



**Minutes**  
 Winchester Department of Social Services  
 Advisory Board Meeting  
 Thursday, January 28, 2016

	<ul style="list-style-type: none"> <li>○ Family Services</li>   <li>○ Benefits Team</li>   <li>○ Self-Sufficiency Team</li>           <li>○ Administrative/Finance Services</li> </ul>	<p><i>Holiday gifts to at-risk children and families.</i></p> <ul style="list-style-type: none"> <li>● <i>Ms. Wingfield attended the Winchester Child Advocacy Center National Accreditation reception in January.</i></li> <li>● <i>Ms. Dopkowski reported that there are currently 29 foster care cases.</i></li> <li>● <i>Ms. Dopkowski reported Child Protective Services ongoing has approximately 48 open cases, 6 "on notice" cases.</i></li> <li>● <i>Ms. Cooper reported 396 applications had been processed. 31 applications for daycare assistance, 93 for Medicaid, 212 for SNAP, and 60 for TANF.</i></li> <li>● <i>Ms. Coco reported the daycare program has 59 ongoing cases, and 26 cases wait-listed</i></li> <li>● <i>There are 50 current VIEW cases.</i></li> <li>● <i>There has been an increase in fraud referrals. There are 5 fraud claims with 24 fraud investigations pending.</i></li> <li>● <i>Fuel Assistance program received 445 applications. The current Fuel Crisis program is assisting 56 cases.</i></li> <li>● <i>Ms. Champney reported that during the month of December 950 individuals came into the office.</i></li> <li>● <i>The document imaging system for applications is going well.</i></li> <li>● <i>Ms. Valentine reported that Agency Staff began using NOVATime for timesheet submission in December.</i></li> <li>● <i>The Agency traded-in its copiers for new Xerox copiers. Staff is working to activate all copiers' features.</i></li> <li>● <i>Ms. Valentine explained the new computerized Random Moment Sampling (RMS) process. She</i></li> </ul>
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**Minutes**  
 Winchester Department of Social Services  
 Advisory Board Meeting  
 Thursday, January 28, 2016

	<ul style="list-style-type: none"> <li>• Social Services Vacancy Report</li>   <li>• McCrory Fund</li> </ul>	<p><i>stressed that this is the way the state knows what each worker is doing, and that millions of dollars hinge on the completion of the RMS's in a timely fashion.</i></p> <ul style="list-style-type: none"> <li>• <i>Currently we have several vacancies; 1 Family Services Supervisor, 2 Family Services Specialist II's, 1 Benefits Program Specialist II, and 1 Benefits Program Specialist IV.</i></li> <li>• <i>The current balance is \$198,567.59. This can only be accessed by Advisory Board approval. There are currently no requests before the Board.</i></li> </ul>
<b>Board Activities</b>	<ul style="list-style-type: none"> <li>• Public Relations           <ul style="list-style-type: none"> <li>○ Benefit Program Specialist Appreciation Month</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <i>February 2016 is Benefit Program Specialist Appreciation Month. Ms. Dopkowski indicated there would be several "appreciation" events for Benefits Program staff, including a Snack Day. The Board will be informed as to the exact date of the Snack Day, to bring donations if desired.</i></li> </ul>
<b>Old Business</b>	<ul style="list-style-type: none"> <li>• Winchester Social Services and Fire &amp; Rescue "Stuff the Truck" event.</li>   <li>• FY2015 WDSS Annual Report</li>   <li>• Community Partner Award Nominations 2016</li> </ul>	<ul style="list-style-type: none"> <li>• <i>Ms. Dopkowski shared that the "Stuff the Truck" collaboration with Fire &amp; Rescue department was very successful. Plans are underway to hold the event again next year.</i></li> <li>• <i>Ms. Coco reported that the Annual Report for Fiscal Year 2015 has been sent to the City for incorporation into the City's Annual Report. The proposed format will be changing and there may be space for additional outreach information in the Report. Possible suggestions were the Safe Sleep Campaign, and/or community interest stories.</i></li> <li>• <i>Nominations for the 2016</i></li> </ul>

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		<i>Community Partner awards are attached, and include the Elks Club, Judy McKiernan of Winchester Public Schools, and Winchester Police Department Crisis Intervention Team. Board members were requested to review the nominations in order to vote on one recipient at the March Advisory Board meeting.</i>
<b>New Business</b>	<ul style="list-style-type: none"> <li>• Child Care Quality Initiative (CCQI)</li> <li>• FY2015 Local Department Profile Report</li> </ul>	<ul style="list-style-type: none"> <li>• <i>Ms. Stacey Park, Grant Coordinator, Child Care Quality Initiative, presented information about the Child Care Quality Initiative. Presentation attached.</i></li> <li>• <i>Ms. Dopkowski briefly reviewed the Local Department Profile report issued from the state. She highlighted the amount of money brought back into the community via social services.</i></li> </ul>
<b>Date and Location of Next Meeting/Adjournment</b>	<ul style="list-style-type: none"> <li>• <b>The next Social Service Advisory Board meeting will be held Thursday, March 24, 2016, 4:00 pm in the DSS Board Room</b></li> </ul>	<ul style="list-style-type: none"> <li>• <i>On Motion to adjourn the meeting by Mr. Taylor, seconded by, Ms. Tagnesi, the motion was passed unanimously. The meeting was adjourned at 5:05 p.m.</i></li> </ul>

  
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 Signature

  
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 Date

/cpg  
 Enclosure: Advisory Board Meeting Attachments January 28, 2016

January 28, 2016

Advisory Board  
Meeting

Attachments



Department of Social Services  
24 Baker Street  
Winchester, VA 22601

Telephone: (540) 662-3807  
General FAX: (540) 667-3279  
Benefits FAX: (540) 667-3054  
Website: www.winchesterva.gov

**Winchester Social Services Advisory Board  
Outstanding Community Partner Award  
Nomination Form**

The Outstanding Community Partner Award is the Winchester Department of Social Services Advisory Board's yearly recognition of an individual, group, organization or agency for their community service and collaboration with the Winchester Department of Social Services to improve the lives of the citizens of the City of Winchester.

**Name of Nominee (Individual, Organization, or Agency):**

Elks Club - Margaret "Kitty" Sandy

**Nominee's Address:**

540-539-3603 cell phone

KittySandy@verizon.net

540-869-3603

Nominated by: Jaimi Lineberg, Family Services Supervisor

Date: 12/21/2015

Specific Examples of ways this Nominee has collaborated with the Winchester Department of Social Services to improve the lives of the citizens of the City of Winchester:

The Elks Club has sponsored at least 10 children through Winchester Social Services for a shopping spree up to \$100 for each child the last three years. The Elks Club sponsored 13 children during 2015 for Winchester Social Services. The children not only were able to choose items they wanted but also were provided hot chocolates and a snack before the shopping began. The shopping event has been held at the City of Winchester Target the last three years. I have personally volunteered to assist with the event in the shopping and have been amazed every year the dedication and good will in general that goes along with the support of the Elks Club. Thank you Kitty of the Elks Club!!!!

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Nominations should be delivered to [insert person] by [insert date].



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**Name of Nominee (Individual, Organization, or Agency):**

Judy McKiernan, WPS

**Nominee's Address:**

12 North Braddock Street, Winchester, VA 22601

Nominated by: Michael Ellis Date: 12/23/2015

Specific Examples of ways this Nominee has collaborated with the Winchester Department of Social Services to improve the lives of the citizens of the City of Winchester:

Judy goes above and beyond to help families and teenagers going through family crisis. A specific example is when a teenager's father was being medically treated in the hospital the teen was staying alone in their apartment. Judy made sure the teen had clean clothes, food that he could prepare, and appropriate supervision. Judy spent hours with the teen helping him contact family members that may be able to help him in his situation. I personally witnessed her buying this teen needed food and clothing. She listened patiently and helped keep him calm and hopeful during the process. She literally took his clothing home with her and washed it for him and brought it back to him folded!! She has done all of these things for numerous children in need in our community!!

Nominations should be delivered to [insert person] by [insert date].



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**Name of Nominee (Individual, Organization, or Agency):**

Winchester Police Department's Crisis Intervention Team: Det. Lisa Hyde (WPD), Donna Trillio (NWCSB)

**Nominee's Address:**

Lisa Hyde—c/o WPD, 231 E. Piccadilly St, Suite 310 Winchester VA 22601

Donna Trillio—c/o Northwestern CSB, 209 W. Criser Rd, Suite 300 Front Royal VA 22630

**Nominated by:**

**Holly Day**

**Date: 12/28/2015**

**Specific Examples of ways this Nominee has collaborated with the Winchester Department of Social Services to improve the lives of the citizens of the City of Winchester:**

Det. Lisa Hyde and Ms. Donna Trillio, as part of the local Crisis Intervention Team (a collaboration between Winchester PD and Northwestern Community Services Board), make regular visits to adults in the community who have had police contact due to issues such as dementia and mental illness. These adults are often people with very limited support from family and community resources, and many of them are not eligible for (or have refused) services through APS or other community resources. Det. Hyde and Ms. Trillio provide a variety of supports to these adults, including assistance accessing community resources, facilitating and encouraging contact between adults and their families, and, when needed, intervention to help the adult obtain emergency mental health services.

*"To provide a safe, vibrant, sustainable community while striving to constantly improve the quality of life for our citizens and economic partners."*

Specific examples include an adult woman with mental health issues who has repeatedly refused assistance from APS, and who refuses to accept regular services from Northwestern. This woman is usually suspicious of government / community programs (particularly DSS), but Det. Hyde and Ms. Trillio have been able to develop a rapport with her that enables them to provide support that she will typically not accept from others. Det. Hyde and Ms. Trillio visit this woman regularly, bringing her food and other items including supplies for her pets (donated by the Winchester SPCA). Their visits allow them to regularly assess her mental status and functioning, so that if the time comes when she requires emergency medical or mental health care, including involuntary mental health services, they will be able to make arrangements for her to receive the help that she needs. Due to her refusal of other services and her lack of involved family and friends, this woman would have virtually no support if it were not for the CIT, and could potentially suffer severe deterioration in her health or mental status before anyone in the community would notice a change and contact APS or emergency services.

In another case, Det. Hyde and Ms. Trillio have worked with an adult woman who does have an ongoing case with APS, but who has a high level of need due to chronic mental health issues. Months ago, they assisted this woman in obtaining a voluntary admission to the Behavioral Health Unit at Winchester Medical Center, and, along with APS, intervened on her behalf with her landlord and her bank to make sure that she would not lose her housing or her HUD voucher. A few weeks later, this woman suffered the sudden and unexpected death of her adult child, which led to increased concerns about her mental status. Det. Hyde and Ms. Trillio made frequent visits to assess her and to provide support. Det. Hyde was able to track down other family members to make final arrangements for the woman's daughter when it became clear that she would not be able to handle that responsibility herself. It was only due to her efforts that the rest of the woman's family was notified of her daughter's death (including, sadly, the daughter's own young children).

Most recently, Det. Hyde and Ms. Trillio have attempted to assist an elderly woman experiencing issues with paranoia, who came to their attention after she made repeated calls to the police reporting that her home had been broken into by her neighbors. Det. Hyde and Ms. Trillio took steps to involve APS, intervened on the adult's behalf with her landlord and neighbors, and encouraged her family to provide needed support. As part of their efforts on this woman's behalf, they had to obtain an Emergency Custody Order so that she could receive involuntary mental health care at Winchester Medical Center. They have encountered considerable resistance from this woman's family (and from the woman herself), but still continue to try to assist her and to encourage her family to take action on her behalf. At the present time, they are continuing to work with APS to try to help this woman avoid eviction and obtain needed services.

Nominations should be delivered to [insert person] by [insert date].

## Child Care Quality Initiative



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## Mission Statement

The purpose of the Child Care Quality Initiative Grant is to improve the quality of care provided to the children in our communities with a primary focus on providing enhanced training opportunities for child care employees.

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## Goals

- Provide affordable ongoing training opportunities designed to improve the quality of care for children.
- Offer a scholarship program for child care employees seeking a CDA, Associate's Degree, or Certificate.
- Continue to develop the DVD Library.
- Continue to develop the Directors' Coalition.

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## Directors' Coalition

- Monthly meetings
- Training and Discussion Topics
  - Hiring and Retaining Qualified Employees
  - How to Hold Creative Staff Meetings
  - Representatives from LFCC, VSQI, Infant Toddler Connection
- Discussion Forums
  - Management techniques
  - Center policies
  - State licensing regulations
- DVD Training Series



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## Newsletters

- Quarterly
- Content
  - Articles: Communicating with parents, biting, professionalism, etc.
  - Upcoming training topics
  - Directors' Coalition news



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## Monthly Professional Development

- Free or low-cost
- Topics
  - Introduction to Child Care
  - Medication Administration Training
  - Speech and Language Development
  - Biting
  - Stress Management
  - Daily Health Observation
  - CPR/First Aid
  - Diversity
  - Anger Management
  - Early Literacy
  - Professionalism and Ethics in Child Care



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### DVD Library

- Directors check out DVDs for their employees.
- Employees watch the DVD, write a one-page summary, and turn it in for a certificate.
- DVD Topics
  - Playground Safety
  - Child Abuse and Neglect
  - Child Development
    - Infants, Toddlers, Preschoolers, and School-Age Children
  - Literacy
  - Ethics
  - Exploring Nature

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### Director Resource Kits

- Leadership books
- Leadership DVDs
- Sample forms
- Other Items

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### Workshop Attendance

Year	Number of centers	Number of Attendees
January – June 2014	67	169
July 2014 – June 2015	87	267
July – December 2015	57	185
	<b>TOTAL</b>	<b>621</b>

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## Feedback

- Directors' Coalition Meetings
- Workshop evaluations
- Periodic surveys

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## Contact Information

Stacey L. Park, M.Ed.  
Grant Coordinator  
540-550-6996  
stacey\_park13@yahoo.com

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## Local Department of Social Services Profile Report, SFY 2015

Locality Name:

Winchester

FIPS: 840

Region: Northern

Agency Level:<sup>1</sup> II (Two)

HR Policy:<sup>2</sup> Jurisdiction-wide

IT Support:<sup>3</sup> Full

Type of Agency Board:<sup>4</sup>

Advisory

City Manager

<sup>1</sup> Refers to the local agency's level or size, varying from I (one) to III (three), with III being the largest. Updated 2/2/2015.

<sup>2</sup> Refers to the local department's HR policy deviation from VDSS policies: jurisdiction-wide deviation (local policies only), Non-deviating, or partial deviating. Updated 1/31/2015.

<sup>3</sup> Refers to the local agency's level of IT support from VDSS.

<sup>4</sup> Refers to the local agency's board type (administrative vs. advisory);for advisory boards, administrative entity is also stated. Updated 2/19/2015.

Population, 2014	Winchester		Northern		Statewide	
	Count	Percent	Percent	Percent	Percent	Percent
<b>Total Population</b>	<b>27,543</b>					
<b>By Age</b>						
Children (0-17 years)	6,206	23%		24%	22%	
Adults 18-64 years	17,309	63%		65%	64%	
Adult 65+ years	4,028	15%		11%	14%	
<b>By Race &amp; Ethnicity</b>						
White	22,932	83%		74%	72%	
Black/African American	3,574	13%		13%	21%	
Other race	799	4%		13%	8%	
Hispanic/Latino	4,519	16%		15%	9%	

Source: Virginia Department of Health. Bridged race estimates come from the National Center for Health Statistics. "Other race" includes Asians, Hawaiians/Pacific Islanders, American Indians, and Alaskan Natives. Hispanic origin is not mutually exclusive of race.

Poverty Rate (%)	Winchester		Northern		Statewide	
	All ages	Children	All ages	Children	All ages	Children
2004	11.5%	15.0%	6.1%	7.6%	9.5%	12.2%
2005	12.4%	17.3%	6.1%	7.5%	10.0%	13.3%
2006	13.9%	16.8%	6.1%	6.9%	9.6%	12.3%
2007	12.0%	16.6%	6.0%	7.2%	9.9%	12.9%
2008	12.8%	18.1%	6.2%	7.8%	10.2%	13.6%
2009	16.3%	22.2%	6.8%	8.6%	10.6%	14.0%
2010	19.3%	24.7%	7.2%	9.0%	11.1%	14.6%
2011	17.8%	23.6%	7.6%	9.9%	11.6%	15.6%
2012	16.4%	22.5%	7.5%	9.6%	11.8%	15.5%
2013	14.1%	23.9%	7.4%	9.6%	11.7%	15.7%
2014	13.4%	21.7%	7.8%	10.2%	11.8%	15.9%

Source: U.S. Census Bureau, Small Area Income and Poverty Estimates (SAIPE).

**3,574**

**Number of People (All Ages) living in Poverty in locality**

**13%**

**Percent of People (All Ages) living in Poverty in locality**

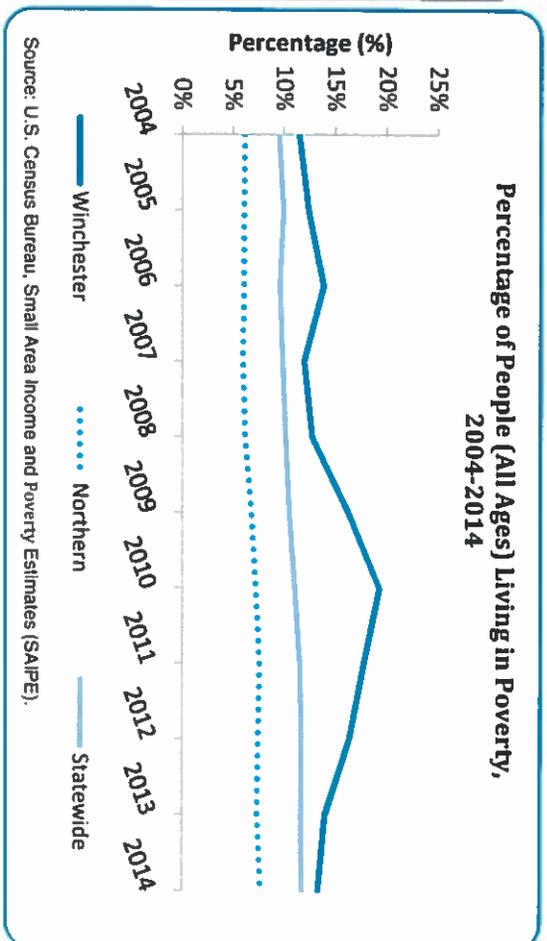
**1,310**

**Number of Children (< 18 years) living in Poverty in locality**

**22%**

**Percent of Children (< 18 years) living in Poverty in locality**

Source: US Census Bureau, Small Area Income and Poverty Estimates (SAIPE). Estimates are for 2014.



# Local Department of Social Services Profile Report, SFY 2015

Locality Name:

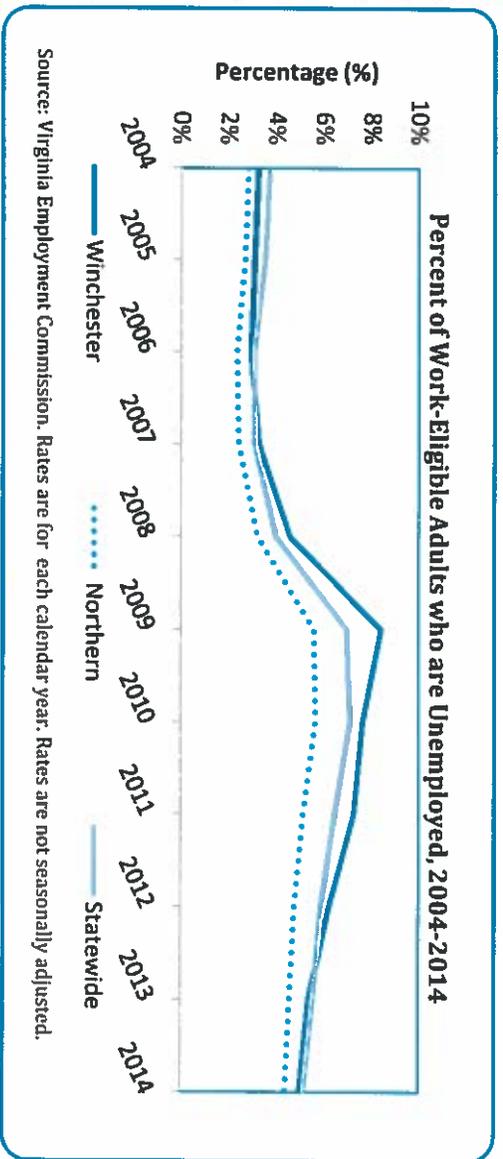
**Winchester**

FIPS: **840**

Region: **Northern**

Unemployment	Winchester		Northern		Statewide	
	Count	Rate (%)	Rate (%)	Rate (%)	Rate (%)	Rate (%)
2004	443	3.2%	2.8%	3.7%	3.7%	3.7%
2005	424	3.1%	2.7%	3.5%	3.5%	3.5%
2006	414	2.9%	2.3%	3.0%	3.0%	3.0%
2007	461	3.2%	2.4%	3.1%	3.1%	3.1%
2008	656	4.6%	3.2%	4.0%	4.0%	4.0%
2009	1,199	8.4%	5.6%	7.0%	7.0%	7.0%
2010	1,058	7.6%	5.6%	7.1%	7.1%	7.1%
2011	1,043	7.3%	5.1%	6.4%	6.4%	6.4%
2012	899	6.2%	4.8%	5.9%	5.9%	5.9%
2013	790	5.4%	4.6%	5.5%	5.5%	5.5%
2014	726	5.0%	4.4%	5.2%	5.2%	5.2%

Source: Virginia Employment Commission. Rates are not seasonally adjusted.

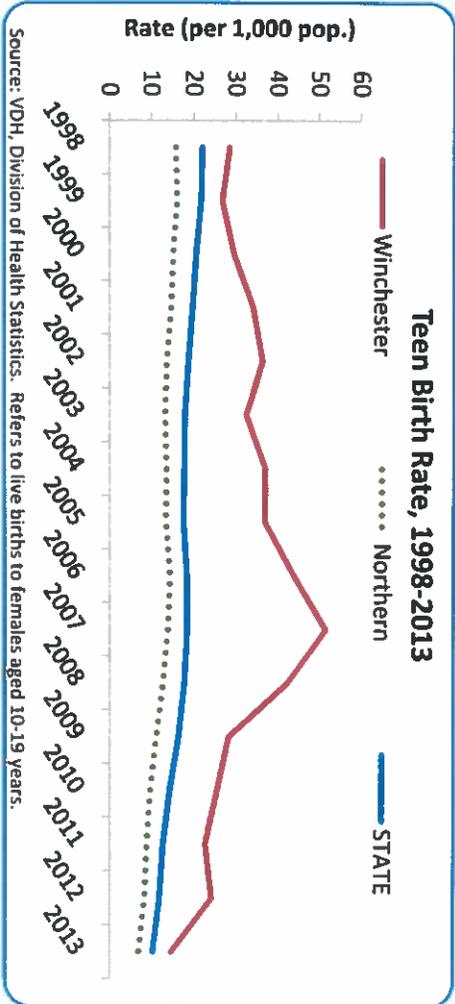
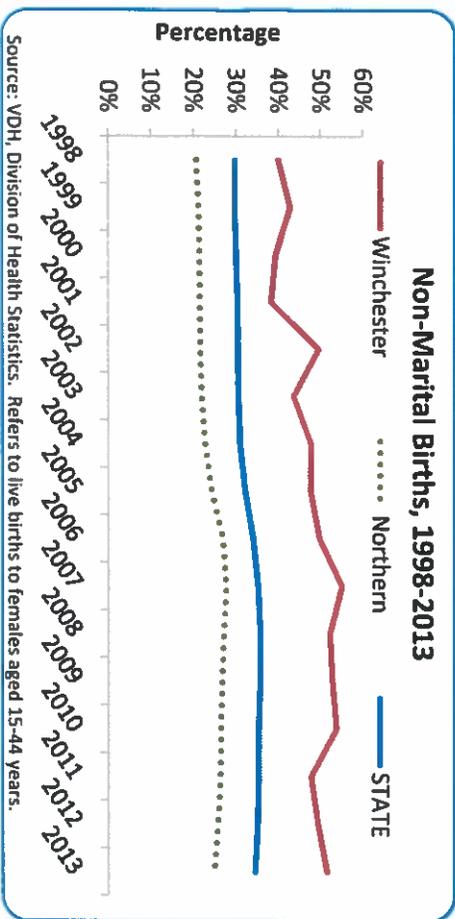


Births (2013)	Non-Marital Births			Teen Births		
	Count	Percent	Percent	Count	Rate	Rate
<b>Total</b>	<b>180</b>	<b>52%</b>	<b>25%</b>	<b>25</b>	<b>14.6</b>	<b>10.3</b>
White	141	52%	20%	19	14.0	7.9
Black	24	80%	45%	4	13.9	15.1
Other race	15	33%	27%	2	30.8	16.6

Source: Virginia Department of Health. Based on records of five births among unmarried women aged 15-44 years and among teens aged 10-19 years. Teen birth rate is per 1,000 population.

**37%**

Percent of Children living in a single-parent household (2010-2014) (Source: U.S. Census Bureau, American Community Survey)



# Local Department of Social Services Profile Report, SFY 2015

Locality Name:

Winchester

FIPS: 840

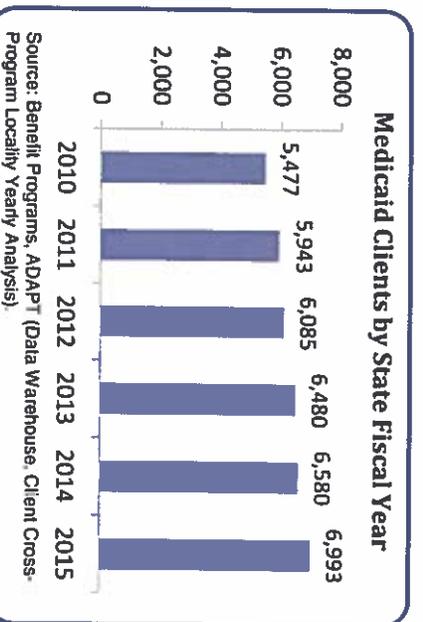
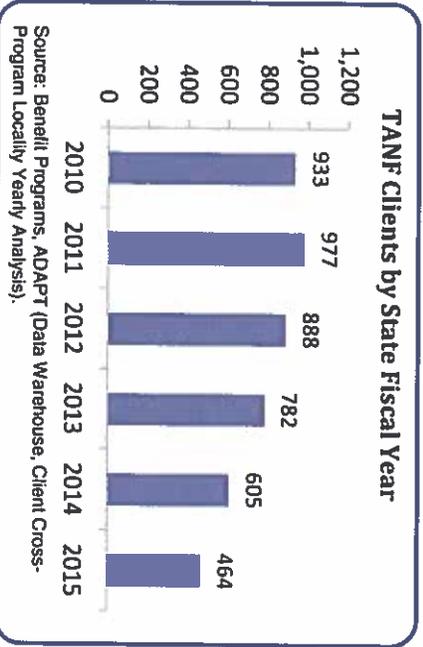
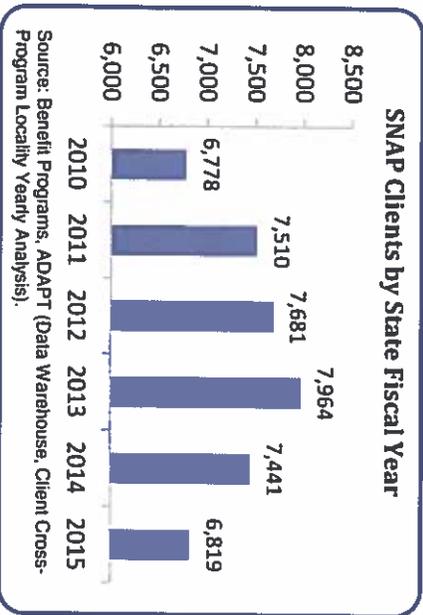
Region: Northern

Benefit Clients Served (unduplicated)	Benefit Program <sup>1</sup>				
	SNAP	TANF	Medicaid	Program <sup>2</sup>	Child Care <sup>3</sup>
2010	6,778	933	5,477	7,772	NA
2011	7,510	977	5,943	8,479	NA
2012	7,681	888	6,085	8,632	NA
2013	7,964	782	6,480	9,031	NA
2014	7,441	605	6,580	8,841	193
2015	6,819	464	6,993	8,999	170

<sup>1</sup> Source: Benefit Programs, ADAPT (Data Warehouse, Client Cross-Program Locality Yearly Analysis). Medicaid count excludes enrollees from state mental health hospitals. <sup>2</sup> Received SNAP, TANF and/or Medicaid during the year. <sup>3</sup> Source: VACMS (not available for 2010-2013). Represent unduplicated clients.

8,999

Residents who received benefits (SNAP, TANF or Medicaid) in SFY 2015



Benefit Client Demographics (SFY 2015)	By Age Group			Gender				Race				
	0-17 years	18-64 years	65+ years	Female	Male	White	Black	Other	Missing	Hispanic		
SNAP	2,941	3,620	258	3,716	3,103	4,430	1,274	271	61	NA		
TANF	290	173	1	280	184	284	144	15	4	NA		
Medicaid <sup>1</sup>	4,105	2,437	451	3,784	3,209	4,671	1,200	701	421	NA		
Any Benefit Program <sup>2</sup>	4,726	3,766	507	4,753	4,246	5,894	1,610	752	586	NA		

Sources: Benefit Programs, ADAPT (Data Warehouse, Client Cross-Program Locality Yearly Analysis). <sup>1</sup> Excludes enrollees from state mental health hospitals. <sup>2</sup> Unduplicated number of clients who received SNAP, TANF, and/or Medicaid. "Other" race includes Asian, Hawaiian/Pacific Islander, American Indian/Alaskan Native, or multiracial clients. "NA" = Not available for reporting.

## Local Department of Social Services Profile Report, SFY 2015

Locality Name:

Winchester

FIPS: 840

Region: Northern

Households (Cases) Served (unduplicated)	Benefit Program <sup>1</sup>			Energy Assistance (EA) <sup>2</sup>			Child Care <sup>3</sup>
	SNAP	TANF	Medicaid	Fuel	Cooling	Grants	
2010	2,959	300	3,223	NA	NA	NA	NA
2011	3,308	318	3,498	NA	NA	NA	NA
2012	3,394	290	3,581	NA	NA	NA	NA
2013	3,392	256	3,737	456	220	81	NA
2014	3,226	206	3,747	395	191	77	115
2015	2,941	169	3,908	396	187	56	108

<sup>1</sup> Source: VDSS ADAPT Data Mart (SNAP and TANF counts); MMS Data Mart (Medicaid counts). Represent unduplicated cases. <sup>2</sup> Source: Energy Assistance Case (Household) Counts Agency Summary Reports. <sup>3</sup> Source: VaCMS (represent "families"; data not available for 2010-2013).

Child Welfare Clients	Total Recipients	Race					Age Group (years)				
		White	Black	Other	0-5	6-10	11-15	16-18	19+		
Children in foster care (as of Sept. 30)	34	20	3	0	0	0	17	9	7	1	
Children exited to adoption (FFY 2015)	10	10	0	0	4	4	1	1	1	0	
Children receiving adoption assistance	47	35	6	5	8	14	12	10	3		

Sources: Division of Family Services, VCWOR/OASIS. "Children in Foster Care" is a point-in-time count as of 9/30/2015. "Children Exited to Adoption" is reported for the federal fiscal year, ending September 30. "Children Receiving Adoption Assistance"; children receiving adoption services as of 12/1/2015. Clients with missing race are included in total counts.

Child Protective Services (CPS)	Total Children	Race			Age Group (years)						
		White	Black	Other	Under 4	4 to 7	8 to 11	12 to 15	16 to 17	Unknown	
Children in CPS referrals (SFY 2015)	856	723	228	8	246	250	132	130	58	40	

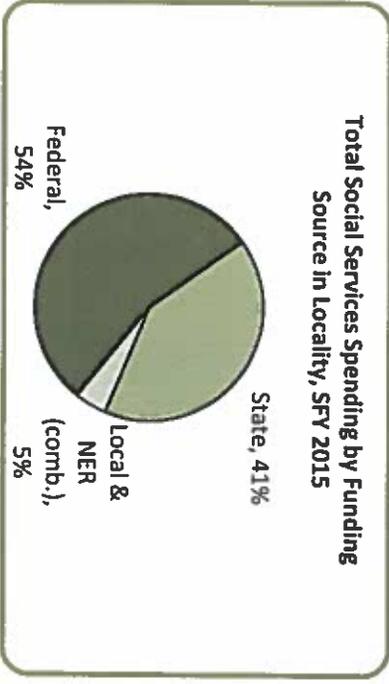
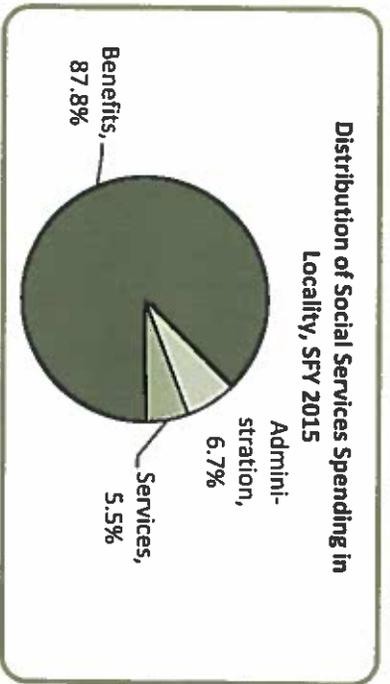
Source: Division of Family Services, VCWOR/OASIS. "Children in CPS Referrals". Hispanic origin is not mutually exclusive from race; Hispanics are included in the subtotals.

Adult Protective Services (APS)	Total Reports	Race*			Age Group (years)	
		White	Black	Other	18-60	61 and older
Adult subjects of APS Reports (2015)	170	137	19	0	46	123

Source: Adult Services Adult Protective Services (ASAPS) system (data received Dec. 2015). \* Excludes Hispanics and clients with missing race.

# Local Department of Social Services Profile Report, SFY 2015

Locality Name:  FIPS:  Region:



**\$49,801,478**

Total amount spent on Social Services in the locality (SFY 2015)

**\$2,261,422**

Total amount spent on Social Services contributed by the locality (SFY 2015)

Social Services (SS) Spending, SFY 2015	Federal	State	Local & NER (comb.)	All Sources
<b>Administrative costs</b>	\$1,472,332	\$533,301	\$1,333,356	\$3,338,988
Staff and operations <sup>1</sup>	\$1,416,755	\$533,301	\$1,177,018	\$3,127,074
Other expenses <sup>2</sup>	\$55,576	\$0	\$156,338	\$211,914
<b>Admin costs - % by Funding Source</b>	44%	16%	40%	100%
Admin costs - % Total SS spending	5%	3%	59%	7%
<b>Services purchased for clients</b>	\$473,520	\$1,496,081	\$775,378	\$2,744,979
Foster care and adoption <sup>3</sup>	\$428,120	\$514,856	\$0	\$942,976
Comprehensive Services (Title IV-E) <sup>4</sup>	\$0	\$926,178	\$738,532	\$1,664,710
Other Benefits <sup>5</sup>	\$45,399	\$55,046	\$36,846	\$137,292
Services - % by Funding Source	17%	55%	28%	100%
Services - % Total SS spending	2%	7.3%	34.3%	5.5%
<b>Client Benefits Spending</b>	\$25,113,272	\$18,451,551	\$152,688	\$43,717,511
Medicaid & FAMIS <sup>6</sup>	\$18,602,650	\$18,076,641	\$113,640	\$36,792,931
SNAP <sup>7</sup>	\$5,856,228	\$0	\$0	\$5,856,228
TANF <sup>7</sup>	\$122,379	\$147,347	\$0	\$269,726
Energy Assistance <sup>7</sup>	\$185,689	\$0	\$0	\$185,689
Child Care <sup>8</sup>	\$346,372	\$102,587	\$0	\$448,959
Other Benefits <sup>9</sup>	-\$45	\$124,976	\$39,047	\$163,978
Benefits - % by Funding Source	57%	42%	0%	100%
Benefits - % Total SS spending	93%	90%	7%	88%
<b>Total SS Spending</b>	\$27,059,124	\$20,480,932	\$2,261,422	\$49,801,478
SS Funding - % by Funding Source	54%	41%	5%	100%

Source: LASER, Statewide Summary; Local expenses and expenses not eligible for reimbursement (NER) are combined.

Social Services Staffing (as of 6/30/2015)	Direct	Indirect	NER	TOTAL	% of Total Positions
Number of Filled Positions	30	16	0	46	97.9%
Number of Unfilled Positions	1	0	0	1	2.1%
Total Number of Positions	31	16	0	47	100.0%
Percent of Positions Unfilled	3%	0%	NA	2%	
Pct. of Positions Unfilled-Statewide	18%	16%	30%	18%	

Source: LETS, Position Reimbursement And Status Report for State (run on 7/1/2015). Refers to number of positions regardless of percent of time assigned. Invalid filled positions and voluntary positions are excluded. NER= Not eligible for reimbursement.

## Local Department of Social Services Profile Report, SFY 2015

Locality Name:

Winchester

FIPS: 840

Region: Northern

### Total Social Services Spending, SFY2015

Notes: Budget line (BL) key for spending categories.

- (1) Local staff and operations: 850 (oustationed eligibility staff), 852 (dedicated Medicaid local effort), 855 (staff & operations base budget), and 858 (staff & operations pass through).
- (2) Other operational expenses: 000 (Miscellaneous), 805 (Pre-Occupancy Local Facilities Cost), and 843 (Central Service Cost Allocation).
- (3) Foster care and adoption: 811 (IV-E Foster Care), 812 (IV-E Adoption Assistance), 816 (International Home Studies), 817 (Special Needs Adoptions) and 820 (Adoption Incentives).
- (4) CSA Costs are paid at the local level with reimbursement from the State Comprehensive Services.
- (5) Other services purchased for clients: 217 (Guardianship Petitions), 824 (Other purchased services), 825 (Strengthening Families), 829 (Family Prevention, or SSBG), 833 (Adult Services), 844 (SNAPET Purchased Services), 861 (Independent Living Program - E&T Vouchers), 862 (Independent Living Program - Basic Allocation), 864 (Respite Care for Foster Families), 866 (Family Preservation/Support - Purchased Services), 871 (TANF/VIEW - Working, Transportation and Child Care), 872 (VIEW), 873 (IV-E Foster/Adoptive Parent Training - enhanced rate), 875 (IV-E Foster/Adoptive Parent Training - admin rate), 878 (Head Start Transition to Work Child Care), 881 (Fee for Child Care - Matching), 883 (Fee for Child Care - 100% Federal), 888 (Non-VIEW Repayment of VACMS), 890 (Child Care Quality Initiative Program, 889 (VIEW Repayment of VACMS), and 895 (Adult Protective Services).
- (6) Medicaid and FAMIS are combined. The SLH program was not funded in SFY 2015. Local expenses are reported for Medicaid only.
- (7) Medicaid, FAMIS, Comprehensive Services, SNAP, TANF/TANF UP, Energy Assistance and Child Care are coming from Section III - Statewide Benefit Payments of the LASER report. Refugee Assistance payments are made at Local Health Districts, not LDSS.
- (8) For FY14, Child Care provider payments are made by VDSS through VACMS. Certain funds (871 and 881) are split 50%/50% between federal and state sources.
- (9) Other Benefit Payments: 804 (Auxiliary Grant), 813 (General Relief), 819 (Refugee Cash Assistance), 808 (TANF - Manual checks), 810 (TANF - Emergency assistance), 848 (TANF-UP - Manual checks), 867 (TANF - Competitive Grant).