

**BOARD OF ARCHITECTURAL REVIEW
MINUTES**

The Board of Architectural Review held its regularly scheduled meeting on Thursday, December 3, 2015, at 4:00pm in Council Chambers, Rouss City Hall, 15 North Cameron Street, Winchester, Virginia.

POINTS OF ORDER:

PRESENT: Chairman Rockwood, Vice Chairman Bandyke, Ms. Jackson, Mr. Serafin, Ms. Elgin, Mr. Walker

ABSENT: Ms. Schroth

STAFF: Josh Crump, Erick Moore, Carolyn Barrett, Jackie Mathes

VISITORS: Robert Lee, Jerry Fisher, Alexander Kilimnik

APPROVAL OF MINUTES:

Chairman Rockwood called for corrections or additions to the minutes of November 5, 2015. Mr. Serafin made a motion to approve the minutes as submitted. Vice Chairman Bandyke seconded the motion. Voice vote was taken and the motion passed 4-0-2.

CONSENT AGENDA:

None.

NEW BUSINESS:

BAR-15-662 Request of Robert E. Lee for a Certificate of Appropriateness to replace existing shingle roofing at 25 East Germain Street.

Mr. Lee stated he was replacing the existing roof with the same type of shingles. Chairman Rockwood asked if there were any comments or questions by the Board. Hearing none, he asked for a motion.

*Vice Chairman Bandyke made a motion to grant a Certificate of Appropriateness to **BAR-15-662** to replace the existing asphalt shingles with new asphalt dimensional shingles in Virginia Slate color, as submitted. Ms. Jackson seconded the motion. Voice vote was taken and the motion passed 6-0.*

BAR-15-664 Request of A+ Handyman to build a handicap ramp at 209 East Boscawen Street.

Mr. Fisher stated an inspector had come by and told the business owner that a ramp needed to be put in. Mr. Serafin asked about ADA compliance. There was discussion about the guidelines requiring a ramp. Mr. Fisher was confused about the purpose of the board review. The Board members explained what they review and approve. Mr. Walker asked if the ramp goes past the corner of the building or not. Mr. Fisher said it did not; the entrance goes into the older part of the building. Mr. Bandyke asked what type of materials will be used.

*Mr. Serafin made a motion to grant a Certificate of Appropriateness to **BAR-15-664** as submitted. Vice Chairman Bandyke seconded the motion. Voice vote was taken and the motion passed 6-0.*

OLD BUSINESS:

BAR-15-621 Request of Alexander Kilimnik for a Certificate of Appropriateness to retrofit eight currently installed vinyl windows with all wood materials at 107 East Cecil Street.

Mr. Kilimnik said he had taken inventory of the old windows he still had. Some were not in very good shape. Chairman Rockwood asked if the doors had been replaced. Mr. Kilimnik said he had put two of the original doors back on. He asked if he could keep the fiberglass door on the rear of the house. It is not prominently visible. Chairman Rockwood asked if he had enough windows to go around the house. Mr. Kilimnik said he did and asked if he could keep the bathroom and kitchen windows since they were smaller than the rest and not as prominent. Chairman Rockwood said they could allow additional time so Mr. Kilimnik could replace all the windows in the house.

*Mr. Walker made a motion to grant a Certificate of Appropriateness to **BAR-15-621** for replacing the currently installed vinyl windows with the original wood windows in all instances with a time frame of one year for the smaller bathroom and kitchen windows. Approval is also for retaining the currently installed fiberglass door that is not visible from the public right of way. All else, as submitted. Vice Chairman Bandyke seconded the motion. Voice vote was taken and the motion passed 6-0.*

DISCUSSION:

The Board members were given copies of the meeting calendar for 2016.

ADJOURN:

With no further business before the Board, the meeting was adjourned at 4:27pm.