



City of Winchester
15 N. Cameron Street
Winchester, VA 22601
FAX (540) 722-3618

SIGN PERMIT APPLICATION

LOCATION:

Building Permit#

Street Number/Name

HISTORIC DISTRICT: Yes* No

BAR Review Required

BAR Case #

CE Case #

2 SETS OF PLANS AND 1 SITE PLAN REQUIRED

Estimated value of construction (materials & labor): \$

APPLICANT: Owner Lessee Contractor Other (Specify)

Name:

Contractor:

Address:

Address:

City/State:

City/State:

Phone:

Phone:

All contractors are required to have a Winchester City Business License - Check with the Commissioner of Revenue

Sign Type - INDICATE QUANTITY

Awning Marquee Projecting Wall Mounted
Freestanding Painted on Wall Roof Other (specify)

BUILDING MOUNTED SIGNS

FREESTANDING SIGNS

Length of Building ft.
Tenant Space Facing Street ft.
Area of Existing Sign(s) sq.ft.
Existing Sign Area Replaced sq.ft.
Area of New Sign(s) sq.ft.
Method of Connection
Type of Construction
*Type of Illumination

Dimensions
Number Proposed Existing
Height Proposed (incl. exposed base)
Distance from Prop Line
Method of Connection
Type of Construction
*Type Illumination
Electrical Permit Required
**Foundation Required Yes No
Additional Fee Required for Foundation

This application is made on condition that, when the permit is issued, the sign will be erected according to the provisions of all City Ordinances and other specifications listed.

Printed Name

Signature

Phone

Date

Email Address: