



**Minutes**  
 Winchester Department of Social Services  
 Advisory Board Meeting  
 Thursday, March 24, 2016

	<p>supervisor in Baltimore. She has a Masters from the University of North Carolina.</p> <ul style="list-style-type: none"> <li>• Posh Pets once again provided Winchester Social Services with a fabulous array of 66+ Easter Baskets for children in services.</li> <li>• February was Benefit Specialist Appreciation Month.</li>   <li>• March is Family Services Specialist Appreciation Month.</li>   <li>• April is Administrative Support Specialists Appreciation Month.</li> </ul>	<ul style="list-style-type: none"> <li>• <i>No action required.</i></li> <li>• <i>Benefit Specialists were treated to a snack day and a special luncheon prepared by the DSS Management Team.</i></li> <li>• <i>Family Services Specialists were treated to a snack day and will be treated to a special brunch prepared by the DSS Management Team.</i></li> <li>• <i>The Administrative Support Team will be treated to a snack day and will be treated to a special luncheon prepared by the DSS Management Team. The Admin Support Team will also attend a training at Lord Fairfax Community College on April 27.</i></li> </ul>
<p><b>Staff Reports</b></p>	<ul style="list-style-type: none"> <li>• Staff Report       <ul style="list-style-type: none"> <li>○ Protective Services Team</li>           <li>○ Family Services</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <i>Ms. Wingfield reported there have been approximately 88 valid Child Protective Services referrals.</i></li> <li>• <i>There have been 15 APS reports.</i></li> <li>• <i>April is Child Abuse Awareness Month. Events include wearing blue on April 4; Pinwheels for Prevention and Open House at the Our Health Campus on April 7 from 9-11 a.m.; Tie One On to End Child Abuse ugly tie day on April 22. Also, the Department will host Mandated Reporter Training.</i></li> <li>• <i>May is Adult Abuse Awareness Month. Events include Purple Ribbon tying on May 18.</i></li> <li>• <i>Ms. Dopkowski reported that there are currently 38 foster care cases.</i></li> <li>• <i>Ms. Dopkowski reported Child Protective Services ongoing has approximately 44 open cases.</i></li> </ul>

**Minutes**  
 Winchester Department of Social Services  
 Advisory Board Meeting  
 Thursday, March 24, 2016

	<ul style="list-style-type: none"> <li>○ Benefits Team</li> <li>○ Self-Sufficiency Team</li> <li>○ Administrative/Finance Services</li> <li>● Social Services Vacancy Report</li> <li>● McCrory Fund</li> </ul>	<ul style="list-style-type: none"> <li>● <i>Ms. Dopkowski reported on a new law that allows foster care services to continue age 21.</i></li> <li>● <i>Ms. Cooper reported 41 applications for daycare assistance, 9 Energy Assistance, 284 for Medicaid, 238 for SNAP, and 62 for TANF had been processed.</i></li> <li>● <i>Ms. Coco reported that the self-sufficiency team has been assisting with processing SNAP and TANF cases and they are doing a great a job.</i></li> <li>● <i>Ms. Valentine reported that during the month of December 1072 individuals came into the office for various reasons.</i></li> <li>● <i>A new file room system will be installed in the service file room in the next few months.</i></li> <li>● <i>The Winchester DSS budget for FY 17 was presented to City Council on March 22.</i></li> <li>● <i>Current vacancies: 1 part time Human Services Assistant, 3 Family Services Specialist II's,</i></li> <li>● <i>The current balance is \$198,567.59. This can only be accessed by Advisory Board approval. There are currently no requests before the Board.</i></li> </ul>
<b>Board Activities</b>	<ul style="list-style-type: none"> <li>● None</li> </ul>	<ul style="list-style-type: none"> <li>● <i>No action</i></li> </ul>
<b>Old Business</b>	<ul style="list-style-type: none"> <li>● Community Partner Award Nominations 2016</li> </ul>	<ul style="list-style-type: none"> <li>● <i>Nominations for the 2016 Community Partner awards were reviewed. Substantial discussion ensued regarding the merits of each nominee.</i></li> <li>● <i>Ms. Herbstritt motioned to recognize an individual, group and organization/agency each year if such are nominated in those categories. The motion died.</i></li> </ul>

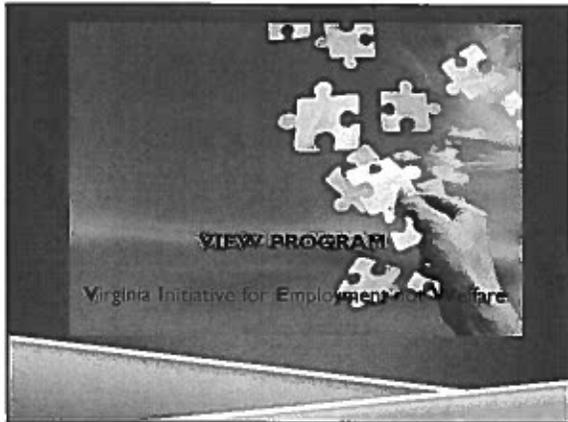
**Minutes**  
 Winchester Department of Social Services  
 Advisory Board Meeting  
 Thursday, March 24, 2016

	<ul style="list-style-type: none"> <li>Final FY2015 WDSS Annual Report</li> </ul>	<ul style="list-style-type: none"> <li>Ms. Tagnesi motioned to recognize an individual and group/organization/agency each year if such are nominated in those categories. The motion was seconded by Ms. Dillard. The motion was defeated 5 to 2.</li> <li>Ms. Shipp motioned to select the Winchester Police Department Crises Intervention Team to receive the Outstanding Community Partner Award for 2016. Ms. Curtis seconded the motion. The motion passed unanimously.</li> <li>The Community Partner Awards will be presented at a reception immediately following after the May 26<sup>th</sup> Advisory Board meeting.</li> <li>Ms. Coco distributed the final version of the FY2015 WDSS Annual Report.</li> </ul>
<b>New Business</b>	<ul style="list-style-type: none"> <li>VIEW Presentation</li> </ul>	<ul style="list-style-type: none"> <li>Ms. Wendy Welty, VIEW Coordinator, explained the VIEW program. Presentation attached.</li> </ul>
<b>Date and Location of Next Meeting/Adjournment</b>	<ul style="list-style-type: none"> <li>The next Social Service Advisory Board meeting will be held Thursday, May 26, 2016, 4:00 pm in the DSS Board Room</li> </ul>	<ul style="list-style-type: none"> <li>On Motion to adjourn the meeting by Ms. Tagnesi, seconded by, Ms. Shipp, the motion was passed unanimously. The meeting was adjourned at 5:10 p.m.</li> </ul>

Karen D. Shipp  
 Signature

May 26, 2016  
 Date

/cpg  
 Enclosure: Advisory Board Meeting Attachments March 24, 2016



---

---

---

---

---

---

---

---



---

---

---

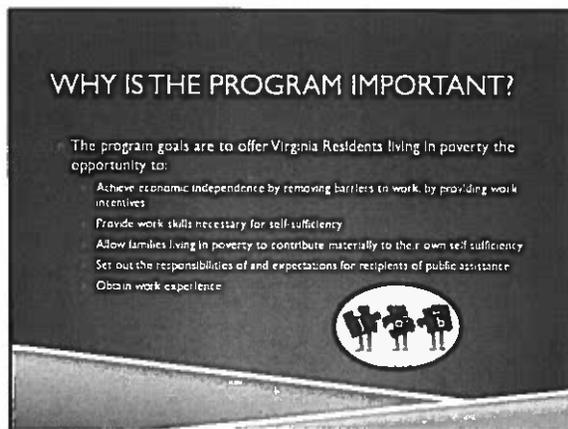
---

---

---

---

---



---

---

---

---

---

---

---

---

### VIEW CAN OFFER:

- Help in finding jobs
- Worksite placements to learn new skills, help the community and get good job references
- Help in finishing high school or getting a GED
- Help in starting or finishing a training program or college



---

---

---

---

---

---

---

---

### WHAT ARE THE REQUIREMENTS OF THE PROGRAM?

TANF families are expected to participate in 35 hours per week in a core and/or non-core work activity assignment.

If the TANF participant is working at least 30 hrs per week at minimum wage, they have met participation



---

---

---

---

---

---

---

---

### WHAT ARE SOME OF OUR CURRENT CORE/NON-CORE ACTIVITIES?

#### CORE

- Job Search: Individual and Group
- Employment
- PSP Public Service Placements
- Vocational Education and Training

#### NON-CORE

- Job Skills Training
- Education Below Post Secondary



---

---

---

---

---

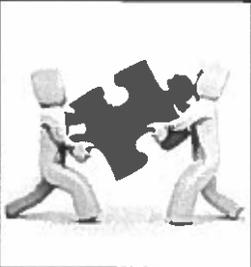
---

---

---

**View Supportive Services can provide:**

- Transportation costs
- Childcare expenses
- Cost of uniforms and supplies required by the job
- Medical and dental expenses
- Extra money for up to a year after you leave TANF with a job
- Motivation, support and encouragement



---

---

---

---

---

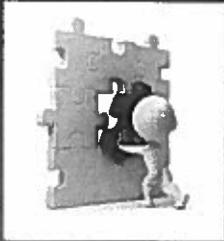
---

---

---

**COMMON BARRIERTO EMPLOYMENT**

- Criminal Background
- Disabilities
- Domestic Violence
- Drug and/or alcohol abuse
- Education
- Has child with special needs
- Housing issues or homelessness
- Job search skills
- Lack of basic and necessary skills
- Limited English Proficiency
- Mental illness
- Lack of childcare or someone to pay bills etc
- Low high school diploma
- Lack of transportation
- Lack of employment



---

---

---

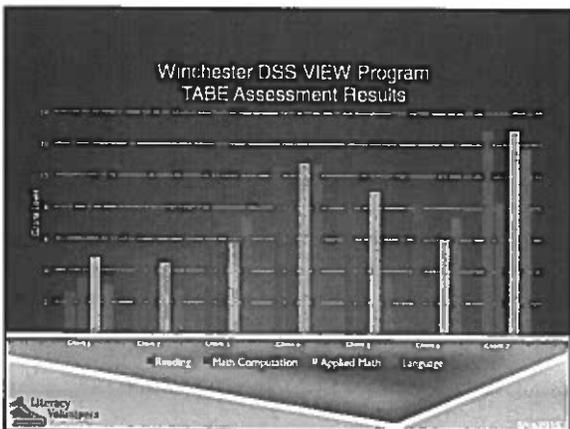
---

---

---

---

---



---

---

---

---

---

---

---

---

### CURRENT (PSP) PUBLIC SERVICE PLACEMENT AGENCIES

- CCAP
- Lutheran Family Services
- Habitat for Humanity
- Handley Regional Library
- Literacy Volunteers



---

---

---

---

---

---

---

---

### CURRENT JOB PLACEMENT AGENCY PARTNERS

NWWorks, Inc

Horizon Goodwill



---

---

---

---

---

---

---

---

### FUTURE GOALS FOR THE VIEW PROGRAM



- Continue developing community partnerships to ensure all services are being offered to the VIEW participants
- Expand community employer outreach
  - Find local employers that will work with our population in gaining job skills and work experience

---

---

---

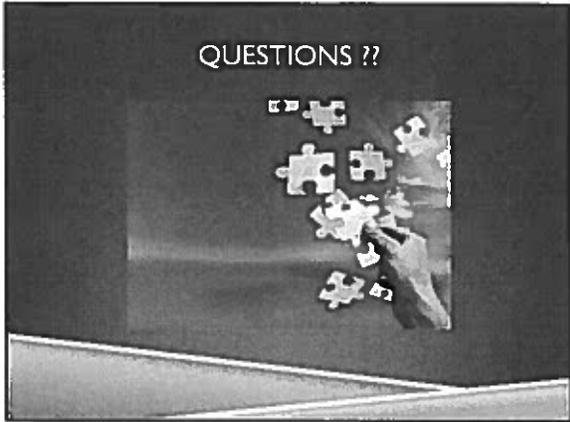
---

---

---

---

---



---

---

---

---

---

---

---

---