

March 15, 2019

ADDENDUM #2

NOTICE TO ALL BIDDERS FOR CITY OF WINCHESTER

ITB #201901 – Strothers Lane Ground Storage Tank Replacement

This Addendum forms a part of the Contract Documents and modifies the original bidding documents for ITB #201901 dated January 2019. *Bidders shall acknowledge receipt of the Addendum in the space provided on the Bid Form and return a signed copy with your bid.*

This Addendum consists of 3 total pages. The following information shall modify and clarify the Contract Documents:

1. The Invitation to Bid has been modified to reflect extension of the bid opening date to **Tuesday, March 26, 2019 at 3:00pm.**

This Addendum must be signed and returned to the Finance Department – Purchasing Division, 1st Floor Rouss City Hall, 15 North Cameron Street, Winchester, VA 22601 by **3:00pm local time on March 26, 2019** with your BID.

Receipt of Addendum #2 to Invitation to Bid #201901 is acknowledged by my signature below:

Company Name: _____

Authorized Representative: _____

Address: _____

Telephone: _____ FAX: _____

INVITATION TO BID

Strothers Lane Ground Storage Tank Replacement

ITB # 201901

The City of Winchester is submitting this Invitation to Bid to establish a contract with qualified Contractors furnishing all labor, equipment, transportation and materials necessary for the following project:

Strothers Lane Ground Storage Tank Replacement

Work includes but are not limited to the demolition of an existing 3MG steel water tank and construction of a new 3MG prestressed concrete water tank, including tank accessories; Demolition and construction of new water and storm water utilities, Construction of a precast concrete valve building; Grading, paving and site restoration.

A **mandatory** pre-bid meeting will be held on **Tuesday February 19, 2019 at 10:00 A.M.** at **City Council Chambers, 15 North Cameron Street, Winchester VA** . Due to the importance of all respondents having a clear understanding of the specifications/scope of work and requirements of this solicitation, attendance at this conference will be a prerequisite for submitting a proposal. Proposals will only be accepted from those respondents who are represented at this pre-bid meeting. Attendance at the meeting will be evidenced by the representative's signature on the attendance roster. No one will be admitted after 10:05 A.M. (local time).

Contract Specifications may be obtained from the below address and all bids shall be received at:

City of Winchester, Virginia
Finance Department - Purchasing Division
Rouss City Hall, 4th Floor
15 North Cameron Street
Winchester, Virginia 22601
Telephone (540) 667-2378

The contract documents and drawings may be downloaded at no cost from the City's website at:
<http://www.winchesterva.gov/purchasing/itbrfp.php>

Any questions regarding the contract documents or drawings shall be sent **in writing via e-mail** to:

Kelly Henshaw: kelly.henshaw@winchesterva.gov

Bid prices shall be made on the blank Bid Form provided herein. Bids shall be delivered to the above address on or before **3:00 P.M. (local time) on Tuesday March 26, 2019**, at which time the bids shall be publicly read aloud.

Bids will be received only from contractors who are registered in the Commonwealth of Virginia. **Bidders shall indicate on the outside of the envelope containing the Bid their current Virginia Contractor's Registration Number. Bids without this information on the outside of the envelope may be non-**

responsive.

Each Bid shall be accompanied by complete response to the Contractor Qualification Data Sheet. The successful bidder shall meet the minimum qualifications specified in the Contractor Qualification Data Sheet. A bid from a bidder that does not meet the minimum qualifications specified in the Contractor Qualification Data Sheet, as determined by the City, shall be non-responsive.

Each Bid shall also be accompanied by a satisfactory Bid Guarantee in the amount of 5% of the bid, in the form of a certified or cashier's check drawn on a bank chartered under the laws of the Commonwealth of Virginia; payable to the Treasurer of the City of Winchester, or a Bid Bond, as a guarantee that the bidder will within fifteen (15) days after the date of the award of the Contract, execute an agreement and file insurance as required by the Contract Documents if his proposal is accepted. If the successful bidder fails to execute and file the agreement and insurance, the amount of the Bid Guarantee shall be forfeited. Bids without a satisfactory Bid Guarantee shall be rejected.

Performance and Payment Bonds will be required of the successful bidder, each in an amount equal to one hundred (100) percent of the amount of the Contract, conditioned upon the faithful performance of the Contract and to the payment in full to all persons furnishing labor, materials, equipment, etc., for and in connection with the work to be performed under the contract.

Bidder desiring to withdraw his bid after the bid opening procedure, shall give notice in writing of his claim of right to withdraw his bid within two (2) business days after the conclusion of the bid opening procedure. Bidder shall submit to the City his original work papers; documents and materials used in preparation of the bid sought to be withdrawn. Bidder withdrawing his bid that does not meet these requirements shall forfeit their bid bond.

The City of Winchester reserves the right to reject any proposal for failure to comply with all requirements of this notice or any of the Contract Documents; however, it may waive any minor defects or informalities at its discretion. The City further reserves the right to reject any and all proposals, cancel the ITB at any time prior to award or to award a contract that in its judgment is in the best interest of the City.

CITY OF WINCHESTER, VIRGINIA

BY: Mike Marzullo, Purchasing Agent