

October 28, 2019

ADDENDUM #2

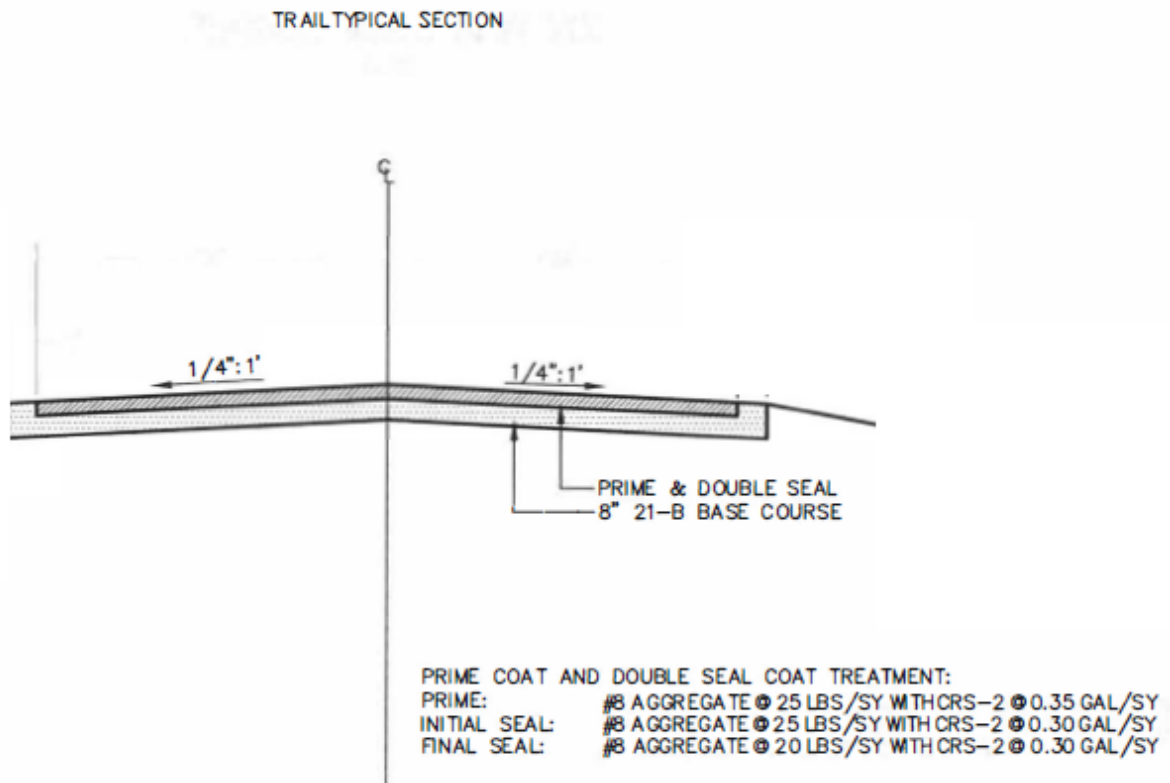
NOTICE TO ALL BIDDERS FOR CITY OF WINCHESTER

ITB #201911 – Museum of Shenandoah Valley Trails

This Addendum forms a part of the Contract Documents and modifies the original bidding documents for ITB #201911 dated September 2019. *Bidders shall acknowledge receipt of the Addendum in the space provided on the Bid Form and return a signed copy with your bid.*

This Addendum consists of 7 total pages. The following information shall modify and clarify the Contract Documents:

1. The Contractor Qualification Data Sheet has been revised to modify the subcontracting restrictions in Section 1.4.4 so that the Prime Contractor must complete 25% of the total dollar value of the contract with its own workforce.
2. The following specification and detail is added for Prime Coat and Double Seal Treatment:



3. The following design notes are added regarding the floating walkways:
 - a. One end of the ramp must be pinned to the landing. The other is permitted to bear (rest on) the other landing if preferred. This provides for a simple design and an easy installation of these ramps. This design and connection will be addressed in the shop drawings and through their review. Please note that handicapped accessibility must be maintained at these transitions, as well.
 - b. For any ramp that exceeds ¼":1'-0" in longitudinal slope, handrails must be provided. These ramps could slope up to 5%, so handrails must be provided as part of the design. This will be addressed in the shop drawings and through their review.

4. The following Special Provision is added for donated materials:
 - a. Donations from Carmeuse will be delivered to the site upon the request of the Contractor. Donated quantities are as follows:
 - i. 21-A stone – 2,420 TONS
 - ii. #8 stone – 755 TONS
 - b. Donations from Trex shall be picked up by the Contractor. Contractor will need to coordinate with Mel Karlson. In-kind services include supervision of the installation of Trex materials. Donated quantities are as follows:

Pedestrian Bridge	Bundle Size	12'	16'	20'
1x6 Transcend GV	48	n/a	3 bundles	n/a
1x6 Transcend SQ	48	18 pcs.	n/a	n/a
1x12 Transcend	40	14 pcs.	n/a	n/a
Wetlands Walkway Dock & Ramps	Bundle Size	12'	16'	20'
1x6 Transcend GV	48	35 bundles	n/a	n/a
1x8 Transcend	60	1 bundle	n/a	n/a
1x12 Transcend	40	2 bundles	n/a	n/a
UNIEURO 316 SS CONN CLIP 900 pcs	1	18 pails	n/a	n/a

5. Sheet 8 of the contract drawings has been revised to include the grading of the wind view shed area. The additional grading shall be included in the Clearing & Grubbing and Earthwork bid items.

This Addendum must be signed and returned to the Finance Department – Purchasing Division, 4th Floor Rouss City Hall, 15 North Cameron Street, Winchester, VA 22601 by **2:00pm local time on Thursday, November 7, 2019** with your BID.

Receipt of Addendum #2 to Invitation to Bid #201911 is acknowledged by my signature below:

Company Name: _____

Authorized Representative: _____

Address: _____

Telephone: _____

FAX: _____

CONTRACTOR QUALIFICATION DATA SHEET

1. General:

In order to be considered for selection, Bidders shall submit the following information as part of your response to this solicitation. Failure to complete and provide this data sheet and the requested information may result in a non-responsive bid.

1.1 Proprietary Information

All source code, executables, user data, materials, meeting minutes, progress reports and documentation shall be submitted to the City and shall belong exclusively to the City, and shall be subject to public inspection in accordance with the Virginia Freedom of Information Act. Trade secrets or proprietary information submitted by a Bidder shall not be subject to public disclosure under the Virginia Freedom of Information Act provided the Bidder invokes the protections of Section 2.2-4342F of the Virginia Public Procurement Act, which provides that:

“Trade secrets or proprietary information submitted by a Bidder, or subsequently the Contractor, in connection with a procurement transaction, shall not be subject to public disclosure under the Virginia Freedom of Information Act. However, the Bidder or Contractor must invoke the protection of this Section prior to, or upon submission of the data or other materials. The Contractor must identify the data or other materials to be protected and justify in writing the explicit reasons that such protection is necessary. Failure to mark the data or other materials as proprietary or otherwise classified, will result in the data or other materials being released to Bidders or to the public as provided in the Virginia Freedom of Information Act.”

The classification of the entire proposal document and total bid price as proprietary or trade secrets is not acceptable.

1.2 Incurred Cost

The Bidder is responsible for all costs of proposal preparation. The City of Winchester is not liable for any costs incurred in response to the ITB.

1.3 Contractor Qualifications:

Proposals should be as thorough and detailed as possible so that City may properly evaluate your capabilities to provide the required services. Bidders shall submit responses for the following items within your Bid response.

1.3.1 General

1.3.1.1 How many years has your organization been in business as a General Contractor?

1.3.1.2 How many years has your organization been in business under its present name?

1.3.1.3 List the states and categories of construction in which your organization is legally qualified to do business?

1.3.1.4 *Qualifications:* Provide a description of the organizational structure and history. Identify key personnel to be assigned to this project and their relevant experience in work similar to this project.

1.3.1.5 *Debarment/Suspension List:* Firms shall confirm in writing that they are not currently on any debarment or suspension list of any local, state or federal government. Any firm found to be listed shall be rejected as non-responsive.

1.3.2 Construction-Specific

1.3.2.1 *Quality Management Plan and Timeliness Tracking Plan*

The Contractor shall provide a detailed description of all internal control methods used to insure quality throughout all of the contractor's operations, as well as the system or method that will be employed to track, monitor, and ensure compliance with all time line requirements of this ITB.

1.4.2.2 *Past Project Experience*

The Contractor shall provide a minimum of three (3) references that are similar in nature to the City's proposed construction project. The submitted projects shall have been initiated or completed in the past five (5) years and exceed \$500,000 of total value. In the response, the Contractor shall provide a one to two paragraph description of the work performed, and the name, address, telephone number, and email address of the owner's representative. For each reference, the response shall also delineate the specific value of the underground utility installations, as defined above, as well as the total value of all the work completed.

The Contractor shall include in this list any contract(s) in the past five (5) years that were terminated and shall provide the reason for termination.

1.4.2.3 *Management of Simultaneous Contracts*

The Contractor shall list all the name of projects, owner's name and address, percent complete and scheduled completion of the major projects in progress on the date of proposal submittal and the estimated contract amount of all executed contracts that will be underway at the same time as the City's proposed construction project. The contractor shall also state how the contract needs of the City will be met with the available company resources considering that these other contracts will be underway simultaneously.

1.4.3 Financial Statements

Please submit your company's audited annual financial statement and/or Dunn & Bradstreet report for the last two (2) years.

1.4.4 Subcontracting Restrictions

The Prime Contractor shall perform or exercise responsibility for this contract with its own work force for at least 25% of the total dollar value of the contract. Identify the sub-Contractor(s) who will do work on this project and the amount of work that each is projected to perform.

1.4.5 Certification

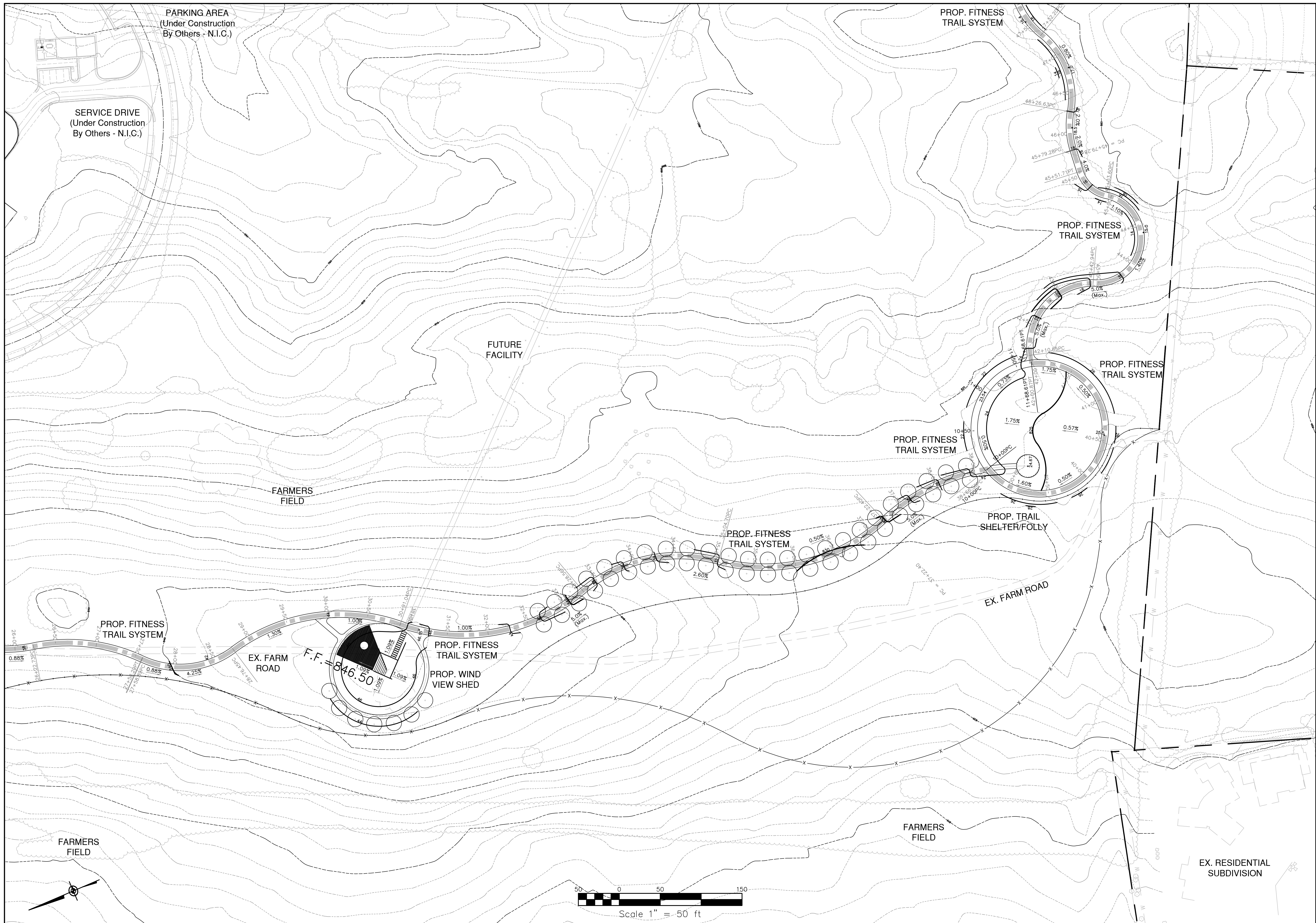
An authorized representative of the company shall sign the Technical Proposal, which shall include the following statement above the name/signature/date line:

I certify that the information provided in the Contractor Qualifications is complete and accurate to the best of my knowledge.

Authorized Signature

Title

Date

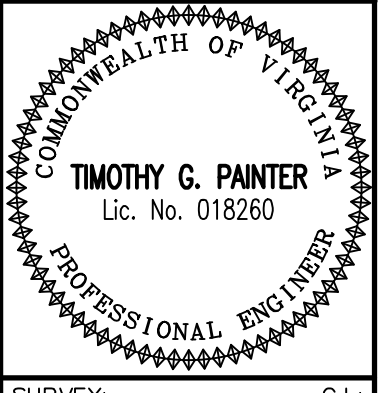
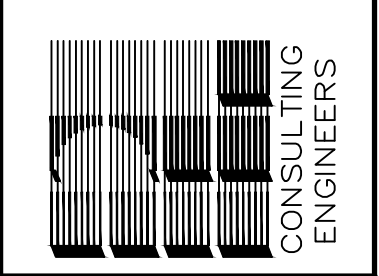


REVISIONS	
NO.	DATE
1	10-28-19
1	05-20-19

TITLE: MUSEUM OF THE SHENANDOAH VALLEY: PUBLIC TRAILS-SITE IMPROVEMENTS VDOT PROJECT: EN17-138-111; UPC 111418 PARTIAL GRADING PLAN (SECTION B)

PROJECT: THE MUSEUM OF THE SHENANDOAH VALLEY 901 AMHERST STREET WINCHESTER, VIRGINIA 22601

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 817 CEDAR CREEK GRADE, SUITE 120
 WINCHESTER, VIRGINIA 22601
 Telephone: (540) 662-5792
 Facsimile: (540) 662-5793
 Email: office@painterlewis.com



SURVEY: P-L PLC	C.I.: 1'
DRAWN BY: TGP	JOB NO.: 1709011
SCALE: 1"=50.0'	DATE: 09-10-18
SHEET: 8/19	