

Minutes
 Winchester CPMT
 24 Baker Street, Board Room
 Thursday, February 9, 2017
 2:00 p.m.

MEMBERS PRESENT

Kelly Bober, Child Advocacy Center
 Georjean Coco, Winchester Dept. Social Services
 Eden Freeman, City of Winchester
 Mark Gleason, Northwestern Community Services Board
 Peter Roussos, Dept. of Juvenile Justice
 Paul Scardino, National Counseling Group

MEMBERS/OTHERS NOT PRESENT

Mary Blowe, City of Winchester
 April Jenkins, Winchester/Frederick Health Department
 Sarah Kish, Winchester Public Schools
 Lyda Kiser, Parent Representative

Others Present:

Karen Farrell, Winchester CSA Coordinator
 Connie Greer, Winchester Dept. of Social Services

RECAP OF CPMT VOTES:

Motion:

- Motion to approve minutes from January 12, 2017 CPMT Meeting
- Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.
- Motion to come out of Executive Session
- Motion to Certify Compliance by Roll Call Vote Move that the members of the Winchester CPMT certify that to the best of each member’s knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.
- Motion to Approve All Cases, as discussed.
- Motion to adjourn CPMT Meeting

Action:

- 1st: Mr. Gleason
2nd: Ms. Bober
- 1st: Ms. Freeman
2nd: Ms. Bober
- 1st: Mr. Gleason
2nd: Mr. Scardino
- 1st: Ms. Freeman
2nd: Mr. Gleason
- 1st: Mr. Gleason
2nd: Mr. Scardino

Status:

- Approved
Unanimously
- Approved
Unanimously
- Approved
Unanimously
- Approved
Unanimously
- Approved
Unanimously

Item	Discussion	Action
Call to Order/Approval of Agenda	The meeting was opened by Chair, Peter Roussos at 2:00 pm.	

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Approval of Minutes	Motion to approve minutes from January 12, 2017, CPMT Meeting.	On Motion by Mr. Gleason and seconded by Ms. Bober, the Minutes from the January 12, 2017, CPMT meeting were approved.
Announcements	Mr. Gleason invited all CPMT members to the open house for the new branch office of Northwestern Community Services on Braddock Street in Winchester on February 10, 2017.	No Action.
Financial Report	<p>The Financial Presentation was distributed for January 2017.</p> <p>Report: January 2017 Gross Expenditures: \$180,727.59 Expenditure Refunds: \$692.38 Net Expenditures: \$180,035.21 Local Dollars: \$80,713.36 Regular Medicaid Payments to Providers: \$45,825.00 Local Match: \$22,912.50</p> <p>Wrap Dollars Funds Beginning Balance: \$16,681.00 Encumbered: \$4,343.06 Disbursed: \$4,820.79 Remaining Funds: \$7,517.15</p> <p>Non-Mandated Funds Beginning Balance: \$20,162.00 Encumbered: \$6,429.71 Disbursed: \$7,253.06 Remaining Funds: \$6,479.23 Unduplicated CSA Case Count: 69 Average Spent per Child: \$16,809.68</p>	<p>Ms. Farrell reviewed the report.</p> <p>Ms. Farrell reported that the supplemental funding request to the Office of Children's Services was approved.</p>
Old Business: a. LEDRS update	Thomas Brothers has updated its software to correct problem with LEDRS file. LEDRS is now up to date.	Ms. Farrell to continue to submit LEDRS reports monthly for state reimbursement.

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b. Strategic Planning Meeting – Recommendations	The recommendations from the Strategic Planning Subcommittee Meeting include development of a Memorandum of Understanding to send with Purchase Orders regarding expectations for clinical providers, and using ICC more with residential placements.	Recommendations to be further discussed at March CPMT meeting.
c. CPMT Fiscal Subcommittee Meeting – Recommendations	Mr. Roussos, Ms. Dopkowski, and Mr. Scardino met on January 24, 2017 to explore additional ways to help control FAPT spending. The minutes from that meeting are attached hereto. The recommendations were discussed.	Ms. Farrell updated the Congregate Care Checklist. CPMT members to review the Checklist for discussion at the March CPMT meeting.
d. CSA Supplemental Request – City Supplemental	OCS approved the supplemental request in the amount of \$677,300.46. 75% of the request was awarded (\$500,475.35). Remaining supplemental allocation is \$166,825.11.	No action.
e. IACCT Update	Magellan announced that start date for implementation on IACCT process has been delayed. The implementation date is delayed until next fiscal year.	No action.
New Business:		
a. State CSA Meeting	Ms. Farrell attended the State CSA meeting.	Ms. Farrell learned the new CANS 2.0 update to be released February 21, 2017. The Fostering Futures program was discussed in greater detail. More adoption assistance subsidy cases are being placed in residential facilities; the cases are heard in adoptive jurisdiction.
b. Parent Representative	Parent Representative, Ms. Kiser, has moved out of the City of Winchester City Limits and is no longer eligible to sit on the City of Winchester CPMT.	A new Parent Representative needs to be identified and approached for membership on the CPMT.
Motion to Convene in	Motion to convene in Executive Session pursuant	Mr. Roussos asked that the

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Executive Session	to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.	meeting move into Executive Session. On motion by Ms. Freeman, seconded by Ms. Bober, the meeting moved into Executive Session.
Motion to Come Out of Executive Session & Immediately Reconvene in Open Session		Motion to come out of Executive Session by Mr. Gleason and seconded by Ms. Freeman. Approved unanimously.
Motion to Certify Compliance by Roll Call Vote	Move that the members of the Winchester CPMT certify that to the best of each member’s knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.	Motion to Certify Compliance by Roll Call Vote was made by Mr. Gleason, seconded by Mr. Scardino, and unanimously approved.
Motion to Approve All Cases	Motion to Approve all cases as discussed.	All cases were approved, on motion by Ms. Freeman, seconded by Mr. Gleason. Motion was approved.
Motion to Adjourn/Next Meeting Date	The next CPMT meeting will be held Thursday, March 9, 2017 at 2:00 p.m., Winchester Social Services Department, 24 Baker Street, Conference Room, Winchester, VA.	The meeting was adjourned on motion by Mr. Gleason and seconded by Mr. Scardino.

Attachments: January Financials
 February attachments

Transcribed by cpg