

**BOARD OF ARCHITECTURAL REVIEW
MINUTES**

The Board of Architectural Review held its regularly scheduled meeting on Thursday, December 1, 2016, at 4:00pm in Council Chambers, Rouss City Hall, 15 North Cameron Street, Winchester, Virginia.

POINTS OF ORDER:

PRESENT: Chairman Walker, Vice Chairwoman Jackson, Mr. Chasler,
Ms. Elgin, Mr. Packard

ABSENT: Ms. Schroth

STAFF: Josh Crump, Jacquelyn Mathes, Erick Moore

VISITORS:

Chairman Walker called for corrections or additions to the minutes of November 17, 2016. Vice Chairwoman Jackson made a motion to approve the minutes from November 17, 2016. Mr. Packard seconded the motion. A voice vote was taken and the motion passed 4-0-1 (Ms. Elgin)

CITIZEN COMMENTS:

None

CONSENT AGENDA:

None

NEW BUSINESS:

BAR 16-709 Request of Chuck Swartz for a Certificate of Appropriateness to replace the windows at 213 N. Cameron Street.

Chairman Walker recused himself

Jeff, from Reader and Swartz, proposed replacing the 7 windows on the second floor. These windows will be replaced like for like using a Kolbe prefinished wood window.

*Mr. Chasler made a motion to grant a Certificate of Appropriateness for **BAR 16-709** as submitted. Mr. Packard seconded the motion. A voice vote was taken and the motion passed 4-0-1 (Chairman Walker)*

OLD BUSINESS:

None

OTHER BUSINESS:

ADJOURN:

With no further business before the Board, the meeting was adjourned at 4:07 pm