

CITY COUNCIL ACTION MEMO

To: Honorable Mayor and Members of City Council
From: Perry Eisenach, Public Services Director
Date: October 25, 2016
Re: Resolution Approving City Hall Renovation Project

THE ISSUE: Approving the design of the renovations to City Hall and proceeding with construction on the project.

RELATIONSHIP TO STRATEGIC PLAN: Goal 4: Improve City services and advance the strategic plan goals by promoting a culture of transparency, efficiency, and innovation

BACKGROUND: On March 8, 2016, City Council received a presentation from Reader & Swartz Architects and viewed the schematics of the proposed renovations in City Hall. Since that time, detailed design drawings, generally consistent with those schematics, have been prepared by Reader & Swartz and are attached for Council's review. If City Council approves moving forward with the project as per these drawings, the following schedule is proposed for project to renovate City Hall:

December 9:	Advertise project for construction bids
January 17, 2017:	Open bids
March 6, 2017:	Begin construction
November 15, 2017:	Construction completed

BUDGET IMPACT: There is \$1,165,000 in the FY2017 CIP budget that was adopted by City Council for renovations to City Hall.

OPTIONS: Either approve or not approve the resolution.

RECOMMENDATIONS: Approve the resolution.

RESOLUTION APPROVING CITY HALL RENOVATION PROJECT

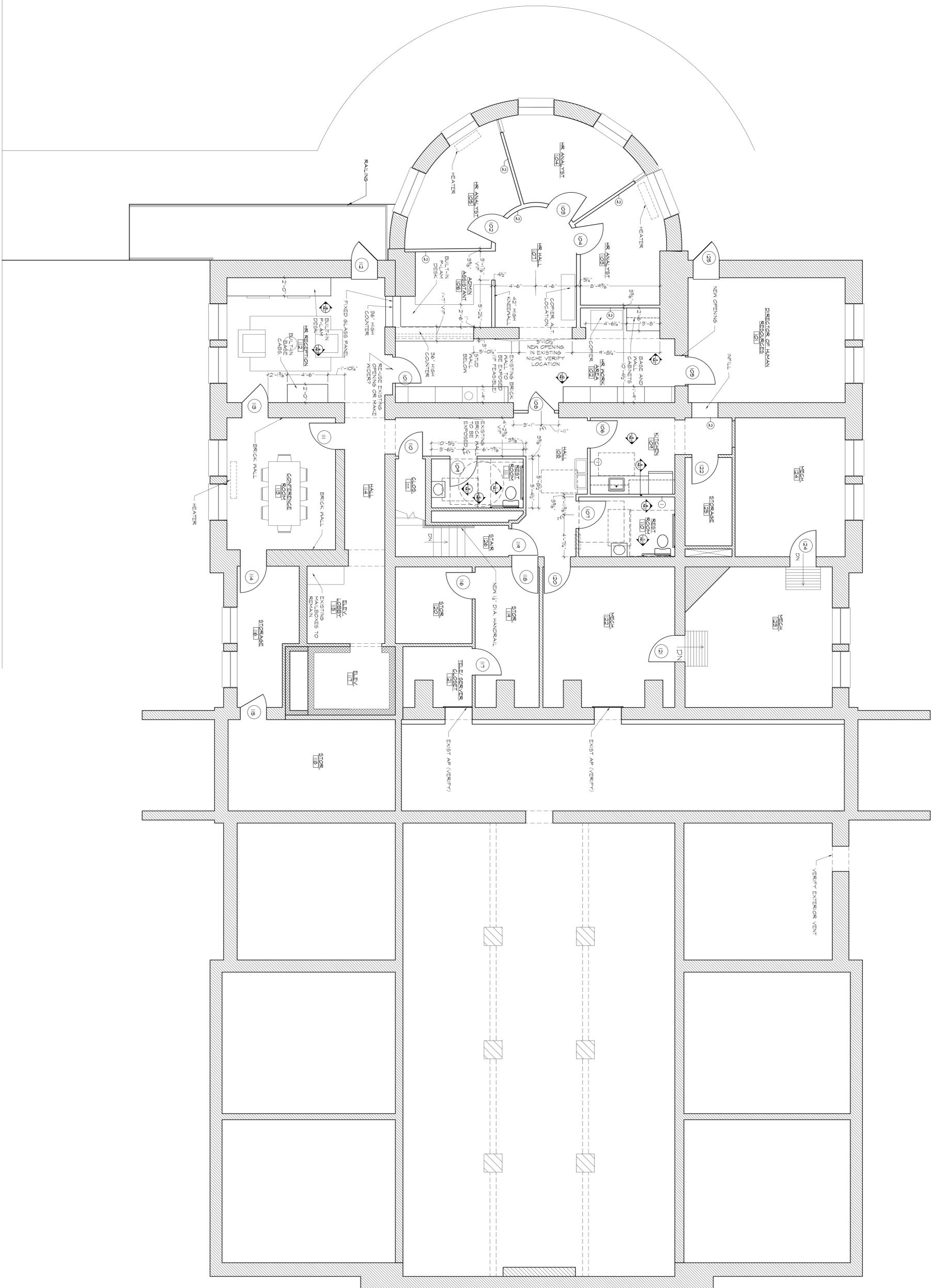
WHEREAS, City Council desires to improve the level of customer service for residents and visitors in City Hall; and

WHEREAS, Goal 4 of the City's Strategic Plan is to improve City services and advance the strategic plan goals by promoting a culture of transparency, efficiency, and innovation; and

WHEREAS, a proposed design of modifications to some spaces in City Hall has been developed that will improve customer service for residents and visitors and help meet the goals of the Strategic Plan; and

WHEREAS, the last time a major renovation was completed in City Hall was in 1986 and certain building systems such as portions of the HVAC system are old and need to be replaced and such improvements are also included in the proposed project.

NOW, THEREFORE, BE IT RESOLVED THAT the Common Council of the City of Winchester hereby approves the design of the renovations inside City Hall and authorizes City staff to move forward and complete the construction of the project.





FIRST FLOOR PLAN

 SCALE: 1/4" = 1'-0"

 NOTE: SHADED AREAS INDICATE EXISTING TO REMAIN.

PROGRESS SET: NOT FOR CONSTRUCTION

SHEET:

A2.0

SCALE: AS NOTED
DATE: 10/07/2016
REVISIONS:



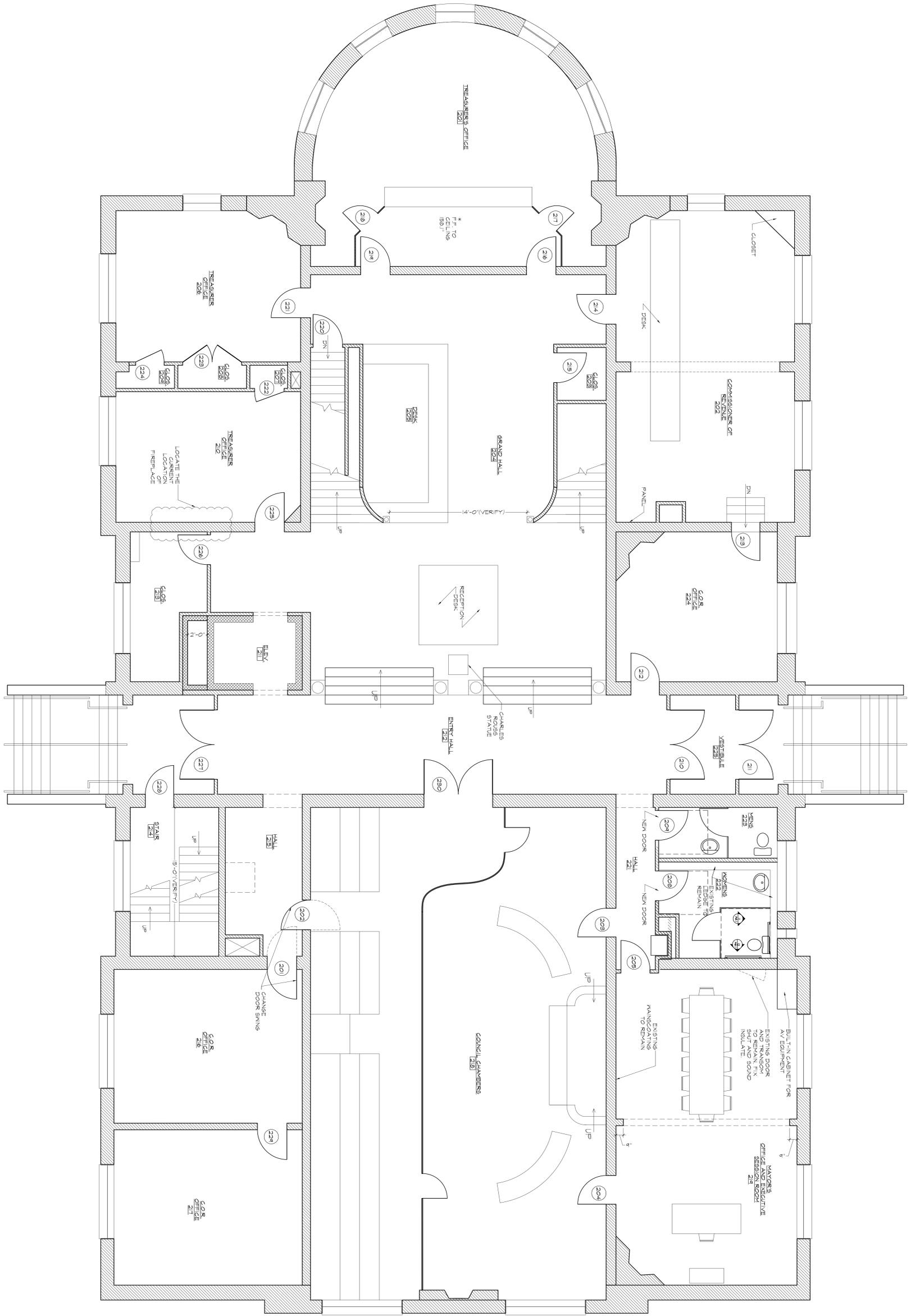
READER & SWARTZ

 ARCHITECTS, P. C.

 213 N. CAMERON ST. · WINCHESTER, VA 22601 · TEL. 540-665-0212 · FAX 540-665-2486

ROUSS CITY HALL

 WINCHESTER, VA



SECOND FLOOR PLAN

SCALE: 1/4" = 1'-0"
NOTE: SHADED AREAS INDICATE EXISTING TO REMAIN.



PROGRESS SET: NOT FOR CONSTRUCTION

	SCALE: AS NOTED
	DATE: 10/07/2016
	REVISIONS:
SHEET:	
A2.1	

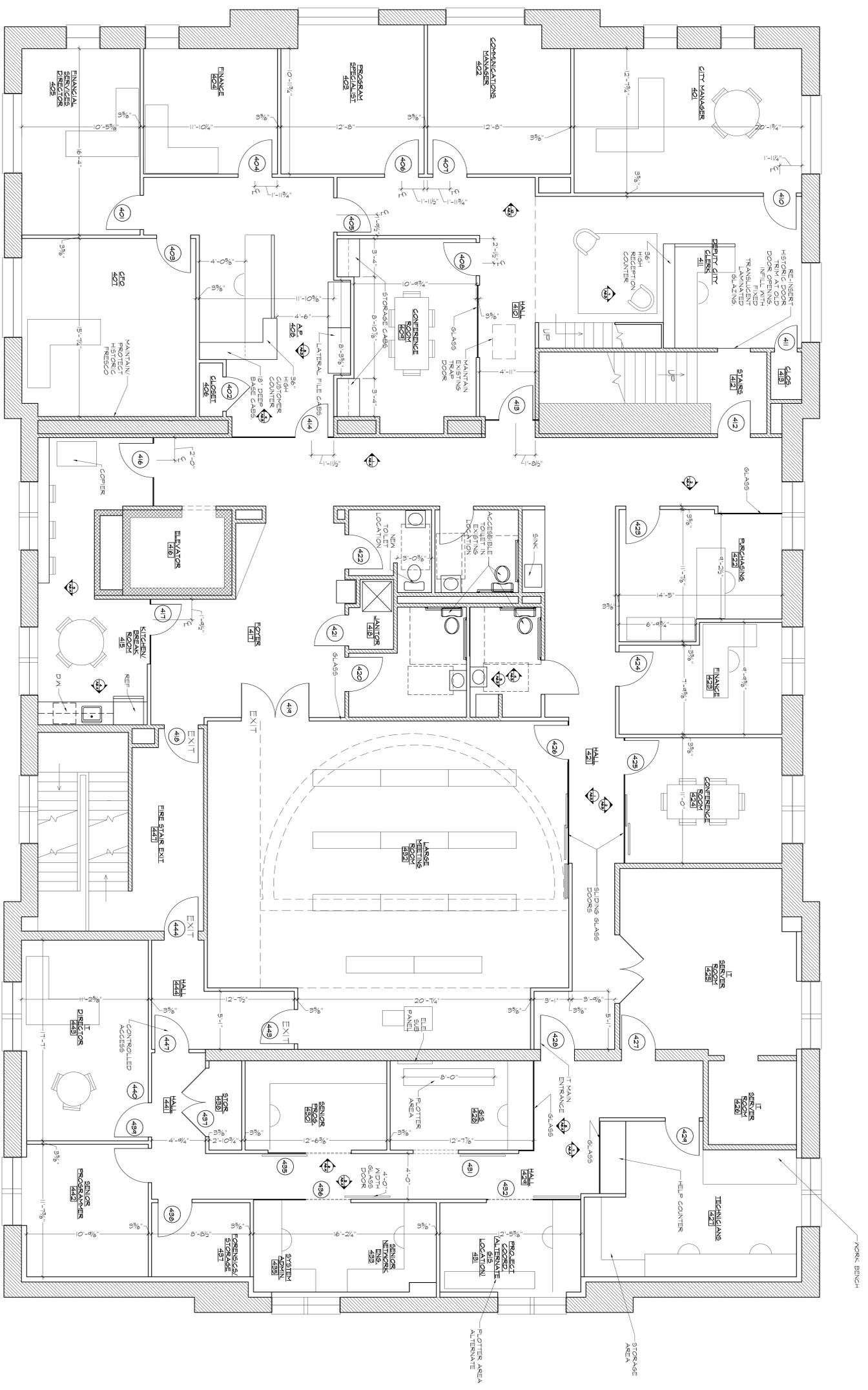
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ROUSS CITY HALL

WINCHESTER, VA



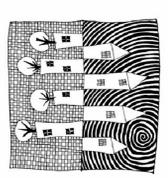
FOURTH FLOOR PLAN
 SCALE: 1/4" = 1'-0"
 NOTE: SHADED AREAS INDICATE EXISTING TO REMAIN.



PROGRESS SET: NOT FOR CONSTRUCTION

SHEET:
A2.3

SCALE: AS NOTED
DATE: 10/07/2016
REVISIONS:



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