

**BOARD OF ARCHITECTURAL REVIEW  
MINUTES**

The Board of Architectural Review held its regularly scheduled meeting on Thursday, May 4, 2017, at 4:00pm in Council Chambers, Rouss City Hall, 15 North Cameron Street, Winchester, Virginia.

**POINTS OF ORDER:**

**PRESENT:** Chairman Walker, Vice Chairwoman Jackson, Mr. Chasler, Ms. Elgin, Mr. Hopkins, Mr. Packard

**ABSENT:** Ms. Schroth

**STAFF:** Josh Crump, Jacquelyn Mathes, Erick Moore

**VISITORS:** David Logan, Evangeline Ward, Bryce Ball

Chairman Walker called for corrections or additions to the minutes of April 20, 2017. Vice Chairwoman Jackson made a motion to approve the minutes from April 20, 2017. Mr. Chasler seconded the motion. A voice vote was taken and the motion passed 6-0.

- **There was a motion at the May 18, 2017 BAR Meeting to reflect that wood windows only were approved for BAR 17-291.**

**CITIZEN COMMENTS:**

None

**CONSENT AGENDA:**

None

**NEW BUSINESS:**

**BAR 17-291** Request of Vintage, INC for a Certificate of Appropriateness to reinstall windows at 319 Fairmont Avenue.

David Logan, from Vintage Inc., proposed reinstalling four windows into the home at 319 Fairmont Avenue.

The new windows and sashes will match the existing lambs-tongue casing and sill. The shutters will also match what is existing in style and color.

Mr. Logan is proposing wood windows but would like to discuss a clad window and show how they have progressed.

There was discussion on the difference between the two windows and the appropriateness.

*Mr. Chasler made a motion to grant a Certificate of Appropriateness for **BAR 17-291** as submitted. Mr. Packard seconded the motion. A voice vote was taken and the motion passed 6-0.*

**BAR 17-297** Request of James Ward for a Certificate of Appropriateness to make exterior changes at 15 East Leicester Street.

Evangeline Ward spoke with the Board and proposed making several exterior changes in order to fix up the home.

The proposed changes are as follows:

- Roof – Retain/remove rust and paint.
- Eave – Retain, repair and paint with trim.
- Gutter – Retain and paint with trim.
- Cornice – Retain, repair and paint with trim.
- Ceiling – Replace with bead board.
- Door – Replace with Anderson Craftsman Bungalow Collection.
- Posts – Replace with wood turn style posts, paint with trim.
- Balusters – Replace stucco panels with wood baluster spindles, paint with trim
- Fascia Board – replace with wood, paint with trim.
- Lattice covering foundation – Repair, paint with trim.
- Privacy Lattice – Remove completely.

For the paint, the exterior walls and porch floor will be SW 2821 Downing Stone. The trim, window frames, railings, gutters, and porch ceiling will be SW 2822 Downing Sand. The accent/door and window sash will be SW 0008 Cajun Red. The roof will be SW 7048 Urbane Bronze

Ms. Ward would like to remove the concrete porch and site steps to add new wooden steps and railings. She currently has a hard time getting up the steps, especially the two site steps as they are steep and there is no railing there.

The Board suggested leaving the site steps and adding a metal railing. The proposed porch steps would then end at the concrete landing instead of right at the sidewalk.

Mrs. Ward mentioned that she was unsure whether to use round or square posts and balusters on the porch and asked the Board their opinion.

The Board stated that it would be okay to use either the turned style posts and balusters as well as the square style.

Additionally, Ms. Ward would like to replace the wood windows with new 3 over 1 wood windows. If she cannot fit that into her budget she is proposing new 1 over 1 windows which would match what is currently there.

Bryce Ball from Home Depot and Anderson spoke with the Board briefly about new composite style windows.

Chairman Walker mentioned that while the guidelines are in the process of being updated, at this time they must go by the current guidelines.

Chairman Walker also mentioned that the applicant may come back at a later date once the new guidelines have been approved and they can revisit the subject and the appropriateness of an alternate window.

The Board noted that this doesn't necessarily mean they will be approved.

*Mr. Packard made a motion to grant a Certificate of Appropriateness for **BAR 17-297** as submitted with the following exceptions:*

- *The baluster style is Mrs. Ward's choice.*
- *The landing and site steps are to remain.*
- *A separate application will be made for the windows.*

*Vice Chairwoman Jackson seconded the motion. A Voice vote was taken and the motion passed 6-0.*

**OLD BUSINESS:**

**None**

**OTHER BUSINESS:**

**None**

Approved May 18, 2017

**ADJOURN:**

With no further business before the Board, the meeting was adjourned at 5:03pm.