

Minutes
 Winchester CPMT
 24 Baker Street, Board Room
 Thursday, October 8, 2015
 2:00 p.m.

MEMBERS PRESENT

Mary Blowe, City of Winchester
 Dr. Charles Devine, Winchester/Frederick Health
 Department
 Amber Dopkowski, Winchester Dept. Social Services
 Mark Gleason, Northwestern Community Services Board
 Lyda Kiser, Parent Representative
 Paul Scardino, National Counseling Group
 Peter Roussos, Dept. of Juvenile Justice

Others Present:

Karen Farrell, Winchester CSA Coordinator
 Connie P. Greer, Winchester Dept. of Social Services

MEMBERS/OTHERS NOT PRESENT

Kelly Bober, Child Advocacy Center
 Eden Freeman, City of Winchester
 Sarah Kish, Winchester Public Schools

RECAP OF CPMT VOTES:

Motion:

- Motion to modify October 8 CPMT Agenda to present Executive Session as first order of business.
- Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.
- Motion to come out of Executive Session
- Motion to Certify Compliance by Roll Call Vote Move that the members of the Winchester CPMT certify that to the best of each member’s knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.
- Motion to Approve All Cases, as presented.
- Motion to approve the minutes from September 10, 2015, CPMT Meeting
- Motion to adjourn CPMT Meeting

Action:

- 1st: Dr. Devine
- 2nd: Ms. Dopkowski
- 1st: Dr. Devine
- 2nd: Ms. Dopkowski
- 1st: Mr. Roussos
- 2nd: Ms. Kiser
- 1st: Ms. Kiser
- 2nd: Dr. Devine
- 1st: Mr. Roussos
- 2nd: Ms. Dopkowski
- 1st: Ms. Dopkowski
- 2nd: Dr. Devine
- 1st: Mr. Roussos
- 2nd: Ms. Kiser

Status:

- Approved
- Unanimously

Item	Discussion	Action
Call to Order/Modifications to the Agenda	The meeting was opened by Chair, Mark Gleason at 2:05 pm Motion to modify October 8 CPMT Agenda to present Executive Session as first order of business	Dr. Devine stated he would need

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		to leave the meeting at 2:45; Mr. Gleason asked for a motion to modify the agenda to allow for the Executive Session to be the first Order of business. On motion by Dr. Devine, seconded by Ms. Dopkowski, the agenda was modified and executive session followed.
Motion to Convene in Executive Session	Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.	Mr. Gleason asked that the meeting move into Executive Session. On motion by Dr. Devine, seconded by Ms. Dopkowski, the meeting moved into Executive Session.
Motion to Come Out of Executive Session & Immediately Reconvene in Open Session		Motion to come out of Executive Session by Mr. Roussos and seconded by Ms. Kiser. Approved unanimously.
Motion to Certify Compliance by Roll Call Vote	Move that the members of the Winchester CPMT certify that to the best of each member’s knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.	Motion to Certify Compliance by Roll Call Vote was made by Ms. Kiser, seconded by Dr. Devine, and unanimously approved.
Motion to Approve All Cases	Motion to Approve all cases as accepted or amended.	All cases were approved, on motion by Mr. Roussos, seconded by Ms. Dopkowski. Motion was approved unanimously.

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<p>b. Northwestern Community Service Board FAPT case management</p>	<p>Provision (Scardino, Bober)</p> <p>Mr. Gleason reviewed the document from Northwestern Community Service Board (NWCSB) regarding Case Management fees for CSA Youth referred to Northwestern by FAPT.</p>	<p>purchase of services program is working on incorporating the City purchase of services language into the existing purchase of services document.</p> <p>NWCSB is requesting monthly Case Management fees for any case they manage that is not a client of NWCSB. It is not anticipated that Winchester will utilize service often.</p>
<p>New Business:</p> <p>a. Administrative Memo #15-06 Title IV-E Funds for Emergency Foster Home Placement</p> <p>b. Broadcast 9386 Changes in Funding Eligibility for Foster Children with APPLA or PFC Foster Care goals</p> <p>c. SEC Work Group Report</p> <p>d. Virginia Commission on Youth Study Temporary Placements of Children</p> <p>e. Virginia Commission on Youth Study on Use of Federal, State and Local Funds for</p>	<p>Title IV-E funding for emergency foster care placements will now begin on the first of the month when in which the negative fingerprint results are received, rather than date of placement in foster care home.</p> <p>Children under age 16 should not have goals of permanent foster care placement.</p> <p>Ms. Farrell distributed the report for review. One item of note was the desire to increase awareness of CSA.</p> <p>Ms. Farrell distributed the report</p> <p>Ms. Farrell distributed the report.</p>	<p>Winchester DSS is aware of the IV-E changes, and is taking steps to ensure that all IV-E funding is in compliance.</p> <p>No CPMT action required.</p> <p>CPMT referred to the CSA Brochure. No further action necessary at this time.</p> <p>Comments due to Commission on October 13, 2015.</p> <p>Comments due to Commission on October 13, 2015</p>

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Private Educational Placements of Students with Disabilities		
Motion to Adjourn/Next Meeting Date	The next CPMT meeting will be held Thursday, November 12, 2015 at 2:00 p.m., Winchester Social Services Department, 24 Baker Street, Conference Room, Winchester, VA.	The meeting was adjourned on motion by Mr. Roussos and seconded by Ms. Kiser

Attachments: Minutes of September 10, 2015 w/attachments
 September 2015 Financials
 Administrative Memo #15-06
 Broadcast 9386
 OCS SEC Work Group re Increasing CSA Awareness
 Virginia Commission on Youth – Temporary Placements of Children
 Virginia Commission on Youth – Use of Federal, State and Local Funds for Private Ed Placements of Students with Disabilities

Transcribed by CG