

CPMT PACKET

2/9/17

Winchester CPMT Agenda

February 9, 2:00pm
WDSS, 24 Baker St
Winchester, VA 22601

Approve Minutes from 1/12/16

Announcements

Financial Report

- a. January Financials

Old Business

- a. LEDRS Update
- b. Strategic Planning Meeting - Recommendations
- c. CPMT Fiscal Subcommittee Meeting – Recommendations
- d. CSA Supplemental Request – City Supplemental
- e. IACCT Update

New Business

- a. State CSA Meeting
- b. Parent Representative

Motion to Convene in Executive Session

Motion to convene in Executive Session pursuant to 2.2- 3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.

Motion to Come Out of Executive Session & Immediately Reconvene in Open Session

Motion to Certify Compliance by Roll Call Vote

Move that the members of the Winchester City CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.

Motion to Approve All Cases

Motion to Adjourn

Next Meeting: Thursday, March 9, 2016 at 2:00 at WDSS Boardroom

JANUARY MINUTES WITH DECEMBER FINANACIALS

Minutes
Winchester CPMT
24 Baker Street, Board Room
Thursday, January 12, 2017
2:00 p.m.

MEMBERS PRESENT

Mary Blowe, City of Winchester
Kelly Bober, Child Advocacy Center
Amber Dopkowski, Winchester Dept. Social Services
Eden Freeman, City of Winchester
Mark Gleason, Northwestern Community Services Board
Lyda Kiser, Parent Representative
Peter Roussos, Dept. of Juvenile Justice
Paul Scardino, National Counseling Group

MEMBERS/OTHERS NOT PRESENT

April Jenkins, Winchester/Frederick Health Department
Sarah Kish, Winchester Public Schools

Others Present:

Karen Farrell, Winchester CSA Coordinator
Connie Greer, Winchester Dept. of Social Services
Katiann Marshall, Winchester Star

RECAP OF CPMT VOTES:

Motion:

- Motion to approve minutes from December 8, 2016 CPMT Meeting
- Motion to accept CPMT Fiscal Subcommittee recommendations to require the Family Assessment and Planning Team (FAPT) review residential placements every forty-five days, and that a family team meeting is required prior to each residential placement.
- Motion to request no additional wrap around funds from the Office of Children's Services for fiscal year 2017.
- Motion to submit a request for a supplemental allocation of mandated funds from the Office of Children's Services for fiscal year 2017.
- Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.
- Motion to come out of Executive Session

Action:

- 1st: Ms. Freeman
- 2nd: Ms. Dopkowski
- 1st: Ms. Kiser
- 2nd: Ms. Bober

- 1st: Mr. Gleason
- 2nd: Mr. Scardino
- 1st: Ms. Kiser
- 2nd: Mr. Gleason

- 1st: Ms. Kiser
- 2nd: Ms. Dopkowski

- 1st: Ms. Kiser
- 2nd: Ms. Dopkowski

Status:

- Approved
- Unanimously
- Approved
- Unanimously

- Approved
- Unanimously
- Approved
- Unanimously

- Approved
- Unanimously

- Approved
- Unanimously

Minutes
 Winchester CPMT
 24 Baker Street, Board Room
 Thursday, January 12, 2017
 2:00 p.m.

Motion:

- Motion to Certify Compliance by Roll Call Vote Move that the members of the Winchester CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.
- Motion to Approve All Cases, as discussed.
- Motion to adjourn CPMT Meeting

Action:

1st: Mr. Gleason
 2nd: Ms. Freeman

Status:

Approved
 Unanimously

1st: Ms. Kiser
 2nd: Ms. Dopkowski

Approved
 Unanimously

1st: Ms. Freeman
 2nd: Mr. Gleason

Approved
 Unanimously

Item	Discussion	Action
Call to Order/Approval of Agenda	The meeting was opened by Chair, Peter Roussos at 2:00 pm.	
Approval of Minutes	Motion to approve minutes from December 8, 2016, CPMT Meeting.	On Motion by Ms. Freeman and seconded by Ms. Dopkowski, the Minutes from the December 8, 2016, CPMT meeting were approved.
Announcements	<p>Mr. Gleason and Ms. Farrell are serving on a committee focused on training guardians ad litem.</p> <p>Northwestern Community Services is opening a branch office on Braddock Street in Winchester on February 6, 2017. There will be an open house at the new location on February 10, 2017.</p> <p>The Social Services team has hired a new family services team member whose primary focus will be foster care.</p> <p>The Juvenile and Domestic Relations team has acquired an additional funding source from the state. More details regarding the program to follow.</p>	<p>No Action.</p> <p>No Action</p> <p>No Action</p> <p>Mr. Roussos to provide more information at future meetings.</p>
Financial Report	The Financial Presentation was distributed for December 2016.	Ms. Farrell reviewed the report.

Minutes
 Winchester CPMT
 24 Baker Street, Board Room
 Thursday, January 12, 2017
 2:00 p.m.

Item	Discussion	Action
	<p>Report: December 2016 Gross Expenditures: \$179,888.31 Expenditure Refunds: \$842.53 Net Expenditures: \$179,045.78 Local Dollars: \$81,001.70 Regular Medicaid Payments to Providers:\$45,825.00 Local Match: \$22,912.50</p> <p>Wrap Dollars Funds Beginning Balance: \$16,681.00 Encumbered: \$6,688.88 Disbursed: \$3,951.22 Remaining Funds: \$6,040.90</p> <p>Non-Mandated Funds Beginning Balance: \$20,162.00 Encumbered: \$8,096.85 Disbursed: \$7,693.40 Remaining Funds: \$4,371.75 Unduplicated CSA Case Count: 66 Average Spent per Child: \$14,835.46</p>	<p>Members requested Ms. Farrell to provide an Encumbrance Report to determine how much money is being requested for services which are not being utilized.</p> <p>Ms. Farrell also distributed a report entitled FY17 Encumbrances To Date which shows that current trajectory of spending CSA funds will result in a shortfall of approximately \$653,291. Ms. Farrell will share this report with FAPT.</p>
<p>Old Business:</p> <p>a. Schedule Review of Strategic Plan</p> <p>b. LEDRS update</p> <p>c. CPMT Appointments</p> <p>d. CPMT Fiscal Subcommittee Meeting</p>	<p>CPMT discussed current status of Strategic Plan</p> <p>Thomas Brothers still working on software update to correct problem with LEDRS file.</p> <p>New appointment letters were prepared.</p> <p>Mr. Roussos, Ms. Kish, Ms. Dopkowski, Mr. Gleason, and Mr. Scardino met to explore additional ways to help control FAPT spending.</p>	<p>CPMT met for a special meeting on January 12, 2017, prior to January 12, CPMT meeting to review CPMT strategic plan.</p> <p>Ms. Farrell continues to work with Thomas Bros software developers to be able to submit accurate LEDRS report so that locality can be reimbursed properly for CSA fund expenditures.</p> <p>CPMT members signed new letters.</p> <p>On Motion by Ms. Kiser and seconded by Ms. Bober, a motion to accept CPMT Fiscal Subcommittee</p>

Minutes
 Winchester CPMT
 24 Baker Street, Board Room
 Thursday, January 12, 2017
 2:00 p.m.

Item	Discussion	Action
<p>e. Wrap Allocation</p>	<p>The CPMT Fiscal Subcommittee proposed the following suggestions:</p> <ol style="list-style-type: none"> 1. Require FAPT to review residential placements every 45 days to insure client needs are being met in cost effective manner. 2. Consider outside party to perform Utilization Reviews 3. At least one Family Team Meeting is required prior to placement in residential treatment facility. 4. Conduct future focus groups with FAPT members to see if they have additional ideas on ways to control CSA costs. <p>OCS requires review of WRAP funds expected to be used by localities. Ms. Farrell reviewed the cases and anticipated need with Rodney Morris, Winchester Schools Special Education Coordinator. Ms. Farrell and Mr. Morris determined that based on anticipated need they did not feel any additional wrap funds were necessary, nor would any wrap funds be returned at this time.</p>	<p>recommendations to require the Family Assessment and Planning Team (FAPT) review residential placements every forty-five days, and that a family team meeting is required prior to each residential placement, was approved unanimously.</p> <p>On motion by Mr. Gleason and seconded by Mr. Scardino, the motion to request no additional wrap around funds from the Office of Children’s Services for fiscal year 2017 was unanimously approved.</p>
<p>New Business:</p> <p>a. Update on Magellan IACCT process</p> <p>b. Yearly Economic Interest Statements, Confidentiality and Code of Ethics forms</p>	<p>Magellan announced that start date for implementation on IACCT process has been delayed. Start date is unknown at this time.</p> <p>Ms. Farrell distributed Economic Interest Statements, Confidentiality and Code of Ethics forms required to be signed each year by members of CPMT.</p>	<p>Members returned signed forms to Ms. Farrell</p>
<p>Motion to Convene in Executive Session</p>	<p>Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.</p>	<p>Mr. Roussos asked that the meeting move into Executive Session. On motion by Ms. Kiser, seconded by Ms. Dopkowski, the meeting moved into Executive Session.</p>

Minutes
 Winchester CPMT
 24 Baker Street, Board Room
 Thursday, January 12, 2017
 2:00 p.m.

Item	Discussion	Action
Motion to Come Out of Executive Session & Immediately Reconvene in Open Session		Motion to come out of Executive Session by Ms. Kiser and seconded by Ms. Dopkowski. Approved unanimously.
Motion to Certify Compliance by Roll Call Vote	Move that the members of the Winchester CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.	Motion to Certify Compliance by Roll Call Vote was made by Mr. Gleason, seconded by Ms. Freeman, and unanimously approved.
Motion to Approve All Cases	Motion to Approve all cases as discussed.	All cases were approved, on motion by Ms. Kiser, seconded by Ms. Dopkowski. Motion was approved.
Motion to Adjourn/Next Meeting Date	The next CPMT meeting will be held Thursday, February 9, 2017 at 2:00 p.m., Winchester Social Services Department, 24 Baker Street, Conference Room, Winchester, VA.	The meeting was adjourned on motion by Ms. Freeman and seconded by Mr. Gleason.

Attachments: December Financials
 FY17 Expenditures to Date

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Chart A



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CSA FY17 - LEDRS File Expenditure Summary—PART 1

DATE: January 09, 2017

CONTACT PERSON: Karen Farrell

Period Ending: December 31,2016

LOCALITY: Winchester -FIPS 840

PART 1 - EXPENDITURE DESCRIPTION

EXPENDITURE DESCRIPTION	LOCAL MATCH RATE (a)	GROSS TOTAL EXPENDITURES THIS PERIOD (b)	EXPENDITURE REFUNDS THIS PERIOD (c)	NET TOTAL EXPENDITURES (b minus c) (d)	LOCAL MATCH (a x d) (e)	STATE MATCH (d-e) (f)
1. CONGREGATE CARE / MANDATED AND NON-MANDATED RESIDENTIAL SERVICES						
1a Foster Care - IV-E children in Licensed Residential Congregate Care; pool expenditures for costs not covered by IV-E (i.e., non room-and-board)	0.5734	0.00	0.00	0.00	0.00	0.00
1b Foster Care - all others in Licensed Residential Congregate Care	0.5734	6,782.00	290.79	6,491.21	3,722.06	2,769.15
1c Residential Congregate Care—CSA Parental Agreements ; DSS Noncustodial Agreements	0.5734	34,235.71	0.00	34,235.71	19,630.76	14,604.95
1d Non-Mandated Services/Residential/Congregate	0.5734	0.00	0.00	0.00	0.00	0.00
1e Educational Services - Congregate Care	0.4587	54,993.03	0.00	54,993.03	25,225.30	29,767.73
2a Treatment Foster Care – IV-E	0.4587	20,203.05	347.46	19,855.59	9,107.76	10,747.83
2a1 Treatment Foster Care	0.4587	19,854.12	203.42	19,450.70	8,922.04	10,528.66
2a2 Treatment Foster Care – CSA Parental Agreements ; DSS Noncustodial Agreements	0.4587	0.00	0.00	0.00	0.00	0.00
2b Specialized Foster Care – IV-E ; Community Based Services	0.4587	0.00	0.00	0.00	0.00	0.00
2b1 Specialized Foster Care	0.4587	0.00	0.00	0.00	0.00	0.00
2c Family Foster Care – IV-E ; Community Based Services	0.2294	3,994.60	0.56	3,994.04	916.23	3,077.81
2d Family Foster Care Maintenance only	0.4587	0.00	0.00	0.00	0.00	0.00
2e Family Foster Care – Children receiving maintenance and basic activities payments; independent living Stipend/Arrangements	0.4587	552.00	0.30	551.70	253.06	298.64
2f Community - Based Services	0.2294	18,812.79	0.00	18,812.79	4,269.77	14,343.02
2f1 Community Transition Services – Direct Family Services to Transition from Residential to Community	0.2294	0.00	0.00	0.00	0.00	0.00
2g Special Education Private Day Placement	0.4587	16,815.13	0.00	16,815.13	7,821.36	8,993.77
2h Wrap-Around Services for Students With Disabilities	0.4587	1,567.14	0.00	1,567.14	718.85	848.29
2i Psychiatric Hospitals/Crisis Stabilization Units	0.4587	0.00	0.00	0.00	0.00	0.00
3 Non-Mandated Services/Community-Based	0.2294	2,678.74	0.00	2,678.74	614.50	2,064.24
4. GRAND TOTALS: (Sum of categories 1 through 3)	8.2569	179,888.31	842.53	179,045.78	81,001.70	98,044.08

CSA FY17 - POOL REIMBURSEMENT REQUEST REPORT - PART 2
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DATE: January 09, 2017

CONTACT PERSON: Karen Farrell

LOCALITY: Winchester -FIPS 840

PART 2 - EXPENDITURE REFUND DESCRIPTION
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Information regarding total expenditure refunds reported in Part 1, Line 4(c).
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EXPENDITURE REFUND DESCRIPTION	CODE	AMOUNT
Vendor Refunds and Payment Cancellations	10	0.00
Parental Co-Payments	20	0.00
Payments made on behalf of the child (SSA, SSI, VA benefits ...)	30	0.00
Child Support Collections through DCSE	40	842.53
Pool prior-reported expenditures re-claimed under IV-E	50	0.00
Other (Please specify):	80	0.00
TOTAL REFUNDS : Note: This total must agree with the GRAND TOTAL of all expenditure refunds Part 1, Line 4, Col (c).		842.53

The expenditures and refunds reported herein were incurred in accordance with provisions of the Comprehensive Services Act, and have not been reported on a previous claim. Documentation is maintained to support the expenditure and refund amounts reported, and to demonstrate that each expenditure and refund was made on behalf of a specific child (or list of specific children) and complies with the CSA Manual, COV and Appropriation Act requirements including utilization management and FAPT criteria.

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Chart B



Contact Us

	CSA Reports Pool Reimbursement Reports FY17 Transaction History for Winchester - FIPS 840 Pended Forms are not on this report	Active Pool Report Preparers <table border="1"> <tr> <td>Nancy Valentine</td> <td>(540) 686-4838</td> </tr> <tr> <td>Donna Veach</td> <td>(540) 686-4826</td> </tr> <tr> <td>Amber Johnson</td> <td>(540) 686-4823</td> </tr> <tr> <td>Karen Farrell</td> <td>(540) 686-4832</td> </tr> </table>	Nancy Valentine	(540) 686-4838	Donna Veach	(540) 686-4826	Amber Johnson	(540) 686-4823	Karen Farrell	(540) 686-4832
Nancy Valentine	(540) 686-4838									
Donna Veach	(540) 686-4826									
Amber Johnson	(540) 686-4823									
Karen Farrell	(540) 686-4832									

Transaction History

Match Rate: 0.4587	Status	Period End	Date Filed	Total Amount	State	Local
Beginning Balance				\$1,197,066.00	\$647,933.72	\$549,132.28
Pool Reimbursement History						
	9	07/31/2016	11/15/2016	\$4,079.00	\$2,695.23	\$1,383.77
	9	08/31/2016	11/16/2016	\$99,395.57	\$56,219.94	\$43,175.63
	9	09/30/2016	11/18/2016	\$212,752.62	\$111,675.40	\$101,077.22
	9	10/31/2016	11/30/2016	\$176,868.71	\$97,206.50	\$79,662.21
	9	11/30/2016	12/05/2016	\$265,124.76	\$142,741.01	\$122,383.75
	9	12/31/2016	01/09/2017	\$179,045.78	\$98,044.09	\$81,001.69
Pool Reimbursement Expenditure Totals				\$937,266.44	\$508,582.17	\$428,684.27
Supplement History						
Supplement Totals				\$0.00	\$0.00	\$0.00
CSA System Balance				\$259,799.56	\$139,351.55	\$120,448.01

Transaction History without WRAP Dollars

Match Rate: 0.4587	Status	Period End	Date Filed	Total Amount	State	Local
Beginning Balance				\$1,180,365.00	\$638,904.67	\$541,460.33
Pool Reimbursement History						
	-	07/31/2016	11/15/2016	\$4,079.00	\$2,695.23	\$1,383.77
	-	08/31/2016	11/16/2016	\$99,087.33	\$56,053.09	\$43,034.24
	-	09/30/2016	11/18/2016	\$212,702.49	\$111,648.26	\$101,054.23
	-	10/31/2016	11/30/2016	\$176,771.37	\$97,153.81	\$79,617.56
	-	11/30/2016	12/05/2016	\$263,196.39	\$141,697.18	\$121,499.21
	-	12/31/2016	01/09/2017	\$177,478.64	\$97,195.80	\$80,282.84
Pool Reimbursement Expenditure Totals				\$933,315.22	\$506,443.37	\$426,871.85
Supplement History						
Supplement Totals				\$0.00	\$0.00	\$0.00
CSA System Balance (Non-WRAP):				\$247,069.78	\$132,481.30	\$114,608.48

Transaction History WRAP dollars only						
Match Rate: 0.4587	Status	Period End	Date Filed	Total Amount	State	Local
WRAP Allocation Additions History						
			08/01/2016	\$16,681.00	\$9,029.00	\$7,651.00
WRAP Allocation Additions Totals				\$16,681.00	\$9,029.00	\$7,651.00
Pool Reimbursement History - WRAP only						
-		07/31/2016	11/15/2016	\$0.00	\$0.00	\$0.00
-		08/31/2016	11/16/2016	\$308.24	\$166.85	\$141.39
-		09/30/2016	11/18/2016	\$50.13	\$27.14	\$22.99
-		10/31/2016	11/30/2016	\$97.34	\$52.69	\$44.65
-		11/30/2016	12/05/2016	\$1,928.37	\$1,043.83	\$884.54
-		12/31/2016	01/09/2017	\$1,567.14	\$848.29	\$718.85
Pool Reimbursement Expenditure Totals -WRAP only				\$3,951.22	\$2,138.80	\$1,812.42
CSA System Balance (WRAP only):				\$12,729.78	\$6,890.24	\$5,839.54

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Wrap-Around Services for Students with Disabilities
2016-2017

Chart C

Child	30	33	31	37	TOTAL
Agency	WPS	WPS	WPS	WPS	SPENT
Worker	Morris	McKleman	Morris	Morris	
JUL	0				
AUG	\$ 308.24				\$ 308.24
SEP		\$ 50.13			\$ 50.13
OCT	\$97.34				\$ 97.34
NOV	\$ 892.24	\$ 292.56	\$ 743.57		\$ 1,928.37
DEC	\$ 64.89		\$ 793.57	\$ 708.68	\$ 1,587.14
JAN					
FEB					
MAR					
APR					
MAY					
JUN					
TOTAL/	\$ 1,362.71	\$ 342.69	\$ 1,537.14	\$ 708.68	\$ 3,951.22
CHILD					
			Beginning Balance		\$ 16,681.00
			Disbursed		\$ 3,951.22
			Encumbered		\$ 6,688.88
			Remaining Funds		\$ 6,040.90

Non-Mandated Funds
2016-2017

Chart D

Child	31	32	21	34	35	28	36	TOTAL SPENT
Agency Worker	WPS Morris	NWC/SB Trichter	WPS McKiernan	WPS McKiernan	WPS McKiernan	WPS Mohr	NREP Clatterbuck	
JUL	\$ -	\$ -						\$ -
AUG	\$ 1,312.69	\$ 636.52						\$ 1,949.21
SEP		\$ -	\$ 120.00					\$ 120.00
OCT	\$1,539.81							\$1,539.81
NOV			\$ 120.00	\$ 515.00	\$ 770.84			\$ 1,405.84
DEC				\$ 485.00	\$ 376.98	\$ 1,000.00	\$816.76	\$ 2,678.74
JAN								\$ -
FEB								\$ -
MAR								\$ -
APR								\$ -
MAY								\$ -
JUN								\$ -
JUN 1								\$ -
TOTAL/CHILD	\$ 2,852.50	\$ 636.52	\$ 120.00					\$ 7,693.40
					Beginning Balance			\$ 20,162.00
					Disbursed			\$ 7,693.40
					Encumbered			\$ 8,096.86
					Remaining Funds			\$ 4,371.75

CITY OF WINCHESTER
 CSA FUND BALANCE
 CHILDREN'S SERVICE ACT (CSA)

Chart F

FUND NAME	REVISED BUDGET	EXPENDITURES	FUND BALANCE	ENCUMBRANCES	FUND BALANCE	UNAPPROVED		ADJUSTED FUND BALANCE
						CREDIT AUTHORIZATIONS & POSOS	FUND BALANCE	
217 CSA MANDATED 16/17 ASSIST	10,000.00	3,073.68	6,926.32	0.00	6,926.32	0.00	0.00	6,926.32
217 CSA MANDATED 16/17 POS	1,170,385.00	990,577.33	179,807.67	706,478.25	(526,670.58)	4,399.00	0.00	(531,069.58)
217 CSA NON-MANDATED 16/17 POS	20,162.00	7,693.40	12,468.60	8,096.85	4,371.75	0.00	0.00	4,371.75
217 CSA W/A SRVS FOR STUDENTS 16/17 POS	16,681.00	3,951.22	12,729.78	6,688.88	6,040.90	0.00	0.00	6,040.90
	1,217,228.00	1,005,295.63	211,932.37	721,263.98	(509,331.61)	4,399.00	0.00	(513,730.61)

JANUARY FINANACIALS

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Chart A



**Office of
Children's
Services**

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CSA FY17 - POOL REIMBURSEMENT REQUEST REPORT---PART 1

DATE: February 03, 2017	FOR PERIOD ENDING: January 31, 2017 Report ID: 27024
CPMT: Winchester	CONTACT PERSON: Karen Farrell
LOCALITY: Winchester -FIPS 840	TELEPHONE: 540 686-4832

PART 1 - EXPENDITURE DESCRIPTION

EXPENDITURE DESCRIPTION	LOCAL MATCH RATE (a)	GROSS TOTAL EXPENDITURES THIS PERIOD (b)	EXPENDITURE REFUNDS THIS PERIOD (c)	NET TOTAL EXPENDITURES (b minus c) (d)	LOCAL MATCH (a x d) (e)	STATE MATCH (d-e) (f)
1. CONGREGATE CARE / MANDATED AND NON-MANDATED RESIDENTIAL SERVICES						
1a. Foster Care - IV-E children in Licensed Residential Congregate Care; pool expenditures for costs not covered by IV-E (i.e., non room-and-board)	0.5734	300.00	0.00	300.00	172.02	127.98
1b. Foster Care - all others in Licensed Residential Congregate Care	0.5734	2,722.30	218.68	2,503.62	1,435.58	1,068.04
1c. Residential Congregate Care-- CSA Parental Agreements ; DSS Noncustodial Agreements	0.5734	31,545.18	0.00	31,545.18	18,088.01	13,457.17
1d. Non-Mandated Services/Residential/Congregate	0.5734	0.00	0.00	0.00	0.00	0.00
1e. Educational Services - Congregate Care	0.4587	50,829.06	0.00	50,829.06	23,315.29	27,513.77
2. OTHER MANDATED SERVICES						
2a. Treatment Foster Care - IV-E	0.4587	23,553.75	347.46	23,206.29	10,644.73	12,561.56
2a.1 Treatment Foster Care	0.4587	19,980.30	122.76	19,857.54	9,108.65	10,748.89
2a.2 Treatment Foster Care - CSA Parental Agreements ; DSS Noncustodial Agreements	0.4587	0.00	0.00	0.00	0.00	0.00
2b. Specialized Foster Care - IV-E ; Community Based Services	0.4587	0.00	0.00	0.00	0.00	0.00
2b.1 Specialized Foster Care	0.4587	0.00	0.00	0.00	0.00	0.00
2c. Family Foster Care - IV-E ; Community Based Services	0.2294	5,408.00	3.48	5,404.52	1,239.80	4,164.72

2d.	Family Foster Care Maintenance only	0.4587	0.00	0.00	0.00	0.00	0.00
2e.	Family Foster Care – Children receiving maintenance and basic activities payments; independent living stipend/arrangements	0.4587	552.00	0.00	552.00	253.20	298.80
2f.	Community - Based Services	0.2294	19,055.08	0.00	19,055.08	4,371.24	14,683.84
2f.1	Community Transition Services – Direct Family Services to Transition from Residential to Community	0.2294	0.00	0.00	0.00	0.00	0.00
2g.	Special Education Private Day Placement	0.4587	25,040.00	0.00	25,040.00	11,485.85	13,554.15
2h.	Wrap-Around Services for Students With Disabilities	0.4587	869.57	0.00	869.57	398.87	470.70
2i.	Psychiatric Hospitals/Crisis Stabilization Units	0.4587	0.00	0.00	0.00	0.00	0.00
3.	Non-Mandated Services/Community-Based	0.2294	872.35	0.00	872.35	200.12	672.23
4.	GRAND TOTALS: (Sum of categories 1 through 3)	0.4483	180,727.59	692.38	180,035.21	80,713.36	99,321.85

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Chart B



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CSA Reports Pool Reimbursement Reports FY17 Transaction History for Winchester - FIPS 840 Pended Forms are not on this report	Active Pool Report Preparers	
	Nancy Valentine	(540) 686-4838
	Donna Veach	(540) 686-4826
	Amber Johnson	(540) 686-4823
	Karen Farrell	(540) 686-4832

Transaction History							
Match Rate:	Status	Period End	Date Filed	Total Amount	State	Local	
0.4587							
Beginning Balance				\$1,197,066.00	\$647,933.72	\$549,132.28	
Pool Reimbursement History							
	<u>9</u>	07/31/2016	11/15/2016	\$4,079.00	\$2,695.23	\$1,383.77	
	<u>9</u>	08/31/2016	11/16/2016	\$99,395.57	\$56,219.94	\$43,175.63	
	<u>9</u>	09/30/2016	11/18/2016	\$212,752.62	\$111,675.40	\$101,077.22	
	<u>9</u>	10/31/2016	11/30/2016	\$176,868.71	\$97,206.50	\$79,662.21	
	<u>9</u>	11/30/2016	12/05/2016	\$265,124.76	\$142,741.01	\$122,383.75	
	<u>9</u>	12/31/2016	01/09/2017	\$179,045.78	\$98,044.09	\$81,001.69	
	<u>1</u>	01/31/2017	02/03/2017	\$180,035.21	\$99,321.85	\$80,713.36	
Pool Reimbursement Expenditure Totals				\$1,117,301.65	\$607,904.02	\$509,397.63	
Supplement History							
Supplement Totals				\$0.00	\$0.00	\$0.00	
CSA System Balance				\$79,764.35	\$40,029.70	\$39,734.65	

Transaction History without WRAP Dollars

Match Rate: 0.4587	Status	Period End	Date Filed	Total Amount	State	Local
Beginning Balance				\$1,180,385.00	\$638,904.67	\$541,480.33
Pool Reimbursement History						
-		07/31/2016	11/15/2016	\$4,079.00	\$2,695.23	\$1,383.77
-		08/31/2016	11/16/2016	\$99,087.33	\$56,053.09	\$43,034.24
-		09/30/2016	11/18/2016	\$212,702.49	\$111,648.26	\$101,054.23
-		10/31/2016	11/30/2016	\$176,771.37	\$97,153.81	\$79,617.56
-		11/30/2016	12/05/2016	\$263,196.39	\$141,697.18	\$121,499.21
-		12/31/2016	01/09/2017	\$177,478.64	\$97,195.80	\$80,282.84
-		01/31/2017	02/03/2017	\$179,165.64	\$98,851.15	\$80,314.49
Pool Reimbursement Expenditure Totals				\$1,112,480.86	\$605,294.52	\$507,186.34
Supplement History						
Supplement Totals				\$0.00	\$0.00	\$0.00
CSA System Balance (Non-WRAP):				\$67,904.14	\$33,610.15	\$34,293.99

Transaction History WRAP dollars only

Match Rate: 0.4587	Status	Period End	Date Filed	Total Amount	State	Local
WRAP Allocation Additions History						
			08/01/2016	\$16,681.00	\$9,029.00	\$7,651.00
WRAP Allocation Additions Totals				\$16,681.00	\$9,029.00	\$7,651.00
Pool Reimbursement History - WRAP only						
-		07/31/2016	11/15/2016	\$0.00	\$0.00	\$0.00
-		08/31/2016	11/16/2016	\$308.24	\$166.85	\$141.39
-		09/30/2016	11/18/2016	\$50.13	\$27.14	\$22.99
-		10/31/2016	11/30/2016	\$97.34	\$52.69	\$44.65
-		11/30/2016	12/05/2016	\$1,928.37	\$1,043.83	\$884.54

-	12/31/2016	01/09/2017	\$1,567.14	\$848.29	\$718.85	
-	01/31/2017	02/03/2017	\$869.57	\$470.70	\$398.87	
Pool Reimbursement Expenditure Totals -WRAP only			\$4,820.79	\$2,609.50	\$2,211.29	
CSA System Balance (WRAP only):			\$11,860.21	\$6,419.54	\$5,440.67	

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 1604 Santa Rosa Road, Ste 137, Richmond, VA 23229
 Phone (804) 662-9815 Fax (804) 662-9831

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Wrap-Around Services for Students with Disabilities
2016-2017

Chart C

Child	30	33	31	37	TOTAL
					SPENT
Agency	WPS	WPS	WPS	WPS	
Worker	Morris	McKiernan	Morris	Morris	
JUL	0				
AUG	\$ 308.24				\$ 308.24
SEP		\$ 50.13			\$ 50.13
OCT	\$97.34				\$ 97.34
NOV	\$ 892.24	\$ 292.56	\$ 743.57		\$ 1,928.37
DEC	\$ 64.89		\$ 793.57	\$ 708.68	\$ 1,567.14
JAN	\$ 81.11		\$ 469.12	\$ 319.34	\$ 869.57
FEB					
MAR					
APR					
MAY					
JUN					
TOTAL/	\$ 1,443.82	\$ 342.69	\$ 2,006.26	\$ 1,028.02	\$ 4,820.79
CHILD					
			Beginning Balance		\$ 16,681.00
			Disbursed		\$ 4,820.79
			Encumbered		\$ 4,343.06
			Remaining Funds		\$ 7,517.15

Non-Mandated Funds
2016-2017

Chart D

Child	31	32	21	34	35	28	36	37	TOTAL SPENT
Agency	WPS	NWCSB	WPS	WPS	WPS	WPS	NREP	WPS	
Worker	Morris	Trichler	McKiernan	McKiernan	McKiernan	Mohr	Clatterbuck	Morris	
JUL	\$ -	\$ -							\$ -
AUG	\$ 1,312.69	\$ 636.52							\$ 636.52
SEP		\$ -	\$ 120.00						\$ 120.00
OCT	\$1,539.81								\$1,539.81
NOV			\$ 120.00	\$ 515.00	\$ 770.64				\$ 1,405.64
DEC				\$ 485.00	\$ 376.98	\$ 1,000.00	\$816.76		\$ 2,678.74
JAN					\$ 502.64		\$ 175.02	\$ 194.69	\$ 872.35
FEB									\$ -
MAR									\$ -
APR									\$ -
MAY									\$ -
JUN									\$ -
JUN 1									\$ -
TOTAL	\$ 2,852.50	\$ 636.52	\$ 120.00	1,000.00	1,650.26	1,000.00	\$ 991.78	\$ 194.69	\$ 7,253.06
CHILD									
					Beginning Balance				\$ 20,162.00
					Disbursed				\$ 7,253.06
					Encumbered				\$ 6,429.71
					Remaining Funds				\$ 6,479.23

CITY OF WINCHESTER
 CSA FUND BALANCE
 CHILDREN'S SERVICE ACT (CSA)

Chart F

FUND NAME	REVISED BUDGET	EXPENDITURES	FUND BALANCE	ENCUMBRANCES	FUND BALANCE	UNAPPROVED	
						CREDIT AUTHORIZATIONS & POSOS	ADJUSTED FUND BALANCE
C17 CSA MANDATED 16/17 ASSIST	10,000.00	5,021.43	4,978.57	0.00	4,978.57	0.00	4,978.57
C17 CSA MANDATED 16/17 POS	1,170,385.00	1,115,635.88	54,749.12	681,441.67	(626,692.55)	0.00	(626,692.55)
C17 CSA NON-MANDATED 16/17 POS	20,162.00	8,565.75	11,596.25	6,429.71	5,166.54	0.00	5,166.54
C17 CSA W/A SRVS FOR STUDENTS 16/17 POS	16,681.00	4,820.79	11,860.21	4,052.96	7,807.25	0.00	7,807.25
	1,217,228.00	1,134,043.85	83,184.15	691,924.34	(608,740.19)	0.00	(608,740.19)

FEBRUARY ATTACHMENTS

Minutes

Winchester CPMT Fiscal Subcommittee
24 Baker Street, Board Room
Tuesday, January 24, 2017
3:00 p.m.

MEMBERS PRESENT

Amber Dopkowski, Winchester Dept. Social Services
Peter Roussos, Dept. of Juvenile Justice
Paul Scardino, National Counseling Group

MEMBERS/OTHERS NOT PRESENT

Mark Gleason, Northwestern Community Services Board
Sarah Kish, Winchester Public Schools

Others Present:

Karen Farrell, Winchester CSA Coordinator

Item	Discussion	Action
Call to Order	The meeting was opened by Chair, Peter Roussos at 3:10 pm.	
Recommendations	<p>CPMT approved the following recommendations begin immediately at meeting on 1/12/16:</p> <ol style="list-style-type: none">1. FAPT review of Residential cases to occur every 45 days with established review criteria.2. Implement a requirement of Child/Family Team meeting for each residential case. <p>The following recommendations are still being developed:</p> <ol style="list-style-type: none">1. Strategic Plan discussion should include discussion of future Focus Groups with Case Managers to find trends/themes, service needs/gaps and case characteristics that are effecting CSA expenditures.2. Discuss Utilization Review options for Residential cases with CPMT.	<p>Subcommittee will present recommendations to CPMT on January 12, 2017.</p> <p>Team will ask CPMT to decide if review of residential cases includes IEP placements at regular CPMT meeting in February.</p> <p>Team decided to develop a Congregate Care Checklist to be completed by Case Managers and included in the FAPT packet of each residential placement case. Ms. Farrell will type up checklist for review.</p> <p>Team recommended requirement of FTM every 30 days in residential placement cases and FTM before the initial FAPT for a residential case, unless the placement is an emergency placement.</p> <p>Team discussed possibility of using CSA funding to pay for an outside</p>

Minutes

Winchester CPMT Fiscal Subcommittee
24 Baker Street, Board Room
Tuesday, January 24, 2017
3:00 p.m.

Item	Discussion	Action
		entity of perform desk reviews on residential placement cases and using providers to assist with transition services.
Meeting Adjourned/Next Meeting Date	The next CPMT Fiscal Subcommittee Meeting will be scheduled at regular CPMT meeting on February 9, 2016.	Mr. Roussos adjourned the meeting. Ms. Farrell will type meeting notes from meeting today.

Congregate Care Checklist

1. Community Based Services Used Yes No

If yes: What services? _____

Was the family engaged? Yes No

How do you know they were engaged? _____

Barriers to engagement _____

2. Safety Concerns: (check all that apply)

___ Child ___ Family ___ Community ___ School

3. Child's Diagnosis: _____

4. Substance Use: Yes No

If yes: What Substance(s) and severity _____

5. Core Agencies Involved:

___ Social Services ___ Court Services ___ Winchester Public Schools ___ NWCSB

6. Does the child report any history of trauma? Yes No

7. Reason for Residential Placement:

___ Safety ___ Violence ___ Abuse/Neglect ___ Abandonment

___ Court Ruling ___ High Level of Care ___ Substance Use

8. Agency Risk Assessment Level (If applicable) _____

Congregate Care Checklist

1. Community Based Services Used Yes No

If yes: What services? _____

Was the family engaged? Yes No

How do you know they were engaged? _____

Barriers to engagement _____

2. Safety Concerns: (check all that apply)

Child Family Community School

3. Child's Diagnosis: _____

4. Substance Use: Yes No

If yes: What Substance(s) and severity _____

5. Core Agencies Involved:

Social Services Court Services Winchester Public Schools NWCSB

6. Does the child report any history of trauma? Yes No

7. Reason for Residential Placement:

Safety Violence Abuse/Neglect Abandonment

Court Ruling High Level of Care Substance Use

8. Agency Risk Assessment Level (If applicable) _____

Farrell, Karen (VDSS)

From: Mucha, Marsha (CSA)
Sent: Wednesday, February 01, 2017 1:49 PM
To: Mucha, Marsha (CSA)
Subject: Virginia Town Hall Regulatory Action Notice - DMAS Regulations

Importance: High

Categories: Red Category

The regulatory action in the notification below concerns the DMAS regulations for residential treatment and groups homes (what has been referred to as the "IACCT" regulations). This notice indicates that the Governor has signed the emergency regulations with an effective date of July 1, 2017. The regulations will be posted in the Virginia Register on February 20, 2017. These regulations contain revisions from the previous version that resulted from discussion between representatives of local governments and DMAS. These revisions do not require changes to the guidance issued by OCS on December 20 and that guidance will remain in effect once the new regulations are implemented.

With a July 1 implementation date, this should allow your local CSA programs to take necessary steps to prepare for implementation including adoption of any necessary polices (see the December 20, 2016 guidance from this office) and to form effective working relationships with the entities who will be providing the IACCT assessments and care coordination for your locality.

Questions about the regulations should be directed to DMAS. Questions about how CSA will interface with the regulations can be directed to me.

Thank you for your cooperation.

Scott



Scott Reiner, M.S.
Executive Director
Office of Children's Services
1604 Santa Rosa Rd., Suite 137, Richmond, VA
23229
804-662-9082 (Office)
804-297-7459 (Cell)
scott.reiner@csa.virginia.gov
www.csa.virginia.gov

From: townhall@dpb.virginia.gov [mailto:townhall@dpb.virginia.gov]
Sent: Tuesday, January 31, 2017 8:11 PM
To: Reiner, Scott (CSA)
Subject: Virginia Town Hall Regulatory Action Notice



The following regulatory stages have been submitted for publication in the Virginia Register

Board of Medical Assistance Services	
Agency	Department of Medical Assistance Services
Chapter	Amount, Duration and Scope of Selected Services (12 VAC 30-130)
Action	CH 0060 2016 Psychiatric Residential Treatment Services Program Changes
Stage	Emergency/NOIRA
Comment Period	02/20/2017 - 03/22/2017
Effective Date	7/1/2017
More details on this stage	

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Please address any questions or comments to Melanie.West@dpb.virginia.gov.