

Minutes
 Winchester Department of Social Services
 Advisory Board Meeting
 Thursday, September 26, 2019

Present: Danielle Bostick, Marie Imoh, Anita Schill, Kate Simpson, Cindy Taylor, Elyus Wallace

Absent: Eden Freeman, Bibiana Herrera-Paniagua, Nicholas Robb, Patricia Simpson

Staff/Guests: Jodie Alt (*WDSS Admin. Programs Assistant*), Erika Arenas (*WDSS Admin. Services Manager*), Christine Cook (*WDSS Office Supervisor*), Amber Dopkowski (*Director*), Rebecca Hopkins (*WDSS Family Services Supervisor*), Steve Langenstein (*WDSS Benefits Supervisor*), Chasity Robinette (*WDSS Benefits Supervisor*), Candace Veney (*WDSS Family Services Supervisor*), Sarah Wingfield (*WDSS Family Services Manager*), Denise Britt (*Guest Speaker*), Jes Miller (*Guest Speaker*)

RECAP of Board Votes:

Motions:

Motion to adopt the Minutes of the July 25, 2019 Advisory Board Meeting

Action:

1st: Elyus Wallace
 2nd: Anita Schill

Status:

Approved
 Unanimously

Motion to adjourn

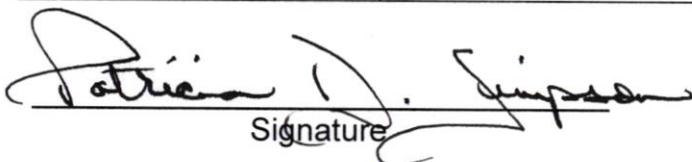
1st: Elyus Wallace
 2nd: Cindy Taylor

Approved
 Unanimously

Item	Discussion	Action
<p style="text-align: center;">Call to Order/Approval of Minutes</p>	<ul style="list-style-type: none"> • The meeting was called to order at 4:00 PM by Marie Imoh, Acting Chair 	<ul style="list-style-type: none"> • <i>The minutes from the July 25, 2019 meeting were accepted as submitted on motion by Mr. Wallace, seconded by Ms. Schill.</i>
<p style="text-align: center;">Public Comments</p>	<ul style="list-style-type: none"> • None 	
<p style="text-align: center;">Announcements</p>	<ul style="list-style-type: none"> • Welcome new Advisory Board member Danielle Bostick • Vice Chair is currently vacant 	<ul style="list-style-type: none"> • <i>Ms. Bostick was introduced and welcomed to the Advisory Board.</i> • <i>Vacancy will be considered at the next meeting.</i>
<p style="text-align: center;">Staff Reports</p>	<ul style="list-style-type: none"> • Staff Report – <ul style="list-style-type: none"> • Director’s Report • Protective Services Team • Family Services • Benefits Team 	<ul style="list-style-type: none"> • <i>Ms. Dopkowski presented news and announcements for the agency.</i> • <i>Ms. Veney and Ms. Wingfield presented the staff report for the Protective Services team.</i> • <i>Ms. Hopkins presented the staff report for the Family Services team.</i> • <i>Ms. Robinette presented staff report for the Benefit Unit.</i>

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Staff Reports (Continued)	<ul style="list-style-type: none"> • Self-Sufficiency Team • Administrative Services 	<ul style="list-style-type: none"> • Ms. Robinette presented staff report for the Self-Sufficiency Unit. • Ms. Cook and Ms. Arenas presented staff report for the Administrative Unit.
Vacancy Report	<ul style="list-style-type: none"> • Social Services Vacancy Report 	<ul style="list-style-type: none"> • Ms. Dopkowski presented all current vacancies.
McCrary Trust Fund	<ul style="list-style-type: none"> • The fund currently has a balance of \$201,193.90 	<ul style="list-style-type: none"> • Ms. Dopkowski presented the current fund balance. No request to utilize funds at this time.
Board Activities	<ul style="list-style-type: none"> • No Report 	
Old Business	<ul style="list-style-type: none"> • Outstanding Community Partner Award Ceremony 	<ul style="list-style-type: none"> • The award ceremony and reception will take place immediately following the November 21, 2019 Advisory Board Meeting in the Our Health, Eagle Boardroom.
New Business	<ul style="list-style-type: none"> • Denise Britt and Jes Miller presented CFW Foster Care Families Annual Overview • FY19 Q4 Agency Dashboard • Local Board Member Handbook 	<ul style="list-style-type: none"> • Supporting statistics and reports provided. Q & A throughout the presentation. • Dashboard was given to Board members for review. • Ms. Dopkowski informed Board members of new requirements.
Date and Location of Next Meeting/Adjournment	<ul style="list-style-type: none"> • The next Social Service Advisory Board meeting will be Thursday, November 21, 2019, 4:00 pm in the Our Health Eagle Boardroom. 	<ul style="list-style-type: none"> • On Motion to adjourn the meeting by Mr. Wallace, seconded by Ms. Taylor, the motion was passed unanimously.


 Signature

11-21-19
 Date