

Minutes
 Winchester CPMT
 24 Baker Street, Board Room
 Thursday, May 12, 2016
 2:00 p.m.

MEMBERS PRESENT

Mary Blowe, City of Winchester
 Kelly Bober, Child Advocacy Center
 Dr. Charles Devine, Winchester/Frederick Health
 Department
 Amber Dopkowski, Winchester Dept. Social Services
 Mark Gleason, Northwestern Community Services Board
 Lyda Kiser, Parent Representative
 Paul Scardino, National Counseling Group
 Peter Roussos, Dept. of Juvenile Justice

Others Present:

Karen Farrell, Winchester CSA Coordinator
 Connie P. Greer, Winchester Dept. of Social Services

MEMBERS/OTHERS NOT PRESENT

Eden Freeman, City of Winchester
 Sarah Kish, Winchester Public Schools

RECAP OF CPMT VOTES:

Motion:

- Motion to approve the minutes from April 14, 2016, CPMT Meeting
- Motion to authorize CSA Coordinator to request supplemental allocation from the Office of Children’s Services at CSA Coordinator’s discretion.
- Motion to Approve Consent Agenda, including all cases as distributed.
- Motion to adjourn CPMT Meeting

Action:

1st: Ms. Bober
 2nd: Mr. Scardino
 Mr. Roussos -- abstained
 1st: Ms. Kiser
 2nd: Mr. Roussos
 1st: Dr. Devine
 2nd: Mr. Roussos
 1st: Mr. Gleason
 2nd: Ms. Dopkowski

Status:

Approved with
 noted abstention
 Approved
 Unanimously
 Approved
 Unanimously
 Approved
 Unanimously

Item	Discussion	Action
Call to Order/Approval of Agenda	The meeting was opened by Chair, Mark Gleason at 2:01 pm.	
Approval of Minutes	Motion to approve the minutes from April 14, 2016, CPMT Meeting	On Motion by Ms. Bober and seconded by Mr. Scardino, the Minutes from the April 14, 2016, CPMT meeting were approved, and passed unanimously.
Announcements	Mr. Scardino reported that the CLEAN Glow Run will be taking place on May 14, 2016	No action required.
Financial Report	The Financial Report was distributed and included expenditures for April, 2016. Report: April, 2016 Gross Expenditures: \$158,600.62 Expenditure Refunds: \$908.72	Ms. Farrell reviewed the report. Ms. Farrell requested the remaining balance of the supplemental funding in the amount of \$149,868, which was received on May 12.

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	<p>Net Expenditures: \$157,691.00 Local Dollars: \$71,556.73 Regular Medicaid Payments to Providers: \$260,207.08 Local Match: \$521,821.37</p> <p>Wrap Dollars Funds Beginning Balance: \$15,478.00 Encumbered: \$5,804.70 Disbursed: \$7,768.60 Remaining Funds: \$1,904.70</p> <p>Non-Mandated Funds Beginning Balance: \$20,162.00 Encumbered: \$8,308.10 Disbursed: \$10,059.75 Remaining Funds: \$1,794.15</p> <p>Unduplicated CSA Case Count: 140 Average Spent per Child: \$8,530.00</p>	
<p>Old Business:</p> <p>a. Strategic Planning Report- Assignment of Work Committees</p> <p>b. CPMT appointments of FAPT Member</p>	<p>Strategic Planning & Assignment of Work Committees</p> <ol style="list-style-type: none"> 1. Common Ground through Education, Training and Shared Expectations (Gleason, Kish, Roussos, Devine, Kiser) 2. Data-Driven Accountability and Service Provision (Scardino, Bober) <p>It is time to reappoint the Private Provider Representative to the Family Assessment and Planning Team. FAPT Parent Representative has not served a two year term, so member may be reappointed</p>	<p>See further discussion below.</p> <ol style="list-style-type: none"> 1. No report. 2. No report. <p>Ms. Farrell mailed the solicitation package to current service providers. Ms. Farrell presented Vic Williams from Timber Ridge and Tiffany Markwood from Crossroads Counseling Center. CPMT members evaluated the merits of each provider and chose Ms. Markwood to be the Private Provider Representative.</p>
<p>New Business</p> <p>a. Strategic Plan Review and</p>	<p>CPMT reviewed the current status of the strategic plan developed in October of 2012. Mr. Scardino led a</p>	<p>CPMT will review one of each action item in detail each month.</p>

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Discussion b. Additional Supplemental Request as needed	discussion regarding shifting from a “Strategic Plan” to an “Agility Plan” (see attached). Ms. Farrell requested authorization to submit for supplemental funding allocation(s) as needed from the Office of Children’s Services.	Members would like to understand the complete process of bringing a case to FAPT. Ms. Kiser motioned to authorize CSA Coordinator to request supplemental funding allocation from the Office of Children’s Services at CSA Coordinator’s discretion. The motion was seconded by Mr. Roussos and passed unanimously.
Motion to Approve Consent Agenda, including all cases as distributed.		All items on the Consent Agenda, including all cases as distributed were approved, on motion by Dr. Devine, seconded by Mr. Roussos. Motion was unanimously approved.
Motion to Adjourn/Next Meeting Date	The next CPMT meeting will be held Thursday, June 9, 2016 at 2:00 p.m., Winchester Social Services Department, 24 Baker Street, Conference Room, Winchester, VA.	The meeting was adjourned on motion by Mr. Roussos and seconded by Ms. Blowe.

Attachments: Minutes of April 14, 2016 w/attachments
 April 2016 Financials

Transcribed by CPG