



October 13, 2020

ADDENDUM #1
NOTICE TO ALL BIDDERS FOR
CITY OF WINCHESTER

RFP 202015 – GROUP HEALTH INSURANCE FOR THE CITY OF WINCHESTER, VIRGINIA

This Addendum forms a part of the Contract Documents and modifies the original bidding documents for RFP #202015 dated October 9,2020. Bidders shall acknowledge receipt of the Addendum in the space provided on the Bid Form and return a signed copy with your bid.

This Addendum consists of one (1) total page. The following information is added and shall modify and clarify the Contract Documents:

The City of Winchester will be accepting RFP 202015 by electronic mail. Facsimile proposals will not be accepted. Proposals received after 2:00pm October 20,2020, will not be accepted.

Bids may be emailed to: Michael.Marzullo@winchesterva.gov

This Addendum must be signed and returned to the Finance Department – Purchasing Division, 4th Floor Rouss City Hall, 15 North Cameron Street, Winchester, VA 22601 by **2:00 p.m. local time on October 30, 2020** with your PROPOSAL. Receipt of Addendum #1 to Request for Proposal 202015 is acknowledged by my signature below:

Company Name: _____

Authorized Representative: _____

Address: _____

Telephone: _____ FAX: _____