

PLANNING COMMISSION
RETREAT MINUTES
March 17, 2015 - 3:00 PM
Council Chambers - Rouss City Hall

CALL TO ORDER: Chairman Slaughter called the meeting to order at 3:00 p.m.
PRESENT: Chairman Slaughter, Vice Chairman Loring, Commissioner Shickle, Commissioner Smith, Commissioner Wolfe, Commissioner Fieo
ABSENT: Commissioner Tagnesi
FREDERICK CO. LIAISON: Commissioner Kenney
STAFF: Timothy Youmans, Aaron Grisdale, Josh Crump, Erick Moore, Anthony Williams
VISITORS: None

Citizen Comments:
None.

Report of the Frederick County Planning Commission Liaison:
Commissioner Kenney gave an update on Frederick County Planning Commission business and annual retreat.

Retreat Topics:
Discussion on parking provisions for intensified uses in the 50% and 100% parking exemption areas downtown was discussed between commissioners and staff.

Administrative Approval(s):
Site Plan Report:
SP-15-125 40 West Jubal Early Drive– Minor Revision

Commissioners approved **SP-15-125** for administrative approval.

Closed Session- Consultation with Legal Counsel:

MOTION TO CONVENE IN EXECUTIVE SESSION PURSUANT TO §2.2- 3711(A)(7) OF THE CODE OF VIRGINIA FOR THE PURPOSE OF RECEIVING LEGAL ADVICE FROM THE CITY ATTORNEY AND LEGAL CONSULTATION REGARDING THE SUBJECT OF SPECIFIC LEGAL MATTERS REQUIRING THE PROVISION OF LEGAL ADVICE BY THE CITY ATTORNEY AND MATTERS OF ACTUAL OR PROBABLE LITIGATION.

Vice-Chairman Loring moved to convene into executive session at 4:00 p.m. The motion was seconded by Commissioner Fieo then unanimously approved by voice-vote. At 5:04 p.m. Commissioner Fieo left the meeting. Vice-Chairman Loring moved to reconvene in open session at 5:19 p.m. The motion was seconded by Commissioner Shickle then unanimously approved by voice-vote. Upon returning, each member certified that only public business matters lawfully exempted from open meeting requirements of the Virginia Freedom of Information Act were discussed during the closed meeting, and that only those public business matters identified in the motion which convened the closed meeting were heard, discussed, or considered during the closed meeting.

A roll call vote was taken, the ayes and nays being recorded as shown below:

Member	Vote
Chairman Slaughter	Aye
Vice Chairman Loring	Aye
Commissioner Smith	Aye
Commissioner Shickle	Aye
Commissioner Wolfe	Aye
Commissioner Fieo	Absent

Meeting Adjourn at 5:20pm