

# **CPMT PACKET**

**1/12/17**

## **Winchester CPMT Agenda**

January 12, 2:00pm  
WDSS, 24 Baker St  
Winchester, VA 22601

### **Approve Minutes from 12/8/16**

### **Announcements**

### **Financial Report**

- a. November Financials

### **Old Business**

- a. Review of Strategic Plan Scheduled – January 12, 2017 at 12:30pm
- b. LEDRS Update
- c. CPMT Appointments – Agency designees
- d. CPMT Fiscal Subcommittee Meeting - Recommendations
- e. Wrap reallocation – Mid-year review

### **New Business**

- a. Update on Magellan IACCT process
- b. Yearly Economic Interest Statements, Confidentiality and Code of Ethics Forms
- c. CSA Supplemental Request – City Supplemental

### **Motion to Convene in Executive Session**

*Motion to convene in Executive Session pursuant to 2.2- 3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.*

### **Motion to Come Out of Executive Session & Immediately Reconvene in Open Session**

### **Motion to Certify Compliance by Roll Call Vote**

*Move that the members of the Winchester City CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.*

### **Motion to Approve All Cases**

### **Motion to Adjourn**

**Next Meeting:** Thursday, February 9, 2016 at 2:00 at WDSS Boardroom

**DECEMBER MINUTES WITH  
NOVEMBER FINANCIALS**

**Minutes**  
Winchester CPMT  
24 Baker Street, Board Room  
Thursday, December 8, 2016  
2:00 p.m.

**MEMBERS PRESENT**

Mary Blowe, City of Winchester  
Amber Dopkowski, Winchester Dept. Social Services  
Eden Freeman, City of Winchester  
Mark Gleason, Northwestern Community Services Board  
April Jenkins, Winchester/Frederick Health Department  
Sarah Kish, Winchester Public Schools  
Peter Roussos, Dept. of Juvenile Justice  
Paul Scardino, National Counseling Group

**MEMBERS/OTHERS NOT PRESENT**

Kelly Bober, Child Advocacy Center  
Lyda Kiser, Parent Representative

**Others Present:**

Karen Farrell, Winchester CSA Coordinator  
Donna Veach, Winchester Dept. of Social Services  
Katiann Marshall, Winchester Star

**RECAP OF CPMT VOTES:**

**Motion:**

- Motion to accept agenda
- Motion to approve minutes form CPMT Meeting November 10, 2016
- Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.
- Motion to come out of Executive Session
- Motion to Certify Compliance by Roll Call Vote Move that the members of the Winchester CPMT certify that to the best of each member’s knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.
- Motion to Approve All Cases, as discussed or amended.
- Motion to adjourn CPMT Meeting

**Action:**

- 1<sup>st</sup>: Mr. Gleason
- 2<sup>nd</sup>: Ms. Dopkowski
- 1<sup>st</sup>: Mr. Gleason
- 2<sup>nd</sup>: Ms. Freeman
- 1<sup>st</sup>: Mr. Gleason
- 2<sup>nd</sup>: Mr. Scardino
- 1<sup>st</sup>: Mr. Gleason
- 2<sup>nd</sup>: Ms. Freeman
- 1<sup>st</sup>: Mr. Gleason
- 2<sup>nd</sup>: Mr. Scardino

**Status:**

- Approved
- Approved
- Approved
- Unanimously
- Approved
- Unanimously
- Approved
- Unanimously
- Approved
- Unanimously

**Minutes**  
 Winchester CPMT  
 24 Baker Street, Board Room  
 Thursday, December 8, 2016  
 2:00 p.m.

<b>Item</b>	<b>Discussion</b>	<b>Action</b>
<b>Call to Order/Approval of Agenda</b>	The meeting was opened by Chair, Peter Roussos at 2:00 pm.	
<b>Approval of Minutes</b>	Motion to approve the minutes from November 10, 2016, CPMT Meeting	On Motion by Mr. Gleason and seconded by Ms. Freeman, the Minutes from the November 10, 2016, CPMT meeting were approved.
<b>Announcements</b>	System of Care Training on December 8, 2016 was well attended, with 77 people present.	No Action
<b>Financial Report</b>	<p>The Financial Presentation was distributed for November 2016.</p> <p>Report: November 2016            Gross Expenditures: \$266,467.19            Expenditure Refunds: \$1,342.43            Net Expenditures: \$265,124.76            Local Dollars: \$122,383.75            Regular Medicaid Payments to Providers: \$0            Local Match: \$0</p> <p>Wrap Dollars Funds Beginning Balance: \$16,681.00            Encumbered: \$11,058.02            Disbursed: \$2,384.08            Remaining Funds: \$3,238.90</p> <p>Non-Mandated Funds Beginning Balance:            \$20,162.00            Encumbered: \$11,098.61            Disbursed: \$5,014.66            Remaining Funds: \$4,048.73</p>	Ms. Farrell reviewed the report.

**Minutes**  
 Winchester CPMT  
 24 Baker Street, Board Room  
 Thursday, December 8, 2016  
 2:00 p.m.

Item	Discussion	Action
	Unduplicated CSA Case Count: 64 Average Spent per Child: \$11,863.82	
<b>Old Business:</b>  <b>a. Schedule Review of Strategic Plan</b>  <b>b. LEDRS update</b>  <b>c. CPMT Appointments</b>	<p>CPMT discussed current status of Strategic Plan</p> <p>Thomas Brothers still working on software update to correct problem with LEDRS file.</p> <p>Amy Simmons is working on new appointment letters for CPMT Members.</p>	<p>CPMT to convene for special meeting prior to January 12, CPMT meeting to review CPMT strategic plan.</p> <p>Ms. Farrell continues to work with Thomas Bros software developers to be able to submit accurate LEDRS report so that locality can be reimbursed properly for CSA fund expenditures.</p> <p>Ms. Farrell will follow up with Amy Simmons</p>
<b>New Business:</b> <b>a. Subcommittee Meeting</b>  <b>b. Presentation of Executive Session Material</b>  <b>c. Wrap Allocation</b>	<p>Proposed meeting to discuss fiscal situation FY17 Mr. Roussos, Ms. Kish, Ms. Dopkowski, Mr. Gleason, and Mr. Scardino are members.</p> <p>Ms. Farrell proposed changing presentation materials to Budget Request Form with identifying child information removed.</p> <p>OCS requires review of WRAP funds expected to be used by localities. CPMT to decide if all funds will be used and additional funding will be needed by January 27, 2017.</p>	<p>Mr. Roussos asked to plan meeting before CPMT January Meeting. Meeting planned for January 4, 2017 at 1:00, at Winchester DSS.</p> <p>Mr. Gleason asked that the new presentation of executive session material be accepted. Mr. Roussos seconded.</p> <p>CPMT will discuss at January meeting. Ms. Farrell will ask OCS if children with 504 plans may use WRAP funding.</p>
<b>Motion to Convene in Executive Session</b>	<p>Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.</p>	<p>Mr. Roussos asked that the meeting move into Executive Session. On motion by Mr. Gleason, seconded by Mr. Scardino, the meeting moved into Executive Session.</p>

**Minutes**  
 Winchester CPMT  
 24 Baker Street, Board Room  
 Thursday, December 8, 2016  
 2:00 p.m.

<b>Item</b>	<b>Discussion</b>	<b>Action</b>
<b>Motion to Come Out of Executive Session &amp; Immediately Reconvene in Open Session</b>		Motion to come out of Executive Session by Mr. Gleason and seconded by Ms. Freeman. Approved unanimously.
<b>Motion to Certify Compliance by Roll Call Vote</b>	Move that the members of the Winchester CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.	Motion to Certify Compliance by Roll Call Vote was made by Mr. Gleason, seconded by Mr. Scardino, and unanimously approved.
<b>Motion to Approve All Cases</b>	Motion to Approve all cases as accepted.	All cases were approved, on motion by Mr. Gleason, seconded by Ms. Freeman. Motion was approved.
<b>Motion to Adjourn/Next Meeting Date</b>	The next CPMT meeting will be held Thursday, January 12 at 2:00 p.m., Winchester Social Services Department, 24 Baker Street, Conference Room, Winchester, VA.	The meeting was adjourned on motion by Mr. Gleason and seconded by Mr. Scardino.

Attachments: November Financials  
 WRAP Around Services Re-allocation

Transcribed by dv

chart A

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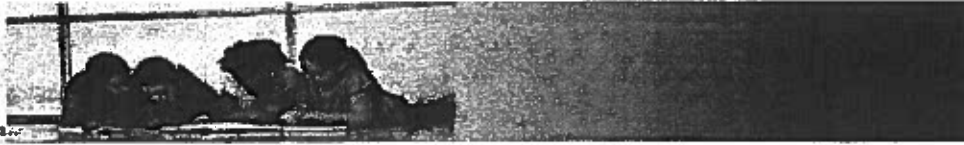
CSA FY17 - POOL REIMBURSEMENT REQUEST REPORT—PART 1							
DATE: December 05, 2016				FOR PERIOD ENDING: November 30, 2016 Report ID: 26730			
CPMT: Winchester				CONTACT PERSON: Karen Farrell			
LOCALITY: Winchester -FIPS 840				TELEPHONE: 640 686-4832			
PART 1 - EXPENDITURE DESCRIPTION							
EXPENDITURE DESCRIPTION	LOCAL MATCH RATE (a)	GROSS TOTAL EXPENDITURES THIS PERIOD (b)	EXPENDITURE REFUNDS THIS PERIOD (c)	NET TOTAL EXPENDITURES (b minus c) (d)	LOCAL MATCH (a x d) (e)	STATE MATCH (d-e) (f)	
<b>1. CONGREGATE CARE / MANDATED AND NON-MANDATED RESIDENTIAL SERVICES</b>							
1a. Foster Care - IV-E children in Licensed Residential Congregate Care; pool expenditures for costs not covered by IV-E (i.e., non room-and-board)	0.5734	0.00	0.00	0.00	0.00	0.00	0.00
1b. Foster Care - all others in Licensed Residential Congregate Care	0.5734	15,951.00	336.06	15,614.94	8,953.61	6,661.33	
1c. Residential Congregate Care—CSA Parental Agreements ; DSS Noncustodial Agreements	0.5734	50,120.48	0.00	50,120.48	28,739.08	21,381.40	
1d. Non-Mandated Services/Residential/Congregate	0.5734	0.00	0.00	0.00	0.00	0.00	
1e. Educational Services - Congregate Care	0.4587	99,911.50	0.00	99,911.50	45,829.41	54,082.09	
<b>2. OTHER MANDATED SERVICES</b>							
2a. Treatment Foster Care – IV-E	0.4587	21,690.68	157.30	21,533.38	9,877.36	11,656.02	
2a.1 Treatment Foster Care	0.4587	13,787.66	297.07	13,490.59	6,188.13	7,302.46	
2a.2 Treatment Foster Care – CSA Parental Agreements ; DSS Noncustodial Agreements	0.4587	0.00	0.00	0.00	0.00	0.00	
2b. Specialized Foster Care – IV-E ; Community Based Services	0.4587	0.00	0.00	0.00	0.00	0.00	
2b.1 Specialized Foster Care	0.4587	0.00	0.00	0.00	0.00	0.00	
2c. Family Foster Care – IV-E ; Community Based Services	0.2294	2,727.15	0.00	2,727.15	625.61	2,101.54	
2d. Family Foster Care Maintenance only	0.4587	0.00	0.00	0.00	0.00	0.00	



2e.	Family Foster Care – Children receiving maintenance and basic activities payments; independent living stipend/arrangements	0.4587	1,232.11	552.00	680.11	311.97	368.14
2f.	Community - Based Services	0.2294	21,311.77	0.00	21,311.77	4,888.92	16,422.85
2f.1	Community Transition Services – Direct Family Services to Transition from Residential to Community	0.2294	4,075.00	0.00	4,075.00	934.81	3,140.19
2g.	Special Education Private Day Placement	0.4587	32,325.83	0.00	32,325.83	14,827.86	17,497.97
2h.	Wrap-Around Services for Students With Disabilities	0.4587	1,928.37	0.00	1,928.37	884.54	1,043.83
2i.	Psychiatric Hospitals/Crisis Stabilization Units	0.4587	0.00	0.00	0.00	0.00	0.00
3.	Non-Mandated Services/Community-Based	0.2294	1,405.64	0.00	1,405.64	322.45	1,083.19
4.	<b>GRAND TOTALS: (Sum of categories 1 through 3)</b>	<b>0.4616</b>	<b>266,467.19</b>	<b>1,342.43</b>	<b>265,124.76</b>	<b>122,383.75</b>	<b>142,741.01</b>

Chart B

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<b>CSA Reports                  Pool Reimbursement Reports                  FY17                  Transaction History for                  Winchester -                  FIPS 840</b> Pended Forms are not on this report	<b>Active Pool Report Preparers</b>	
	<u>Nancy Valentine</u>	(540) 686-4838
	<u>Donna Veach</u>	(540) 686-4826
	<u>Amber Johnson</u>	(540) 686-4823
	<u>Karen Farrell</u>	(540) 686-4832

<b>Transaction History</b>						
Match Rate:	Status	Period End	Date Filed	Total Amount	State	Local
0.4587						
<b>Beginning Balance</b>				\$1,197,066.00	\$647,933.72	\$549,132.28
<b>Pool Reimbursement History</b>						
	<u>9</u>	07/31/2016	11/15/2016	\$4,079.00	\$2,695.23	\$1,383.77
	<u>9</u>	08/31/2016	11/16/2016	\$99,395.57	\$56,219.94	\$43,175.63
	<u>5</u>	09/30/2016	11/18/2016	\$212,752.62	\$111,675.40	\$101,077.22
	<u>5</u>	10/31/2016	11/30/2016	\$176,868.71	\$97,206.50	\$79,662.21
	<u>1</u>	11/30/2016	12/05/2016	\$265,124.76	\$142,741.01	\$122,383.75
<b>Pool Reimbursement Expenditure Totals</b>				<b>\$758,220.66</b>	<b>\$410,538.08</b>	<b>\$347,682.58</b>
<b>Supplement History</b>						
<b>Supplement Totals</b>				\$0.00	\$0.00	\$0.00
<b>CSA System Balance</b>				<b>\$438,845.34</b>	<b>\$237,395.64</b>	<b>\$201,449.70</b>
<b>Transaction History without WRAP Dollars</b>						

Match Rate:	Status	Period End	Date Filed	Total Amount	State	Local
0.4587						
<b>Beginning Balance</b>				<b>\$1,180,385.00</b>	<b>\$638,904.67</b>	<b>\$541,480.33</b>
<b>Pool Reimbursement History</b>						
-		07/31/2016	11/15/2016	\$4,079.00	\$2,695.23	\$1,383.77
-		08/31/2016	11/16/2016	\$99,087.33	\$56,053.09	\$43,034.24
-		09/30/2016	11/18/2016	\$212,702.49	\$111,648.26	\$101,054.23
-		10/31/2016	11/30/2016	\$176,771.37	\$97,153.81	\$79,617.56
-		11/30/2016	12/05/2016	\$263,196.39	\$141,697.18	\$121,499.21
<b>Pool Reimbursement Expenditure Totals</b>				<b>\$755,836.58</b>	<b>\$409,247.57</b>	<b>\$346,589.01</b>
<b>Supplement History</b>						
<b>Supplement Totals</b>				<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>CSA System Balance (Non-WRAP):</b>				<b>\$424,548.42</b>	<b>\$229,657.10</b>	<b>\$194,891.32</b>

<b>Transaction History WRAP dollars only</b>						
Match Rate:	Status	Period End	Date Filed	Total Amount	State	Local
0.4587						
<b>WRAP Allocation Additions History</b>						
			08/01/2016	\$16,681.00	\$9,029.00	\$7,651.00
<b>WRAP Allocation Additions Totals</b>				<b>\$16,681.00</b>	<b>\$9,029.00</b>	<b>\$7,651.00</b>
<b>Pool Reimbursement History - WRAP only</b>						
-		07/31/2016	11/15/2016	\$0.00	\$0.00	\$0.00
-		08/31/2016	11/16/2016	\$308.24	\$166.85	\$141.39
-		09/30/2016	11/18/2016	\$50.13	\$27.14	\$22.99
-		10/31/2016	11/30/2016	\$97.34	\$52.69	\$44.65
-		11/30/2016	12/05/2016	\$1,928.37	\$1,043.83	\$884.54
<b>Pool Reimbursement Expenditure Totals -WRAP only</b>				<b>\$2,384.08</b>	<b>\$1,290.51</b>	<b>\$1,093.57</b>
<b>CSA System Balance (WRAP only):</b>				<b>\$14,296.92</b>	<b>\$7,738.53</b>	<b>\$6,558.39</b>

Wrap-Around Services for Students with Disabilities  
2016-2017

Chart C

Child	30	33	31	TOTAL SPENT
Agency Worker	WPS Morris	WPS McKiernan	WPS Morris	
JUL	0			
AUG	\$ 308.24			\$ 308.24
SEP		\$ 50.13		\$ 50.13
OCT	\$97.34			\$ 97.34
NOV	\$ 892.24	\$ 292.56	\$ 743.57	\$ 1,928.37
DEC				
JAN				
FEB				
MAR				
APR				
MAY				
JUN				
TOTAL CHILD	\$ 1,297.82	342.69		\$ 2,384.08
			Beginning Balance	\$ 16,681.00
			Disbursed	\$ 2,384.08
			Encumbered	\$ 11,058.02
			Remaining Funds	\$ 3,238.90

Non-Mandated Funds  
2016-2017

Chart D

Child	31	32	21	34	35	TOTAL SPENT
Agency	WPS	NWCBSB	WPS	WPS	WPS	
Worker	Morris	Tritchler	Mckiernan	Mckiernan	Mckiernan	
JUL	\$ -	\$ -				\$ -
AUG	\$ 1,312.69	\$ 636.52				\$ 1,949.21
SEP		\$ -	\$ 120.00			\$ 120.00
OCT	\$1,539.81					\$ 1,539.81
NOV			\$ 120.00	\$ 515.00	\$ 770.64	\$ 1,405.64
DEC						\$ -
JAN						\$ -
FEB						\$ -
MAR						\$ -
APR						\$ -
MAY						\$ -
JUN						\$ -
JUN 1						\$ -
TOTAL/CHILD	\$ 2,852.50	\$ 636.52	\$ 120.00			\$ 5,014.66
					Beginning Balance	\$ 20,162.00
					Disbursed	\$ 5,014.66
					Encumbered	\$ 11,098.61
					Remaining Funds	\$ 4,048.73

CITY OF WINCHESTER  
 CSA FUND BALANCE  
 CHILDREN'S SERVICE ACT (CSA)

Chart F

FUND NAME	REVISED BUDGET	EXPENDITURES	FUND BALANCE	ENCUMBRANCES	FUND BALANCE	UNAPPROVED	
						CREDIT AUTHORIZATIONS & POSOS	ADJUSTED FUND BALANCE
C17 CSA MANDATED 16/17 ASSIST	10,000.00	2,521.68	7,478.32	0.00	7,478.32	0.00	7,478.32
C17 CSA MANDATED 16/17 POS	1,170,385.00	748,300.24	422,084.76	822,090.89	(400,006.13)	6,166.00	(406,172.13)
C17 CSA NON-MANDATED 16/17 POS	20,162.00	5,014.66	15,147.34	11,098.61	4,048.73	0.00	4,048.73
C17 CSA W/A SRVS FOR STUDENTS 16/17 POS	16,681.00	2,384.08	14,296.92	11,058.02	3,238.90	0.00	3,238.90
	1,217,228.00	758,220.66	459,007.34	844,247.52	(385,240.18)	6,166.00	(391,406.18)

# **DECEMBER FINANCIALS**

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Chart A



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**CSA FY17 - LEDRS File Expenditure Summary—PART 1**

DATE: January 09, 2017

CONTACT PERSON: Karen Farrell

Period Ending: December 31,2016

LOCALITY: Winchester -FIPS 840

**PART 1 - EXPENDITURE DESCRIPTION**

EXPENDITURE DESCRIPTION	LOCAL MATCH RATE (a)	GROSS TOTAL EXPENDITURES THIS PERIOD (b)	EXPENDITURE REFUNDS THIS PERIOD (c)	NET TOTAL EXPENDITURES (b minus c) (d)	LOCAL MATCH (a x d) (e)	STATE MATCH (d-e) (f)
<b>1. CONGREGATE CARE / MANDATED AND NON-MANDATED RESIDENTIAL SERVICES</b>						
1a Foster Care - IV-E children in Licensed Residential Congregate Care; pool expenditures for costs not covered by IV-E (i.e., non room-and-board)	0.5734	0.00	0.00	0.00	0.00	0.00
1b Foster Care - all others in Licensed Residential Congregate Care	0.5734	6,782.00	290.79	6,491.21	3,722.06	2,769.15
1c Residential Congregate Care—CSA Parental Agreements ; DSS Noncustodial Agreements	0.5734	34,235.71	0.00	34,235.71	19,630.76	14,604.95
1d Non-Mandated Services/Residential/Congregate	0.5734	0.00	0.00	0.00	0.00	0.00
1e Educational Services - Congregate Care	0.4587	54,993.03	0.00	54,993.03	25,225.30	29,767.73
2a Treatment Foster Care – IV-E	0.4587	20,203.05	347.46	19,855.59	9,107.76	10,747.83
2a1 Treatment Foster Care	0.4587	19,654.12	203.42	19,450.70	8,922.04	10,528.66
2a2 Treatment Foster Care – CSA Parental Agreements ; DSS Noncustodial Agreements	0.4587	0.00	0.00	0.00	0.00	0.00
2b Specialized Foster Care – IV-E ; Community Based Services	0.4587	0.00	0.00	0.00	0.00	0.00
2b1 Specialized Foster Care	0.4587	0.00	0.00	0.00	0.00	0.00
2c Family Foster Care – IV-E ; Community Based Services	0.2294	3,994.60	0.56	3,994.04	916.23	3,077.81
2d Family Foster Care Maintenance only	0.4587	0.00	0.00	0.00	0.00	0.00
2e Family Foster Care – Children receiving maintenance and basic activities payments; independent living Stipend/Arrangements	0.4587	552.00	0.30	551.70	253.06	298.64
2f Community - Based Services	0.2294	18,612.79	0.00	18,612.79	4,269.77	14,343.02
2f1 Community Transition Services – Direct Family Services to Transition from Residential to Community	0.2294	0.00	0.00	0.00	0.00	0.00
2g Special Education Private Day Placement	0.4587	16,615.13	0.00	16,615.13	7,621.36	8,993.77
2h Wrap-Around Services for Students With Disabilities	0.4587	1,567.14	0.00	1,567.14	718.85	848.29
2i Psychiatric Hospitals/Crisis Stabilization Units	0.4587	0.00	0.00	0.00	0.00	0.00
3 Non-Mandated Services/Community-Based	0.2294	2,678.74	0.00	2,678.74	614.50	2,064.24
<b>4. GRAND TOTALS: (Sum of categories 1 through 3)</b>	<b>8.2569</b>	<b>179,888.31</b>	<b>842.53</b>	<b>179,045.78</b>	<b>81,001.70</b>	<b>98,044.08</b>



<b>CSA FY17 - POOL REIMBURSEMENT REQUEST REPORT - PART 2</b>
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<b>DATE:</b> January 09, 2017	
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<b>CONTACT PERSON:</b> Karen Farrell	
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<b>LOCALITY:</b> Winchester -FIPS 840	
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<b>PART 2 - EXPENDITURE REFUND DESCRIPTION</b>
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Information regarding total expenditure refunds reported in Part 1, Line 4(c).		
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EXPENDITURE REFUND DESCRIPTION	CODE	AMOUNT
Vendor Refunds and Payment Cancellations	10	0 00
Parental Co-Payments	20	0 00
Payments made on behalf of the child (SSA, SSI, VA benefits ...)	30	0 00
Child Support Collections through DCSE	40	842 53
Pool prior-reported expenditures re-claimed under IV-E	50	0 00
Other (Please specify):	90	0 00
<b>TOTAL REFUNDS :</b> Note: This total must agree with the GRAND TOTAL of all expenditure refunds Part 1, Line 4, Col (c)		842 53

The expenditures and refunds reported herein were incurred in accordance with provisions of the Comprehensive Services Act, and have not been reported on a previous claim. Documentation is maintained to support the expenditure and refund amounts reported, and to demonstrate that each expenditure and refund was made on behalf of a specific child (or list of specific children) and complies with the CSA Manual, COV and Appropriation Act requirements including utilization management and FAPT criteria.

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Chart B



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<b>CSA Reports</b> <b>Pool Reimbursement Reports</b> <b>FY17</b> <b>Transaction History for Winchester - FIPS 840</b> Pended Forms are not on this report	<b>Active Pool Report Preparers</b> Nancy Valentine (540) 686-4838 Donna Veach (540) 686-4826 Amber Johnson (540) 686-4823 Karen Farrell (540) 686-4832
---	---

**Transaction History**

Match Rate: 0.4587	Status	Period End	Date Filed	Total Amount	State	Local
<b>Beginning Balance</b>				\$1,197,066.00	\$647,933.72	\$549,132.28
<b>Pool Reimbursement History</b>						
	9	07/31/2016	11/15/2016	\$4,079.00	\$2,695.23	\$1,383.77
	9	08/31/2016	11/16/2016	\$99,395.57	\$56,219.94	\$43,175.63
	9	09/30/2016	11/18/2016	\$212,752.62	\$111,675.40	\$101,077.22
	9	10/31/2016	11/30/2016	\$176,868.71	\$97,206.50	\$79,662.21
	5	11/30/2016	12/05/2016	\$265,124.76	\$142,741.01	\$122,383.75
	5	12/31/2016	01/09/2017	\$179,045.78	\$88,044.09	\$91,001.69
<b>Pool Reimbursement Expenditure Totals</b>				\$937,266.44	\$508,582.17	\$428,684.27
<b>Supplement History</b>						
<b>Supplement Totals</b>				\$0.00	\$0.00	\$0.00
<b>CSA System Balance</b>				\$259,799.56	\$139,351.55	\$120,448.01

**Transaction History without WRAP Dollars**

Match Rate: 0.4587	Status	Period End	Date Filed	Total Amount	State	Local
<b>Beginning Balance</b>				\$1,180,385.00	\$636,904.67	\$541,480.33
<b>Pool Reimbursement History</b>						
	-	07/31/2016	11/15/2016	\$4,079.00	\$2,695.23	\$1,383.77
	-	08/31/2016	11/16/2016	\$99,087.33	\$56,053.09	\$43,034.24
	-	09/30/2016	11/18/2016	\$212,702.49	\$111,648.26	\$101,054.23
	-	10/31/2016	11/30/2016	\$176,771.37	\$97,153.81	\$79,617.56
	-	11/30/2016	12/05/2016	\$263,196.39	\$141,697.18	\$121,499.21
	-	12/31/2016	01/09/2017	\$177,478.64	\$97,195.80	\$80,282.84
<b>Pool Reimbursement Expenditure Totals</b>				\$933,315.22	\$506,443.37	\$426,871.85
<b>Supplement History</b>						
<b>Supplement Totals</b>				\$0.00	\$0.00	\$0.00
<b>CSA System Balance (Non-WRAP):</b>				\$247,069.78	\$132,461.30	\$114,608.48

**Transaction History WRAP dollars only**

Match Rate: 0.4587	Status	Period End	Date Filed	Total Amount	State	Local
<b>WRAP Allocation Additions History</b>						
			08/01/2016	\$16,681.00	\$9,029.00	\$7,651.00
<b>WRAP Allocation Additions Totals</b>				<b>\$16,681.00</b>	<b>\$9,029.00</b>	<b>\$7,651.00</b>
<b>Pool Reimbursement History - WRAP only</b>						
-		07/31/2016	11/15/2016	\$0.00	\$0.00	\$0.00
-		08/31/2016	11/18/2016	\$308.24	\$166.85	\$141.39
-		09/30/2016	11/18/2016	\$50.13	\$27.14	\$22.99
-		10/31/2016	11/30/2016	\$97.34	\$52.69	\$44.65
-		11/30/2016	12/05/2016	\$1,828.37	\$1,043.83	\$884.54
-		12/31/2016	01/09/2017	\$1,567.14	\$848.29	\$718.85
<b>Pool Reimbursement Expenditure Totals -WRAP only</b>				<b>\$3,951.22</b>	<b>\$2,138.80</b>	<b>\$1,812.42</b>
<b>CSA System Balance (WRAP only):</b>				<b>\$12,729.78</b>	<b>\$6,890.24</b>	<b>\$5,839.54</b>

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Wrap-Around Services for Students with Disabilities  
2016-2017

Chart C

Child	30	33	31	37	TOTAL SPENT
Agency	WPS	WPS	WPS	WPS	
Worker	Morris	McKiernan	Morris	Morris	
JUL	0				
AUG	\$ 308.24				\$ 308.24
SEP		\$ 50.13			\$ 50.13
OCT	\$97.34				\$ 97.34
NOV	\$ 892.24	\$ 292.56	\$ 743.57		\$ 1,928.37
DEC	\$ 64.89		\$ 793.57	\$ 708.68	\$ 1,567.14
JAN					
FEB					
MAR					
APR					
MAY					
JUN					
TOTAL/ CHILD	\$ 1,362.71	\$ 342.69	\$ 1,537.14	\$ 708.68	\$ 3,951.22
			Beginning Balance		\$ 16,681.00
			Disbursed		\$ 3,951.22
			Encumbered		\$ 6,688.88
			Remaining Funds		\$ 6,040.90

Non-Mandated Funds  
2016-2017

Chart D

Child	31	32	21	34	35	28	36	TOTAL SPENT
Agency	WPS	NWCSB	WPS	WPS	WPS	WPS	NREP	
Worker	Morris	Trichter	McKiernan	McKiernan	McKiernan	Mohr	Clatterbuck	
JUL	\$ -	\$ -						\$ -
AUG	\$ 1,312.69	\$ 636.52						\$ 1,949.21
SEP		\$ -	\$ 120.00					\$ 120.00
OCT	\$1,539.81							\$1,539.81
NOV			\$ 120.00	\$ 515.00	\$ 770.64			\$ 1,405.64
DEC				\$ 485.00	\$ 376.98	\$ 1,000.00	\$816.76	\$ 2,678.74
JAN								\$ -
FEB								\$ -
MAR								\$ -
APR								\$ -
MAY								\$ -
JUN								\$ -
JUN 1								\$ -
TOTAL/ CHILD	\$ 2,852.50	\$ 636.52	\$ 120.00					\$ 7,693.40
					Beginning Balance			\$ 20,162.00
					Disbursed			\$ 7,693.40
					Encumbered			\$ 8,096.85
					Remaining Funds			\$ 4,371.75

Nine Year Comparison Chart

Chart E

	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
July	10,266.93	9,458.29	5,069.89	3,038.21	3,166.90	166.42	271.75	1,302.55	4,079.00
August	191,849.47	145,415.77	113,164.41	145,670.33	92,757.41	70,156.19	66,462.27	135,400.49	99,087.33
September	219,001.82	128,872.42	140,623.38	126,252.80	146,176.67	76,193.02	121,923.88	130,355.82	212,702.49
October	186,159.65	159,100.81	125,383.16	113,566.55	132,011.04	76,052.90	126,088.83	122,947.92	176,771.37
November	199,049.04	117,450.86	161,810.81	117,093.83	112,159.19	109,379.65	164,640.34	112,255.06	263,196.39
December	159,066.88	111,673.88	107,885.14	101,861.19	116,376.55	103,368.41	204,456.19	138,115.97	177,478.64
January	128,052.33	130,627.75	142,931.48	151,908.54	163,869.33	108,602.83	105,557.78	130,966.48	
February	127,964.87	83,063.75	133,838.60	121,575.88	107,440.05	115,147.77	183,358.95	137,059.14	
March	168,271.90	119,700.47	144,940.45	117,899.40	120,489.59	66,667.82	100,991.97	128,104.07	
April	142,434.91	136,286.49	160,351.57	101,993.55	108,460.48	152,250.00	153,605.45	157,691.90	
May	126,503.97	128,319.69	173,228.70	121,909.56	127,950.48	30,652.63	123,540.61	236,832.42	
June	175,922.47	132,160.41	111,218.28	126,270.80	87,566.12	89,193.60	145,627.68	191,156.32	
June (2)	155,089.52	143,870.07	212,852.44	155,010.08	136,161.26	118,678.54	168,184.70	181,342.81	
	1,989,633.76	1,546,000.66	1,733,298.31	1,504,050.72	1,454,585.07	1,116,509.78	1,664,710.40	1,803,530.95	933,315.22
Medicaid Pay.	553,523.98	542,278.28	445,437.88	26,551.56	202,738.74	124,307.44	269,383.88	355,237.98	45,825.00
TOTAL	2,543,157.74	2,088,278.94	2,178,736.19	1,530,602.28	1,657,323.81	1,240,817.22	1,934,094.28	2,158,768.93	979,140.22
Med. Loc. Match	110,657.07	95,542.20	82,464.82	7,612.00	58,122.66	35,637.39	77,228.99	101,842.29	22,912.50
CSA Local Share	826,992.80	616,075.51	716,796.97	642,150.99	633,091.05	483,421.66	485,092.18	275,647.09	428,684.27
# Children Served	105	114	116	97	75	91	112	151	66
				unduplicated	unduplicated	unduplicated	unduplicated	unduplicated	unduplicated
				youth served	youth served	youth served	youth served	youth served	youth served
				Y-T-D	Y-T-D	Y-T-D	Y-T-D	Y-T-D	Y-T-D
Average						14,863.49			
Average							10,742.97		
Average								14,835.46	
per child						per child			per child

CITY OF WINCHESTER  
 CSA FUND BALANCE  
 CHILDREN'S SERVICE ACT (CSA)

Chart F

FUND NAME	REVISED BUDGET	EXPENDITURES	FUND BALANCE	ENCUMBRANCES	FUND BALANCE	UNAPPROVED	
						CREDIT & POSOS	ADJUSTED FUND BALANCE
C17 CSA MANDATED 16/17 ASSIST	10,000.00	3,073.68	6,926.32	0.00	6,926.32	0.00	6,926.32
C17 CSA MANDATED 16/17 POS	1,170,385.00	990,577.33	179,807.67	706,478.25	(526,670.58)	4,399.00	(531,069.58)
C17 CSA NON-MANDATED 16/17 POS	20,162.00	7,693.40	12,468.60	8,096.85	4,371.75	0.00	4,371.75
C17 CSA W/A SRVS FOR STUDENTS 16/17 POS	16,681.00	3,951.22	12,729.78	6,688.88	6,040.90	0.00	6,040.90
	1,217,228.00	1,005,295.63	211,932.37	721,263.98	(509,331.61)	4,399.00	(513,730.61)

# **JANUARY ATTACHMENTS**



**Minutes**  
 Winchester CPMT Fiscal Subcommittee  
 24 Baker Street, Board Room  
 Wednesday January 4, 2017  
 1:00 p.m.

**MEMBERS PRESENT**

Amber Dopkowski, Winchester Dept. Social Services  
 Mark Gleason, Northwestern Community Services Board  
 Sarah Kish, Winchester Public Schools  
 Peter Roussos, Dept. of Juvenile Justice

**MEMBERS/OTHERS NOT PRESENT**

Paul Scardino, National Counseling Group

**Others Present:**

Karen Farrell, Winchester CSA Coordinator  
 Katiann Marshall, Winchester Star

<b>Item</b>	<b>Discussion</b>	<b>Action</b>
<b>Call to Order</b>	The meeting was opened by Chair, Peter Roussos at 1:10 pm.	
<b>Financial Projection</b>	Ms. Farrell presented information on projected expenses for FY17. Ms. Farrell explained if the average monthly expenses continue, the total will exceed the amount of CSA Allocation from Winchester City.	CPMT discussed trends driving rise in CSA expenditures..
<b>Recommendations</b>	Subcommittee made the following recommendations: 1. FAPT review of Residential cases to occur every 45 days with established review criteria. 2. Discuss Utilization Review options for Residential cases with CPMT. 3. Implement a requirement of Child/Family Team meeting for each residential case. 4. Strategic Plan discussion should include discussion of future Focus Groups with Case Managers to find trends/themes, service needs/gaps and case characteristics that are effecting CSA expenditures.	Subcommittee will present recommendations to CPMT on January 12, 2017.
<b>Meeting Adjourned/Next Meeting Date</b>	The next CPMT Fiscal Subcommittee Meeting will be held Tuesday, January 24, 2017 at 3:00 at Winchester Social Services Boardroom.	Ms. Farrell will send out invitation to Members and will make sure meeting is posted for public.

## Farrell, Karen (VDSS)

---

**From:** Magellan Healthcare of Virginia <VAProviderQuestions@magellanhealth.com>  
**Sent:** Thursday, December 29, 2016 4:08 PM  
**To:** Farrell, Karen (VDSS)  
**Subject:** Postponed Residential Services Program Changes



## Provider Notice

This message is being sent on behalf of the Department of Medical Assistance Services.

Stakeholders,

The changes to the Residential Treatment Program and Independent Certification Team processes will not go into effect January 1, 2017. The new regulations for these programs are not final and therefore the changes cannot yet be implemented. You will be notified once the regulations are final and provided with a new effective date for these programmatic changes.

Providers should continue to follow the policies and processes that are currently in effect with Magellan. If you have questions, please send them to [VAProviderQuestions@magellanhealth.com](mailto:VAProviderQuestions@magellanhealth.com) or contact Magellan at 1-800-424-4046.

Thank you for your patience.

[www.MagellanHealth.com/Provider](http://www.MagellanHealth.com/Provider)

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