

CPMT PACKET

2/13/2019

Winchester CPMT Agenda
February 13, 1:00 pm
329 N Cameron St, Eagle Boardroom
Winchester, VA 22601

Approve Minutes from 1/9/2020

Announcements

New Hires

Financial Report

- a. January Financials

Old Business

- a. Northwestern CSB Rate Change

New Business

- a. Strategic Planning Meeting immediately following meeting

Motion to Convene in Executive Session

Motion to convene in Executive Session pursuant to 2.2- 3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.

Motion to Come Out of Executive Session & Immediately Reconvene in Open Session

Motion to Certify Compliance by Roll Call Vote

Move that the members of the Winchester City CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.

Motion to Approve All Cases

Motion to Adjourn

Next Meeting: Thursday, March 12, Regular meeting at 2:00 pm at 411 N. Cameron St, Kee-Willingham Conference Room.

JANUARY MINUTES
WITH
DECEMBER FINANCIALS

Minutes
Winchester CPMT
411 N Cameron St, Kee-Willinham Conference Room
Thursday, January 9, 2020
2:00 p.m.

MEMBERS PRESENT

Mary Blowe, City of Winchester
Amber Dopkowski, Winchester Dept. Social Services
Dr. Colin Greene, Winchester/Frederick Health Department
Sarah Kish, Winchester Public Schools
Peter Roussos, Dept. of Juvenile Justice
Mary Zirkle, Winchester Community Mental Health Center

Others Present:

Karen Reinhardt, Winchester CSA Coordinator
Erika Arenas, Administrative Services Manager

MEMBERS/OTHERS NOT PRESENT

Paul Scardino, National Counseling Group
Mark Gleason, Northwestern Community Services Board

RECAP OF CPMT VOTES:

Motion:

- Motion to approve Agenda.

- Motion to approve minutes from October 10, 2019 CPMT Meeting
- Motion Winchester CPMT implement “No Integration” model in regards to FFPSA and CSA Funding.
- Motion to approve alternative FAPT Private Provider Representative for the remainder of fiscal year.

- Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.

- Motion to come out of Executive Session

Action:

- 1st: Ms. Blowe
2nd: Ms. Dopkowski

- 1st: Dr. Greene
2nd: Ms. Dopkowski
1st: Ms. Dopkowski
2nd: Ms. Kish
1st: Dr. Greene
2nd: Ms. Kish

- 1st: Ms. Dopkowski
2nd: Dr. Greene

- 1st: Ms. Zirkle
2nd: Dr. Greene

Status:

- Approved
Unanimously

- Approved
Unanimously
Approved
Unanimously
Approved
Unanimously

- Approved
Unanimously

- Approved
Unanimously

Minutes
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 411 N Cameron St, Kee-Willinham Conference Room
 Thursday, January 9, 2020
 2:00 p.m.

Motion:

- Motion to Certify Compliance by Roll Call Vote Move that the members of the Winchester CPMT certify that to the best of each member’s knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.

- Motion to Approve All Cases, as discussed or amended.

- Motion to adjourn CPMT Meeting

Action:

1st: Dr. Greene
 2nd: Ms. Zirkle

1st: Ms. Dopkowski
 2nd: Dr. Greene

1st: Ms. Zirkle
 2nd: Dr. Greene

Status:

Approved
 Unanimously

Approved
 Unanimously
 Ms. Zirkle
 abstains from
 any cases
 involving
 WCMHC.
 Approved
 Unanimously

Item	Discussion	Action
Call to Order/Approval of Agenda	The meeting was opened by Vice Chairperson, Peter Roussos at 2:03 pm. Motion to approve Agenda.	1 st : Ms. Blowe 2 nd : Ms. Dopkowski Approved Unanimously
Approval of Minutes	Motion to approve minutes from October 10, 2019 CPMT Meeting.	On Motion by Dr. Greene and seconded by Ms. Dopkowski the Minutes from the October 10, 2019, CPMT meetings were approved..
Announcements		
Financial Report	The Financial Presentation was distributed for December 2019 Report: December 2019, FY20 Gross Expenditures: \$317,980.93 Expenditure Refunds: \$7,734.98 Net Expenditures: \$310,245.95	Ms. Reinhardt reviewed the reports.

Minutes
 Winchester CPMT
 411 N Cameron St, Kee-Willinham Conference Room
 Thursday, January 9, 2020
 2:00 p.m.

Item	Discussion	Action
	<p>Local Dollars: \$133,929.36 Regular Medicaid Payments to Providers: \$50,501.66 Local Match: \$14,141.21</p> <p>Wrap Dollars Funds Beginning Balance: \$15,577.00 Encumbered: \$9,901.50 Disbursed: \$13,405.00 Remaining Funds: (\$7,729.50)</p> <p>Non-Mandated Funds Beginning Balance: \$20,162.00 Encumbered: \$2,735 Disbursed: \$16,670.20 Remaining Funds: \$756.80, Unduplicated CSA Case Count: 151 Average Spent per Child: \$8,768.32</p>	
<p>Old Business</p> <p>a. Subcommittee Meetings</p> <p>b. Strategic Plan</p> <p>c. CSA Training</p> <p>d. Transportation Service</p>	<p>Outcomes Subcommittee Meeting needs to be rescheduled.</p> <p>Strategic Planning meeting will be February 13, 2020 before regular CPMT meeting at 1:00 Regular CPMT will be abbreviated.</p> <p>Ms. Reinhardt completed a training on the IACCT Process for October 29, 2019 at 1:00pm.</p> <p>One of service gaps brought up at the joint CPMT/FAPT meeting was transportation services.</p>	<p>Ms. Reinhardt contact Mr. Gleason and Ms. Zirkle about dates.</p> <p>Ms. Reinhardt will send out invitations and check to see if John Lamana is available to facilitate.</p> <p>No action.</p> <p>Ms. Reinhardt will schedule follow up meeting.</p>
<p>New Business:</p>		

Minutes
 Winchester CPMT
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 Thursday, January 9, 2020
 2:00 p.m.

Item	Discussion	Action
a. CSA-FFPSA Integration	Ms. Reinhardt provided information about Family First Prevention Services Act (Title IV-E) and asked Members how they choose to integrate this funding with CSA funding.	Motion for Winchester CPMT to implement a “No Integration” model made by Ms. Dopkowski. Seconded by Ms. Kish. Approved Unanimously
b. FAPT Private Provider	FAPT Private Provider Representative Ms. Markwood, from Crossroads Counseling is no longer with the organization. Ms. Reinhardt presented her resignation letter. Ms. Reinhardt also presented resume of another Crossroads Counseling employee, Ms. Garrison, who is willing to take over Ms. Markwood’s position on FAPT for the remainder of the term, 6/30/20.	Dr. Greene motioned to accept Ms. Garrison as the FAPT Private Provider Representative through June 30, 2020. Seconded by Ms. Kish. Approved Unanimously
c. Northwestern CSB Rate Change	Ms. Reinhardt informed CPMT of rate change for Northwestern CSB for Case Management.	Ms. Reinhardt will add this item to next month’s agenda for discussion.
d. CSA Projections	Ms. Reinhardt presented a CSA Projection report for FY20.	Administrative Services Manager will submit request for supplemental funds for Winchester City Finance.
e. CPMT/FAPT Annual Forms	Ms. Reinhardt will send CPMT annual forms to Members for signature.	Members will return signed forms to Ms. Reinhardt.
Motion to Convene in Executive Session	Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.	Mr. Roussos asked that the meeting move into Executive Session. On motion by Ms. Dopkowski, seconded by Dr. Greene, the meeting moved into Executive Session.
Motion to Come Out of Executive Session & Immediately Reconvene in Open Session		Motion to come out of Executive Session Ms. Zirkle and seconded by Dr.

Minutes
 Winchester CPMT
 411 N Cameron St, Kee-Willinham Conference Room
 Thursday, January 9, 2020
 2:00 p.m.

Item	Discussion	Action
		Greene. Approved unanimously.
Motion to Certify Compliance by Roll Call Vote	Move that the members of the Winchester CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.	Motion to Certify Compliance by Roll Call Vote was made by Dr. Greene seconded by Ms. Zirkle. Approved unanimously.
Motion to Approve All Cases	Motion to Approve all cases as discussed or amended.	All cases were approved, on motion by Ms. Dopkowski, seconded by Dr. Greene. Motion was approved. Ms. Zirkle abstained from any cases involving WCMHC.
Motion to Adjourn/Next Meeting Date	The next CPMT meeting will be held Thursday, February 13, 2020 at 1:00pm, Strategic Planning meeting immediately following. Location TBD.	The meeting was adjourned on motion by Ms. Zirkle and seconded by Dr. Greene.

Attachments: December FY20 Financials
 CSA FFPSA Integration Email from Scott Reiner
 FAPT Private Provider Resignation Letter
 FAPT Private Provider Alternative Resume
 Northwestern CSB Case Management Rate Sheet

Transcribed by kfr

DECEMBER
FINANCIALS

Chart A

CSA FY 20 - POOL REIMBURSEMENT REQUEST REPORT—PART 1

DATE: January 03, 2020	FOR PERIOD ENDING: December 31, 2019 Report ID: 33655
LOCALITY: Winchester -FIPS 840	Contact Peerson: Karen Reinhardt (Farrell) Phone Number:540-542-6573

PART 1 - EXPENDITURE DESCRIPTION

EXPENDITURE DESCRIPTION	LOCAL MATCH RATE (a)	GROSS TOTAL EXPENDITURES THIS PERIOD (b)	EXPENDITURE REFUNDS THIS PERIOD (c)	NET TOTAL EXPENDITURES (b minus c) (d)	LOCAL MATCH (a x d) (e)	STATE MATCH (d-e) (f)
1. CONGREGATE CARE / MANDATED AND NON-MANDATED RESIDENTIAL SERVICES						
1a. Foster Care - IV-E children in Licensed Residential Congregate Care; pool expenditures for costs not covered by IV-E (i.e., non room-and-board)	\$0.5734	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1b. Foster Care - all others in Licensed Residential Congregate Care	\$0.5734	\$48,060.69	\$2,306.61	\$45,754.08	\$26,235.39	\$19,518.69
1c. Residential Congregate Care -CSA Parental Agreements ; DSS Noncustodial Agreements	\$0.5734	\$19,048.58	\$0.00	\$19,048.58	\$10,922.46	\$8,126.12
1d. Non-Mandated Services/Residential/Congregate	\$0.5734	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1e. Educational Services - Congregate Care	\$0.4587	\$32,445.52	\$0.00	\$32,445.52	\$14,882.76	\$17,562.76
2. OTHER MANDATED SERVICES						
2a. Treatment Foster Care - IV-E	\$0.4587	\$46,052.24	\$780.00	\$45,272.24	\$20,766.38	\$24,505.86
2a.1 Treatment Foster Care	\$0.4587	\$33,672.40	\$710.54	\$32,961.86	\$15,119.61	\$17,842.25
2a.2 Treatment Foster Care - CSA Parental Agreements ; DSS Noncustodial Agreements	\$0.4587	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2b. Specialized Foster Care - IV-E ; Community Based Services	\$0.4587	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2b.1 Specialized Foster Care	\$0.4587	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2c. Family Foster Care - IV-E ; Community Based Services	\$0.2294	\$8,991.50	\$471.64	\$8,519.86	\$1,954.46	\$6,565.40
2d. Family Foster Care Maintenance only	\$0.4587	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

2e.	Family Foster Care - Children receiving maintenance and basic activities payments; independent living stipend/arrangements	\$0.4587	\$15,513.81	\$1,426.92	\$14,086.89	\$6,461.66	\$7,625.23
2f.	Community - Based Services	\$0.2294	\$58,633.25	\$78.68	\$58,554.57	\$13,432.42	\$45,122.15
2f.1	Community Transition Services - Direct Family Services to Transition from Residential to Community	\$0.2294	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2g.	Special Education Private Day Placement	\$0.4587	\$47,465.14	\$1,681.84	\$45,783.30	\$21,000.80	\$24,782.50
2h.	Wrap-Around Services for Students With Disabilities	\$0.4587	\$5,930.00	\$0.00	\$5,930.00	\$2,720.09	\$3,209.91
2i.	Psychiatric Hospitals/Crisis Stabilization Units	\$0.4587	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3.	Non-Mandated Services/Community-Based	\$0.2294	\$2,167.80	\$278.75	\$1,889.05	\$433.35	\$1,455.70
4.	GRAND TOTALS: (Sum of categories 1 through 3)		\$317,980.93	\$7,734.98	\$310,245.95	\$133,929.36	\$176,316.59

CSA FY 20 - POOL REIMBURSEMENT REQUEST REPORT—PART 2

PART 2 - EXPENDITURE REFUND DESCRIPTION

Information regarding total expenditure refunds reported in Part 1, Line 4(c).

EXPENDITURE REFUND DESCRIPTION	CODE	AMOUNT
Vendor Refunds and Payment Cancellations	010	\$3,195.59
Parental Co-Payments	020	\$0.00
Payments made on behalf of the child (ex: SSA, SSI, VA benefits, &##133;)	030	\$1,422.00
Child Support Collections through DCSE	040	\$3,117.39
Pool prior-reported expenditures re-claimed under IV-E	050	\$0.00
Other: #getforminfo.COMMENTS#	090	\$0.00
TOTAL REFUNDS : Note: This total must agree with the GRAND TOTAL of all expenditure refunds Part 1, Line 4, Col (c).		\$7,734.98

The expenditures and refunds reported herein were incurred in accordance with provisions of the Comprehensive Services Act, and have not been reported on a previous claim. Documentation is maintained to support the expenditure and refund amounts reported, and to demonstrate that each expenditure and refund was made on behalf of a specific child (or list of specific children) and complies with the CSA Manual, COV and Appropriation Act requirements including utilization management and FAPT criteria.

Chart B

Transaction History					
Pool Reimbursement History					
Match Rate: 0.4587			Total Amount	State	Local
Beginning Balance			\$2,694,284.00	\$1,458,416.00	\$1,235,868.00
Status	Period End Date	Date Filed	Total Amount	State	Local
<u>9</u>	7/31/2019	8/8/2019	\$3,819.00	\$2,942.92	\$876.08
<u>9</u>	8/31/2019	9/3/2019	\$129,101.67	\$79,452.41	\$49,649.26
<u>9</u>	9/30/2019	10/4/2019	\$299,338.46	\$173,274.15	\$126,064.31
<u>9</u>	10/31/2019	11/5/2019	\$315,684.26	\$177,842.32	\$137,841.94
<u>9</u>	11/30/2019	12/13/2019	\$236,356.50	\$141,169.81	\$95,186.69
<u>1</u>	12/31/2019	1/3/2020	\$310,245.95	\$176,316.59	\$133,929.36
Pool Reimbursement Expenditure Totals			\$1,294,545.84	\$750,998.21	\$543,547.63
Supplement History/Allocation Adjustment					
Supplement/Adjustment		Date Filed	Total Amount	State	Local
Supplement/Adjustment Totals			\$0.00	\$0.00	\$0.00
CSA System Balance(With Wrap)			\$1,399,738.16	\$707,417.79	\$692,320.37

Transaction History without WRAP Dollars				
Pool Reimbursement History				
Match Rate: 0.4587		Total Amount	State	Local
Beginning Balance		\$2,678,707.00	\$1,449,984.00	\$1,228,723.00
Period End Date	Date Filed	Total Amount	State	Local
7/31/2019	8/8/2019	\$3,819.00	\$2,942.92	\$876.08
8/31/2019	9/3/2019	\$127,461.17	\$78,564.41	\$48,896.76
9/30/2019	10/4/2019	\$297,242.96	\$172,139.86	\$125,103.10

Match Rate: 0.4587		Total Amount	State	Local
Beginning Balance		\$2,678,707.00	\$1,449,984.00	\$1,228,723.00
Period End Date	Date Filed	Total Amount	State	Local
10/31/2019	11/5/2019	\$315,684.26	\$177,842.32	\$137,841.94
11/30/2019	12/13/2019	\$232,617.50	\$139,145.89	\$93,471.61
12/31/2019	1/3/2020	\$304,315.95	\$173,106.68	\$131,209.27
Pool Reimbursement Expenditure Totals - WRAP Only		\$1,281,140.84	\$743,742.09	\$537,398.75

Supplement History/Allocation Adjustment

Supplement/Adjustment	Date Filed	Total Amount	State	Local
Supplement/Adjustment Totals		\$0.00	\$0.00	\$0.00
CSA System Balance(Non-Wrap)		\$1,397,566.16	\$706,241.91	\$691,324.25

Transaction History WRAP dollars only

Pool Reimbursement History - WRAP only

Beginning Balance		\$15,577.00	\$8,432.00	\$7,145.00
Period End Date	Date Filed	Total Amount	State	Local
8/31/2019	9/3/2019	\$1,640.50	\$888.00	\$752.50
9/30/2019	10/4/2019	\$2,095.50	\$1,134.29	\$961.21
11/30/2019	12/13/2019	\$3,739.00	\$2,023.92	\$1,715.08
12/31/2019	1/3/2020	\$5,930.00	\$3,209.91	\$2,720.09
Pool Reimbursement Expenditure Totals - WRAP only		\$13,405.00	\$7,256.13	\$6,148.87

WRAP Allocation Modification History

Period End Date	Date Filed	Total Amount	State	Local
WRAP Allocation Modification Totals		\$0.00	\$0.00	\$0.00
CSA Balance (WRAP only)		\$2,172.00	\$1,175.87	\$996.13

COMPARISON CHART

Chart E

	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	* FY 2018	* FY 2019	* FY 2020
JUL	\$ 3,166.90	\$ 166.42	\$ 271.75	\$ 1,302.55	\$ 4,079.00	\$ 9,323.78	\$ 85.00	\$ 3,819.00
AUG	92,757.41	70,156.19	66,462.27	135,400.49	99,087.33	92,091.37	119,715.25	132,211.49
SEP	146,176.67	76,193.02	121,923.88	130,355.82	212,702.49	101,200.38	224,132.93	306,049.34
OCT	132,011.04	76,052.90	126,088.83	122,947.92	176,771.37	236,988.05	271,017.69	320,643.80
NOV	112,159.19	109,379.65	164,640.34	112,255.06	263,196.39	167,022.33	189,267.63	243,311.07
DEC	116,376.55	103,368.41	204,456.19	138,115.97	177,478.64	303,816.49	353,052.14	317,980.93
JAN	163,869.33	108,602.83	105,557.78	130,966.48	180,727.59	153,884.03	108,495.46	
FEB	107,440.05	115,147.77	183,358.95	137,059.14	171,494.42	358,629.62	365,583.98	
MAR	120,489.59	66,667.82	100,991.97	128,104.07	201,250.48	287,487.49	265,563.11	
APR	108,460.48	152,250.00	153,605.45	157,691.90	196,282.65	429,620.82	362,933.20	
MAY	127,950.48	30,652.63	123,540.61	236,832.42	290,393.99	343,414.93	370,823.81	
JUN	87,566.12	89,193.60	145,627.68	191,156.32	176,224.90	66,533.44	232,805.99	
JUN (2)	136,161.26	118,678.54	168,184.70	181,342.81	353,937.73	562,057.78	459,278.02	
FY TOTAL	1,454,585.07	1,116,509.78	1,664,710.40	1,803,530.95	2,503,626.98	3,112,070.51	3,322,754.21	1,324,015.63
CSA Local Share	633,091.05	483,421.66	485,092.18	802,718.74	1,128,848.49	1,723,208.61	1,183,356.84	314,431.59
Medicaid Pay	202,738.74	124,307.44	269,383.88	355,237.98	520,803.30	762,048.94	700,691.26	50,501.66
Med. Loc. Match	58,122.66	35,637.39	77,228.99	101,842.29	149,307.80	176,179.89	198,400.21	14,141.21
# Children Served	75	91	112	151	178	211	258	151
	unduplicated youth served							
	YTD							
	105	131						
Average per child	\$ 14,863.49	\$ 11,943.91	\$ 14,065.32	\$ 14,749.15	\$ 8,768.32			

NOTE: * Indicates gross expenditures (excluding any refunds)

CITY OF WINCHESTER
 CSA FUND BALANCE
 CHILDREN'S SERVICE ACT (CSA)

Chart F

FUND NAME	REVISED BUDGET	EXPENDITURES	FUND BALANCE	ENCUMBRANCES	FUND BALANCE	UNAPPROVED CREDIT AUTHORIZATIONS & POSOS	ADJUSTED FUND BALANCE
20 CSA MANDATED 19/20 ASSIST	35,000.00	(40.99)	35,040.99	0.00	35,040.99	0.00	35,040.99
20 CSA MANDATED 19/20 POS	2,585,305.00	1,295,628.95	1,289,676.05	1,533,988.19	(244,312.14)	138,432.46	(382,744.60)
20 CSA NON-MANDATED 19/20 POS	20,162.00	16,670.20	3,491.80	2,735.00	756.80	0.00	756.80
20 CSA W/A SRVS FOR STUDENTS 19/20 POS	15,577.00	13,405.00	2,172.00	9,901.50	(7,729.50)	0.00	(7,729.50)
	2,656,044.00	1,325,663.16	1,330,380.84	1,546,624.69	(216,243.85)	138,432.46	(354,676.31)

Estimated Remaining CSA Balance for Fiscal Year FY20 - September 2019

FISCAL YEAR BUDGET	\$2,500,000.00
Less: YTD Expenditures	\$ 1,342,228.44
	<u>\$ 1,157,771.56</u>
LESS: Encumbered Funds	\$ 1,685,057.15
ADD: Funds to Unencumber	\$ -
	<u>\$ (527,285.59)</u>
LESS: Pending Payments	
LESS: Remaining Clothing Allowances	\$5,783.21
LESS: Projected Expenditures thru June	
LESS: Recurring Payments	\$ 9,732.00
Estimated Remaining CSA Balance	<u>\$ (542,800.80)</u>
LESS: Medicaid Match	\$ 14,141.21
	<u>\$ (528,659.59)</u>

JANUARY FINANCIALS

Chart A

CSA FY 20 - POOL REIMBURSEMENT REQUEST REPORT—PART 1

DATE: February 04, 2020	FOR PERIOD ENDING: January 31, 2020 Report ID: 33787
LOCALITY: Winchester -FIPS 840	Contact Peerson: Karen Reinhardt (Farrell) Phone Number:540-542-6573

PART 1 - EXPENDITURE DESCRIPTION

EXPENDITURE DESCRIPTION	LOCAL MATCH RATE (a)	GROSS TOTAL EXPENDITURES THIS PERIOD (b)	EXPENDITURE REFUNDS THIS PERIOD (c)	NET TOTAL EXPENDITURES (b minus c) (d)	LOCAL MATCH (a x d) (e)	STATE MATCH (d-e) (f)
1. CONGREGATE CARE / MANDATED AND NON-MANDATED RESIDENTIAL SERVICES						
1a. Foster Care - IV-E children in Licensed Residential Congregate Care; pool expenditures for costs not covered by IV-E (i.e., non room-and-board)	\$0.5734	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1b. Foster Care - all others in Licensed Residential Congregate Care	\$0.5734	\$8,330.00	\$5,195.22	\$3,134.78	\$1,797.48	\$1,337.30
1c. Residential Congregate Care -CSA Parental Agreements ; DSS Noncustodial Agreements	\$0.5734	\$38,930.50	\$0.00	\$38,930.50	\$22,322.75	\$16,607.75
1d. Non-Mandated Services/Residential/Congregate	\$0.5734	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1e. Educational Services - Congregate Care	\$0.4587	\$70,743.72	\$0.00	\$70,743.72	\$32,450.14	\$38,293.58
2. OTHER MANDATED SERVICES						
2a. Treatment Foster Care - IV-E	\$0.4587	\$25,668.00	\$0.00	\$25,668.00	\$11,773.91	\$13,894.09
2a.1 Treatment Foster Care	\$0.4587	\$27,169.80	\$982.88	\$26,186.92	\$12,011.94	\$14,174.98
2a.2 Treatment Foster Care - CSA Parental Agreements ; DSS Noncustodial Agreements	\$0.4587	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2b. Specialized Foster Care - IV-E ; Community Based Services	\$0.4587	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2b.1 Specialized Foster Care	\$0.4587	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2c. Family Foster Care - IV-E ; Community Based Services	\$0.2294	\$11,022.50	\$16.64	\$11,005.86	\$2,524.74	\$8,481.12
2d. Family Foster Care Maintenance only	\$0.4587	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

2e.	Family Foster Care - Children receiving maintenance and basic activities payments; independent living stipend/arrangements	\$0.4587	\$17,891.46	\$634.78	\$17,256.68	\$7,915.64	\$9,341.04
2f.	Community - Based Services	\$0.2294	\$46,667.87	\$78.68	\$46,589.19	\$10,687.56	\$35,901.63
2f.1	Community Transition Services - Direct Family Services to Transition from Residential to Community	\$0.2294	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2g.	Special Education Private Day Placement	\$0.4587	\$9,801.18	\$0.00	\$9,801.18	\$4,495.80	\$5,305.38
2h.	Wrap-Around Services for Students With Disabilities	\$0.4587	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2i.	Psychiatric Hospitals/Crisis Stabilization Units	\$0.4587	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3.	Non-Mandated Services/Community-Based	\$0.2294	\$335.00	\$0.00	\$335.00	\$76.85	\$258.15
4.	GRAND TOTALS: (Sum of categories 1 through 3)		\$256,560.03	\$6,908.20	\$249,651.83	\$106,056.82	\$143,595.01

CSA FY 20 - POOL REIMBURSEMENT REQUEST REPORT—PART 2		
PART 2 - EXPENDITURE REFUND DESCRIPTION		
Information regarding total expenditure refunds reported in Part 1, Line 4(c).		
EXPENDITURE REFUND DESCRIPTION	CODE	AMOUNT
Vendor Refunds and Payment Cancellations	010	\$0.00
Parental Co-Payments	020	\$0.00
Payments made on behalf of the child (ex: SSA, SSI, VA benefits, &##133;)	030	\$3,753.00
Child Support Collections through DCSE	040	\$3,155.20
Pool prior-reported expenditures re-claimed under IV-E	050	\$0.00
Other: #getforminfo.COMMENTS#	090	\$0.00
TOTAL REFUNDS : Note: This total must agree with the GRAND TOTAL of all expenditure refunds Part 1, Line 4, Col (c).		\$6,908.20
<p>The expenditures and refunds reported herein were incurred in accordance with provisions of the Comprehensive Services Act, and have not been reported on a previous claim. Documentation is maintained to support the expenditure and refund amounts reported, and to demonstrate that each expenditure and refund was made on behalf of a specific child (or list of specific children) and complies with the CSA Manual, COV and Appropriation Act requirements including utilization management and FAPT criteria.</p>		

Chart B

Transaction History					
Pool Reimbursement History					
Match Rate: 0.4587			Total Amount	State	Local
Beginning Balance			\$2,702,113.30	\$1,462,654.00	\$1,239,459.30
Status	Period End Date	Date Filed	Total Amount	State	Local
<u>9</u>	7/31/2019	8/8/2019	\$3,819.00	\$2,942.92	\$876.08
<u>9</u>	8/31/2019	9/3/2019	\$129,101.67	\$79,452.41	\$49,649.26
<u>9</u>	9/30/2019	10/4/2019	\$299,338.46	\$173,274.15	\$126,064.31
<u>9</u>	10/31/2019	11/5/2019	\$315,684.26	\$177,842.32	\$137,841.94
<u>9</u>	11/30/2019	12/13/2019	\$236,356.50	\$141,169.81	\$95,186.69
<u>9</u>	12/31/2019	1/3/2020	\$310,245.95	\$176,316.59	\$133,929.36
<u>1</u>	1/31/2020	2/4/2020	\$249,651.83	\$143,595.01	\$106,056.82
	Pool Reimbursement Expenditure Totals		\$1,544,197.67	\$894,593.22	\$649,604.45
Supplement History/Allocation Adjustment					
Supplement/Adjustment	Date Filed	Total Amount	State	Local	
Suppelment/Adjustment Totals		\$0.00	\$0.00	\$0.00	
CSA System Balance(With Wrap)		\$1,157,915.63	\$568,060.78	\$589,854.85	

Transaction History without WRAP Dollars				
Pool Reimbursement History				
Match Rate: 0.4587		Total Amount	State	Local
Beginning Balance		\$2,678,707.00	\$1,449,984.00	\$1,228,723.00
Period End Date	Date Filed	Total Amount	State	Local
7/31/2019	8/8/2019	\$3,819.00	\$2,942.92	\$876.08
8/31/2019	9/3/2019	\$127,461.17	\$78,564.41	\$48,896.76

Match Rate: 0.4587		Total Amount	State	Local
Beginning Balance		\$2,678,707.00	\$1,449,984.00	\$1,228,723.00
Period End Date	Date Filed	Total Amount	State	Local
9/30/2019	10/4/2019	\$297,242.96	\$172,139.86	\$125,103.10
10/31/2019	11/5/2019	\$315,684.26	\$177,842.32	\$137,841.94
11/30/2019	12/13/2019	\$232,617.50	\$139,145.89	\$93,471.61
12/31/2019	1/3/2020	\$304,315.95	\$173,106.68	\$131,209.27
1/31/2020	2/4/2020	\$249,651.83	\$143,595.01	\$106,056.82
Pool Reimbursement Expenditure Totals - WRAP Only		\$1,530,792.67	\$887,337.09	\$643,455.58

Supplement History/Allocation Adjustment

Supplement/Adjustment	Date Filed	Total Amount	State	Local
Supplement/Adjustment Totals		\$0.00	\$0.00	\$0.00
CSA System Balance(Non-Wrap)		\$1,147,914.33	\$562,646.91	\$585,267.42

Transaction History WRAP dollars only

Pool Reimbursement History - WRAP only

Beginning Balance		\$15,577.00	\$8,432.00	\$7,145.00
Period End Date	Date Filed	Total Amount	State	Local
8/31/2019	9/3/2019	\$1,640.50	\$888.00	\$752.50
9/30/2019	10/4/2019	\$2,095.50	\$1,134.29	\$961.21
11/30/2019	12/13/2019	\$3,739.00	\$2,023.92	\$1,715.08
12/31/2019	1/3/2020	\$5,930.00	\$3,209.91	\$2,720.09
Pool Reimbursement Expenditure Totals - WRAP only		\$13,405.00	\$7,256.13	\$6,148.87

WRAP Allocation Modification History

Period End Date	Date Filed	Total Amount	State	Local
	1/15/2020	\$7,829.30	\$4,238.00	\$3,591.30
WRAP Allocation Modification Totals		\$7,829.30	\$4,238.00	\$3,591.30
CSA Balance (WRAP only)		\$10,001.30	\$5,413.87	\$4,587.43

COMPARISON CHART

Chart B

	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	* FY 2018	* FY 2019	* FY 2020
JUL	\$ 3,166.90	\$ 166.42	\$ 271.75	\$ 1,302.55	\$ 4,079.00	\$ 9,323.78	\$ 85.00	\$ 3,819.00
AUG	92,757.41	70,156.19	66,462.27	135,400.49	99,087.33	92,091.37	119,715.25	132,211.49
SEP	146,176.67	76,193.02	121,923.88	130,355.82	212,702.49	101,200.38	224,132.93	306,049.34
OCT	132,011.04	76,052.90	126,088.83	122,947.92	176,771.37	236,988.05	271,017.69	320,643.80
NOV	112,159.19	109,379.65	164,640.34	112,255.06	263,196.39	167,022.33	189,267.63	243,311.07
DEC	116,376.55	103,368.41	204,456.19	138,115.97	177,478.64	303,816.49	353,052.14	317,980.93
JAN	163,869.33	108,602.83	105,557.78	130,966.48	180,727.59	153,884.03	108,495.46	256,560.03
FEB	107,440.05	115,147.77	183,358.95	137,059.14	171,494.42	358,629.62	365,583.98	
MAR	120,489.59	66,667.82	100,991.97	128,104.07	201,250.48	287,487.49	265,563.11	
APR	108,460.48	152,250.00	153,605.45	157,691.90	196,282.65	429,620.82	362,933.20	
MAY	127,950.48	30,652.63	123,540.61	236,832.42	290,393.99	343,414.93	370,823.81	
JUN	87,566.12	89,193.60	145,627.68	191,156.32	176,224.90	66,533.44	232,805.99	
JUN (2)	136,161.26	118,678.54	168,184.70	181,342.81	353,937.73	562,057.78	459,278.02	
FY TOTAL	1,454,585.07	1,116,509.78	1,664,710.40	1,803,530.95	2,503,626.98	3,112,070.51	3,322,754.21	1,580,575.66
CSA Local Share	633,091.05	483,421.66	485,092.18	802,718.74	1,128,848.49	1,723,208.61	1,183,356.84	649,604.45
Medicaid Pay	202,738.74	124,307.44	269,383.88	355,237.98	520,803.30	762,048.94	700,691.26	429,269.84
Med. Loc. Match	58,122.66	35,637.39	77,228.99	101,842.29	149,307.80	176,179.89	198,400.21	122,264.42
# Children Served	75	91	112	151	178	211	258	156
	unduplicated youth served							
	YTD							
	105	105	131	131	131	131	131	131
Average per child	\$ 14,863.49	\$ 11,943.91	\$ 14,065.32	\$ 14,749.15	\$ 10,131.90			

NOTE: * Indicates gross expenditures (excluding any refunds)

CITY OF WINCHESTER
 CSA FUND BALANCE
 CHILDREN'S SERVICE ACT (CSA)

Chart F

FUND NAME	REVISED BUDGET	EXPENDITURES	FUND BALANCE	ENCUMBRANCES	FUND BALANCE	UNAPPROVED CREDIT AUTHORIZATIONS & POSOS	ADJUSTED FUND BALANCE
C20 CSA MANDATED 19/20 ASSIST	35,000.00	1,083.37	33,916.63	0.00	33,916.63	0.00	33,916.63
C20 CSA MANDATED 19/20 POS	2,585,305.00	1,735,672.71	849,632.29	1,383,496.89	(533,864.60)	34,572.82	(568,437.42)
C20 CSA NON-MANDATED 19/20 POS	20,162.00	17,142.70	3,019.30	2,000.00	1,019.30	0.00	1,019.30
C20 CSA W/A SRVS FOR STUDENTS 19/20 POS	23,406.30	13,405.00	10,001.30	8,536.50	1,464.80	0.00	1,464.80
	2,663,873.30	1,767,303.78	896,569.52	1,394,033.39	(497,463.87)	34,572.82	(532,036.69)

Estimated Remaining CSA Balance for Fiscal Year FY20 - September 2019

FISCAL YEAR BUDGET	\$2,500,000.00
Less: YTD Expenditures	\$ 1,563,311.15
	<u>936,688.85</u>
LESS: Encumbered Funds	\$ 1,428,606.21
ADD: Funds to Unencumber	\$ -
	<u>(491,917.36)</u>
LESS: Pending Payments	
LESS: Remaining Clothing Allowances	\$5,269.08
LESS: Projected Expenditures thru June	
LESS: Recurring Payments	\$ 5,832.00
Estimated Remaining CSA Balance	<u><u>\$ (503,018.44)</u></u>
LESS: Medicaid Match	<u>\$ (122,264.42)</u>
	<u>\$ (625,282.86)</u>

FEBRUARY
ATTACHMENTS



NWCS FAPT Case Support Services
July 1, 2019 – June 30, 2020

FAPT Case Support Services are provided when Northwestern is identified per locality policy, as the lead agency for a client who at the time of the referral to FAPT is not receiving case management services from Northwestern.

Initial FAPT presentation: This would represent the first month of FAPT CM services and would include opening the case for FAPT, determination of client need, locating appropriate services, preparation of FAPT documentation, presentation to FAPT, and implementation of FAPT recommended services - \$326.50 per month

Tier 1: Local Placement: This tier would represent those youth located with the Northwestern catchment area. Services would include face to face contact with the client and/or family based on service requirement, collateral contact and collaboration with service providers, preparation of FAPT follow up documentation and presentation to FAPT \$400.00 (monthly rate includes mileage and additional FAPT-related activities)

Tier 2: Non-Local Placement: This tier would represent those youth located outside of the Northwestern catchment area. Services would include face to face contact with the client and/or family based on service requirement, placement visits, collateral contact and collaboration with service providers, preparation of FAPT follow up documentation and presentation to FAPT - \$500.00 per month (monthly rate includes base rate, mileage, and time away from other clients)

Case Management This service is provides case management services for youth when the lead agency is not Northwestern. Services include face to face contact with the youth at least every 90 days, monthly collateral contacts, monthly reports to the lead agency and CSA Coordinator and as available attendance at FAPT meetings. \$326.50 per month.

Serving Winchester and the Counties of Clarke, Frederick, Page, Shenandoah and Warren

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