

**WINCHESTER TREE COMMISSION
MINUTES
October 28, 2010**

The regularly scheduled monthly meeting of the Winchester Tree Commission was held on Thursday, October 28, 2010 at 4:00 p.m. in the Conference Room of the Administration Building at City Yards.

Mr. Farris, Chair, called the meeting to order.

Mr. Farris made a motion to approve the September minutes; seconded by Ms. Christen, motion was approved by a 5-0 vote.

Members present: Mr. Patrick Farris, Mr. T'ai Roulston, Ms. Kate Christen, Ms. Mary Stickley, and Ms. Chris Scully

Members absent: Ms. Allison Major and Ms. Donna Downing

Staff present: Tim Stern, Tom Hoy, and Kelly Feltner

Guests Present: Gerald Crowell, liaison for NRAB

Guests Comments: Gerald Crowell said that as the liaison to the Tree Commission, he wanted to let them know that he stepped down from chairman of the Natural Resources Advisory Board and that he would still be the liaison to the Tree Commission.

New Business:

1) **Consideration of Tree Removal/Trimming requests:**

348 W. Whitlock Ave.

Mr. Roulston made a motion to remove the tree located at 348 W. Whitlock Ave.; seconded by Mr. Farris, motion was approved.

417 Shenandoah Place

Mr. Roulston made a motion to remove the tree located at 417 Shenandoah Place; seconded by Ms. Stickley, motion was approved.

502 N. Pleasant Valley Rd.

Mr. Farris made a motion to remove the tree located at 502 N. Pleasant Valley Rd.; seconded by Mr. Roulston, motion was approved.

505 Battle Ave.

Ms. Stickley made a motion to deny removal and trim as needed for the tree located at 505 Battle Ave.; seconded by Ms. Christen, motion was approved.

814 S. Washington St.

Mr. Roulston made a motion to remove the tree located at 814 S. Washington St.; seconded by Ms. Scully and Ms. Stickley, motion was approved.

801 S. Washington St.

Mr. Farris made a motion to remove the tree located at 801 S. Washington St.; seconded by Mr. Roulston, motion was approved.

2.) November and December Meetings:

Mr. Farris said that he would send out an email to see if Wednesday November 17, 2010 or Thursday November 18, 2010 was a better date for the November meeting, which ever date has a quorum will be the date of the meeting. The commission agreed to cancel the December meeting.

Old Business:

- 1) Mr. Roulston said that at the retreat the commission had discussed voluntarily moving up the zone surveys for trees before the winter begins and asked Mr. Farris if the zones were picked out. Mr. Farris stated that he would send out an email tonight about this. Mr. Farris stated one submission would be open due to Ms. Scully's time on the commission ending at the end of December 2010. Mr. Farris asked Gerald Crowell, the Natural Resources Advisory Board Liaison, if he would like to have Ms. Scully's zone until the Tree Commission can get another member. Mr. Roulston let Gerald Crowell know that if he was to have Ms. Scully's zone until the next member is picked, this would involve surveying one of the zones in Winchester and identifying places that are open for new trees to be planted. Gerald Crowell said he would consider it.

Comments from Members:

- 1) Mr. Farris stated that at the January meeting, Tom McCampbell, a Forester from Shenandoah Valley Electric Cooperative will speak to the commission about a different method other than cutting a tree like a wishbone to protect the power lines.

Adjourn:

With no further business to discuss, the meeting was adjourned.

**CITY OF WINCHESTER
TREE COMMISSION
STAFF REPORT FOR SEPTEMBER 2010
SUBMITTED OCTOBER 28, 2010**

This report is a summary of contractor expenses and an activity listing of trimmings, plantings, removals and stump grindings for the month of September 2010.

**EXPENSES REPORT
(Billings for September 2010)**

CONTRACTOR TRIMMINGS:	CONTRACTOR PLANTINGS:	CONTRACTOR REMOVALS:	TOTAL:
\$2,350.00	\$ 0	\$2,250.00	\$4,600.00

ACTIVITY REPORT

TRIMMING:	PLANTINGS:	REMOVALS:	STUMP GRINDING:
Loudoun St. Mall x8	Kent/Pic. St. Lot x18		220 Wolfe St.
Braddock/Cecil			1 Parkview St
Valley/Tevis			Loudoun/Clark
Bellview Ave. starting at base of hill and going west to turn in road all low limbs. (x10)			
372 George St. x4			
401 Fox Dr.			
120 Roszell Rd			
108 Lambden Ave. x2			
1455 Greystone Terr.			
1459 Greystone Terr.			
1454 Greystone Terr.			
1467 Greystone Terr.			
S. Braddock St. alley x5			
1511 S. Braddock St. x2			
226 Maple to end of St. x10			
Soutwerk/Valley			
S. Loudoun St. near travel agency x4			
Whittier pond basin x3			
57 Trees	18 trees	0 trees	3 stumps