

**BOARD OF ARCHITECTURAL REVIEW  
MINUTES**

The Board of Architectural Review held its regularly scheduled meeting on Thursday, January 21, 2016, at 4:00pm in Council Chambers, Rouss City Hall, 15 North Cameron Street, Winchester, Virginia.

**POINTS OF ORDER:**

**PRESENT:** Chairman Rockwood, Vice Chairman Bandyke, Mr. Serafin, Ms. Schroth, Mr. Walker  
**ABSENT:** Ms. Elgin, Ms. Jackson  
**STAFF:** Josh Crump, Erick Moore, Carolyn Barrett  
**VISITORS:** Tommy Beavers, Donald White

**APPROVAL OF MINUTES:**

Chairman Rockwood called for corrections or additions to the minutes of January 7, 2016. Vice Chairman Bandyke made a motion to approve the minutes as submitted. Mr. Serafin seconded the motion. Voice vote was taken and the motion passed 4-0-1 (Walker).

**CONSENT AGENDA:**

None

**NEW BUSINESS:**

**BAR-16-005** Request of Beavers Carpentry for a Certificate of Appropriateness to replace siding and windows at 513 South Loudoun Street.

Mr. Beavers described the condition of the current windows and siding. He passed around a sample of the cedar siding he plans on using. Chairman Rockwood asked if the cornice was in good shape. Mr. Beavers said it was in decent shape the last time he checked it. Vice Chairman Bandyke asked if a color had been selected yet. Mr. Beavers said no. Chairman Rockwood asked if it was feasible to scrape and repair the old siding. Mr. Beavers said old siding never comes off in one piece. Part of the project is to pull off the old siding and insulate the walls. There was discussion about the windows and how they would fit into the house. A representative of the window company demonstrated the replacement window. Mr. Walker asked if the windows would have storm sashes and screens.

*Mr. Walker made a motion to approve a Certificate of Appropriateness for **BAR-16-005** as submitted. Mr. Serafin seconded the motion. Voice vote was taken and the motion passed 5-0.*

**OLD BUSINESS:**

None

**DISCUSSION:**

Mr. Crump said he had asked about extending the terms for Chairman Rockwood and Vice Chairman Bandyke. He had not heard anything back yet. Mr. Moore said he was starting to go over old cases and do follow-ups on them. He had found three that were not in compliance concerning windows. He has sent out letters noting the discrepancies.

**ADJOURN:**

With no further business before the Board, the meeting was adjourned at 4:23pm.