

Minutes
Winchester CPMT
24 Baker Street, Board Room
Thursday, January 10, 2019
2:00 p.m.

MEMBERS PRESENT

Celeste Broadstreet, City of Winchester
Amber Dopkowski, Winchester Dept. Social Services
Mark Gleason, Northwestern Community Services Board
Dr. Colin Greene, Winchester/Frederick Health Department
Mary Zirkle, Winchester Community Mental Health Center

MEMBERS/OTHERS NOT PRESENT

Sarah Kish, Winchester Public Schools
Peter Roussos, Dept. of Juvenile Justice
Paul Scardino, National Counseling Group

Others Present:

Karen Reinhardt, Winchester CSA Coordinator
Erida Arenas , Winchester Dept. Social Services

RECAP OF CPMT VOTES:

Motion:

- Motion to approved Agenda.
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- Motion to approve minutes from October 11, 2018 CPMT Meeting
- Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.
- Motion to come out of Executive Session

Action:

1st: Dr. Greene
2nd: Mr. Gleason

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2nd: Mr. Gleason

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2nd: Dr. Greene

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2nd: Dr. Greene

Status:

Approved
Unanimously

Approved
with 3
abstention

Approved
Unanimously

Approved
Unanimously

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Motion:

- Motion to Certify Compliance by Roll Call Vote Move that the members of the Winchester CPMT certify that to the best of each member’s knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.

- Motion to Approve All Cases, as discussed or amended.

- Motion to adjourn CPMT Meeting

Action:

- 1st: Mr. Gleason
- 2nd: Dr. Greene

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- 2nd: Dr. Greene

Status:

- Approved Unanimously

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Item	Discussion	Action
Call to Order/Approval of Agenda	The meeting was opened by Chairperson, Amber Dopkowski, at 2:00pm. Motion to approve Agenda.	1 st : Dr. Greene 2 nd : Mr. Gleason Approved Unanimously
Approval of Minutes	Motion to approve minutes from December 13, 2018 CPMT Meeting.	On Motion by Dr. Greene and seconded by Mr. Gleason the Minutes from the December 13, 2018, CPMT meetings were approved with 2 abstention.
Announcements	None	No Action
Financial Report	The Financial Presentation was distributed for December 2018. Report: December 2018 - FY19 Gross Expenditures: \$353,052.14 Expenditure Refunds: \$5,621.39 Net Expenditures: \$347,430.75 Local Dollars: \$152,483.28 Regular Medicaid Payments to Providers: Unknown	Ms. Reinhardt reviewed the reports.

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	<p>Local Match: Unknown</p> <p>Wrap Dollars Funds Beginning Balance: \$18,788.00 Encumbered: \$306.00 Disbursed: \$1,101.60 Remaining Funds: \$17,380.40</p> <p>Non-Mandated Funds Beginning Balance: \$20,162.00 Encumbered: \$7,036.07 Disbursed: \$3,550.00 Remaining Funds: \$9,575.93 Unduplicated CSA Case Count: 145 Average Spent per Child: \$7,981.18</p>	
<p>Old Business</p> <p>a. Outcomes Subcommittee Meeting</p> <p>b. Strategic Plan</p> <p>c. CSA Training</p> <p>d. FAPT Process Satisfaction Survey</p> <p>e. Transportation Service</p>	<p>Ms. Reinhardt attempted to schedule Outcomes Subcommittee meeting.</p> <p>Strategic Planning meeting was held before regular CPMT Meeting 1-10-19.</p> <p>Ms. Reinhardt presented results of Training topic survey.</p> <p>Ms. Reinhardt had presented a draft FAPT Process Satisfaction Survey on November 8.</p> <p>One of service gaps brought up at the joint CPMT/FAPT meeting was transportation services.</p>	<p>Ms. Reinhardt will send out invitations to Outcomes Subcommittee Meeting.</p> <p>Ms. Reinhardt will update Strategic Plan and present to CPMT on 3/14/19.</p> <p>Ms. Reinhardt will send out list of Training Topics and ask CPMT Members for input at CPMT Meeting 2-14-19.</p> <p>Ms. Zirkle will ask the input of Parent Support Partners to assess if the survey is family friendly.</p> <p>Ms. Reinhardt will meet with local providers to discuss possible options.</p>

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New Business: a. New Guidelines for CANS Frequency b. UR Update	<p>Ms. Reinhardt presented new CANS policy adopted by the SEC 12/13/18.</p> <p>Ms. Reinhardt updated the team that most of the children in residential placements are receiving UR services.</p>	<p>No action</p> <p>Ms. Reinhardt will continue to update the team about UR services.</p>
Motion to Convene in Executive Session	<p>Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.</p>	<p>Ms. Dopkowski asked that the meeting move into Executive Session. On motion by Mr. Gleason, seconded by Dr. Greene, the meeting moved into Executive Session.</p>
Motion to Come Out of Executive Session & Immediately Reconvene in Open Session		<p>Motion to come out of Executive Session by Mr. Gleason and seconded by Dr. Greene. Approved unanimously.</p>
Motion to Certify Compliance by Roll Call Vote	<p>Move that the members of the Winchester CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.</p>	<p>Motion to Certify Compliance by Roll Call Vote was made by Mr. Gleason seconded by Dr. Greene. Approved unanimously.</p>
Motion to Approve All Cases	<p>Motion to Approve all cases as discussed or amended.</p>	<p>All cases were approved, on motion by Mr. Gleason seconded by Dr. Greene. Motion was approved.</p>
Motion to Adjourn/Next Meeting Date	<p>The next CPMT meeting will be held Thursday, February 14, 2019 at 2:00 p.m., 411 N. Cameron St, Kee-Willingham Conference Room, Winchester, VA.</p>	<p>The meeting was adjourned on motion by Mr. Gleason and seconded by Dr. Greene.</p>

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Attachments: December FY19 Financials
OCS Policy 3.6

Transcribed by kfr