

**BOARD OF ARCHITECTURAL REVIEW
MINUTES**

The Board of Architectural Review held its regularly scheduled meeting on Thursday, May 19, 2016, at 4:00pm in Council Chambers, Rouss City Hall, 15 North Cameron Street, Winchester, Virginia.

POINTS OF ORDER:

PRESENT: Vice Chairman Bandyke, Ms. Elgin, Ms. Jackson, Ms. Schroth, Mr. Serafin, Mr. Walker

ABSENT: Chairman Rockwood

STAFF: Josh Crump, Jacquelyn Mathes

VISITORS:

Vice Chairman Bandyke called for corrections or additions to the minutes of May 5, 2016. Ms. Jackson made a motion to approve the minutes for May 5, 2016. Mr. Serafin seconded the motion. A voice vote was taken and the motion passed 4-0-1 (Ms. Schroth)

Mr. Walker arrived at 4:02pm

ELECTION OF OFFICERS:

Mr. Crump called for nominations for Acting Chairman. Ms. Jackson made a motion to elect Mr. Walker as Acting Chairman. Mr. Serafin seconded the motion. A voice vote was taken and the motion passed 4-0.

At this time Mr. Crump relinquished control of the meeting to Mr. Walker.

CONSENT AGENDA:

None

NEW BUSINESS:

BAR 16-298 Request of Tim Bandyke for a Certificate of Appropriateness to repair fire damage at 317 S. Braddock Street.

Mr. Bandyke abstained.

Mr. Bandyke presented the Board with samples of the materials he is proposing to use to restore the fire damage. Mr. Bandyke proposed using yellow pine for the siding on the damaged portions of the house as well as the damaged portions of the storage shed.

Mr. Bandyke explained to the Board that the roof on the storage shed will be replaced with the same shingles that were previously there.

Only part of the roof of the home will need to be replaced. It will be replaced with a galvanized metal and will have a raised seam and a Mill finish. Mr. Bandyke stated that they will have to let the roof stand for a number of months before they will be able to paint it.

The gutters are currently K-Style gutters and they are in good shape so they will remain with straps.

Mr. Serafin asked about the condition of the windows. Mr. Bandyke stated that none of the windows in the front, visible from the street or alley way will need to be replaced. There are however three windows in the back that are currently vinyl and they will be replaced same for same.

Mr. Bandyke stated that the meter box had to be temporarily moved from the side of the house to the front of the house. Mr. Walker stated that if the power company can move the meter box back to the side of the house, he would prefer that.

*Mr. Serafin made a motion to grant a Certificate of Appropriateness for **BAR 16-298** as submitted, with the comments:*

Vinyl windows at the rear of the house are to be replaced same for same.

The power and meter box is to be located on the side of the house where it was originally.

The metal roof is to be replaced same for same with a galvanized roof to be painted in the future.

Ms. Elgin seconded the motion. A voice vote was taken and the motion passed 5-0

OLD BUSINESS:

OTHER DISCUSSION:

Vice Chairman Bandyke discussed possible new substitute materials that may be proposed in the future.

ADJOURN:

With no further business before the Board, the meeting was adjourned at 4:26 pm