SEPTEMBER MINUTES

Minutes

Winchester CPMT
10 Baker Street, Conference Room
Tuesday, September 9, 2014
1:30 p.m.

MEMBERS PRESENT
Mary Blowe, City of Winchester
Kelly Bober, Child Advocacy Center
Dr. Charles Devine, Virginia Dept. of Health
Lyda Kiser, Parent Representative
Jaimi Lineberg, Winchester Dept. of Social Services
Peter Roussos, Dept. of Juvenile Justice
Paul Scardino, National Counseling Group

MEMBERS/OTHERS NOT PRESENT
Eden Freeman, City of Winchester
Mark Gleason, Northwestern Community Services Board
Sarah Kish, Winchester Public Schools

Others Present:
Karen Farrell, Winchester Comprehensive Services Act Coordinator
Connie Greer, Winchester Dept. of Social Services
Katherine Hermann, Assistant City Attorney

RECAP OF CPMT VOTES:

Motion:	Action:	Status:
• Motioned to approve the minutes from August 12, 2014 CPMT Meeting.	1st: Ms. Kiser 2nd: Ms. Bober	Approved Unanimously
• Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.	1st: Mr. Roussos 2nd: Ms. Kiser	Approved unanimously
• Motion to come out of Executive Session	1st: Ms. Kiser 2nd: Ms. Lineberg	Approved unanimously
• Motion to Certify Compliance by Roll Call Vote Move that the members of the Winchester CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.	1st: Ms. Kiser 2nd: Ms. Bober	Approved unanimously

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Tuesday, September 9, 2014
1:30 p.m.

Motion:	**Action:**	**Status:**
• Motion to Approve All Cases, as presented or amended	1st: Ms. Kiser 2nd: Mr. Roussos	Approved Mr. Scardino – abstained from 4 cases Ms. Lineberg – abstained from 11 cases
• Motion to adjourn CPMT Meeting	1st: Ms. Bober 2nd: Ms. Blowe	Approved Unanimously

Item	Discussion	Action
Call to Order/Additions to the Agenda	The meeting was opened by member, Dr. Charles Devine, at 1:55 pm.	
Approval of Minutes		Ms. Kiser motioned to approve the minutes from August 12, 2014. Ms. Bober seconded the motion. Motion to approve the minutes passed unanimously.
Announcements		None
Financial Report	The Financial Report was distributed and included expenditures for August, 2014 Report: August, 2014 Gross Expenditures: $67,366.10 Expenditure Refunds: $903.83 Net Expenditures: $66,462.27 Local Dollars: $29,427.76 Regular Medicaid Payments to Providers: $0.00 Local Match: $29,427.76 Wrap Dollars Funds Beginning Balance: $18,805.00 Encumbered: $0.00 Disbursed: $0.00	Ms. Farrell reviewed the report.

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Winchester CPMT
10 Baker Street, Conference Room
Tuesday, September 9, 2014
1:30 p.m.

Item	Discussion	Action
	Remaining Funds: $18,805.00 Non-Mandated Funds Beginning Balance: $20,162.00 Encumbered: $14,247.55 Disbursed: $669.80 Remaining Funds: $5,244.65 Unduplicated Foster Care Case Count: 19 Average Spent per Child: $2301.17	
Old Business: **a. Strategic Planning Report-Assignment of Work Committees**	Four Strategic Target Areas were identified as follows: 1. CPMT Foundation and Structure (Dopkowski, Gleason, Blowe) 2. Common Ground through Education, Training and Shared Expectations (Roussos, Kiser) 3. Data-Driven Accountability and Service Provision (Scardino, Bober) 4. CPMT Services Development (Kish, Devine)	1. No report. 2. No report 3. Meeting scheduled September 18 4. No report.
New Business **a. Eligibility Assessments for Non-Medicaid Youth**		CPMT discussed the policy. Subcommittee is working up a Request for Proposal to help find qualified provider(s) to provide the assessments.
Motion to Convene in Executive Session	Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.	Dr. Devine asked that the meeting move into Executive Session. On motion by Mr. Roussos, seconded by Ms. Kiser, the meeting moved into Executive Session.
Motion to Come Out of Executive Session & Immediately		Motion to come out of Executive Session by Ms. Kiser and seconded by Ms. Lineberg.

Minutes

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1:30 p.m.

Item	Discussion	Action
Reconvene in Open Session		Approved unanimously.
Motion to Certify Compliance by Roll Call Vote	Move that the members of the Winchester CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.	Motion to Certify Compliance by Roll Call Vote was made by Ms. Kiser, seconded by Ms. Bober, and unanimously approved.
Motion to Approve All Cases	Motion to Approve all cases as accepted or amended. Mr. Scardino – abstained from 4 cases Ms. Lineberg – abstained from 11 cases	All cases were approved, as noted, on motion by Ms. Kiser, seconded by Mr. Roussos. Motion was approved with noted abstentions.
Motion to Adjourn/Next Meeting Date	The next CPMT meeting will be held Tuesday October 14, 2014 at 1:30 p.m., Winchester/Frederick County Health Department, 10 Baker Street, Conference Room, Winchester VA	The meeting was adjourned on motion by Ms. Bober and seconded by Ms. Blowe at 2:45 p.m.

Attachments: August 2014 Financials

Transcribed by CPG

AUGUST FINANCIALS

CSA Pool Reimbursement Request Report Worksheet

Date: September 2, 2014

Period Ending: August, 2014

Chart A

Part 1 - Expenditure Description

		Number of Clients	Gross Total Expenditures	Expenditure Refunds	Net Total Expenditures
1.	**Congregate Care/Mandated & Non-Mandated Residential Services**				
1a.	Foster Care - IV-E Child in Licensed Residential Congregate Care	1	2,425.00		**2,425.00**
1b.	Foster Care - all other in Licensed Residential Congregate Care	1	6,118.47	0.31	**6,118.16**
1c.	Residential Congregate Care - CSA Parental Agreements; DSS Non-Custodial		0.00		**0.00**
1d.	Non-Mandated Services/Residential/Congregate Care		0.00		**0.00**
1e.	Educational Services - Congregate Care	4	12,774.00		**12,774.00**
2.	**Other Mandated Services**				
2a.	Treatment Foster Care - IV-E	11	30,906.00		**30,906.00**
2a.1	Treatment Foster Care		0.00		**0.00**
2a.2	Treatment Foster Care - CSA Parental Agreements; DSS Non-Custodial		0.00		**0.00**
2b.	Specialized Foster Care - IV-E; Community Based Services		0.00		**0.00**
2b.1	Specialized Foster Care		0.00		**0.00**
2c.	Family Foster Care - IV-E; Community Based Services	1	622.80		**622.80**
2d.	Family Foster Care Maintenance Only	1	686.00	852.07	**-166.07**
2e.	Family Foster Care - Children Receiving Maintenance/Basic Activities; IL	2	2,001.00		**2,001.00**
2f.	Community Based Services	6	7,648.41	51.45	**7,596.96**
2f.1	Community Transition Services		0.00		**0.00**
2g.	Special Education Private Day Placement	1	3,514.62		**3,514.62**
2h.	Wrap-Around Services for Students With Disabilities		0.00		**0.00**
2i.	Psychiatric Hospitals/Crisis Stabilization Units		0.00		**0.00**
3.	Non-Mandated Services/Community Based	1	669.80		**669.80**
4.	**Grand Totals: Sum of categories 1 through 3**	**29**	**67,366.10**	**903.83**	**66,462.27**

Part 2 - Expenditure Refund Description (reported in line 4)

Vendor Refunds and Payment Cancellations	
Parental Co-Payments	
Payments made on behalf of the child (SSA, SSI, VA benefits)	741.00
Child Support Collections through DCSE	162.83
Pool prior-reported expenditures re-claimed under IV-E	
Other (specify)	
Total Refunds (must agree with line 4)	**903.83**

CSA Comprehensive Services Act

Chart B

CSA Reports Pool Reimbursement Reports FY15 Transaction History for Winchester - FIPS 840
Pended Forms are not on this report

Active Pool Report Preparers
Nancy Valentine (540) 686-4838
Donna Veach (540) 686-4826
Amber Johnson (540) 686-4823
Karen Farrell (540) 686-4832

Transaction History

Match Rate: 0.4587	Status	Period End	Date Filed	Total Amount	State	Local
Beginning Balance				**$1,195,388.00**	**$647,025.72**	**$548,362.28**
Pool Reimbursement History						
	5	07/31/2014	08/06/2014	$271.75	$129.94	$141.81
	5	08/31/2014	09/03/2014	$66,462.27	$37,034.51	$29,427.76
Pool Reimbursement Expenditure Totals				**$66,734.02**	**$37,164.45**	**$29,569.57**
Supplement History						
Supplement Totals				**$0.00**	**$0.00**	**$0.00**
CSA System Balance				**$1,128,653.98**	**$609,861.27**	**$518,792.71**

Transaction History without WRAP Dollars

Match Rate: 0.4587	Status	Period End	Date Filed	Total Amount	State	Local
Beginning Balance				**$1,176,583.00**	**$636,846.99**	**$539,736.01**
Pool Reimbursement History						
	-	07/31/2014	08/06/2014	$271.75	$129.94	$141.81
	-	08/31/2014	09/03/2014	$66,462.27	$37,034.51	$29,427.76
Pool Reimbursement Expenditure Totals				**$66,734.02**	**$37,164.45**	**$29,569.57**

Supplement History

Supplement Totals	**$0.00**	**$0.00**	**$0.00**
CSA System Balance (Non-WRAP):	**$1,109,848.98**	**$599,682.54**	**$510,166.44**

Transaction History WRAP dollars only

Match Rate: 0.4587	**Status Period End**	**Date Filed**	**Total Amount**	**State**	**Local**
WRAP Allocation Additions History					
		08/06/2014	$18,805.00	$10,178.00	$8,626.00
WRAP Allocation Additions Totals			**$18,805.00**	**$10,178.00**	**$8,626.00**
Pool Reimbursement History - WRAP only					
	- 07/31/2014	08/06/2014	$0.00	$0.00	$0.00
	- 08/31/2014	09/03/2014	$0.00	$0.00	$0.00
Pool Reimbursement Expenditure Totals -WRAP only			**$0.00**	**$0.00**	**$0.00**
CSA System Balance (WRAP only):			**$18,805.00**	**$10,178.73**	**$8,626.27**

Wrap-Around Services for Students with Disabilities
2014 - 2015

Chart C

Child	7	2	9	11	13	12	6	TOTAL SPENT
Agency	WPS-NREP	WPS-NREP	WPS-NREP	WPS	WPS	WPS-NREP	NWCSB	
Worker	Clatter	Clatter	Clatter	Kish	Kish	Clatter	Hines	
JUL								
AUG								0.00
SEP								0.00
OCT								0.00
NOV								0.00
DEC								0.00
JAN								0.00
FEB								0.00
MAR								0.00
APR								0.00
MAY								0.00
JUN								0.00
								0.00
TOTAL/	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CHILD								0.00
				Beginning Balance				**18,805.00**
				Disbursed				0.00
				Encumbered				0.00
				Remaining Funds				**18,805.00**

Non-Mandated Funds

2014 - 2015

Chart D

Child	7	4	1	8	10	13	2	14	3	15	5	16	TOTAL
	WPS												
Agency	NREP	WPS	NWCSB	WPS	WPS	WPS	NREP	WPS	WPS		DJJ	NWCSB	SPENT
Worker	Clatter	McK	Yowell	McK	McK	Kish	Clatter	McK	McK		Perry	Connell	
JUL													
AUG													0.00
SEP												669.80	669.80
OCT													0.00
NOV													0.00
DEC													0.00
JAN													0.00
FEB													0.00
MAR													0.00
APR													0.00
MAY													0.00
JUN													0.00
JUN 1													0.00
													0.00
TOTAL/	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	669.80	669.80
CHILD													
		Beginning Balance											
		Disbursed											**20,162.00**
		Encumbered											669.80
		Remaining Funds											14,247.55
													5,244.65

Nine Year Comparison Chart

Chart E

	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013 -2014	2014-2015
July	295.28	4,911.51	10,266.93	9,458.29	5,069.89	3,038.21	3,166.90	166.42	271.75
August	301,614.45	229,488.55	191,849.47	145,415.77	113,164.41	145,670.33	92,757.41	70,156.19	66,462.27
September	221,315.88	162,491.89	219,001.82	128,872.42	140,623.38	126,252.80	146,176.67	76,193.02	
October	278,714.69	272,889.23	186,159.65	159,100.81	125,383.16	113,566.55	132,011.04	76,052.90	
November	220,279.28	218,628.54	199,049.04	117,450.86	161,810.81	117,093.83	112,159.19	109,379.65	
December	224,376.62	220,635.60	159,066.88	111,673.88	107,885.14	101,861.19	116,376.55	103,368.41	
January	221,742.92	224,949.12	128,052.33	130,627.75	142,931.48	151,908.54	163,869.33	108,602.83	
February	207,392.25	113,213.17	127,964.87	83,063.75	133,838.60	121,575.88	107,440.05	115,147.77	
March	170,101.10	264,666.84	168,271.90	119,700.47	144,940.45	117,899.40	120,489.59	66,667.82	
April	227,323.93	236,615.22	142,434.91	136,286.49	160,351.57	101,993.55	108,460.48	152,250.00	
May	216,049.75	224,636.22	126,503.97	128,319.69	173,228.70	121,909.56	127,950.48	30,652.63	
June	228,889.80	246,399.13	175,922.47	132,160.41	111,218.28	126,270.80	87,566.12	89,193.60	
June (2)	279,563.29	202,903.78	155,089.52	143,870.07	212,852.44	155,010.08	136,161.26	118,678.54	
	9,753.59								
	2,807,412.83	2,622,428.80	1,989,633.76	1,546,000.66	1,733,298.31	1,504,050.72	1,454,585.07	1,116,509.78	66,734.02
Medicaid Pay.	742,443.68	788,982.19	553,523.98	542,278.28	445,437.88	26,551.56	202,738.74	124,307.44	
TOTAL	3,549,856.51	3,411,410.99	2,543,157.74	2,088,278.94	2,178,736.19	1,530,602.28	1,657,323.81	1,240,817.22	66,734.02
Med. Loc. Match	170,279.46	180,953.07	110,657.07	95,542.20	82,464.82	7,612.00	58,122.66	35,637.39	
CSA Local Share	1,287,760.27	1,202,908.08	826,992.80	616,075.51	716,796.97	642,150.99	633,091.05	483,421.66	29,569.57
# Children Served	96	95	105	114	116	97	75	91	29
							unduplicated	unduplicated	unduplicated
							youth served	youth served	youth served
							Y-T-D	Y-T-D	Y-T-D
									2301.17
									Average
									per child