

Minutes
Winchester CPMT
24 Baker Street, Board Room
Thursday, April 13, 2017
2:00 p.m.

MEMBERS PRESENT

Mary Blowe, City of Winchester
Kelly Bober, Child Advocacy Center
Amber Dopkowski, Winchester Dept. Social Services
Mark Gleason, Northwestern Community Services Board
Sarah Kish, Winchester Public Schools
Peter Roussos, Dept. of Juvenile Justice

MEMBERS/OTHERS NOT PRESENT

Eden Freeman, City of Winchester
April Jenkins, Winchester/Frederick Health Department
Lyda Kiser, Parent Representative
Paul Scardino, National Counseling Group

Others Present:

Karen Farrell, Winchester CSA Coordinator

RECAP OF CPMT VOTES:

Motion:

- Motion to approve minutes from April 13, 2017 CPMT Meeting

- Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.

- Motion to come out of Executive Session

- Motion to Certify Compliance by Roll Call Vote Move that the members of the Winchester CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.

- Motion to Approve All Cases, as discussed.

- Motion to adjourn CPMT Meeting

Action:

- 1st: Mr. Gleason
2nd: Ms. Dopkowski

- 1st: Ms. Bober
2nd: Ms. Kish

- 1st: Mr. Gleason
2nd: Ms. Kish

- 1st: Mr. Gleason
2nd: Ms. Dopkowski

- 1st: Mr. Gleason
2nd: Ms. Kish

- 1st: Ms. Dopkowski
2nd: Ms. Bober

Status:

- Approved
Unanimously

- Approved
Unanimously

- Approved
Unanimously

- Approved
Unanimously

- Approved
Unanimously

- Approved
Unanimously

Minutes
 Winchester CPMT
 24 Baker Street, Board Room
 Thursday, April 13, 2017
 2:00 p.m.

| Item | Discussion | Action |
|---|--|--|
| Call to Order/Approval of Agenda | The meeting was opened by Chair, Peter Roussos at 2:05 pm. | |
| Approval of Minutes | Motion to approve minutes from April 13 2017, CPMT Meeting. | On Motion by Mr. Gleason and seconded by Ms. Dopkowski, the Minutes from the April 13, 2017, CPMT meeting were approved. |
| Announcements | None | No Action. |
| Financial Report | <p>The Financial Presentation was distributed for April.</p> <p>Report: April 2017 Gross Expenditures: \$198,464.64 Expenditure Refunds: \$2,181.99 Net Expenditures: \$201,250.48 Local Dollars: \$87,338.85 Regular Medicaid Payments to Providers: \$575,376.00 Local Match: \$164,953.11</p> <p>Wrap Dollars Funds Beginning Balance: \$16,681.00 Encumbered: \$4072.10 Disbursed: \$6,737.41 Remaining Funds: \$5,871.49</p> <p>Non-Mandated Funds Beginning Balance: \$20,162.00 Encumbered: \$7,740.20 Disbursed: \$11,871.79 Remaining Funds: \$550.10 Unduplicated CSA Case Count: 143 Average Spent per Child: \$15,793.33</p> | Ms. Farrell reviewed the report. |

Minutes
 Winchester CPMT
 24 Baker Street, Board Room
 Thursday, April 13, 2017
 2:00 p.m.

| Item | Discussion | Action |
|--|---|--|
| <p>Old Business:</p> <p>a. UR Procedure for residential placements</p> <p>b. ASAM Criteria for SA Evaluations/ Treatment paid by CSA</p> | <p>Members would like to see proposal to use CSA money on a case to case basis to provide UR services for residential cases, which puts a cap on cost for the first year, to ensure return on investment.</p> <p>Team discussed only using providers for Substance Abuse Treatment/Evaluation, who use ASAM Criteria.</p> | <p>CSA Coordinator will bring proposal to use CSA funds to pay for UR for residential cases to CPMT next meeting.</p> <p>CPMT will discuss adopting ASAM Criteria for SA Treatment at next meeting.</p> |
| <p>New Business:</p> <p>a. Schedule Meeting with FAPT</p> <p>b. Survey for Training Subjects</p> <p>c. Schedule Strategic Planning Meeting</p> <p>d. Resolution for July 2017-June 2018 for CPMT meetings</p> <p>e. New CPMT Chairperson and Vice Chairperson</p> <p>f. IACCT starting July 1, 2017</p> | <p>Ms. Farrell presented results of Doodle Poll for dates and times for meeting with FAPT. Mr. Roussos suggested meeting before a regularly scheduled FAPT meeting.</p> <p>Ms. Farrell gave results of Survey for Training Subjects that was sent out.</p> <p>Ms. Farrell asked Members to schedule a meeting to review the CPMT Strategic Plan.</p> <p>Ms. Farrell presented the Resolution for CPMT regular meetings from July 2017-June 2018.</p> <p>New Chairperson and Vice Chairperson are named every year in a rotation of core members.</p> <p>Ms. Farrell let the Members know that Warren Co was working on setting up a</p> | <p>The Members agreed on June 29, 2017 at 8:00am. Ms. Farrell will send out the invitations.</p> <p>Ms. Farrell will print results of survey for team to review at next CPMT.</p> <p>The Members agreed to meet at 1:00pm before the next CPMT on June 8, 2017. Ms. Farrell will send out invitations.</p> <p>Mr. Gleason motioned to accept Resolution, Ms. Dopkowski seconded. Motion was approved unanimously.</p> <p>Ms. Kish accepted Chairperson role and Ms. Dopkowski accepted the Vice Chairperson role as of July 1, 2017</p> <p>Ms. Farrell will keep the Members updated about the</p> |

Minutes
 Winchester CPMT
 24 Baker Street, Board Room
 Thursday, April 13, 2017
 2:00 p.m.

| Item | Discussion | Action |
|--|---|---|
| g. Parent Representative | <p>regional meeting with the IACCT team for this region.</p> <p>Ms. Farrell presented Paul Scardino's offer to become the Parent Representative for Winchester. He is a parent, who lives in Winchester. Mr. Scardino is currently serving as Other Member designation.</p> | <p>meeting.</p> <p>The Members recommend Paul Scardino as Parent Representative. CPMT will recommend to Council to change his representation, and eliminate the Other Member designation, which is the role Mr. Scardino previously held.</p> |
| Motion to Convene in Executive Session | <p>Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.</p> | <p>Mr. Roussos asked that the meeting move into Executive Session. On motion by Ms. Bober seconded by Ms. Kish, the meeting moved into Executive Session.</p> |
| Motion to Come Out of Executive Session & Immediately Reconvene in Open Session | | <p>Motion to come out of Executive Session by Mr. Gleason and seconded by Ms. Kish. Approved unanimously.</p> |
| Motion to Certify Compliance by Roll Call Vote | <p>Move that the members of the Winchester CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.</p> | <p>Motion to Certify Compliance by Roll Call Vote was made by Mr. Gleason, seconded by Ms. Dopkowski, and unanimously approved.</p> |
| Motion to Approve All Cases | <p>Motion to Approve all cases as discussed.</p> | <p>All cases were approved, on motion by Mr. Gleason seconded by Ms. Kish. Motion was approved.</p> |

Minutes
Winchester CPMT
24 Baker Street, Board Room
Thursday, April 13, 2017
2:00 p.m.

| Item | Discussion | Action |
|--|--|---|
| Motion to Adjourn/Next Meeting Date | The next CPMT meeting will be held Thursday, April 13, 2017 at 2:00 p.m., Winchester Social Services Department, 24 Baker Street, Conference Room, Winchester, VA. | The meeting was adjourned on motion by Ms. Dopkowski and seconded by Ms. Bober. |

Attachments: April Financials
May Attachments

Transcribed by kff