



WINCHESTER REGIONAL AIRPORT

491 AIRPORT ROAD
WINCHESTER, VIRGINIA 22602
(540) 662-5786

Regular Business Meeting AGENDA

The Winchester Regional Airport Authority will meet in the Terminal Building Conference Room, Thursday, September 15, 2016, at 5:00 p.m.

Gene Fisher, Chairman, Presiding

1. Open Meeting
2. Approve Meeting Agenda
3. Approve Minutes
 - July 21, 2016 – Regular Business Meeting
 - August 18, 2016 – Canceled – Lack of Quorum
4. Comments – Audience
5. Chairman – Opening Remarks
6. Committee Reports
 - a. Financial Report – Secretary/Treasurer – J.J. Smith
 - July 2016 Financial Report – Pre-Audit
 - August 2016 Financial Report – Pre-Audit
 - b. Building/Lease – Paul Anderson
 - Valley Proteins Lease Amendment Request
 - c. Minimum Standards/Personnel/Security – David Reichert
 - d. Marketing/Development – Bill Pifer
7. Comments – Executive Director
8. Comments – Board Members
9. Adjourn

**July 2016 Meeting Minutes
Winchester Regional Airport Authority**

The Winchester Regional Airport Authority met in regular session in the conference room of the terminal building at 5:05 p.m., Thursday, July 21, 2016.

Present: Gene Fisher, Paul Anderson, John Crawford, David Reichert, Gerald (J. J.) Smith, Frank Haun, Bob Bearer, Bill Pifer

Absent: Archie Fox

CALL TO ORDER

Chairman Fisher called the meeting to order at 5:05 pm.

NOMINATION OF OFFICERS FOR FY 2017

Nomination of Gene Fisher for Chairman

Motion: Close the nominations and appoint Gene Fisher as Chairman for FY 2017 - Paul Anderson, second Bill Pifer. Motion passed unanimously.

Nomination of Paul Anderson for Vice-Chairman

Motion: Close the nominations and appoint Paul Anderson as Vice-Chairman for FY 2017 - David Reichert, second by J. J. Smith. Motion passed unanimously.

Nomination of Gerald (J. J. Smith) for Secretary/Treasurer

Motion: Close the nominations and appoint J. J. Smith as Secretary/Treasurer for FY 2017 - Paul Anderson, second by John Crawford. Motion passed unanimously.

APPROVE MEETING AGENDA

Chairman Fisher requested the agenda be amended to insert Retirement Service Recognition Presentation to the agenda as item six (6) and insert ProJet Aviation Lease Assignment request as item seven (7).

Motion: Approve amended agenda as proposed – J. J. Smith, second Paul Anderson. Motion passed.

CHAIRMAN OPENING REMARKS - None

COMMENTS – AUDIENCE

Frederick County Board of Supervisor Judy McCann-Slaughter thanked Ms. Manuel for a tour and a history lesson of the airport. Chairman Fisher also noted that Kris Tierney, Deputy Administrator for Frederick County as present and that he had been appointed as the liaison to the WRAA.

PRESENTATION – RETIREMENT SERVICE RECOGNITION – BILLY J. HAYNES, SENIOR FLT

Chairman Fisher requested a motion of approval of a resolution in recognition of retirement service for Billy J. Haynes of thirty-years of service at the Winchester Regional Airport.

Motion: Approve resolution of service recognition – David Reichert, second Paul Anderson. Motion approved unanimously.

Chairman Fisher stated that years ago when he first began taking flying lessons he was so impressed the first time he met Billy. He added Billy's methodology in doing his work by being professional and courteous at all times. He also cherished the friendship he had developed with Billy from the first day he met him.

Ms. Manuel said that Airport Operations Supervisor David Foley was present in the audience and that she and David missed him and did not know how to extend their appreciation for his dedication and hard work. Throughout his years of service she said that Billy was not one to take off from work unless he was deathly sick. She said regardless of the weather conditions throughout the years Billy always made it into work in his ole blue Crown Vic even when others couldn't make it in. She added that there was one incident with Billy that she would never forget that occurred when they were still operating out of the old terminal building. The daily routine was for the FLT to start work around 5:00 am and then make the coffee, count the cash drawer and prepare the daily paperwork normally done while sitting the little lobby with the TV on. When Billy got to work one morning he called her and asked if she or the manager had moved the safe. She said no and asked why and he replied that the safe was missing then added a loud "well damn the TV is missing too I think we've been robbed". After the police were finished the manager had all locks on entry doors to the terminal changed but the company did the work after Billy had gotten off duty. The next morning she arrived at about 4:30 am to meet Billy with his new set of keys. Upon her arrival she discovered that Billy was already inside doing his normal opening procedures. When she asked him how he got in he replied or if you want in this building you can get in but never explained how. Ms. Manuel thanked Billy for his years of hard work, dedication and definitely loyal service and offered best wishes for a happy retirement.

Chairman Fisher asked Billy to come up for a presentation of the service recognition. Mr. Fisher read the certificate of appreciation recognizing his thirty-three years of service, dedication and loyalty prior to presenting him with the plaque. Billy Haynes thanked everyone and said he enjoyed being at the airport for thirty-three years for being lucky enough to have a job that long. He added he enjoyed everyone he's had the pleasure of working with throughout those years and express his thanks again to everyone which was followed by a long round of applause.

Chairman Fisher announced that a retirement reception would be held for Billy in the terminal lobby on August 4th from 5 to 7 pm and the event was opened to the public.

PROJET AVIATION – LEASE ASSIGNMENT, ASSUMPTION TO iModalAir, LLC

Paul Anderson, Chairman of the Building/Lease Committee stated a request had been received from ProJet Aviation to transfer the land lease agreement to iModalAir, LLC.

Motion: Authorize the Executive Director to execute the lease assignment and assumption to iModalAir, LLC upon payment in full of any monies due on the ProJet land lease account - Paul Anderson, second by J. J. Smith.

Discussion - the Chairman asked Ms. Manuel if there was anything to be added to the request. Ms. Manuel replied she did not and if the board had questions present at the meeting was an iModalAir representative Rick Alderton and the CEO/President of ProJet Aviation Shye Gilad. Mr. Gilad commented that on behalf of ProJet he appreciated the relationship over the years with the WRAA and felt that the proposal with iModalAir would be very beneficial to the airport. Mr. Alderton stated they looked forward to a good working relationship with the WRAA but the company was not ready to make a presentation.

J. J. Smith inquired as to the future financial obligation of the lease if a transfer was approved. He also asked if the WRAA would own the building at the end of the lease. Ms. Manuel stated the building would transfer to the WRAA at the end of the lease and the entire leasehold and obligation would transfer to iModalAir, LLC.

Chairman Fisher called for a vote. Motion passed unanimously.

APPROVE MINUTES – MAY 19, 2016 AND JUNE 16, 2016 REGULAR BUSINESS MEETINGS

Chairman Fisher asked for approval of the May and June meeting minutes. Secretary Smith said in the May 19th minutes under Finance Committee Reports a portion of the second sentence should be corrected by replacing "some of which could be" to with "some of which is". He also added that under Committee Report for June 16th item (d) Marketing Committee – the sentence did not make sense and needed to be fixed. She explained that it should have read that Mr. Pifer had attended a recent meeting at the airport with staff from the City and County

economic, tourism and public relations departments. Mr. Smith commented that he thought the group should have a name for future reference. Ms. Manuel suggested the City/County Marketing Group. She advised she would make the corrections as noted in the May and June meeting minutes.

Motion: Approve the May and June 2016 meeting minutes with the two corrections noted by Mr. Smith – Bill Pifer, second Paul Anderson. Motion passed.

COMMITTEE REPORTS

(a) Finance Reports – J. J. Smith, Secretary/Treasurer

Treasurer Smith presented the May 2016 and June 2016 financial reports. He stated the June report is the completion of the FY 2016 fiscal year. The year ended with a surplus in the amount of \$138,000. Mr. Smith said that in FY 2015 was recorded a deficit. He added that during the month of June Jet-A fuel sales were over 21,000 gallons which contributed to the surplus. In the two-year comparison fuel gallons sold for Jet-A fuel were up in 2016 compared to 2015.

Motion: Approve financial reports as presented – Paul Anderson, second David Reichert. Motion passed.

(b) Building/Lease Committee – Paul Anderson, Chair – No meeting

Committee chair Paul Anderson stated the committee had not met however he requested Ms. Manuel to set up a meeting regarding a request from Valley Proteins on a lease extensions.

(c) Minimum Standards/Personnel Committee – David Reichert, Chair – No meeting

(d) Marketing Committee – Bill Pifer, Chair – No meeting

Committee chair Bill Pifer asked for an update on the status of Delta's proposal to develop a strategic plan. Ms. Manuel stated she had submitted a grant request from the Department of Aviation and she should receive a grant offer towards the end of August when the Virginia Aviation Board holds their annual funding meeting.

EXECUTIVE DIRECTOR COMMENTS

Ms. Manuel stated during the next couple of months the office work becomes pretty hectic trying to snag year end FAA funds turned in by other airports from completed projects that finished under budget. She stated that three bids were received in June for the construction phase of the North Side Connector and Partial Parallel Taxiway. All three bids were almost double the engineering estimates. Application for a grant from the FAA was submitted the first week of July with a substantially reduced scope of work. Lowest bid received was about \$1.8 million to do the entire project as bid which exceeded the amount of programmed federal funds. Ms. Manuel was hoping to receive the additional funding from the FAA when leftover monies are returned.

COMMENTS – BOARD MEMBERS

None

ADJOURNMENT

There being no further business motion to adjourn at 6:30 p.m. - Paul Anderson, second Frank Haun. Motion passed.

Respectfully submitted,

Gerald (J. J.) Smith,
Secretary/Treasurer

AUGUST 2016 FINANCIAL REPORTS

Winchester Regional Airport Authority

General Ledger Balance Sheet Report

As Of: 8/31/2016

All Departments Consolidated

Assets

10001011.0000	Undeposited Receipts	138.76
10171010.0010	County Operating Cash	86,682.18
10171011.0000	Petty Cash	500.00
10171080.0050	Inventory - Jet-A	27,511.94
10171080.0060	Inventory - Avgas	37,678.83
10171082.0000	Inventory - Merchandise	614.62
10171083.0000	Inventory - Oil	510.10
10171084.0000	Inventory - Automobile Gas/Airport Use	194.88
10171085.0000	Inventory - Diesel Airport Use	1,296.28
10171090.0020	Pre-Paid Fire Insurance	9,810.80
10171090.0050	Pre-Paid Motor Vehicle Insurance	5,085.00
10171090.0070	Pre-Paid Public Officials Risk Ins	430.00
10171090.0080	Pre-Paid General Liability Insurance	3,083.34
10171094.0000	Prepaid Postage	313.04
10171153.0001	Oper Accounts Receivable	29,233.29
10171153.0002	Credit Card Accounts Receivable	26,663.72
10171153.4901	Oper Revenue Due From Frederick County	(99,780.00)
10171153.4902	Oper Revenue Due From City Of Winchester	1,393.09
10172002.0000	VRS - Deferred Outflow	48,139.00
10851010.0010	County Capital Cash	45,594.37
10851100.0000	Construction In Progress	3,314,274.17
10851153.0010	Capital A/R Due From Frederick Co	416.28
10851153.0030	Capital A/R Due From Clarke County	625.00
10851153.0070	Capital A/R Due From State Government	6,681.07
10851200.0010	Fixed Assets	32,865,693.78
10851200.0020	Less Accumulated Depreciation	(11,586,975.64)
Total Assets:		24,825,807.90

Liabilities

20172020.0000	Accounts Payable - Operating Fund	43,103.39
20172020.0010	Accts Payable Credit Card Charges	9,281.93
20172021.0010	Wachovia Loan - VRA	363,893.07
20172094.6100	Accrued Leave - PTO & IDA	67,110.45
20172094.6200	Accrued Leave - Fringes	5,133.96
20172201.0000	VRS - Deferred Inflow	64,014.00
20172202.0000	VRS - Pension Liability	161,047.00
20172804.0000	Virginia State Sales Tax	7.70
20852090.0000	Retainage Payable	160,125.56
30000000.0000	Current Earnings	26,205.40
30000001.0000	Retained Earnings	23,925,885.44
Total Liabilities And Equity:		24,825,807.90

Notes:

All Departments Consolidated.

Winchester Regional Airport Authority
General Ledger Standard Income Report
For The Period: 7/01/2016 Through: 8/31/2016
Selected Departments Consolidated

Income

	8/31/2016 MTD	Year-To-Date
40174500 Sale - Fuel	67,576.03	162,197.43
40174502 Sale - Merchandise	38.38	45.88
40174503 Sale - Oil	17.80	99.14
40174600 Rental Income	35,169.00	71,831.00
40174601 Income - Land Leases	9,668.00	11,336.00
40174617 Special & Misc Fees	1,151.15	2,461.38
40174618 Facility & Service Fees	395.00	2,930.00
40174899 Miscellaneous Revenue	533.97	1,243.82
40174900 Operating Appropriations	13,285.42	26,570.84
Total Income:	127,834.75	278,715.49

Expense

	8/31/2016 MTD	Year-To-Date
54140000 Cost - Fuel	37,246.65	88,170.16
54140002 Cost - Merchandise	28.38	34.17
54140003 Cost - Oil	13.70	75.47
61000000 Accrued Salaries	(1,120.66)	507.62
61001000 Salaries	34,743.44	83,809.42
61005001 Overtime Pay	1,240.04	3,810.40
61005002 Holiday Worked Pay	0.00	837.84
62000000 Accrued Leave - Fringe Benefit Expense	(85.73)	38.83
62001000 FICA	2,647.72	6,555.87
62002000 VSRS	3,196.40	6,392.80
62005000 Hospital/Medical Plans	6,784.02	13,553.47
62006000 Group Life Insurance	455.14	910.28
62008000 Short/Long Disab - 041 FLT - Carlson	16.06	32.12
62011000 Worker's Compensation	1,116.66	2,727.99
63002000 Professional Svcs - Other	1,818.50	3,015.50
63004001 Outside Repairs & Maint Vehicle/Equip	254.00	254.00
63005000 Maintenance Contracts	0.00	2,054.00
63005001 State Funded Maintenance Contracts	0.00	1,000.00
63007000 Advertising	225.20	225.20
63010000 Contractual Services	2,351.88	4,703.77
65101000 Electrical Services	0.00	4,753.77
65102000 Heating Service	151.02	249.22
65103000 Water & Sewer Services	207.61	431.92
65204001 Postage Meter Expense	63.06	79.93
65204002 Telephones/Internet/TV Cable Expense	612.29	1,224.57
65302000 Fire/Property Insurance	981.08	1,962.20
65305000 Motor Vehicle Insurance	508.50	1,017.00
65307000 Public Officials Liability Ins	43.00	86.00
65308000 General Liability Insurance	1,541.66	3,083.33
65401000 Office Supplies & Computers	733.61	975.02
65405000 Janitorial Supplies	110.25	208.76
65407000 Repair/Maint Parts & Supplies	143.64	589.25
65408000 Vehicle/Equip - Parts/Supplies	851.23	1,036.36
65408001 Airport Vehicle Fuel	424.16	860.13
65410000 Employee Uniforms	179.95	899.75
65413000 Operational Expense	3,508.92	3,673.00
65506000 Travel Expenses	1,816.67	2,386.67

Winchester Regional Airport Authority
General Ledger Standard Income Report
For The Period: 7/01/2016 Through: 8/31/2016
Selected Departments Consolidated

	<u>8/31/2016 MTD</u>	<u>Year-To-Date</u>
65801000 Dues & Membership	127.40	461.40
69001000 Lease/Rent Of Equipment	2,349.41	4,698.82
69101000 Loan - VRA Bond	1,550.73	3,135.84
Total Expense:	106,835.59	250,521.85
Net Income:	20,999.16	28,193.64

Notes: Report Period: 7/01/2016 - 8/31/2016
Selected Departments Consolidated:
Operational Fund

65101000 - Electric - Not received - @ \$4,500.00

65413000 - Operational Expense -

\$2,599.99 - Ice Machine to replace broken one

\$560.00 - Billy Haynes Retirement Social

65506000 - Travel - \$1,816.67 - VAC Conference - Anderson & Flynn

Winchester Regional Airport Authority
General Ledger Two-Year Income Report
For the Current-Year Period: 7/01/2016 Through: 8/31/2016
Selected Departments Consolidated

	Current Month Totals		Gain (Loss)		Year-To-Date Totals		Gain (Loss)	
	Last Year	This Year	vs Last Year	vs Last Year	Last Year	This Year	vs Last Year	vs Last Year
Income								
40174500 Sale - Fuel	90,520.82	67,576.03	(22,944.79)	-25.3%	174,824.96	162,197.43	(12,627.53)	-7.2%
40174502 Sale - Merchandise	62.15	38.38	(23.77)	-38.2%	85.98	45.88	(40.10)	-46.6%
40174503 Sale - Oil	119.84	17.80	(102.04)	-85.1%	250.14	99.14	(151.00)	-60.4%
40174600 Rental Income	35,942.00	35,169.00	(773.00)	-2.2%	71,877.00	71,831.00	(46.00)	-0.1%
40174601 Income - Land Leases	7,231.00	9,668.00	2,437.00	33.7%	8,834.00	11,336.00	2,502.00	28.3%
40174617 Special & Misc Fees	0.00	1,151.15	1,151.15	--.-%	1,563.79	2,461.38	897.59	57.4%
40174618 Facility & Service Fees	1,310.00	395.00	(915.00)	-69.8%	3,205.00	2,930.00	(275.00)	-8.6%
40174899 Miscellaneous Revenue	401.88	533.97	132.09	32.9%	770.98	1,243.82	472.84	61.3%
40174900 Operating Appropriations	6,990.58	13,285.42	6,294.84	90.0%	13,976.20	26,570.84	12,594.64	90.1%
Total Income:	142,578.27	127,834.75	(14,743.52)	-10.3%	275,388.05	278,715.49	3,327.44	1.2%

Expense								
54140000 Cost - Fuel	58,221.74	37,246.65	(20,975.09)	-36.0%	105,409.20	88,170.16	(17,239.04)	-16.4%
54140002 Cost - Merchandise	51.18	28.38	(22.80)	-44.5%	70.31	34.17	(36.14)	-51.4%
54140003 Cost - Oil	89.70	13.70	(76.00)	-84.7%	188.05	75.47	(112.58)	-59.9%
61000000 Accrued Salaries	(1,484.46)	(1,120.66)	363.80	--.-%	1,464.84	507.62	(957.22)	-65.3%
61001000 Salaries	41,238.80	34,743.44	(6,495.36)	-15.8%	82,477.60	83,809.42	1,331.82	1.6%
61005001 Overtime Pay	965.31	1,240.04	274.73	28.5%	2,881.22	3,810.40	929.18	32.2%
61005002 Holiday Worked Pay	0.00	0.00	0.00	--.-%	820.32	837.84	17.52	2.1%
62000000 Accrued Leave - Fringe Ben	(113.56)	(85.73)	27.83	--.-%	112.06	38.83	(73.23)	-65.3%
62001000 FICA	3,089.53	2,647.72	(441.81)	-14.3%	6,314.57	6,555.87	241.30	3.8%
62002000 VSRS	4,375.42	3,196.40	(1,179.02)	-26.9%	8,750.84	6,392.80	(2,358.04)	-26.9%
62005000 Hospital/Medical Plans	7,160.66	6,784.02	(376.64)	-5.3%	14,321.32	13,553.47	(767.85)	-5.4%
62006000 Group Life Insurance	490.76	455.14	(35.62)	-7.3%	981.52	910.28	(71.24)	-7.3%
62008000 Short/Long Disab - 041 FLT	0.00	16.06	16.06	--.-%	0.00	32.12	32.12	--.-%
62011000 Worker's Compensation	1,419.63	1,116.66	(302.97)	-21.3%	2,878.88	2,727.99	(150.89)	-5.2%
63002000 Professional Svcs - Other	1,494.00	1,818.50	324.50	21.7%	1,494.00	3,015.50	1,521.50	101.8%
63004001 Outside Repairs & Maint Veh	1,006.95	254.00	(752.95)	-74.8%	1,038.95	254.00	(784.95)	-75.6%
63005000 Maintenance Contracts	300.00	0.00	(300.00)	-100.0%	2,318.00	2,054.00	(264.00)	-11.4%
63005001 State Funded Maintenance C	1,000.00	0.00	(1,000.00)	-100.0%	1,000.00	1,000.00	0.00	0.0%
63007000 Advertising	0.00	225.20	225.20	--.-%	0.00	225.20	225.20	--.-%
63010000 Contractual Services	2,354.69	2,351.88	(2.81)	-0.1%	4,712.62	4,703.77	(8.85)	-0.2%
65101000 Electrical Services	4,546.95	0.00	(4,546.95)	-100.0%	9,094.77	4,753.77	(4,341.00)	-47.7%
65102000 Heating Service	68.99	151.02	82.03	118.9%	156.65	249.22	92.57	59.1%

Winchester Regional Airport Authority
General Ledger Two-Year Income Report
For the Current-Year Period: 7/01/2016 Through: 8/31/2016
Selected Departments Consolidated

	Current Month Totals		Gain (Loss)		Year-To-Date Totals		Gain (Loss)	
	Last Year	This Year	vs Last Year		Last Year	This Year	vs Last Year	
65103000 Water & Sewer Services	231.82	207.61	(24.21)	-10.4%	446.10	431.92	(14.18)	-3.2%
65204001 Postage Meter Expense	14.67	63.06	48.39	329.9%	25.37	79.93	54.56	215.1%
65204002 Telephones/Internet/TV Cabl	607.41	612.29	4.88	0.8%	1,214.82	1,224.57	9.75	0.8%
65302000 Fire/Property Insurance	981.08	981.08	0.00	0.0%	1,962.20	1,962.20	0.00	0.0%
65305000 Motor Vehicle Insurance	507.00	508.50	1.50	0.3%	1,014.00	1,017.00	3.00	0.3%
65307000 Public Officials Liability Ins	43.00	43.00	0.00	0.0%	86.00	86.00	0.00	0.0%
65308000 General Liability Insurance	1,541.66	1,541.66	0.00	0.0%	3,083.33	3,083.33	0.00	0.0%
65401000 Office Supplies & Computers	1,553.44	733.61	(819.83)	-52.8%	1,938.85	975.02	(963.83)	-49.7%
65405000 Janitorial Supplies	0.00	110.25	110.25	--.-%	161.37	208.76	47.39	29.4%
65407000 Repair/Maint Parts & Supplie	423.42	143.64	(279.78)	-66.1%	739.67	589.25	(150.42)	-20.3%
65408000 Vehicle/Equip - Parts/Supplie	526.75	851.23	324.48	61.6%	880.47	1,036.36	155.89	17.7%
65408001 Airport Vehicle Fuel	1,643.26	424.16	(1,219.10)	-74.2%	2,940.72	860.13	(2,080.59)	-70.8%
65410000 Employee Uniforms	0.00	179.95	179.95	--.-%	0.00	899.75	899.75	--.-%
65413000 Operational Expense	157.50	3,508.92	3,351.42	2127.9%	343.72	3,673.00	3,329.28	968.6%
65413001 Line Service Equipment	126.38	0.00	(126.38)	-100.0%	126.38	0.00	(126.38)	-100.0%
65413002 Security Materials & Supplies	0.00	0.00	0.00	--.-%	87.63	0.00	(87.63)	-100.0%
65506000 Travel Expenses	(39.83)	1,816.67	1,856.50	--.-%	1,415.64	2,386.67	971.03	68.6%
65801000 Dues & Membership	117.00	127.40	10.40	8.9%	451.00	461.40	10.40	2.3%
69001000 Lease/Rent Of Equipment	2,454.63	2,349.41	(105.22)	-4.3%	4,909.26	4,698.82	(210.44)	-4.3%
69101000 Loan - VRA Bond	1,954.63	1,550.73	(403.90)	-20.7%	3,942.09	3,135.84	(806.25)	-20.5%
Total Expense:	139,120.11	106,835.59	(32,284.52)	-23.2%	272,254.34	250,521.85	(21,732.49)	-8.0%
Net Income:	3,458.16	20,999.16	17,541.00	507.2%	3,133.71	28,193.64	25,059.93	799.7%

Notes: Report Period: 7/01/2016 - 8/31/2016
Selected Departments Consolidated:
Operational Fund

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	003596	EASTERN AVIATION FUELS	2575864	8/16/2016	N	4017-081090-5414-000-000-	.00	14,833.21	8286	MERCHANDISE FOR RESALE	21405
00000	003596	EASTERN AVIATION FUELS	2585152	8/16/2016	N	4017-081090-5414-000-000-	.00	14,143.65	8286	MERCHANDISE FOR RESALE	21405
						CHECK TOTAL		28,976.86			
00000	004447	J & J JANITORIAL &	4785-2016	8/16/2016	N	4017-081090-3010-000-000-	.00	1,698.33	8288	OTHER CONTRACTUAL SERVICES	21405
						CHECK TOTAL		1,698.33			
00000	006344	MALONE JUDI	8-2016	8/16/2016	N	4017-081090-5413-000-000-	.00	420.00	8297	OTHER OPERATING SUPPLIES	21405
						CHECK TOTAL		420.00			
00000	000134	FRED CO SANITATION	1146-A	8/16/2016	N	4017-081090-5103-000-000-	.00	89.74	687776	WATER & SEWAGE SERVICES	21405
00000	000134	FRED CO SANITATION	3003-A	8/16/2016	N	4017-081090-5103-000-000-	.00	69.98	687776	WATER & SEWAGE SERVICES	21405
00000	000134	FRED CO SANITATION	6-A-22	8/16/2016	N	4017-081090-5103-000-000-	.00	30.32	687776	WATER & SEWAGE SERVICES	21405
00000	000134	FRED CO SANITATION	667-2-A	8/16/2016	N	4017-081090-5103-000-000-	.00	34.27	687776	WATER & SEWAGE SERVICES	21405
						CHECK TOTAL		224.31			
00000	001474	WASHINGTON GAS -	15-A	8/16/2016	N	4017-081090-5102-000-000-	.00	30.65	687788	HEATING SERVICES	21405
00000	001474	WASHINGTON GAS -	2208-A	8/16/2016	N	4017-081090-5102-000-000-	.00	23.55	687788	HEATING SERVICES	21405
00000	001474	WASHINGTON GAS -	6792-A	8/16/2016	N	4017-081090-5102-000-000-	.00	23.55	687788	HEATING SERVICES	21405
00000	001474	WASHINGTON GAS -	7822-3-A	8/16/2016	N	4017-081090-5102-000-000-	.00	20.45	687788	HEATING SERVICES	21405
						CHECK TOTAL		98.20			
00000	003903	AUSTIN ELECTRICAL	0013264-IN	8/16/2016	N	4017-081090-3005-000-001-	.00	1,000.00	687793	STATE FUNDED MAINTENANCE CONTRACTS	21405
						CHECK TOTAL		1,000.00			
						CLASS TOTAL		32,417.70			

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	007822	BANK OF AMERICA N A	07/29/2016	8/23/2016	Y	4017-081090-3004-000-001-	.00	652.44	8325	REPAIR & MAINTENANCE EQUIP.	21410
00000	007822	BANK OF AMERICA N A	07/30/2016	8/23/2016		4017-081090-3005-000-000-	.00	240.00	8325	MAINTENANCE SERVICE CONTRACTS	21411
00000	007822	BANK OF AMERICA N A	07/30/2016	8/23/2016		4017-081090-3005-000-000-	.00	252.00	8325	MAINTENANCE SERVICE CONTRACTS	21411
00000	007822	BANK OF AMERICA N A	07/30/2016	8/23/2016		4017-081090-3005-000-000-	.00	567.00	8325	MAINTENANCE SERVICE CONTRACTS	21411
00000	007822	BANK OF AMERICA N A	07/30/2016	8/23/2016		4017-081090-3005-000-000-	.00	995.00	8325	MAINTENANCE SERVICE CONTRACTS	21411
00000	007822	BANK OF AMERICA N A	07/30/2016	8/23/2016		4017-081090-3010-000-000-	.00	840.15	8325	OTHER CONTRACTUAL SERVICES	21411
00000	007822	BANK OF AMERICA N A	07/30/2016	8/23/2016		4017-081090-3010-000-000-	.00	233.48	8325	OTHER CONTRACTUAL SERVICES	21411
00000	007822	BANK OF AMERICA N A	07/30/2016	8/23/2016		4017-081090-5204-000-002-	.00	494.10	8325	TELEPHONE	21411
00000	007822	BANK OF AMERICA N A	07/30/2016	8/23/2016		4017-081090-5204-000-002-	.00	48.27	8325	TELEPHONE	21411
00000	007822	BANK OF AMERICA N A	07/30/2016	8/23/2016		4017-081090-5204-000-002-	.00	69.91	8325	TELEPHONE	21411
00000	007822	BANK OF AMERICA N A	07/29/2016	8/23/2016	Y	4017-081090-5401-000-000-	.00	65.61	8325	OFFICE SUPPLIES	21410
00000	007822	BANK OF AMERICA N A	07/30/2016	8/23/2016		4017-081090-5401-000-000-	.00	70.62	8325	OFFICE SUPPLIES	21411
00000	007822	BANK OF AMERICA N A	07/30/2016	8/23/2016		4017-081090-5401-000-000-	.00	106.50	8325	OFFICE SUPPLIES	21411
00000	007822	BANK OF AMERICA N A	07/30/2016	8/23/2016		4017-081090-5405-000-000-	.00	98.51	8325	JANITORIAL SUPPLIES	21411
00000	007822	BANK OF AMERICA N A	07/30/2016	8/23/2016		4017-081090-5407-000-000-	.00	104.49	8325	REPAIR AND MAINTENANCE SUPPLIES	21411
00000	007822	BANK OF AMERICA N A	07/30/2016	8/23/2016		4017-081090-5407-000-000-	.00	341.12	8325	REPAIR AND MAINTENANCE SUPPLIES	21411
00000	007822	BANK OF AMERICA N A	07/30/2016	8/23/2016		4017-081090-5408-000-000-	.00	71.04	8325	VEHICLE AND POWERED EQUIP SUPPLIES	21411
00000	007822	BANK OF AMERICA N A	07/30/2016	8/23/2016		4017-081090-5408-000-000-	.00	44.75	8325	VEHICLE AND POWERED EQUIP SUPPLIES	21411
00000	007822	BANK OF AMERICA N A	07/30/2016	8/23/2016		4017-081090-5408-000-000-	.00	20.29	8325	VEHICLE AND POWERED EQUIP SUPPLIES	21411
00000	007822	BANK OF AMERICA N A	07/30/2016	8/23/2016		4017-081090-5408-000-000-	.00	49.05	8325	VEHICLE AND POWERED EQUIP SUPPLIES	21411
00000	007822	BANK OF AMERICA N A	07/30/2016	8/23/2016		4017-081090-5408-000-001-	.00	619.61	8325	VEHICLE GAS-AIRPORT USE	21411
00000	007822	BANK OF AMERICA N A	07/30/2016	8/23/2016		4017-081090-5410-000-000-	.00	719.80	8325	UNIFORMS	21411
00000	007822	BANK OF AMERICA N A	07/30/2016	8/23/2016		4017-081090-5413-000-000-	.00	50.56	8325	OTHER OPERATING SUPPLIES	21411
00000	007822	BANK OF AMERICA N A	07/30/2016	8/23/2016		4017-081090-5413-000-000-	.00	86.52	8325	OTHER OPERATING SUPPLIES	21411
00000	007822	BANK OF AMERICA N A	07/30/2016	8/23/2016		4017-081090-5413-000-000-	.00	27.00	8325	OTHER OPERATING SUPPLIES	21411
00000	007822	BANK OF AMERICA N A	07/30/2016	8/23/2016		4017-081090-5801-000-000-	.00	275.00	8325	DUES & MEMBERSHIP	21411
00000	007822	BANK OF AMERICA N A	07/30/2016	8/23/2016		4017-081090-5801-000-000-	.00	59.00	8325	DUES & MEMBERSHIP	21411
00000	007822	BANK OF AMERICA N A	07/29/2016	8/23/2016	Y	4017-081090-9001-000-000-	.00	165.41	8325	LEASE/RENT OF EQUIPMENT	21410
00000	007822	BANK OF AMERICA N A	07/29/2016	8/23/2016	Y	4017-081090-9001-000-000-	.00	84.00	8325	LEASE/RENT OF EQUIPMENT	21410
CHECK TOTAL								7,451.23			
CLASS TOTAL								7,451.23			

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	003596	EASTERN AVIATION FUELS	2588713	8/30/2016	N	4017-081090-9001-000-000-	.00	2,100.00	8343	LEASE/RENT OF EQUIPMENT	21413
						CHECK TOTAL		2,100.00			
00000	004484	ERVAN MICHAEL L	7071-AIRPORT	8/30/2016	N	4017-081090-3002-000-000-	.00	1,197.00	8345	PROFESSIONAL SERVICES	21413
						CHECK TOTAL		1,197.00			
00000	007066	RAPPAHANNOCK ELECTRIC	14192-A	8/30/2016	N	4017-081090-5101-000-000-	.00	49.15	8380	ELECTRICAL SERVICES	21413
00000	007066	RAPPAHANNOCK ELECTRIC	17917-A	8/30/2016	N	4017-081090-5101-000-000-	.00	1,881.52	8380	ELECTRICAL SERVICES	21413
00000	007066	RAPPAHANNOCK ELECTRIC	234-A	8/30/2016	N	4017-081090-5101-000-000-	.00	317.59	8380	ELECTRICAL SERVICES	21413
00000	007066	RAPPAHANNOCK ELECTRIC	24483-A	8/30/2016	N	4017-081090-5101-000-000-	.00	62.00	8380	ELECTRICAL SERVICES	21413
00000	007066	RAPPAHANNOCK ELECTRIC	27358-A	8/30/2016	N	4017-081090-5101-000-000-	.00	131.29	8380	ELECTRICAL SERVICES	21413
00000	007066	RAPPAHANNOCK ELECTRIC	2957-A	8/30/2016	N	4017-081090-5101-000-000-	.00	622.56	8380	ELECTRICAL SERVICES	21413
00000	007066	RAPPAHANNOCK ELECTRIC	36517-A	8/30/2016	N	4017-081090-5101-000-000-	.00	88.50	8380	ELECTRICAL SERVICES	21413
00000	007066	RAPPAHANNOCK ELECTRIC	37659-A	8/30/2016	N	4017-081090-5101-000-000-	.00	244.65	8380	ELECTRICAL SERVICES	21413
00000	007066	RAPPAHANNOCK ELECTRIC	56275-A	8/30/2016	N	4017-081090-5101-000-000-	.00	248.75	8380	ELECTRICAL SERVICES	21413
00000	007066	RAPPAHANNOCK ELECTRIC	65235-A	8/30/2016	N	4017-081090-5101-000-000-	.00	302.99	8380	ELECTRICAL SERVICES	21413
00000	007066	RAPPAHANNOCK ELECTRIC	8330-A	8/30/2016	N	4017-081090-5101-000-000-	.00	667.00	8380	ELECTRICAL SERVICES	21413
00000	007066	RAPPAHANNOCK ELECTRIC	85163-A	8/30/2016	N	4017-081090-5101-000-000-	.00	137.77	8380	ELECTRICAL SERVICES	21413
						CHECK TOTAL		4,753.77			
00000	001474	WASHINGTON GAS -	2212-A	8/30/2016	N	4017-081090-5102-000-000-	.00	30.97	688195	HEATING SERVICES	21414
00000	001474	WASHINGTON GAS -	28-A	8/30/2016	N	4017-081090-5102-000-000-	.00	44.76	688195	HEATING SERVICES	21414
00000	001474	WASHINGTON GAS -	6797-A	8/30/2016	N	4017-081090-5102-000-000-	.00	33.73	688195	HEATING SERVICES	21414
						CHECK TOTAL		109.46			
00000	001474	WASHINGTON GAS -	7822-4-A	8/30/2016	N	4017-081090-5102-000-000-	.00	41.56	688196	HEATING SERVICES	21414
						CHECK TOTAL		41.56			
						CLASS TOTAL		8,201.79			

AIRPORT AUTHORITY CAPITAL PROJECTS

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
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21924	007822	BANK OF AMERICA N A	07/30/2016	8/23/2016		4085-081030-8801-000-043-	.00	6,302.00	8325	STATE ELIGIBLE MAINTENANCE REPAIRS	21411
						CHECK TOTAL		6,302.00			
						CLASS TOTAL		6,302.00			

**Winchester Regional
Airport
Fuel Gallons Sold**

TOTAL GALLONS OF FUEL PRODUCTS SOLD																	Increase/ (Decrease) Over Prior Year	
Fiscal Year	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	Over/ (Short)
July	23,509	28,082	29,067	29,004	32,148	39,991	44,406	52,458	42,724	29,277	31,814	36,654	18,673	19,778	15,431	17,079	22,444	5,365
August	26,762	27,600	31,600	30,703	32,205	49,471	44,298	53,349	36,611	26,159	24,324	34,261	19,755	17,900	15,552	18,267	15,699	(2,569)
September	26,767	27,763	31,584	31,070	32,730	47,833	40,415	41,111	36,983	29,081	27,575	6,733	19,177	20,136	20,680	15,485		
October	34,004	35,891	35,137	44,219	42,898	49,156	48,472	54,712	40,344	36,999	32,623	5,658	17,645	20,085	21,535	19,072		
November	21,332	36,267	28,229	36,589	32,256	37,899	40,906	44,937	28,282	26,294	26,193	4,599	25,527	13,361	12,474	12,393		
December	11,139	21,518	22,104	25,514	34,088	32,217	34,816	30,299	24,216	23,396	19,468	9,701	17,367	11,706	9,372	14,146		
January	18,199	24,778	19,881	26,933	34,354	33,370	36,369	25,001	20,456	21,370	23,108	16,610	21,208	10,443	7,351	7,376		
February	17,036	29,183	16,372	36,979	39,873	41,432	30,564	28,430	18,250	15,900	23,091	19,477	11,316	8,987	7,587	7,877		
March	25,421	25,862	24,803	52,501	48,839	55,044	30,069	25,002	28,433	23,362	29,594	17,122	13,238	12,287	6,922	9,384		
April	23,431	24,297	30,834	46,511	56,674	53,708	32,760	34,396	29,187	31,277	23,299	16,214	14,214	13,910	13,692	11,735		
May	27,861	31,703	26,609	40,725	43,364	51,963	45,042	39,383	26,908	31,700	29,507	28,509	21,282	13,669	13,077	12,943		
June	27,196	31,353	25,836	47,148	53,309	50,846	40,219	38,584	35,972	34,248	30,783	21,605	19,214	18,127	11,742	21,351		
Total	282,657	344,297	322,055	447,894	482,738	542,931	468,336	467,661	368,366	329,063	321,378	217,142	218,618	180,388	155,414	167,106	38,142	2,796

BREAKDOWN BY FUEL TYPE - GALLONS ONLY

Fiscal Year	FY 2009		FY 2010		FY 2011		FY 2012		FY 2013		FY 2014		FY 2015		FY 2016		FY 2017		Increase/(Decrease)		AVGAS	
	Jet-A	Avgas	Jet-A	Avgas	TRUCK	SARA																
July	33,940	8,784	20,896	8,381	23,974	7,840	29,620	7,034	13,227	5,446	14,211	5,567	10,055	5,376	11,415	5,664	16,445	5,999	1,360	335	3,157	2,842
August	28,650	7,961	17,810	8,349	15,974	8,350	28,547	5,714	13,919	5,836	13,172	4,728	9,768	5,784	11,580	6,687	9,409	6,290	1,812	(398)	3,392	2,898
September	29,983	7,000	23,054	6,027	20,674	6,901	5,013	1,720	13,529	5,648	12,525	7,611	14,310	6,370	8,504	6,981						
October	30,879	9,465	29,528	7,471	23,795	8,828	3,162	2,496	11,602	6,043	13,605	6,480	16,647	4,888	13,265	5,807						
November	23,637	4,645	20,924	5,370	18,459	7,734	2,225	18,795	6,732	9,002	4,359	8,970	3,504	8,532	3,861							
December	20,456	3,760	19,562	3,834	14,455	5,013	7,605	2,096	14,273	3,094	8,751	2,955	6,174	3,198	10,515	3,631						
January	16,692	3,764	17,365	4,005	19,156	3,952	13,661	2,949	17,876	3,332	8,348	2,095	5,436	1,915	5,191	2,185						
February	14,205	4,045	13,397	2,503	18,794	4,297	16,482	2,995	9,341	1,975	6,063	2,924	5,543	2,044	5,604	2,273						
March	21,670	6,763	17,077	6,285	22,797	6,797	13,285	3,837	9,293	3,945	9,523	2,764	4,555	2,367	6,604	2,780						
April	23,724	5,463	24,612	6,665	18,591	4,708	12,039	4,175	9,821	4,393	8,757	5,153	8,498	5,194	7,476	4,259						
May	20,546	6,362	24,932	6,768	24,154	5,353	22,495	6,014	16,227	5,055	8,749	4,920	6,813	6,264	9,216	3,727						
June	28,144	7,828	26,398	7,850	23,656	7,127	15,558	6,047	13,245	5,969	11,976	6,151	7,088	4,654	15,519	5,832						
Total	292,526	75,840	255,555	73,507	244,479	76,899	169,841	47,301	161,148	57,470	124,682	55,706	103,857	51,557	113,421	53,685	25,854	12,288	3,172	(63)	6,549	5,740

JULY 2016 FINANCIAL REPORTS

Winchester Regional Airport Authority

General Ledger Balance Sheet Report

As Of: 7/31/2016

All Departments Consolidated

Assets

10171010.0010	County Operating Cash	47,766.38
10171011.0000	Petty Cash	500.00
10171080.0050	Inventory - Jet-A	31,081.42
10171080.0060	Inventory - Avgas	32,248.77
10171082.0000	Inventory - Merchandise	643.00
10171083.0000	Inventory - Oil	523.80
10171084.0000	Inventory - Automobile Gas/Airport Use	561.79
10171085.0000	Inventory - Diesel Airport Use	1,353.53
10171090.0020	Pre-Paid Fire Insurance	10,791.88
10171090.0050	Pre-Paid Motor Vehicle Insurance	5,593.50
10171090.0070	Pre-Paid Public Officials Risk Ins	473.00
10171094.0000	Prepaid Postage	332.20
10171153.0001	Oper Accounts Receivable	60,075.87
10171153.0002	Credit Card Accounts Receivable	24,150.37
10171153.4901	Oper Revenue Due From Frederick County	(109,758.00)
10171153.4902	Oper Revenue Due From City Of Winchester	3,307.42
10172002.0000	VRS - Deferred Outflow	48,139.00
10851010.0010	County Capital Cash	23,085.95
10851100.0000	Construction In Progress	3,314,274.17
10851153.0010	Capital A/R Due From Frederick Co	416.28
10851153.0020	Capital A/R Due From City Of Winchester	138.76
10851153.0030	Capital A/R Due From Clarke County	625.00
10851153.0050	Capital A/R Due From Shenandoah County	5,000.00
10851153.0060	Capital A/R Due From Federal Government	24,976.67
10851153.0070	Capital A/R Due From State Government	6,797.07
10851200.0010	Fixed Assets	32,865,693.78
10851200.0020	Less Accumulated Depreciation	(11,586,975.64)
Total Assets:		24,811,815.97

Liabilities

20172020.0000	Accounts Payable - Operating Fund	33,323.47
20172020.0010	Accts Payable Credit Card Charges	7,914.86
20172021.0010	Wachovia Loan - VRA	372,875.66
20172094.6100	Accrued Leave - PTO & IDA	68,231.11
20172094.6200	Accrued Leave - Fringes	5,219.69
20172201.0000	VRS - Deferred Inflow	64,014.00
20172202.0000	VRS - Pension Liability	161,047.00
20172804.0000	Virginia State Sales Tax	4.72
20852020.0000	Accounts Payable - Capital Fund	6,302.00
20852090.0000	Retainage Payable	160,125.56
30000000.0000	Current Earnings	33,203.31
30000001.0000	Retained Earnings	23,899,554.59
Total Liabilities And Equity:		24,811,815.97

Notes:

All Departments Consolidated.

Winchester Regional Airport Authority
General Ledger Standard Income Report
For The Period: 7/01/2016 Through: 7/31/2016
Selected Departments Consolidated

Income

	7/31/2016 MTD	Year-To-Date
40174500 Sale - Fuel	94,621.40	94,621.40
40174502 Sale - Merchandise	7.50	7.50
40174503 Sale - Oil	81.34	81.34
40174600 Rental Income	36,662.00	36,662.00
40174601 Income - Land Leases	1,668.00	1,668.00
40174617 Special & Misc Fees	1,310.23	1,310.23
40174618 Facility & Service Fees	2,535.00	2,535.00
40174899 Miscellaneous Revenue	744.85	744.85
40174900 Operating Appropriations	13,285.42	13,285.42
Total Income:	150,915.74	150,915.74

Expense

	7/31/2016 MTD	Year-To-Date
54140000 Cost - Fuel	50,923.51	50,923.51
54140002 Cost - Merchandise	5.79	5.79
54140003 Cost - Oil	61.77	61.77
61000000 Accrued Salaries	1,628.28	1,628.28
61001000 Salaries	49,065.98	49,065.98
61005001 Overtime Pay	2,570.36	2,570.36
61005002 Holiday Worked Pay	837.84	837.84
62000000 Accrued Leave - Fringe Benefit Expense	124.56	124.56
62001000 FICA	3,908.15	3,908.15
62002000 VSRS	3,196.40	3,196.40
62005000 Hospital/Medical Plans	6,420.48	6,420.48
62006000 Group Life Insurance	455.14	455.14
62008000 Short/Long Disab - 041 FLT - Carlson	16.06	16.06
62011000 Worker's Compensation	1,611.33	1,611.33
63002000 Professional Svcs - Other	1,197.00	1,197.00
63005000 Maintenance Contracts	2,054.00	2,054.00
63005001 State Funded Maintenance Contracts	1,000.00	1,000.00
63010000 Contractual Services	2,351.89	2,351.89
65101000 Electrical Services	4,753.77	4,753.77
65102000 Heating Service	98.20	98.20
65103000 Water & Sewer Services	224.31	224.31
65204001 Postage Meter Expense	16.87	16.87
65204002 Telephones/Internet/TV Cable Expense	612.28	612.28
65302000 Fire/Property Insurance	981.12	981.12
65305000 Motor Vehicle Insurance	508.50	508.50
65307000 Public Officials Liability Ins	43.00	43.00
65308000 General Liability Insurance	1,541.67	1,541.67
65401000 Office Supplies & Computers	241.41	241.41
65405000 Janitorial Supplies	98.51	98.51
65407000 Repair/Maint Parts & Supplies	445.61	445.61
65408000 Vehicle/Equip - Parts/Supplies	185.13	185.13
65408001 Airport Vehicle Fuel	435.97	435.97
65410000 Employee Uniforms	719.80	719.80
65413000 Operational Expense	164.08	164.08
65506000 Travel Expenses	570.00	570.00
65801000 Dues & Membership	334.00	334.00
69001000 Lease/Rent Of Equipment	2,349.41	2,349.41

Run: 8/15/2016
8:55AM

Winchester Regional Airport Authority
General Ledger Standard Income Report
For The Period: 7/01/2016 Through: 7/31/2016
Selected Departments Consolidated

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	<u>7/31/2016 MTD</u>	<u>Year-To-Date</u>
69101000 Loan - VRA Bond	1,585.11	1,585.11
Total Expense:	143,337.29	143,337.29
Net Income:	7,578.45	7,578.45

Notes: Report Period: 7/01/2016 - 7/31/2016
Selected Departments Consolidated:
Operational Fund

Winchester Regional Airport Authority
General Ledger Two-Year Income Report
For the Current-Year Period: 7/01/2016 Through: 7/31/2016
Selected Departments Consolidated

	Current Month Totals		Gain (Loss)		Year-To-Date Totals		Gain (Loss)	
	Last Year	This Year	vs Last Year	vs Last Year	Last Year	This Year	vs Last Year	vs Last Year
Income								
40174500 Sale - Fuel	84,304.14	94,621.40	10,317.26	12.2%	84,304.14	94,621.40	10,317.26	12.2%
40174502 Sale - Merchandise	23.83	7.50	(16.33)	-68.5%	23.83	7.50	(16.33)	-68.5%
40174503 Sale - Oil	130.30	81.34	(48.96)	-37.6%	130.30	81.34	(48.96)	-37.6%
40174600 Rental Income	35,935.00	36,662.00	727.00	2.0%	35,935.00	36,662.00	727.00	2.0%
40174601 Income - Land Leases	1,603.00	1,668.00	65.00	4.1%	1,603.00	1,668.00	65.00	4.1%
40174617 Special & Misc Fees	1,563.79	1,310.23	(253.56)	-16.2%	1,563.79	1,310.23	(253.56)	-16.2%
40174618 Facility & Service Fees	1,895.00	2,535.00	640.00	33.8%	1,895.00	2,535.00	640.00	33.8%
40174899 Miscellaneous Revenue	369.10	744.85	375.75	101.8%	369.10	744.85	375.75	101.8%
40174900 Operating Appropriations	6,985.62	13,285.42	6,299.80	90.2%	6,985.62	13,285.42	6,299.80	90.2%
Total Income:	132,809.78	150,915.74	18,105.96	13.6%	132,809.78	150,915.74	18,105.96	13.6%
Expense								
54140000 Cost - Fuel	47,187.46	50,923.51	3,736.05	7.9%	47,187.46	50,923.51	3,736.05	7.9%
54140002 Cost - Merchandise	19.13	5.79	(13.34)	-69.7%	19.13	5.79	(13.34)	-69.7%
54140003 Cost - Oil	98.35	61.77	(36.58)	-37.2%	98.35	61.77	(36.58)	-37.2%
61000000 Accrued Salaries	2,949.30	1,628.28	(1,321.02)	-44.8%	2,949.30	1,628.28	(1,321.02)	-44.8%
61001000 Salaries	41,238.80	49,065.98	7,827.18	19.0%	41,238.80	49,065.98	7,827.18	19.0%
61005001 Overtime Pay	1,915.91	2,570.36	654.45	34.2%	1,915.91	2,570.36	654.45	34.2%
61005002 Holiday Worked Pay	820.32	837.84	17.52	2.1%	820.32	837.84	17.52	2.1%
62000000 Accrued Leave - Fringe Ben	225.62	124.56	(101.06)	-44.8%	225.62	124.56	(101.06)	-44.8%
62001000 FICA	3,225.04	3,908.15	683.11	21.2%	3,225.04	3,908.15	683.11	21.2%
62002000 VSRS	4,375.42	3,196.40	(1,179.02)	-26.9%	4,375.42	3,196.40	(1,179.02)	-26.9%
62005000 Hospital/Medical Plans	7,160.66	6,420.48	(740.18)	-10.3%	7,160.66	6,420.48	(740.18)	-10.3%
62006000 Group Life Insurance	490.76	455.14	(35.62)	-7.3%	490.76	455.14	(35.62)	-7.3%
62008000 Short/Long Disab - 041 FLT	0.00	16.06	16.06	---%	0.00	16.06	16.06	---%
62011000 Worker's Compensation	1,459.25	1,611.33	152.08	10.4%	1,459.25	1,611.33	152.08	10.4%
63002000 Professional Svcs - Other	0.00	1,197.00	1,197.00	---%	0.00	1,197.00	1,197.00	---%
63004001 Outside Repairs & Maint Veh	32.00	0.00	(32.00)	-100.0%	32.00	0.00	(32.00)	-100.0%
63005000 Maintenance Contracts	2,018.00	2,054.00	36.00	1.8%	2,018.00	2,054.00	36.00	1.8%
63005001 State Funded Maintenance C	0.00	1,000.00	1,000.00	---%	0.00	1,000.00	1,000.00	---%
63010000 Contractual Services	2,357.93	2,351.89	(6.04)	-0.3%	2,357.93	2,351.89	(6.04)	-0.3%
65101000 Electrical Services	4,547.82	4,753.77	205.95	4.5%	4,547.82	4,753.77	205.95	4.5%
65102000 Heating Service	87.66	98.20	10.54	12.0%	87.66	98.20	10.54	12.0%
65103000 Water & Sewer Services	214.28	224.31	10.03	4.7%	214.28	224.31	10.03	4.7%

PRE-AUDIT

Winchester Regional Airport Authority
General Ledger Two-Year Income Report
For the Current-Year Period: 7/01/2016 Through: 7/31/2016
Selected Departments Consolidated

PRE-AUDIT

	Current Month Totals		Gain (Loss)		Year-To-Date Totals		Gain (Loss)	
	Last Year	This Year	vs Last Year		Last Year	This Year	vs Last Year	
65204001 Postage Meter Expense	10.70	16.87	6.17	57.7%	10.70	16.87	6.17	57.7%
65204002 Telephones/Internet/TV Cabl	607.41	612.28	4.87	0.8%	607.41	612.28	4.87	0.8%
65302000 Fire/Property Insurance	981.12	981.12	0.00	0.0%	981.12	981.12	0.00	0.0%
65305000 Motor Vehicle Insurance	507.00	508.50	1.50	0.3%	507.00	508.50	1.50	0.3%
65307000 Public Officials Liability Ins	43.00	43.00	0.00	0.0%	43.00	43.00	0.00	0.0%
65308000 General Liability Insurance	1,541.67	1,541.67	0.00	0.0%	1,541.67	1,541.67	0.00	0.0%
65401000 Office Supplies & Computers	385.41	241.41	(144.00)	-37.4%	385.41	241.41	(144.00)	-37.4%
65405000 Janitorial Supplies	161.37	98.51	(62.86)	-39.0%	161.37	98.51	(62.86)	-39.0%
65407000 Repair/Maint Parts & Supplie	316.25	445.61	129.36	40.9%	316.25	445.61	129.36	40.9%
65408000 Vehicle/Equip - Parts/Supplie	353.72	185.13	(168.59)	-47.7%	353.72	185.13	(168.59)	-47.7%
65408001 Airport Vehicle Fuel	1,297.46	435.97	(861.49)	-66.4%	1,297.46	435.97	(861.49)	-66.4%
65410000 Employee Uniforms	0.00	719.80	719.80	--.-%	0.00	719.80	719.80	--.-%
65413000 Operational Expense	186.22	164.08	(22.14)	-11.9%	186.22	164.08	(22.14)	-11.9%
65413002 Security Materials & Supplies	87.63	0.00	(87.63)	-100.0%	87.63	0.00	(87.63)	-100.0%
65506000 Travel Expenses	1,455.47	570.00	(885.47)	-60.8%	1,455.47	570.00	(885.47)	-60.8%
65801000 Dues & Membership	334.00	334.00	0.00	0.0%	334.00	334.00	0.00	0.0%
69001000 Lease/Rent Of Equipment	2,454.63	2,349.41	(105.22)	-4.3%	2,454.63	2,349.41	(105.22)	-4.3%
69101000 Loan - VRA Bond	1,987.46	1,585.11	(402.35)	-20.2%	1,987.46	1,585.11	(402.35)	-20.2%
Total Expense:	133,134.23	143,337.29	10,203.06	7.7%	133,134.23	143,337.29	10,203.06	7.7%
Net Income:	(324.45)	7,578.45	7,902.90	--.-%	(324.45)	7,578.45	7,902.90	--.-%

Notes: Report Period: 7/01/2016 - 7/31/2016
Selected Departments Consolidated:
Operational Fund

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	002408	TREASURER OF VA	170000005286	7/15/2016	N	4017-081090-5307-000-000-	.00	516.00	8130	PUBLIC OFFICIALS LIABILITY INS.	21394
						CHECK TOTAL		516.00			
00000	004447	J & J JANITORIAL &	4784-2016	7/15/2016	Y	4017-081090-3010-000-000-	.00	1,698.33	8135	OTHER CONTRACTUAL SERVICES	21393
						CHECK TOTAL		1,698.33			
00000	004484	ERVAN MICHAEL L	7022-AIRPORT	7/15/2016	Y	4017-081090-3002-000-000-	.00	655.50	8136	PROFESSIONAL SERVICES	21393
						CHECK TOTAL		655.50			
00000	005693	REZIN INC	3592	7/15/2016	Y	4017-081090-3002-000-000-	.00	900.00	8146	PROFESSIONAL SERVICES	21393
						CHECK TOTAL		900.00			
00000	000134	FRED CO SANITATION	1141-A	7/15/2016	Y	4017-081090-5103-000-000-	.00	71.57	687161	WATER & SEWAGE SERVICES	21393
00000	000134	FRED CO SANITATION	2998-A	7/15/2016	Y	4017-081090-5103-000-000-	.00	43.04	687161	WATER & SEWAGE SERVICES	21393
00000	000134	FRED CO SANITATION	6-A-21	7/15/2016	Y	4017-081090-5103-000-000-	.00	30.32	687161	WATER & SEWAGE SERVICES	21393
00000	000134	FRED CO SANITATION	667-1-A	7/15/2016	Y	4017-081090-5103-000-000-	.00	34.27	687161	WATER & SEWAGE SERVICES	21393
						CHECK TOTAL		179.20			
00000	004068	VACORP	8311	7/15/2016	N	4017-081090-5302-000-000-	.00	11,773.00	687170	FIRE INSURANCE	21394
00000	004068	VACORP	8311	7/15/2016	N	4017-081090-5305-000-000-	.00	6,102.00	687170	MOTOR VEHICLE INSURANCE	21394
						CHECK TOTAL		17,875.00			
00000	008570	CAPITAL ONE COMMERCIAL	6/2016-4352	7/15/2016	Y	4017-081090-5401-000-000-	.00	54.98	687183	OFFICE SUPPLIES	21393
00000	008570	CAPITAL ONE COMMERCIAL	6/2016-4352	7/15/2016	Y	4017-081090-5405-000-000-	.00	100.65	687183	JANITORIAL SUPPLIES	21393
00000	008570	CAPITAL ONE COMMERCIAL	6/2016-4352	7/15/2016	Y	4017-081090-5413-000-000-	.00	47.97	687183	OTHER OPERATING SUPPLIES	21393
						CHECK TOTAL		203.60			
						CLASS TOTAL		22,027.63			

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	007822	BANK OF AMERICA N A	06/30/2016	7/22/2016	Y	4017-081090-3004-000-003-	.00	2,125.37	8190	REPAIR & MAINTENANCE BLDG.&GROUNDS	21397
00000	007822	BANK OF AMERICA N A	06/30/2016	7/22/2016	Y	4017-081090-3010-000-000-	.00	760.33	8190	OTHER CONTRACTUAL SERVICES	21397
00000	007822	BANK OF AMERICA N A	06/30/2016	7/22/2016	Y	4017-081090-3010-000-000-	.00	769.53	8190	OTHER CONTRACTUAL SERVICES	21397
00000	007822	BANK OF AMERICA N A	06/30/2016	7/22/2016	Y	4017-081090-5204-000-002-	.00	494.10	8190	TELEPHONE	21397
00000	007822	BANK OF AMERICA N A	06/30/2016	7/22/2016	Y	4017-081090-5204-000-002-	.00	48.22	8190	TELEPHONE	21397
00000	007822	BANK OF AMERICA N A	06/30/2016	7/22/2016	Y	4017-081090-5204-000-002-	.00	69.91	8190	TELEPHONE	21397
00000	007822	BANK OF AMERICA N A	06/30/2016	7/22/2016	Y	4017-081090-5401-000-000-	.00	81.29	8190	OFFICE SUPPLIES	21397
00000	007822	BANK OF AMERICA N A	06/30/2016	7/22/2016	Y	4017-081090-5401-000-000-	.00	1,279.98	8190	OFFICE SUPPLIES	21397
00000	007822	BANK OF AMERICA N A	06/30/2016	7/22/2016	Y	4017-081090-5405-000-000-	.00	89.44	8190	JANITORIAL SUPPLIES	21397
00000	007822	BANK OF AMERICA N A	06/30/2016	7/22/2016	Y	4017-081090-5407-000-000-	.00	88.06	8190	REPAIR AND MAINTENANCE SUPPLIES	21397
00000	007822	BANK OF AMERICA N A	06/30/2016	7/22/2016	Y	4017-081090-5407-000-000-	.00	48.38	8190	REPAIR AND MAINTENANCE SUPPLIES	21397
00000	007822	BANK OF AMERICA N A	06/30/2016	7/22/2016	Y	4017-081090-5407-000-000-	.00	131.30	8190	REPAIR AND MAINTENANCE SUPPLIES	21397
00000	007822	BANK OF AMERICA N A	06/30/2016	7/22/2016	Y	4017-081090-5407-000-000-	.00	45.58	8190	REPAIR AND MAINTENANCE SUPPLIES	21397
00000	007822	BANK OF AMERICA N A	06/30/2016	7/22/2016	Y	4017-081090-5407-000-000-	.00	51.96	8190	REPAIR AND MAINTENANCE SUPPLIES	21397
00000	007822	BANK OF AMERICA N A	06/30/2016	7/22/2016	Y	4017-081090-5407-000-000-	.00	35.95	8190	REPAIR AND MAINTENANCE SUPPLIES	21397
00000	007822	BANK OF AMERICA N A	06/30/2016	7/22/2016	Y	4017-081090-5407-000-000-	.00	64.76	8190	REPAIR AND MAINTENANCE SUPPLIES	21397
00000	007822	BANK OF AMERICA N A	06/30/2016	7/22/2016	Y	4017-081090-5408-000-000-	.00	212.52	8190	VEHICLE AND POWERED EQUIP SUPPLIES	21397
00000	007822	BANK OF AMERICA N A	06/30/2016	7/22/2016	Y	4017-081090-5408-000-000-	.00	214.60	8190	VEHICLE AND POWERED EQUIP SUPPLIES	21397
00000	007822	BANK OF AMERICA N A	06/30/2016	7/22/2016	Y	4017-081090-5408-000-000-	.00	312.51	8190	VEHICLE AND POWERED EQUIP SUPPLIES	21397
00000	007822	BANK OF AMERICA N A	06/30/2016	7/22/2016	Y	4017-081090-5408-000-000-	.00	127.84	8190	VEHICLE AND POWERED EQUIP SUPPLIES	21397
00000	007822	BANK OF AMERICA N A	06/30/2016	7/22/2016	Y	4017-081090-5408-000-000-	.00	57.72	8190	VEHICLE AND POWERED EQUIP SUPPLIES	21397
00000	007822	BANK OF AMERICA N A	06/30/2016	7/22/2016	Y	4017-081090-5408-000-000-	.00	546.66	8190	VEHICLE AND POWERED EQUIP SUPPLIES	21397
00000	007822	BANK OF AMERICA N A	06/30/2016	7/22/2016	Y	4017-081090-5408-000-000-	.00	116.38	8190	VEHICLE AND POWERED EQUIP SUPPLIES	21397
00000	007822	BANK OF AMERICA N A	06/30/2016	7/22/2016	Y	4017-081090-5408-000-001-	.00	1,135.00	8190	VEHICLE GAS-AIRPORT USE	21397
00000	007822	BANK OF AMERICA N A	06/30/2016	7/22/2016	Y	4017-081090-5410-000-000-	.00	724.75	8190	UNIFORMS	21397
00000	007822	BANK OF AMERICA N A	06/30/2016	7/22/2016	Y	4017-081090-5410-000-000-	.00	724.75-	8190	UNIFORMS	21397
00000	007822	BANK OF AMERICA N A	06/30/2016	7/22/2016	Y	4017-081090-5413-000-000-	.00	52.45	8190	OTHER OPERATING SUPPLIES	21397
00000	007822	BANK OF AMERICA N A	06/30/2016	7/22/2016	Y	4017-081090-5413-000-001-	.00	116.00	8190	LINE SERVICE EQUIPMENT	21397
00000	007822	BANK OF AMERICA N A	06/30/2016	7/22/2016	Y	4017-081090-5413-000-001-	.00	506.96	8190	LINE SERVICE EQUIPMENT	21397
00000	007822	BANK OF AMERICA N A	06/30/2016	7/22/2016	Y	4017-081090-5413-000-002-	.00	29.00	8190	SECURITY MATERIALS & SUPPLIES	21397
00000	007822	BANK OF AMERICA N A	06/30/2016	7/22/2016	Y	4017-081090-5413-000-002-	.00	158.99	8190	SECURITY MATERIALS & SUPPLIES	21397
00000	007822	BANK OF AMERICA N A	06/30/2016	7/22/2016	Y	4017-081090-9001-000-000-	.00	165.41	8190	LEASE/RENT OF EQUIPMENT	21397
00000	007822	BANK OF AMERICA N A	06/30/2016	7/22/2016	Y	4017-081090-9001-000-000-	.00	84.00	8190	LEASE/RENT OF EQUIPMENT	21397
CHECK TOTAL								10,020.20			
CLASS TOTAL								10,020.20			

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	003596	EASTERN AVIATION FUELS	2567374	7/29/2016	N	4017-081090-5414-000-000-	.00	2,100.00	8209	MERCHANDISE FOR RESALE	21401
00000	003596	EASTERN AVIATION FUELS	2571477	7/29/2016	N	4017-081090-5414-000-000-	.00	15,357.13	8209	MERCHANDISE FOR RESALE	21401
00000	003596	EASTERN AVIATION FUELS	2571478	7/29/2016	N	4017-081090-5414-000-000-	.00	25,705.61	8209	MERCHANDISE FOR RESALE	21401
CHECK TOTAL								43,162.74			
00000	007066	RAPPAHANNOCK ELECTRIC	13983-A	7/29/2016	Y	4017-081090-5101-000-000-	.00	50.46	8242	ELECTRICAL SERVICES	21398
00000	007066	RAPPAHANNOCK ELECTRIC	17687-A	7/29/2016	Y	4017-081090-5101-000-000-	.00	1,566.26	8242	ELECTRICAL SERVICES	21398
00000	007066	RAPPAHANNOCK ELECTRIC	229-A	7/29/2016	Y	4017-081090-5101-000-000-	.00	260.75	8242	ELECTRICAL SERVICES	21398
00000	007066	RAPPAHANNOCK ELECTRIC	24147-A	7/29/2016	Y	4017-081090-5101-000-000-	.00	59.87	8242	ELECTRICAL SERVICES	21398
00000	007066	RAPPAHANNOCK ELECTRIC	26337-A	7/29/2016	Y	4017-081090-5101-000-000-	.00	124.83	8242	ELECTRICAL SERVICES	21398
00000	007066	RAPPAHANNOCK ELECTRIC	2816-A	7/29/2016	Y	4017-081090-5101-000-000-	.00	426.50	8242	ELECTRICAL SERVICES	21398
00000	007066	RAPPAHANNOCK ELECTRIC	35919-A	7/29/2016	Y	4017-081090-5101-000-000-	.00	83.13	8242	ELECTRICAL SERVICES	21398
00000	007066	RAPPAHANNOCK ELECTRIC	36012-A	7/29/2016	Y	4017-081090-5101-000-000-	.00	260.72	8242	ELECTRICAL SERVICES	21398
00000	007066	RAPPAHANNOCK ELECTRIC	54093-A	7/29/2016	Y	4017-081090-5101-000-000-	.00	236.82	8242	ELECTRICAL SERVICES	21398
00000	007066	RAPPAHANNOCK ELECTRIC	62517-A	7/29/2016	Y	4017-081090-5101-000-000-	.00	339.71	8242	ELECTRICAL SERVICES	21398
00000	007066	RAPPAHANNOCK ELECTRIC	8179-A	7/29/2016	Y	4017-081090-5101-000-000-	.00	610.89	8242	ELECTRICAL SERVICES	21398
00000	007066	RAPPAHANNOCK ELECTRIC	84078-A	7/29/2016	Y	4017-081090-5101-000-000-	.00	118.75	8242	ELECTRICAL SERVICES	21398
CHECK TOTAL								4,138.69			
00000	000016	HB&T INSURANCE SERVICES	FY17-1ST QTR	7/29/2016	N	4017-081090-5308-000-000-	.00	4,625.00	687433	GENERAL LIABILITY INSURANCE	21401
CHECK TOTAL								4,625.00			
CLASS TOTAL								51,926.43			

AIRPORT AUTHORITY CAPITAL PROJECTS

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
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00000	007822	BANK OF AMERICA N A	06/30/2016	7/22/2016	Y	4085-081030-3002-000-000-	.00	3,462.50	8190	PROFESSIONAL SERVICES-OTHER	21397
						CHECK TOTAL		3,462.50			
						CLASS TOTAL		3,462.50			

AIRPORT AUTHORITY CAPITAL PROJECTS

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
21854	003802	DELTA AIRPORT CONSULTANTS	DD-6-15012	7/29/2016	Y	4085-081030-8801-000-069-	.00	26,301.85	8210	NORTH SIDE CONNECTOR DESIGN	21398
						CHECK TOTAL		26,301.85			
00000	006740	CAVARNIS IKARS A	610	7/29/2016	N	4085-081030-8801-000-069-	.00	1,450.00	687461	NORTH SIDE CONNECTOR DESIGN	21401
						CHECK TOTAL		1,450.00			
						CLASS TOTAL		27,751.85			