

ITB 201904 Questions and Answers

Q1 Do I understand correctly the City of Winchester is asking for firm pricing until June 30th 2021. Approximately two & half years from the bid date.

A1. The City is changing the contract term to: **April 1, 2019 to March 31, 2021**, for fix firm pricing. See Addendum #1.

Q2 Contract Term – Do I understand also correctly in regards to the renewal clause, the supplier does not have the option to refuse the renewal for the additional two one year periods if he was to choose to do so. It appears the City of Winchester is looking for firm pricing for four & half years. Is this correct?

A2. No, the City has changed the contract term to two (2) years. See Addendum #1.

Q3 On page 5 under Sodium Hypochlorite – Required Packaging – states bulk quantities of 3,700 gal lots. A full tank-truck is 5,000 gals. Can the City receive 5,000 gal lots of Sodium Hypochlorite.

A3. Yes, see Addendum #1 revised Bid Forms.

Q4. We received the bid request for Water and Wastewater Chemicals ITB201904 and are reviewing. Do we read the request correctly that the agreement will be for two years fixed pricing and that the start of agreement is not until July 1? If this is correct, it may not be to your advantage. Based on those dates, we would be forecasting cost factors for the next 30 months. Such a long time will require that we have to offer higher prices than typical 1 year bids that are done closer to the start time and with single year renewal options. When we have to quote firm price beyond a year, we are guessing about cost factors and so will have to build in higher prices for the unknowns. May we suggest the City consider a start date before July 1 and a one year fixed agreement with option year?

A4. The City has changed the start and end dates of the contract. See Addendum #1 for dates.

Q5. Regarding the bleach on your bid, can you receive full tank trucks, which is usually 4,600 gallons? The bid states 3,700 gal tank trucks. It will be much cheaper if you can take a full truck load.

A5. Yes, see addendum #1 revised Bid Forms for the volumes.

Q6. Renewal is it at the sole discretion of the City? In effect making this a 4 year bid.

If not what point in the contract with advance notice could an increase take place?

A6. The contract dates have been changed as well as the bid due date. Please see Addendum #1 for dates.

Q7 Can you please confirm if there are addenda and also where the bid package needs to be delivered? Your website indicates that your purchasing division has a temporary address and the bid document states that the bids are to be delivered to 15 North Cameron Street, 4th Floor, City Hall. Thank you for your help!

A7. Addendum #1 has been released, changing dates and including revised bid forms. The bid packages are to be delivered to 15 N Cameron Street 4th Floor.