, Aquatics Coordinator, is working with the City's Purchasing Agent, Mike Marzullo to create an ITB (Invitation to Bid) for the Indoor Pool Resurfacing. Mr. Miller encouraged the board to take a look at the progress being made at the Indoor Pool, especially the tile floors that were removed in the locker rooms.
- 2) **Frederick Douglass Park Improvements-** The playground equipment for Frederick Douglass Park has been shipped and will be installed in March. Consolidated Electric has installed some additional lighting near the Basketball Courts and playground.

Interim Superintendent of Parks- Tommy Lambert was selected as the Interim Superintendent of Parks. Tommy has been with the department for many years and is doing a great job. Mr. Miller commented he hopes to advertise the position within the next 2 weeks.

Desert Air Dehumidifier System Repair-The temperature control box for the Desert Aire unit is obsolete but Brandon Ware is working with the vendor and looking at what possibilities or options the department may have. The current system is only 7 years old and replacement of that system would be approximately \$700,000. The department is hoping to work with the vendor to find an alternate repair and ways to preserve the integrity of the system.

FY17 Budget Proposal Submittal-

Park staff will attend a meeting with the City Manager on Tuesday, February 23 to present the Park's FY17 Budget Proposal. Information on the budget will be forthcoming.

Winter Projects-

Mr. Miller recognized all of the Maintenance Staff for their work during the winter. They are close to the completion of the following projects:

- 1) Pavilion repairs and painting
- 2) Ballfields and Press Box repairs
- 3) Maintenance yard clean up
- 4) Snow removals
- 5) And many more smaller items as they are trying to get ahead of the Spring and mowing season

Insight Academy-

The City's Citizen's Insight Academy has about 40 participants this year. The Parks and Recreation Department will be hosting the Insight Academy on Thursday, March 10 with a tour of Jim Barnett Park and a short program. Mr. Miller invited all of the Park Advisory Board members to attend.

Winchester Swim Team Fee Recommendation-

Mr. Miller commented one goal was to meet with all of the Partner Groups that use the facilities within the park system. Winchester Swim Team is one of the Partner groups he met with last June.

In speaking with the group, discussion was to review the current 3 year phase in fee structure for the Outdoor Pool so as to determine how the fees were established. After background research of the fee structure and review into how the fees were established, staff was able to make a conclusion but could not feasibly acknowledge how the full use of the Outdoor Pool, for the Swim Team Season, would cost the expected \$62,000, as presented.

Aquatics Coordinator Brandon Ware and his Aquatics Specialist Kevin Hoskin presented a proposal to the Park Advisory Board explaining first how the Outdoor Pool is actually structured. Based upon Winchester Swim Team use of 288 hours in 2015, a 33% discount and the breakdown of the operational cost keeping the capital cost in the formulation, the hourly rate was determined. One area of concern was full Lifeguard staffing that was being charged in the old formula; (8 guards) instead of (2 guards) that the Winchester Swim Team utilizes on a regular basis. As for the Long Course Swim Meet; the fee is based from what the Winchester Swim Team actually use consistent with operational costs.

Mr. Miller commented the Winchester Swim Team would have the full facility when they are practicing but the fee would be fair and just. Jennifer Lilly spoke to the Park Advisory Board commenting they feel the new proposal is very fair and they are in full support. Tag Grove spoke to the members of the board commenting the Winchester Swim Team is very pleased that they are allowed to operate and have been around since 1968 and would be able to continue to operate with the new fee proposal. Shelly Lee commented that the Winchester Swim Team does bring funds into the community.

Mr. Miller stated the process for the new fee proposal would need a recommendation at the Park Advisory Board, and approval from the City Manager and City Council.

Jules Bacha made a motion to recommend the new fee proposal for the Winchester Swim Team, seconded by Shelly Lee, motion passed.

Interim Assistant Director's Report- Jennifer Stotler

Programs- The department's Children's Swim Lesson numbers are 151 enrolled for the February session and 18 Private Swim lessons. The PB&J Club hit their record number with 65 participants. Other Community Rec programs continue to show good attendance numbers with Cooking Classes, 12 enrolled, Beginner Ballroom Dance 9 enrolled, Chess 18 enrolled. Indoor Soccer and Pee Wee Basketball each have approximately 30 participants.

Special Events- Eggcessible, Community Egg Hunt and the Egg Splash are all upcoming events for March.

Summer Program Guide-The Summer Program Guide is well underway with the 1st draft due out the last week of February. The projected distribution date for the guide is April 4.

Next Monthly Park Advisory Board Meeting: Monday, March 28, 2016 @ 6:30pm.

Board Comments/Idea Sharing:

Hector Robertson commented a nice job was being done by the Maintenance Staff and that the Park looks good. He also asked if extra patrols could be implemented to control the speeding in the park.

Adjournment- With no further business to discuss, a motion to adjourn the meeting was made by Hector Robertson, seconded by Michael and approved. The meeting adjourned at 7:25pm.

Respectively submitted by Jennifer Stotler; Park Administration Coordinator