



City Of Winchester  
 15 N Cameron Street  
 Winchester, VA 22601  
 FAX (540)722-3618

**MECHANICAL PERMIT APPLICATION**

**PERMIT#** \_\_\_\_\_

**CONTRACTOR** \_\_\_\_\_

**BUILDING**

**JOB LOCATION** \_\_\_\_\_

**USE:** \_\_\_\_\_

**PROPERTY OWNER/LESSEE** \_\_\_\_\_

**ESTIMATED**

**VALUE \$** \_\_\_\_\_

(materials & labor – this job only)

If applicable, indicate how many & size of EACH unit:      GAS      or      OIL

HEAT PUMPS	&	AIR COND.	BOILERS	FURNACES	REFRIGERATION
_____ T		_____ T	BTU'S	BTU'S	SYSTEMS
_____ T		_____ T	_____	_____	_____ T
_____ T		_____ T	_____	_____	_____ T
_____ T		_____ T	_____	_____	_____ T

\*OFFICE USE ONLY on the following items \*

*Heat Pumps & Air Conditioners:	_____ unit(s) @ \$30 p/5T unit	\$ _____
	_____ ton(s) - \$10 ea. additional ton over 5T p/u (\$240 maximum p/u)	\$ _____
*Boilers and Furnaces:	_____ unit(s) @ \$30 p/unit to 100,000 BTU's @ \$10 ea. additional 100,000 BTU's p/u (\$240 maximum p/u)	\$ _____
*Refrigeration Systems:	_____ unit(s) @ \$50 p/5T unit	\$ _____
	_____ ton(s) @ \$10 ea. additional ton over 5T p/u	\$ _____

**OTHER ITEMS**

fill in Quantity only

Fire Dampers:	_____ @ \$ 5.00 each	\$ _____
Crematorium:	_____ @ \$80.00 each	\$ _____
Incinerators:	_____ @ \$80.00 each	\$ _____
Commercial Range Hoods:	_____ @ \$50.00 each	\$ _____
Oil Burner Conversion:	_____ @ \$60.00 each	\$ _____
Oil Burner Replacement:	_____ @ \$60.00 each	\$ _____

**SHOW OTHER WORK NOT SPECIFIED:** @ \$ 6.00 per \$1,000  
 Est. value of that work: \$ \_\_\_\_\_ @ \$6.00 per \$1,000 (\$40.00 Minimum) \$ \_\_\_\_\_  
 Description of work: \_\_\_\_\_

**PLUS BASE FEE** (indicate number units/floors)

Residential BASE FEE:	_____ unit(s) @ \$20 p/unit	\$ _____
Nonresidential BASE FEE:	_____ unit(s) @ \$30 p/unit	\$ _____

<b>→</b>	<b>FEE AMOUNT</b>	<b>\$ _____</b>
	2.00 % State Surcharge fee due on total fee amount	\$ _____
	<b>→ TOTAL FEE AMOUNT</b>	<b>\$ _____</b>

NEW WORK \_\_\_\_\_ REPLACEMENT WORK \_\_\_\_\_ APPLICABLE CODE \_\_\_\_\_ CODE YEAR \_\_\_\_\_

\*\*2 sets of plans required on **Nonresidential NEW** or **RELOCATED** items and approved before permit is issued. -  
 -- No plans required on residential.

I hereby agree to comply with all provisions of the Uniform Statewide Building Code, the Zoning Ordinance, and other ordinances or policies as adopted by the City of Winchester, Virginia.

**Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_