

**WINCHESTER TREE COMMISSION
MINUTES
July 22, 2010**

The regularly scheduled monthly meeting of the Winchester Tree Commission was held on Thursday, July 22, 2010 at 4:00 p.m. in the Conference Room of the Administration Building at City Yards.

Mr. Farris, Chair, called the meeting to order.

Ms. Major made a motion to approve the June minutes; seconded by Mr. Roulston, motion was approved by a 5-0 vote.

Members present: Mr. Patrick Farris, Ms. Allison Major, Ms. Chris Scully, Mr. T'ai Roulston and Ms. Donna Downing

Members absent: Ms. Kate Christen, Ms. Mary Stickley

Staff present: Clint Cantrell, Tim Stern and Jim O'Connor

Guests Present: Mr. Michael Neese and Mr. Gerald Crowell

Guest Comments: Mr. Neese stated that he lives at 835 Woodland Avenue. He stated that it was brought to his attention that the tree in front of his house was up for review by the Tree Commission and he hoped that the tree could just be trimmed instead of removed.

New Business:

1) Reminder of Tree Commission Retreat: 2:00 p.m. August 26

Mr. Farris reminded all members to arrive two hours early in August for the retreat, which will take place before the regularly scheduled Tree Commission meeting. Mr. Farris stated that prior to the meeting he will work together with Tim Stern to get all of the necessary information to each member electronically. Mr. Farris stated that he will work with Mr. Roulston on the editing of the current policies, such as the Sweet Gum policy.

2) Consideration of Tree Removal/Trimming requests:

112 E. Piccadilly Street

Mr. Roulston made a motion to remove the tree located at 112 E. Piccadilly Street; seconded by Mr. Farris, motion was approved.

N.W. Corner of Clifford Street and Washington Street

Mr. Roulston made a motion to trim the tree located at the N.W. corner of Clifford Street and Washington Street; seconded by Mr. Farris, motion was approved.

4 Montague Circle

Ms. Major made a motion to remove the tree located at 4 Montague Circle; seconded by Ms. Downing, motion was approved.

416 Millwood Avenue

Mr. Farris made a motion to remove the tree located at 416 Millwood Avenue; seconded by Mr. Roulston, motion was approved.

807 Woodland Avenue

Mr. Roulston made a motion to remove the tree located at 807 Woodland Avenue; seconded by Ms. Major, motion was approved.

812 Woodland Avenue

Ms. Scully made a motion to remove the tree located at 812 Woodland Avenue; seconded by Mr. Roulston, motion was approved.

835 Woodland Avenue

Mr. Roulston made a motion to trim the tree located at 835 Woodland Avenue; seconded by Ms. Major, motion was approved.

712 Woodland Avenue

Ms. Scully made a motion to remove the tree located at 712 Woodland Avenue; seconded by Mr. Roulston, motion was approved.

605 Patterson Avenue

Mr. Farris made a motion to remove the tree located at 605 Patterson Avenue; seconded by Mr. Roulston, motion was approved.

955 Kinzel Drive

Mr. Farris made a motion to remove the tree located at 955 Kinzel Drive and to notify the Streets Department about needed sidewalk repairs; seconded by Ms. Scully, motion was approved.

317 Sheridan Avenue

Mr. Farris made a motion to remove the tree located at 317 Sheridan Avenue; seconded by Ms. Major, motion was approved.

321 Sheridan Avenue

Mr. Farris made a motion to remove the tree located at 321 Sheridan Avenue; seconded by Ms. Major, motion was approved.

327 Miller Street

Mr. Roulston made a motion to remove the tree located at 327 Miller Street; seconded by Ms. Major, motion was approved.

1957 Sully Court

Mr. Farris made a motion to deny removal of the tree located at 1957 Sully Court; seconded by Mr. Roulston, motion was approved.

1 Parkview Avenue

Mr. Farris made a motion to remove the tree located at 1 Parkview Avenue; seconded by Ms. Scully, motion was approved.

Old Business:

There was no old business to discuss.

Comments from Members:

- 1) Mr. Farris thanked Mr. Crowell for attending the meeting. Mr. Farris stated that Mr. Crowell is the Tree Commission liaison from the Natural Resources Advisory Board.
- 2) Mr. Farris stated that he noticed when traveling Cameron Street that some of the new trees that have been planted do not look very healthy. Tim Stern said that if the trees die, the landscaper is responsible for replacing them. Mr. O'Connor said that the trees came with a one year warranty. Tim said that he has already spoken with the landscaper and they are aware of the trees.
- 3) Mr. Roulston stated that with the implementation of the tree tags for trees that are scheduled for review, a deadline should be put in place for the amount of time before a meeting that a citizen can request a removal or trimming. Mr. Farris said that he thinks it could be put down in writing as part of the Tree Commission protocol.

- 4) Mr. Gerald Crowell stated that he is glad to be the Tree Commission liaison from the Natural Resources Advisory Board. He said that he thinks it is a good move for the Tree Commission and the Natural Resources Advisory Board.

Adjourn:

With no further business to discuss, the meeting was adjourned.

**CITY OF WINCHESTER
 TREE COMMISSION
 STAFF REPORT FOR JUNE 2010
 SUBMITTED JULY 22, 2010**

This report is a summary of contractor expenses and an activity listing of trimmings, plantings, removals and stump grindings for the month of June 2010.

**EXPENSES REPORT
 (Billings for June 2010)**

| CONTRACTOR TRIMMINGS: | CONTRACTOR PLANTINGS: | CONTRACTOR REMOVALS: | TOTAL: |
|------------------------------|--------------------------------|-----------------------------|---------------------|
| \$ 350.00 | \$ 15,076.00 (grant \$) | \$ 700.00 | \$ 16,126.00 |

ACTIVITY REPORT

| TRIMMING: | PLANTINGS: | REMOVALS: | STUMP GRINDING: |
|--------------------------|---------------------------|--------------------------|------------------------|
| 109 Academy Ln. | Shawnee Dr. (x5) | Corner Clark and Loudoun | |
| 528 Battle Ave. | 220 Handley Blvd. | | |
| 634 Tennyson Ave. | 210 Handley Blvd. | | |
| Kent at Baker St | 820 Woodland Ave (x2) | | |
| 31 Peyton St. | Piccadilly St. 2-way (x8) | | |
| 817 Cedar Creek Grade | | | |
| 101 Molden Dr. | | | |
| 1308 S. Braddock St. | | | |
| Corner Cameron and Cecil | | | |
| | | | |
| | | | |
| | | | |
| 9 trees | 17 trees | 1 trees | 0 stumps |