

Minutes
Winchester CPMT
411 N Cameron St, Kee-Willinham Conference Room
Thursday, February 13, 2020
1:00 p.m.

MEMBERS PRESENT

Mark Gleason, Northwestern Community Services Board, Chairperson
Mary Blowe, City of Winchester
Amber Dopkowski, Winchester Dept. Social Services
Dr. Colin Greene, Winchester/Frederick Health Department
Sarah Kish, Winchester Public Schools
Peter Roussos, Dept. of Juvenile Justice
Mary Zirkle, Winchester Community Mental Health Center

Others Present:

Karen Reinhardt, Winchester CSA Coordinator
Erika Arenas, Administrative Services Manager

MEMBERS/OTHERS NOT PRESENT

RECAP OF CPMT VOTES:

Motion:

- Motion to approve Agenda.

- Motion to approve minutes from January 9, 2020 CPMT Meeting

- Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.

- Motion to come out of Executive Session

Action:

1st: Dr. Greene
2nd: Ms. Dopkowski

1st: Dr. Greene
2nd: Ms. Dopkowski

1st: Ms. Dopkowski
2nd: Dr. Greene

1st: Mr. Roussos
2nd: Dr. Greene

Status:

Approved
Unanimously

Approved
Unanimously

Approved
Unanimously

Approved
Unanimously

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Motion:

- Motion to Certify Compliance by Roll Call Vote Move that the members of the Winchester CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.

- Motion to Approve All Cases, as discussed or amended.

- Motion to adjourn CPMT Meeting

Action:

1st: Ms. Dopkowski
 2nd: Mr. Roussos

1st: Mr. Roussos
 2nd: Dr. Greene

1st: Ms. Dopkowski
 2nd: Mr. Roussos

Status:

Approved
 Unanimously

Approved
 Unanimously
 Ms. Zirkle
 abstains from
 any cases
 involving
 WCMHC.
 Approved
 Unanimously

Item	Discussion	Action
Call to Order/Approval of Agenda	The meeting was opened by Chairperson, Mark Gleason at 1:01 pm. Motion to approve Agenda.	1 st : Dr. Greene 2 nd : Ms. Dopkowski Approved Unanimously
Approval of Minutes	Motion to approve minutes from January 9, 2020 CPMT Meeting.	On Motion by Dr. Greene and seconded by Ms. Dopkowski the Minutes from the January 9, 2020, CPMT meetings were approved with one abstention.
Announcements		None
Financial Report	The Financial Presentation was distributed for January 2020 Report: January 2020, FY20 Gross Expenditures: \$256,560.03 Expenditure Refunds: \$6,908.20	Ms. Reinhardt reviewed the reports.

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Item	Discussion	Action
	<p>Net Expenditures: \$249,651.83 Local Dollars: \$106,056.82 Regular Medicaid Payments to Providers: \$429,269.84 Local Match: \$122,264.42</p> <p>Wrap Dollars Funds Beginning Balance: \$23,406.30 Encumbered: \$8,536.50 Disbursed: \$13,405.00 Remaining Funds: \$1,464.80</p> <p>Non-Mandated Funds Beginning Balance: \$20,162.00 Encumbered: \$2,400.00 Disbursed: \$17,005.20 Remaining Funds: \$756.80, Unduplicated CSA Case Count: 156 Average Spent per Child: \$10,131.90</p>	
<p>Old Business</p> <p>a. Northwestern CSB Rate Change</p>	<p>Mr. Gleason explained Northwestern CSB's rate change for Case Management.</p>	<p>No action.</p>
<p>New Business:</p> <p>a. Strategic Planning Meeting immediately following meeting</p>		
<p>Motion to Convene in Executive Session</p>	<p>Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.</p>	<p>Mr. Gleason asked that the meeting move into Executive Session. On motion by Ms. Dopkowski, seconded by Dr. Greene, the meeting moved into Executive Session.</p>

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Item	Discussion	Action
Motion to Come Out of Executive Session & Immediately Reconvene in Open Session		Motion to come out of Executive Session Mr. Roussos and seconded by Dr. Greene. Approved unanimously.
Motion to Certify Compliance by Roll Call Vote	Move that the members of the Winchester CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.	Motion to Certify Compliance by Roll Call Vote was made by Ms. Dopkowski seconded by Mr. Roussos. Approved unanimously.
Motion to Approve All Cases	Motion to Approve all cases as discussed or amended.	All cases were approved, on motion by Mr. Roussos, seconded by Dr. Greene. Motion was approved. Ms. Zirkle abstained from any cases involving WCMHC.
Motion to Adjourn/Next Meeting Date	The next CPMT meeting will be held Thursday, February 13, 2020 at 1:00pm, Strategic Planning meeting immediately following. Location TBD.	The meeting was adjourned on motion by Ms. Dopkowski and seconded by Mr. Roussos.

Attachments: January FY20 Financials
 Northwestern CSB Case Management Rate Sheet

Transcribed by kfr