

## **ADOPT-A-STREET PROGRAM TERMS AND CONDITIONS**

The intent of the Adopt-A-Street program is to encourage citizen participation in litter cleanups of designated areas in their community at regular intervals. Individuals, organizations, or businesses may agree to keep a designated area in the City of Winchester clear of litter for a two year period.

In exchange, volunteers are given materials to help them with the cleanups, and a sign bearing their name, to be posted in the area. At the end of the two-year period, the volunteers may renew their agreement.

Adoptable locations include: parks, walkways, median strips, streets, public grounds, or other littered areas.

1. Participants will be required to adopt the area for a minimum of two years, with four cleanups per year.
2. Group members less than 15 years of age must be supervised by an adult. Large groups should be divided into teams of eight or less members.
3. Participants should review safety guidelines (below) before each cleanup.
4. Participants must notify the department of Refuse and Recycling prior to all cleanups. Trash bags and safety vests will be provided for all scheduled cleanups. The department of Refuse and Recycling will collect all filled trash bags.
5. Participants are encouraged to separate and recycle appropriate materials for their benefit.
6. A sign noting the program and the participants' name will be installed in the adopted area by the department.
7. After each cleanup, adopting groups must file an activity report detailing the date of cleanup, number of people involved, number of bags of litter, number of hours spent cleaning up, and next scheduled cleanup.
8. Adopting groups are encouraged to schedule two of their four cleanups to coincide with before and after Apple Blossom.

## **SAFETY GUIDELINES**

- Always wear an orange or lime green safety vest.
- Wear light or reflective clothing, as well as hard-soled shoes and work gloves. Sandals or open toed shoes should not be worn.
- Work only during daylight hours and good weather.
- Provide adult supervision for group members less than 15 years of age.
- Never horse around or do anything that will distract other volunteers.
- Never participate in litter cleanups while under the influence of drugs or alcohol.
- Never over exert yourself.
- Never pick up hazardous materials.
- Do not pick up litter during peak traffic times.
- Never use power tools such as lawn mowers, tractors, chainsaws ect.



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**PUBLIC WORKS DIVISION  
ADOPT-A-STREET PROGRAM AGREEMENT**

In order to enhance the environment and the appearance of our community, we, the undersigned, request permission to adopt a street at the following location:

\_\_\_\_\_

\_\_\_\_\_

Said work will be performed under and in accordance with the terms and conditions attached hereto and incorporated herein by reference.

Applicants with whom agreements are signed shall at all times indemnify and hold harmless the City of Winchester, their officials or agents, from responsibility, damage, or liability arising from the exercise of the privileges granted under this agreement.

The Winchester Public Works Division may terminate this agreement at any time the applicants do not comply with this Agreement or at any time the applicant's work effort is considered unsafe. The Department reserves the right to revise or discontinue this program at any time.

Name of Adopting Group or Individual: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

Exact Name for Sign: \_\_\_\_\_

\_\_\_\_\_  
Signature of Adopting Group Representative

\_\_\_\_\_  
Date

The undersigned has the authority to give permission for the property location named in the aforesaid agreement to be involved in and designated in the Adopt-A-Street program. Further, permission is hereby given to perform the work as described.

\_\_\_\_\_  
Signature of City Representative

\_\_\_\_\_  
Date