

**PLANNING COMMISSION MINUTES**

The Winchester Planning Commission held its regular meeting on Tuesday, July 19, 2016, at 3:00 p.m. in Council Chambers, 15 N. Cameron Street, Winchester, Virginia.

**CALL TO ORDER:**

**PRESENT:**

Vice Chairman Loring, Commissioner Smith,  
Commissioner Fieo, Commissioner Wolfe,  
Commissioner Tagnesi

**ABSENT:**

Chairman Slaughter, Commissioner Eaton,

**EX OFFICIO:**

City Manager Freeman

**FREDERICK CO. LIAISON:**

Commissioner Kenney

**STAFF:**

Aaron Grisdale, Carolyn Barrett

**VISITORS:**

None

Vice Chairman Loring called for corrections or additions to the minutes of June 21, 2016. Hearing none, he called for a motion. Commissioner Fieo moved to approve the minutes as submitted. Commissioner Tagnesi seconded the motion. Voice vote was taken and the motion passed 5-0.

**CORRESPONDENCE:**

None.

**CITIZEN COMMENTS:**

None.

**REPORT OF THE FREDERICK COUNTY PLANNING COMMISSION LIAISON:**

Meeting held on July 6, 2016. Agenda included one Conditional Use Permit for a landscaping business that was approved and sent to the board. There was an update to a draft for road improvements. A video was shown on conservation easement. The July 20, 2016 meeting has been canceled.

**PUBLIC HEARINGS**

None.

**NEW BUSINESS:**

**TA-16-356** AN ORDINANCE AMENDING ARTICLE 14 OF THE WINCHESTER ZONING ORDINANCE PERTAINING TO THE HISTORIC WINCHESTER DISTRICT AND CRITERIA FOR GRANTING A CERTIFICATE OF APPROPRIATENESS. (Mr. Grisdale)

Mr. Grisdale reviewed the amendment to the City Ordinance article pertaining to the Board of Architectural Review.

**Vice Chairman Loring opened the public hearing**

No one spoke during the public hearing.

**Vice Chairman Loring closed the public hearing**

Vice Chairman Loring asked if this would put everything in line with what the state has said. Mr. Grisdale said this was a local option and would make sure the Zoning Ordinance properly references the Historic District guidelines. It clarifies what the BAR should be using which is what has already been in use.

Commissioner Fieo asked who developed the Historic Winchester guidelines. Mr. Grisdale said the city hired consultants back in the 90's to come up with the guidelines along with the BAR. They were then approved by the City.

*Commissioner Fieo made a motion to forward **TA-16-356** with a favorable recommendation because the ordinance as presented provides for good planning practice and properly outlines the process for a Certificate of Appropriateness for the Board of Architectural Review. Commissioner Smith seconded the motion. Voice vote was taken and the motion was approved 5-0.*

**OLD BUSINESS:**

None.

**OTHER BUSINESS:**

None.

**ADJOURN**

With no further business before the Commission, the meeting adjourned at 3:07pm.