



City of Winchester
 15 N. Cameron Street
 Winchester, VA 22601
 540-667-1815
 Fax 540-722-3618

ALL APPLICATIONS REQUIRE 2 SETS OF PLANS AT SUBMISSION

PROJECT ADDRESS: _____ **Building Permit #** _____

Estimated Value of Construction (materials and labor): \$ _____

Owner/Lessee: _____
Address: _____
City/State: _____
Telephone: _____

***Contractor:** _____
Business Address: _____
City/State: _____
Telephone: _____

***[Contact the Commissioner of Revenue (540) 667-1815, extension 2307, for a Winchester City Business License]**

Building Setbacks Required:	Front: _____	Left: _____	Right: _____	Rear: _____
Building Setbacks Provided:	Front: _____	Left: _____	Right: _____	Rear: _____
Zoning:	Site Plan Required: _____ Yes _____ No	Site Plan#: _____	Date Approved: _____	
	Historic District: _____ Yes _____ No	BAR Case #: _____	Date Approved: _____	
	Corridor Enhance. District: _____ Yes _____ No	CE Case #: _____	Date Approved: _____	

Application: Residential: _____ New Single Family – Att _____ Det _____ Other: _____ New Institutional – church, school, etc.
 _____ New 2, 3 & 4, 5 & Up Family Dwelling _____ New Commercial or Industrial
 _____ New Industrialized or Shell Building
Lien Agent: _____ Yes _____ No _____ New Addition
Name: _____ **Remodeling**
Address: _____ **Other – please specify**
Telephone: _____

Complete All Items Applicable To This Permit: **Indicate Number As Applicable:**

Bldg. Size (sf) – 1 st fl: _____	2d fl: _____	_____ Story(ies)	_____ Half Bath(s)
Basement Total (sf): _____		_____ Porch(es)	
Finished Basement (sf): _____		_____ Deck(s)	
Carpport or Garage (sf): _____		_____ Fireplace(s)	
Accessory Bldg (sf): _____		_____ Chimney(s)	
Swimming Pool (sf): _____		_____ Wood Stove(s)	
Retaining Wall - # of ft: _____		_____ Flue Hookup(s)	
Heat Type – e.g. NG/Elec: _____		_____ Bedroom(s)	
New Air Conditioning: _____ Yes _____ No		_____ Full Bath(s)	
New Electrical Work: _____ Yes _____ No		_____ Total Number of Rooms (excluding baths, halls, closets)	

Miscellaneous Construction (Indicate Number):

_____ Asbestos Abatement/Removal	_____ Radio Tower or Like Structure
_____ Demolition of Building (\$500 Bond Required)	_____ Re-Roofing
_____ Elevator Shaft	_____ Re-Siding
_____ Fences Over 6' High	_____ Storage Tanks
_____ Foundation Permit Only	_____ Temporary Structures/Tents
_____ Prefabricated Home	

Person Applying for Permit: _____ Owner _____ Lessee _____ Contractor _____ Agent

(I hereby agree to comply with all provisions of the Uniform Statewide Building Code 2012 IBC/IRC, the Zoning Ordinance, and other ordinances or policies as adopted by the City of Winchester, Virginia.)

Signature: _____ **Printed Name:** _____
Address: _____ **Telephone No.:** _____ **Date:** _____