

NON-MANDATORY PREBID CONFERENCE
City of Winchester
Hope Drive Extension Project
ITB #202006
3:00 p.m. - June 17, 2020

- A. Introductions
- B. Scope of Work
 - a. Street extension and sidewalk construction
 - b. Asphalt milling and street repaving
 - c. Pavement markings
 - d. Water main
 - e. Sanitary sewer
 - f. Storm sewer
 - g. Stormwater management pond
 - h. Conduit and streetlight foundations
 - i. New traffic signal
 - j. Existing traffic signal modification
 - k. New CSX railroad crossing
- C. Schedule of Work
 - a. Notice to Proceed anticipated approximately September 1
 - b. Phasing Plan
 - i. Phase I – construction of new portion of Hope Drive between existing Wilson Boulevard and Papermill Road and new alignment of Papermill Road
 - ii. Phase II – construction of southern half of new alignment of Hope Drive between Valley Avenue and Valor Drive and new full alignment of Hope Drive between Valor Drive and Wilson Boulevard
 - iii. Phase III – construction of northern half of new alignment of Hope Drive between Valley Avenue and Valor Drive
 - iv. Phase IV – cul-de-sac construction on Tevis Street, construction of stormwater management facility
- D. Contractor will need to coordinate with contractor for Valley Avenue on new storm pipe installation on Tevis Street
- E. Working Hours/Contract Duration
 - a. Monday – Saturday, 7:00 am – 6:00 pm
 - b. 545 calendar days to complete Work
 - c. \$1,000 per calendar day Liquidated Damages for late completion
- F. Specifications
 - a. Technical Specifications in Contract Document
 - b. City of Winchester Public Services Standards Manual
 - c. 2016 VDOT Road & Bridge Specs
- G. No Federal Funding on this Project

- a. No DBE goal
 - b. No Davis-Bacon wage rates
- H. Engineer and Inspection
- a. Will be full time City inspector
 - b. City will review all submittals
 - c. City will arrange and pay for 3rd party testing – contractor shall coordinate with the firm completing the testing to ensure all required tests are completed.
- I. Bids Due
- a. Bids Due – **2:00 p.m., Wednesday, July 15, 2020**, in the Finance Office – 4th floor of City Hall
 - b. Bids will be opened via Webex video conference
- J. Insurance and Bonds
- a. Bid Bond – 5 % of the bidder’s maximum price.
 - b. Performance and Payment Bonds – required of the successful bidder in an amount equal to 100% of the amount of the Contract
 - c. Insurance Required (General Conditions, Special Conditions) – Need to provide insurance coverage required by CSX
- K. Bid Submittal – **ALL MUST BE INCLUDED**
- a. Bid Form
 - b. Contractor Qualification Data Sheet
 - c. Non-Collusion Affidavit
 - d. Bid Bond
- L. Property, Easements and Existing Utilities
- a. The work is within existing City right-of-way and within easements obtained by the City
 - b. Utilities
 - i. Call Miss Utility for locations before digging.
 - ii. Relocation of existing utilities in progress - coordination with SVEC, Washington Gas, Comcast, Verizon will be required
- M. Virginia Stormwater Management Program Permit
- a. Obtain from City
 - b. Fee is \$4,500
 - c. Contractor responsible for preparing and submitting the SWPPP as part of the VSMP application package
- N. Land Disturbance Permit
- a. Obtain from City
 - b. No fee
- O. City Business License – Contractor (and all subcontractors) must obtain and pay for license before beginning work

- P. Traffic Control – Must maintain access to ALL businesses during their normal business hours

- Q. Rock Excavation
 - a. Paid for separately – per cubic yard
 - b. No blasting

- R. Protect All Work – Vandalism and graffiti in new sidewalks

- S. Paving – final paving and pavement markings needs to be completed in Phase 1 before moving to next phases

- T. CSX Coordination
 - a. Permit from CSX is included in contract documents
 - b. Contractor responsible for following all provisions in the CSX permit, including insurance requirements
 - c. CSX contractor will build new track crossing, approximately 30 feet wide, and install the new gates/arms
 - d. City will pay for all fees directly to CSX, including RR flagger

- U. Comments and Questions
 - a. **Any questions after this conference, submit in writing via e-mail:**
 - i. kelly.henshaw@winchesterva.gov
 - b. Questions received after July 8 may not be answered.
 - c. All questions/answers will be posted on City's website – "Purchasing".