



Rouss City Hall  
15 North Cameron Street  
Winchester, VA 22601

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Fax: (540) 722-3618  
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**APPLICATION FOR HISTORIC BUILDING PLAQUE**  
**(Application must be accompanied by 10 color photographs of each exterior facade)**

Location of building: \_\_\_\_\_

Name of building (if applicable): \_\_\_\_\_

Date of construction: \_\_\_\_\_

Description of building, i.e., style, history, unique characteristics, both interior and exterior (use reverse side of this form if necessary):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Description of restoration work completed (if applicable, include photographs of structure before and after restoration):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date restoration began: \_\_\_\_\_

Date restoration was completed: \_\_\_\_\_

Property owner: \_\_\_\_\_

Property owner's address: \_\_\_\_\_

Date of purchase: \_\_\_\_\_

Present use of property: \_\_\_\_\_

I (we) \_\_\_\_\_

Owners(s) of: \_\_\_\_\_

hereby apply for a Historic Building Plaque to be placed on said structure in a manner and location as prescribed by the Board of Architectural Review. I understand that it is my responsibility to cause certification documents to be recorded in the City Planner's Office of Winchester, and that once approved, I must order the plaque from the vender and pay all applicable fees.

\_\_\_\_\_  
Signature of owner(s)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phone number: