

Minutes
 Winchester CPMT
 24 Baker Street, Board Room
 Thursday, January 14, 2016
 2:00 p.m.

Item	Discussion	Action
Call to Order/Modifications to the Agenda	<p>The meeting was opened by Chair, Mark Gleason at 2:02 pm.</p> <p>Mr. Roussos requested an additional item be added to New business. Motion to modify January 14 CPMT Agenda to additional item under New Business.</p>	<p>On motion by Ms. Kiser, seconded by Mr. Roussos, the January 14 CPMT Agenda was modified accordingly.</p>
Approval of Minutes		<p>On Motion by Ms. Kiser and seconded by Mr. Roussos, the Minutes from the December 10, 2015 CPMT meeting were approved. Motion to approve the minutes passed with Ms. Bober and Mr. Roussos abstaining from the vote.</p>
Announcements	<p>Mr. Scardino announced that National Counseling Group was selected by the drug court as one of two substance abuse counseling groups to work closely with the court.</p> <p>Ms. Bober announced that the Child Advocacy Center would be holding a reception on January 19 to celebrate their obtaining national accreditation. Many notable members of the community were invited to attend.</p>	<p>No action required.</p> <p>No action required.</p>
Financial Report	<p>The Financial Report was distributed and included expenditures for December, 2015.</p> <p>Report: December, 2015 Gross Expenditures: \$148,427.53 Expenditure Refunds: \$10,311.56 Net Expenditures: \$138,115.97 Local Dollars: \$57,460.76 Regular Medicaid Payments to Providers: \$0 Local Match: \$0</p> <p>Wrap Dollars Funds Beginning Balance: \$15,478.00 Encumbered: \$1,133.00 Disbursed: \$3,087.57 Remaining Funds: \$11,257.43</p> <p>Non-Mandated Funds Beginning Balance: \$20,162.00</p>	<p>Ms. Farrell reviewed the report.</p>

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<p>Forms</p> <p>c. Provider Qualifications for Service</p> <p>d. Substance Abuse Treatment – Group vs. Individual Therapy</p> <p>e. Juvenile Justice Personnel Hiring</p>	<p>Winchester Code of Ethics, Statement of Economic Interest, and Confidentiality Forms</p> <p>Ms. Farrell prepared the attached Provider Qualifications for Services document, which explained the credentials of the counseling services engaged by case workers.</p> <p>Ms. Farrell consulted with the substance abuse counselors and case workers to understand when group therapy is utilized versus individual therapy.</p> <p>Mr. Roussos indicated the Department of Juvenile Justice received a grant for additional funds. Mr. Roussos was interested in feedback from CPMT regarding services needed in the area to utilize the funding.</p>	<p>All members present returned their completed forms to Ms. Farrell.</p> <p>At this time, FAPT and CPMT are satisfied with the quality and qualifications of services provided by the counseling services utilized.</p> <p>At this time, FAPT and CPMT are satisfied with the quality of therapies provided by the substance abuse counseling services utilized.</p> <p>To be discussed at February CPMT meeting.</p>
<p>Motion to Convene in Executive Session</p>	<p>Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.</p>	<p>Mr. Gleason asked that the meeting move into Executive Session. On motion by Ms. Kiser, seconded by Ms. Dopkowski, the meeting moved into Executive Session.</p>
<p>Motion to Come Out of Executive Session & Immediately Reconvene in Open Session</p>		<p>Motion to come out of Executive Session by Ms. Dopkowski and seconded by Mr. Roussos. Approved unanimously.</p>
<p>Motion to Certify Compliance by Roll Call Vote</p>	<p>Move that the members of the Winchester CPMT certify that to the best of each member’s knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.</p>	<p>Motion to Certify Compliance by Roll Call Vote was made by Ms. Kiser, seconded by Mr. Roussos, and unanimously approved.</p>
<p>Motion to Approve All</p>	<p>Motion to Approve all cases as accepted.</p>	<p>All cases were approved, on</p>

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Cases		motion by Ms. Freeman, seconded by Mr. Roussos. Motion was approved; Mr. Scardino abstained from 3 cases.
Motion to Adjourn/Next Meeting Date	The next CPMT meeting will be held Thursday, February 11, 2016 at 2:00 p.m., Winchester Social Services Department, 24 Baker Street, Conference Room, Winchester, VA.	The meeting was adjourned on motion by Ms. Dopkowski and seconded by Ms. Freeman.

Attachments: Minutes of December 10, 2015 w/attachments
 December 2016 Financials
 Critical Gap Survey
 Provider Qualification for Services

Transcribed by CG