CPMT PACKET

5/9/2019

Winchester CPMT Agenda

May 9, 2019, 2:00pm
WDSS, 24 Baker St
Winchester, VA 22601

Approve Minutes from 4/11/19

Announcements
New Hires

Financial Report
a. April Financials

Old Business
a. Subcommittee Meeting
   1. Outcomes Subcommittee Meeting 5/9/19 at 3:00pm
   2. Fiscal Subcommittee Meeting 6/13/19 at 1:00pm
b. Strategic Plan
c. CSA Training
d. FAPT Process Satisfaction Survey
e. Transportation Services
f. Administrative Memo #19-02 Cap on FY2020 Private Day Education Reimbursements

New Business

a. CSA Conference

Motion to Convene in Executive Session
Motion to convene in Executive Session pursuant to 2.2- 3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.

Motion to Come Out of Executive Session & Immediately Reconvene in Open Session

Motion to Certify Compliance by Roll Call Vote
Move that the members of the Winchester City CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.

Motion to Approve All Cases

Motion to Adjourn

Next Meeting: Thursday, June 13, 2019, Regular meeting at 2:00 pm at 411 N. Cameron St, Kee-Willingham Conference Room.

APRIL MINUTES WITH MARCH FINANCIALS

Minutes
Winchester CPMT
24 Baker Street, Board Room
Thursday, April 11, 2019
2:00 p.m.

MEMBERS PRESENT
Mary Blowe, City of Winchester
Amber Dopkowski, Winchester Dept. Social Services
Dr. Colin Greene, Winchester/Frederick Health Department
Peter Roussos, Dept. of Juvenile Justice
Mark Gleason, Northwestern Community Services Board
Mary Zirkle, Winchester Community Mental Health Center

MEMBERS/OTHERS NOT PRESENT
Paul Scardino, National Counseling Group
Sarah Kish, Winchester Public Schools

Others Present:
Karen Reinhardt, Winchester CSA Coordinator

RECAP OF CPMT VOTES:

Motion:	Action:	Status:
• Motion to approved Agenda.	1st: Mr. Gleason 2nd: Mr. Roussos	Approved Unanimously
• Motion to approve minutes from January 10, 2019 CPMT Meeting	1st: Dr. Greene 2nd: Ms. Blowe	Approved with 3 abstention
• Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.	1st: Mr. Roussos 2nd: Mr. Gleason	Approved Unanimously
• Motion to come out of Executive Session	1st: Mr. Roussos 2nd: Dr. Greene	Approved Unanimously

Minutes
Winchester CPMT
24 Baker Street, Board Room
Thursday, April 11, 2019
2:00 p.m.

Motion:	**Action:**	**Status:**
• Motion to Certify Compliance by Roll Call Vote Move that the members of the Winchester CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.	1st: Mr. Gleason 2nd: Dr. Greene	Approved Unanimously
• Motion to Approve All Cases, as discussed or amended.	1st: Mr. Gleason 2nd: Dr. Greene	Approved Unanimously
• Motion to adjourn CPMT Meeting	1st: Mr. Roussos 2nd: Dr. Greene	Approved Unanimously

Item	Discussion	Action
Call to Order/Approval of Agenda	The meeting was opened by Chairperson, Amber Dopkowski, at 2:05 pm. Motion to approve Agenda.	1st: Mr. Gleason 2nd: Mr. Roussos Approved Unanimously
Approval of Minutes	Motion to approve minutes from February 14, 2019 CPMT Meeting.	On Motion by Dr. Greene and seconded by Ms. Blowe, the Minutes from the February 14, 2019, CPMT meetings were approved with 3 abstention.
Announcements	Mr. Roussos – Juvenile Court Services has one new hire, Christine Lovasv. A new Acheivement Center is opening soon as a resource for youth in Winchester and Frederick County.	No Action
Financial Report	The Financial Presentation was distributed for February and March 2019. **Report: February 2019 – FY19** Gross Expenditures: $365,583.98 Expenditure Refunds: $7,824.43 Net Expenditures: $357,759.55 Local Dollars: $149,849.44 Regular Medicaid Payments to Providers: $462,436.76	Ms. Reinhardt reviewed the reports.

Minutes
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2:00 p.m.

Item	Discussion	Action
	Local Match: $131,234.47 Wrap Dollars Funds Beginning Balance: $18,788.00 Encumbered: $13,950.00 Disbursed: $1,221.60 Remaining Funds: $3,616.40 Non-Mandated Funds Beginning Balance: $20,162.00 Encumbered: $0.00 Disbursed: $6163.00 Remaining Funds: $13,999.00 Unduplicated CSA Case Count: 180 Average Spent per Child: $9,063.06 **Report: March 2019 – FY19** Gross Expenditures: $265,563.11 Expenditure Refunds: $6,710.59 Net Expenditures: $258,852.52 Local Dollars: $106,421.37 Regular Medicaid Payments to Providers: $574,554.26 Local Match: $162,837.38 Wrap Dollars Funds Beginning Balance: $18,788.00 Encumbered: $2,908.00 Disbursed: $7,311.10 Remaining Funds: $8,568.90 Non-Mandated Funds Beginning Balance: $20,162.00 Encumbered: $0.00 Disbursed: $6163.00 Remaining Funds: $13,999.00 Unduplicated CSA Case Count: 199 Average Spent per Child: $9,532.23	
Old Business **a. Outcomes Subcommittee Meeting**	Outcomes Subcommittee will meet immediately after CPMT Meeting on May 9, 2019.	Ms. Reinhardt will send out invitations to Outcomes Subcommittee Meeting.

Minutes
Winchester CPMT
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Thursday, April 11, 2019
2:00 p.m.

Item	Discussion	Action
b. Strategic Plan	Strategic Planning meeting was held before regular CPMT Meeting 1-10-19.	Ms. Reinhardt presented updated Strategic Plan. Next Strategic Planning Meeting 1:00, May 9, 2019
c. CSA Training	Ms. Reinhardt completed Can CSA Pay training on March 20, 2019. Six people attended.	Ms. Reinhardt will send power point of Can CSA Pay Training to CPMT Members.
d. FAPT Process Satisfaction Survey	Ms. Reinhardt had presented FAPT Process Satisfaction Survey to Members.	Ms. Reinhardt will complete a few other changes and present to FAPT May 9, 2019
e. Transportation Service	One of service gaps brought up at the joint CPMT/FAPT meeting was transportation services.	Ms. Reinhardt will meet with local providers to discuss possible options.
New Business:		
a. Administrative Memo #19-02 Cap on FY2020 Private Day Education Reimbursements	Ms. Reinhardt presented Administrative Memo #19-02 Cap on FY 2020 Private Day Education Reimbursements.	CSA will not reimburse Private Day cost increases for FY2020 of more than 2%. Ms. Reinhardt will monitor provider rate increases, and report back to CPMT.
b. Annual CSA Service Gap Survey	Ms. Reinhardt presented the annual CSA Service Gap Survey, which is due to OCS by May 6, 2019.	The CPMT Members collectively completed survey. Ms. Reinhardt will report to OCS by May 6, 2019.
c. CPMT Meeting Date And Time	Ms. Reinhardt asked if current CPMT meeting day of week and time needed to be changed due to no quorum in March.	Members agreed current day of week and time were good.
d. Request for CSA Supplemental	Ms. Reinhardt advised CPMT that projection reports for FY19 had been completed, and	City of Winchester Fiscal Agent is going to ask City

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2:00 p.m.

Item	Discussion	Action
	the projected amount needed was more than the CSA allotment from the City of Winchester.	Council for supplemental funding for FY2019.
e. UR Update	Ms. Reinhardt updated the CPMT on the new UR services. Ms. Reinhardt presented the team with a sample of a monthly report.	No action.
Motion to Convene in Executive Session	Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.	Ms. Dopkowski asked that the meeting move into Executive Session. On motion by Mr. Roussos, seconded by Mr. Gleason the meeting moved into Executive Session.
Motion to Come Out of Executive Session & Immediately Reconvene in Open Session		Motion to come out of Executive Session by Mr. Roussos and seconded by Dr. Greene. Approved unanimously.
Motion to Certify Compliance by Roll Call Vote	Move that the members of the Winchester CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.	Motion to Certify Compliance by Roll Call Vote was made by Mr. Gleason seconded by Dr. Greene. Approved unanimously.
Motion to Approve All Cases	Motion to Approve all cases as discussed or amended.	All cases were approved, on motion by Mr. Gleason, seconded by Dr. Greene. Motion was approved.
Motion to Adjourn/Next Meeting Date	The next CPMT meeting will be held Thursday, May 9, 2019 Strategic Planning Meeting at 1:00p.m., Regular meeting at	The meeting was adjourned on motion by Mr. Gleason

Minutes
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2:00 p.m.

Item	Discussion	Action
	1:01p.m., 411 N. Cameron St, Kee-Willingham Conference Room, Winchester, VA.	and seconded by Dr. Greene.

Attachments: February and March FY19 Financials
Administrative Memo #1902
CSA Service Gap Survey

Transcribed by kfr

MARCH FINANCIALS

Chart A

CSA FY 19 - POOL REIMBURSEMENT REQUEST REPORT—PART 1

DATE: April 03, 2019	FOR PERIOD ENDING: March 31, 2019 Report ID: 31179
LOCALITY: Winchester -FIPS 840	Contact Peerson: Karen Reinhardt (Farrell) Phone Number:540-542-6573

PART 1 - EXPENDITURE DESCRIPTION

	EXPENDITURE DESCRIPTION	LOCAL MATCH RATE (a)	GROSS TOTAL EXPENDITURES THIS PERIOD (b)	EXPENDITURE REFUNDS THIS PERIOD (c)	NET TOTAL EXPENDITURES (b minus c) (d)	LOCAL MATCH (a x d) (e)	STATE MATCH (d-e) (f)
1.	CONGREGATE CARE / MANDATED AND NON-MANDATED RESIDENTIAL SERVICES						
1a.	Foster Care - IV-E children in Licensed Residential Congregate Care; pool expenditures for costs not covered by IV-E (i.e., non room-and-board)	$0.5734	$0.00	$0.00	$0.00	$0.00	$0.00
1b.	Foster Care - all others in Licensed Residential Congregate Care	$0.5734	$24,348.56	$1,448.85	$22,899.71	$13,130.69	$9,769.02
1c.	Residential Congregate Care -CSA Parental Agreements ; DSS Noncustodial Agreements	$0.5734	$1,800.00	$0.00	$1,800.00	$1,032.12	$767.88
1d.	Non-Mandated Services/Residential/Congregate	$0.5734	$0.00	$0.00	$0.00	$0.00	$0.00
1e.	Educational Services - Congregate Care	$0.4587	$23,495.48	$1,562.00	$21,933.48	$10,060.89	$11,872.59
2.	OTHER MANDATED SERVICES						
2a.	Treatment Foster Care - IV-E	$0.4587	$48,125.56	$0.00	$48,125.56	$22,075.19	$26,050.37
2a.1	Treatment Foster Care	$0.4587	$45,728.86	$1,903.22	$43,825.64	$20,102.82	$23,722.82
2a.2	Treatment Foster Care - CSA Parental Agreements ; DSS Noncustodial Agreements	$0.4587	$0.00	$0.00	$0.00	$0.00	$0.00
2b.	Specialized Foster Care - IV-E ; Community Based Services	$0.4587	$0.00	$0.00	$0.00	$0.00	$0.00
2b.1	Specialized Foster Care	$0.4587	$0.00	$0.00	$0.00	$0.00	$0.00
2c.	Family Foster Care - IV-E ; Community Based Services	$0.2294	$8,390.50	$845.84	$7,544.66	$1,730.75	$5,813.91
2d.	Family Foster Care Maintenance only	$0.4587	$0.00	$0.00	$0.00	$0.00	$0.00

2e.	Family Foster Care - Children receiving maintenance and basic activities payments; independent living stipend/arrangements	$0.4587	$8,529.86	$555.68	$7,974.18	$3,657.76	$4,316.42
2f.	Community - Based Services	$0.2294	$58,909.37	$395.00	$58,514.37	$13,423.20	$45,091.17
2f.1	Community Transition Services - Direct Family Services to Transition from Residential to Community	$0.2294	$0.00	$0.00	$0.00	$0.00	$0.00
2g.	Special Education Private Day Placement	$0.4587	$40,145.42	$0.00	$40,145.42	$18,414.70	$21,730.72
2h.	Wrap-Around Services for Students With Disabilities	$0.4587	$6,089.50	$0.00	$6,089.50	$2,793.25	$3,296.25
2i.	Psychiatric Hospitals/Crisis Stabilization Units	$0.4587	$0.00	$0.00	$0.00	$0.00	$0.00
3.	Non-Mandated Services/Community-Based	$0.2294	$0.00	$0.00	$0.00	$0.00	$0.00
4.	**GRAND TOTALS: (Sum of categories 1 through 3)**		**$265,563.11**	**$6,710.59**	**$258,852.52**	**$106,421.37**	**$152,431.15**

CSA FY 19 - POOL REIMBURSEMENT REQUEST REPORT—PART 2

PART 2 - EXPENDITURE REFUND DESCRIPTION		
Information regarding total expenditure refunds reported in Part 1, Line 4(c).		
EXPENDITURE REFUND DESCRIPTION	**CODE**	**AMOUNT**
Vendor Refunds and Payment Cancellations	010	$100.00
Parental Co-Payments	020	$0.00
Payments made on behalf of the child (ex: SSA, SSI, VA benefits, &##133;)	030	$2,333.00
Child Support Collections through DCSE	040	$4,277.59
Pool prior-reported expenditures re-claimed under IV-E	050	$0.00
Other: #getforminfo.COMMENTS#	090	$0.00
TOTAL REFUNDS : Note: This total must agree with the GRAND TOTAL of all expenditure refunds Part 1, Line 4, Col (c).		$6,710.59

The expenditures and refunds reported herein were incurred in accordance with provisions of the Comprehensive Services Act, and have not been reported on a previous claim. Documentation is maintained to support the expenditure and refund amounts reported, and to demonstrate that each expenditure and refund was made on behalf of a specific child (or list of specific children) and complies with the CSA Manual, COV and Appropriation Act requirements including utilization management and FAPT criteria.

Chart B

Transaction History

Pool Reimbursement History

Match Rate: 0.4587			Total Amount	State	Local
Beginning Balance			**$2,200,246.00**	**$1,190,924.00**	**$1,009,322.00**
Status	**Period End Date**	**Date Filed**	**Total Amount**	**State**	**Local**
9	7/31/2018	8/3/2018	$85.00	$65.50	$19.50
9	8/31/2018	9/12/2018	$116,381.60	$65,084.91	$51,296.69
9	9/30/2018	9/27/2018	$220,895.10	$123,228.38	$97,666.72
9	10/31/2018	11/2/2018	$268,200.09	$152,893.46	$115,306.63
9	11/30/2018	12/4/2018	$184,476.11	$105,485.76	$78,990.35
9	12/31/2018	1/7/2019	$347,430.75	$194,947.47	$152,483.28
9	1/31/2019	2/5/2019	$104,123.78	$62,492.45	$41,631.33
9	2/28/2019	3/8/2019	$357,759.55	$207,910.11	$149,849.44
1	3/31/2019	4/3/2019	$258,852.52	$152,431.15	$106,421.37
	Pool Reimbursement Expenditure Totals		$1,858,204.50	$1,064,539.17	$793,665.33

Supplement History/Allocation Adjustment

Supplement/Adjustment	Date Filed	Total Amount	State	Local
Suppelment/Adjustment Totals		$0.00	$0.00	$0.00
CSA System Balance(With Wrap)		**$342,041.50**	**$126,384.83**	**$215,656.67**

Transaction History without WRAP Dollars

Pool Reimbursement History

Match Rate: 0.4587		Total Amount	State	Local
Beginning Balance		**$2,181,458.00**	**$1,180,754.00**	**$1,000,704.00**
Period End Date	**Date Filed**	**Total Amount**	**State**	**Local**
7/31/2018	8/3/2018	$85.00	$65.50	$19.50
8/31/2018	9/12/2018	$116,381.60	$65,084.91	$51,296.69
9/30/2018	9/27/2018	$220,344.30	$122,930.23	$97,414.07
10/31/2018	11/2/2018	$268,200.09	$152,893.46	$115,306.63
11/30/2018	12/4/2018	$183,925.31	$105,187.61	$78,737.70
12/31/2018	1/7/2019	$347,430.75	$194,947.47	$152,483.28
1/31/2019	2/5/2019	$104,123.78	$62,492.45	$41,631.33
2/28/2019	3/8/2019	$357,639.55	$207,845.15	$149,794.40
3/31/2019	4/3/2019	$252,763.02	$149,134.90	$103,628.12
Pool Reimbursement Expenditure Totals - WRAP Only		$1,850,893.40	$1,060,581.68	$790,311.72

Supplement History/Allocation Adjustment

Supplement/Adjustment	Date Filed	Total Amount	State	Local
Suppelment/Adjustment Totals		$0.00	$0.00	$0.00
CSA System Balance(Non-Wrap)		**$330,564.60**	**$120,172.32**	**$210,392.28**

Transaction History WRAP dollars only

Pool Reimbursement History - WRAP only

Beginning Balance		$18,788.00	$10,170.00	$8,618.00
Period End Date	**Date Filed**	**Total Amount**	**State**	**Local**
9/30/2018	9/27/2018	$550.80	$298.15	$252.65
11/30/2018	12/4/2018	$550.80	$298.15	$252.65
2/28/2019	3/8/2019	$120.00	$64.96	$55.04
3/31/2019	4/3/2019	$6,089.50	$3,296.25	$2,793.25
Pool Reimbursement Expenditure Totals - WRAP only		$7,311.10	$3,957.50	$3,353.60

WRAP Allocation Modification History

Period End Date	Date Filed	Total Amount	State	Local
WRAP Allocation Modification Totals		$0.00	$0.00	$0.00
CSA Balance (WRAP only)		**$11,476.90**	**$6,212.50**	**$5,264.40**

Chart C

WRAP-AROUND SERVICES FOR STUDENTS WITH DISABILITIES
FY 2019

Child	42	48	50			
Agency	WPS	WPS	NWCSB			
Worker	Morris	McKiernan	Smith			
MONTH						**MONTH TOTAL**
JUL	$ -	$ -	$ -	$ -	$ -	**$ -**
AUG	-	-	-	-	-	**-**
SEP	550.80	-	-	-	-	**550.80**
OCT	-	-	-	-	-	**-**
NOV	550.80			-	-	**550.80**
DEC	-	120.00	-	-	-	**120.00**
JAN	-	3,720.00	-	-	-	**3,720.00**
FEB	-	1,200.00	1,169.50	-	-	**2,369.50**
MAR	-			-	-	**-**
APR	-	-	-	-	-	**-**
MAY	-	-	-	-	-	**-**
JUN	-	-	-	-	-	**-**
JUN (2)	-	-	-	-	-	**-**
HILD TOTA	**$ 1,101.60**	**$ 5,040.00**	**$ 1,169.50**	**$ -**	**$ -**	**$ 7,311.10**

	Beginning Balance	18,788.00
(Less)	Disbursed	7,311.10
(Less)	Encumbered	2,908.00
	Remaining Funds	**$ 8,568.90**

Chart D

NON-MANDATED FUNDS
FY 2019

CHILD #								49	47	46	44	
Agency								WPS	WPS	WPS	WPS	
Worker								Wisler	Wisler	Wisler	Wisler	
MONTH												MONTH TOTAL
JUL	$ -	$ -	$ -	$ -	$ -	$ -	##	$ -	$ -	$ -	$ 225.00	$ 225.00
AUG	-	-	-	-	-	-	-	-	-	-	-	-
SEP	-	-	-	-	-	-	-	-	-	-	-	-
OCT	-	-	-	-	-	-	-	-	-	-	350.00	350.00
NOV	-	-	-	-	-	-	-	-	175.00	2,000.00	-	2,175.00
DEC	-	-	-	-	-	-	-		800.00		-	800.00
JAN	-	-	-	-	-	-	-				-	-
FEB	-	-	-	-	-	-	-	2,613.00			-	2,613.00
MAR	-	-	-	-	-	-	-				-	-
APR	-	-	-	-	-	-	-				-	-
MAY	-	-	-	-	-	-	-				-	-
JUN	-	-	-	-	-	-	-					-
JUN (2)	-	-	-	-	-	-	-					-
HILD TOTA	$ -	$ -	$ -	$ -	$ -	$ -	##	$ 2,613.00	$ 975.00	$ 2,000.00	$ 575.00	$ 6,163.00

Beginning Balance	$	**20,162.00**
(Less) Disbursed	$	6,163.00
(Less) Encumbered	$	-
Remaining Funds	**$**	**13,999.00**

Chart E

COMPARISON CHART

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	* FY 2018	* FY 2019
JUL	$ 5,069.89	$ 3,038.21	$ 3,166.90	$ 166.42	$ 271.75	$ 1,302.55	$ 4,079.00	$ 9,323.78	$ 85.00
AUG	113,164.41	145,670.33	92,757.41	70,156.19	66,462.27	135,400.49	99,087.33	92,091.37	119,715.25
SEP	140,623.38	126,252.80	146,176.67	76,193.02	121,923.88	130,355.82	212,702.49	101,200.38	224,132.93
OCT	125,383.16	113,566.55	132,011.04	76,052.90	126,088.83	122,947.92	176,771.37	236,988.05	271,017.69
NOV	161,810.81	117,093.83	112,159.19	109,379.65	164,640.34	112,255.06	263,196.39	167,022.33	189,267.63
DEC	107,885.14	101,861.19	116,376.55	103,368.41	204,456.19	138,115.97	177,478.64	303,816.49	353,052.14
JAN	142,931.48	151,908.54	163,869.33	108,602.83	105,557.78	130,966.48	180,727.59	153,884.03	108,495.46
FEB	133,838.60	121,575.88	107,440.05	115,147.77	183,358.95	137,059.14	171,494.42	358,629.62	365,583.98
MAR	144,940.45	117,899.40	120,489.59	66,667.82	100,991.97	128,104.07	201,250.48	287,487.49	265,563.11
APR	160,351.57	101,993.55	108,460.48	152,250.00	153,605.45	157,691.90	196,282.65	429,620.82	
MAY	173,228.70	121,909.56	127,950.48	30,652.63	123,540.61	236,832.42	290,393.99	343,414.93	
JUN	111,218.28	126,270.80	87,566.12	89,193.60	145,627.68	191,156.32	176,224.90	66,533.44	
JUN (2)	212,852.44	155,010.08	136,161.26	118,678.54	168,184.70	181,342.81	353,937.73	562,057.78	
FY TOTAL									
TOTAL	1,733,298.31	1,504,050.72	1,454,585.07	1,116,509.78	1,664,710.40	1,803,530.95	2,503,626.98	3,112,070.51	1,896,913.19
CSA Local Share	716,796.97	642,150.99	633,091.05	483,421.66	485,092.18	802,718.74	1,128,848.49	1,723,208.61	793,665.33
Medicaid Pay	445,437.88	26,551.56	202,738.74	124,307.44	269,383.88	355,237.98	520,803.30	762,048.94	574,554.26
Med. Loc. Match	82,464.82	7,612.00	58,122.66	35,637.39	77,228.99	101,842.29	149,307.80	176,179.89	162,837.38
# Children Served	116	97	75	91	112	151	178	211	199
			unduplicated youth served YTD	unduplicated youth served YTD	unduplicated youth served YTD	unduplicated youth served YTD	unduplicated youth served YTD	unduplicated youth served YTD	unduplicated youth served YTD
								105	72
Average per child					$ 14,863.49	$ 11,943.91	$ 14,065.32	$ 14,749.15	$ 9,532.23

NOTE: * Indicates gross expenditures (excluding any refunds)

Chart F

CITY OF WINCHESTER
CSA FUND BALANCE
CHILDREN'S SERVICE ACT (CSA)

FUND NAME	REVISED BUDGET	EXPENDITURES	FUND BALANCE	ENCUMBRANCES	FUND BALANCE	UNAPPROVED CREDIT AUTHORIZATIONS & POSOS	ADJUSTED FUND BALANCE
C19 CSA MANDATED 18/19 ASSIST	36,000.00	39,001.75	(3,001.75)	0.00	(3,001.75)	0.00	(3,001.75)
C19 CSA MANDATED 18/19 POS	2,145,458.00	1,952,265.90	193,192.10	920,869.97	(727,677.87)	84,443.57	(812,121.44)
C19 CSA NON-MANDATED 18/19 POS	20,162.00	6,163.00	13,999.00	0.00	13,999.00	0.00	13,999.00
C19 CSA W/A SRVS FOR STUDENTS 18/19 POS	18,788.00	7,311.10	11,476.90	2,908.00	8,568.90	0.00	8,568.90
	2,220,408.00	2,004,741.75	215,666.25	923,777.97	(708,111.72)	84,443.57	(792,555.29)

Chart G

Estimated Remaining CSA Balance for Fiscal Year

FISCAL YEAR BUDGET		$2,600,000.00
Less: YTD Expenditures	$	1,880,757.35
	$	719,242.65
LESS: Encumbered Funds	$	1,129,419.82
ADD: Funds to Unencumber		
	$	(410,177.17)
LESS: Pending Payments	$	2,750.00
LESS: Remaining Clothing Allowances	$	4,993.32
LESS: Projected Expenditures thru June		
LESS: Recurring Payments	$	17,872.12
Estimated Remaining CSA Balance	$	(435,792.61)

APRIL LIMITED

FINANCIALS

Chart A

CITY OF WINCHESTER
CSA EXPENDITURES LEDRS UPLOAD FILE
FROM 04/01/2019 TO 04/30/2019
FISCAL YEAR ENDING 06/30/2019

CODE	SUBCATEGORY	GROSS EXPENDITURES	REFUNDS & ADJUSTMENTS	NET EXPENDITURES
1A	FC IV-E RESIDENTIAL CONGREGATE CARE	1,845.18	0.00	1,845.18
1B	FC RESIDENTIAL CONGREGATE CARE	60,504.48	2,731.18	57,773.30
1C	RESIDENTIAL CONG (NON-CUST & PARENTAL	4,937.24	0.00	4,937.24
1E	EDUCATION SERVICES - CONGREGATE CARE	64,842.72	0.00	64,842.72
2A	TREATMENT FOSTER CARE (IV-E)	46,587.49	50.00	46,537.49
2A1	TREATMENT FOSTER CARE	44,939.59	959.04	43,980.55
2C	FAMILY FOSTER CARE IV-E COMMUNITY BASED	11,166.00	1,057.30	10,108.70
2E	FAMILY FC-ALL OTHER PAYMENTS	17,281.36	1,629.41	15,651.95
2F	COMMUNITY BASED SERVICES	86,310.45	197.00	86,113.45
2G	SPECIAL EDUCATION PRIVATE DAY PLACEMENT	24,518.69	0.00	24,518.69
TOTAL EXPENDITURES		362,933.20	6,623.93	356,309.27

2	010 CANCELLATIONS	0.00
12	010 CANCELLATIONS (REVERSAL)	0.00
3	010 VENDOR REFUNDS	0.00
13	010 VENDOR REFUNDS - (REVERSAL)	0.00
4	020 PARENTAL CO-PAYMENTS	0.00
14	020 PARENTAL CO-PAYMENTS (REVERSAL)	0.00
6	030 PAYMENT MADE ON BEHALF OF THE CHILD (SSA, SSI, VA Benefits)	2,333.00
16	030 PAYMENT MADE ON BEHALF OF THE CHILD (REVERSAL)	0.00
5	040 CHILD SUPPORT COLLECTION THROUGH DCSE	4,215.93
15	040 CHILD SUPPORT COLLECTION THROUGH DCSE (REVERSAL)	0.00
7	050 TRANSFER FROM CSA TO TITLE IV-E	75.00
8	050 TRANSFER FROM TITLE IV-E TO CSA	0.00
10	090 OTHER CREDITS	0.00
11	090 OTHER DEBITS	0.00
TOTAL REFUND/ADJUSTMENTS		6,623.93

REFUNDS ARE PRESENTED AS POSITIVE NUMBERS.

Chart C

WRAP-AROUND SERVICES FOR STUDENTS WITH DISABILITIES
FY 2019

Child	42	48	50			
Agency	WPS	WPS	NWCSB			
Worker	Morris	McKiernan	Smith			
MONTH						**MONTH TOTAL**
JUL	$ -	$ -	$ -	$ -	$ -	**$ -**
AUG	-	-	-	-	-	**-**
SEP	550.80	-	-	-	-	**550.80**
OCT	-	-	-	-	-	**-**
NOV	550.80			-	-	**550.80**
DEC	-	120.00	-	-	-	**120.00**
JAN	-	3,720.00	-	-	-	**3,720.00**
FEB	-	1,200.00	1,169.50	-	-	**2,369.50**
MAR	-			-	-	**-**
APR	-	-	-	-	-	**-**
MAY	-	-	-	-	-	**-**
JUN	-	-	-	-	-	**-**
JUN (2)	-	-	-	-	-	**-**
HILD TOTA	**$ 1,101.60**	**$ 5,040.00**	**$ 1,169.50**	**$ -**	**$ -**	**$ 7,311.10**

	Beginning Balance	18,788.00
(Less)	Disbursed	7,311.10
(Less)	Encumbered	4,511.00
	Remaining Funds	**$ 6,965.90**

Chart D

NON-MANDATED FUNDS
FY 2019

CHILD #								49	47	46	44	
Agency								WPS	WPS	WPS	WPS	
Worker								Wisler	Wisler	Wisler	Wisler	
MONTH												MONTH TOTAL
JUL	$ -	$ -	$ -	$ -	$ -	$ -	##	$ -	$ -	$ -	$ 225.00	$ 225.00
AUG	-	-	-	-	-	-	-	-	-	-	-	-
SEP	-	-	-	-	-	-	-	-	-	-	-	-
OCT	-	-	-	-	-	-	-	-	-	-	350.00	350.00
NOV	-	-	-	-	-	-	-	-	175.00	2,000.00	-	2,175.00
DEC	-	-	-	-	-	-	-		800.00		-	800.00
JAN	-	-	-	-	-	-	-				-	-
FEB	-	-	-	-	-	-	-	2,613.00			-	2,613.00
MAR	-	-	-	-	-	-	-				-	-
APR	-	-	-	-	-	-	-				-	-
MAY	-	-	-	-	-	-	-				-	-
JUN	-	-	-	-	-	-	-					-
JUN (2)	-	-	-	-	-	-	-					-
HILD TOTA	$ -	$ -	$ -	$ -	$ -	$ -	##	$ 2,613.00	$ 975.00	$ 2,000.00	$ 575.00	$ 6,163.00

Beginning Balance	$	**20,162.00**
(Less) Disbursed	$	6,163.00
(Less) Encumbered	$	-
Remaining Funds	**$**	**13,999.00**

Chart B

COMPARISON CHART

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	* FY 2018	* FY 2019
JUL	$ 5,069.89	$ 3,038.21	$ 3,166.90	$ 166.42	$ 271.75	$ 1,302.55	$ 4,079.00	$ 9,323.78	$ 85.00
AUG	113,164.41	145,670.33	92,757.41	70,156.19	66,462.27	135,400.49	99,087.33	92,091.37	119,715.25
SEP	140,623.38	126,252.80	146,176.67	76,193.02	121,923.88	130,355.82	212,702.49	101,200.38	224,132.93
OCT	125,383.16	113,566.55	132,011.04	76,052.90	126,088.83	122,947.92	176,771.37	236,988.05	271,017.69
NOV	161,810.81	117,093.83	112,159.19	109,379.65	164,640.34	112,255.06	263,196.39	167,022.33	189,267.63
DEC	107,885.14	101,861.19	116,376.55	103,368.41	204,456.19	138,115.97	177,478.64	303,816.49	353,052.14
JAN	142,931.48	151,908.54	163,869.33	108,602.83	105,557.78	130,966.48	180,727.59	153,884.03	108,495.46
FEB	133,838.60	121,575.88	107,440.05	115,147.77	183,358.95	137,059.14	171,494.42	358,629.62	365,583.98
MAR	144,940.45	117,899.40	120,489.59	66,667.82	100,991.97	128,104.07	201,250.48	287,487.49	265,563.11
APR	160,351.57	101,993.55	108,460.48	152,250.00	153,605.45	157,691.90	196,282.65	429,620.82	362,933.20
MAY	173,228.70	121,909.56	127,950.48	30,652.63	123,540.61	236,832.42	290,393.99	343,414.93	
JUN	111,218.28	126,270.80	87,566.12	89,193.60	145,627.68	191,156.32	176,224.90	66,533.44	
JUN (2)	212,852.44	155,010.08	136,161.26	118,678.54	168,184.70	181,342.81	353,937.73	562,057.78	
FY TOTAL									
TOTAL	1,733,298.31	1,504,050.72	1,454,585.07	1,116,509.78	1,664,710.40	1,803,530.95	2,503,626.98	3,112,070.51	2,259,846.39
CSA Local Share	716,796.97	642,150.99	633,091.05	483,421.66	485,092.18	802,718.74	1,128,848.49	1,723,208.61	793,665.33
Medicaid Pay	445,437.88	26,551.56	202,738.74	124,307.44	269,383.88	355,237.98	520,803.30	762,048.94	574,554.26
Med. Loc. Match	82,464.82	7,612.00	58,122.66	35,637.39	77,228.99	101,842.29	149,307.80	176,179.89	162,837.38
# Children Served	116	97	75	91	112	151	178	211	199
			unduplicated youth served YTD	unduplicated youth served YTD	unduplicated youth served YTD	unduplicated youth served YTD	unduplicated youth served YTD	unduplicated youth served YTD	unduplicated youth served YTD
								105	72
Average per child					$ 14,863.49	$ 11,943.91	$ 14,065.32	$ 14,749.15	$ 11,356.01

NOTE: * Indicates gross expenditures (excluding any refunds)

Chart F

CITY OF WINCHESTER
CSA FUND BALANCE
CHILDREN'S SERVICE ACT (CSA)

FUND NAME	REVISED BUDGET	EXPENDITURES	FUND BALANCE	ENCUMBRANCES	FUND BALANCE	UNAPPROVED CREDIT AUTHORIZATIONS & POSOS	ADJUSTED FUND BALANCE
C19 CSA MANDATED 18/19 ASSIST	36,000.00	40,341.82	(4,341.82)	0.00	(4,341.82)	0.00	(4,341.82)
C19 CSA MANDATED 18/19 POS	2,145,458.00	2,211,998.65	(66,540.65)	1,024,121.61	(1,090,662.26)	3,113.00	(1,093,775.26)
C19 CSA NON-MANDATED 18/19 POS	20,162.00	6,163.00	13,999.00	0.00	13,999.00	3,900.00	10,099.00
C19 CSA W/A SRVS FOR STUDENTS 18/19 POS	18,788.00	9,374.10	9,413.90	2,448.00	6,965.90	4,824.00	2,141.90
	2,220,408.00	2,267,877.57	(47,469.57)	1,026,569.61	(1,074,039.18)	11,837.00	(1,085,876.18)

Chart G

Estimated Remaining CSA Balance for Fiscal Year

FISCAL YEAR BUDGET		$2,500,000.00
Less: YTD Expenditures	$	2,240,178.55
	$	259,821.45
LESS: Encumbered Funds	$	1,038,406.61
ADD: Funds to Unencumber		
	$	(778,585.16)
LESS: Pending Payments		
LESS: Remaining Clothing Allowances	$	7,426.00
LESS: Projected Expenditures thru June	$	-
LESS: Recurring Payments	$	11,338.00
Estimated Remaining CSA Balance	$	(797,349.16)

MAY ATTACHMENTS

Winchester
Family Assessment and Planning Team(FAPT)
Process Satisfaction Survey

Please complete this confidential survey. We want your feedback to help us ensure the FAPT process is child centered and family focused.

Please indicate if you are a:

Birth Parent ☐ Foster parent ☐ Adoptive parent ☐ Other☐

1. **I have been invited to all FAPT meetings concerning my family.**
   Strongly Agree Agree Disagree Strongly Disagree
   Comment:_____

2. **I was informed of the time and place of the FAPT meeting in a timely and appropriate manner.**
   Strongly Agree Agree Disagree Strongly Disagree
   Comment:_____

3. **My schedule was considered in the planning for the FAPT meeting**
   Strongly Agree Agree Disagree Strongly Disagree
   Comment:_____

4. **The FAPT meeting was held in an easily accessible place for my family.**
   Strongly Agree Agree Disagree Strongly Disagree
   Comment:_____

5. **The FAPT process was explained to me prior to my first meeting with the team members.**
   Strongly Agree Agree Disagree Strongly Disagree
   Comment:_____

6. **I received a copy of my Children's Services Act Brochure prior to the first FAPT meeting.**
   Strongly Agree Agree Disagree Strongly Disagree
   Comment:_____

7. **I understand the roles and responsibilities of the FAPT members.**
   Strongly Agree Agree Disagree Strongly Disagree
   Comment:_____

8. **I am considered an equal partner in the planning my child's service plan and encouraged to direct the decision –making process.**
   Strongly Agree Agree Disagree Strongly Disagree
   Comment:_____

9. **I am treated with respect by all members of the FAPT/MDT.**
   Strongly Agree Agree Disagree Strongly Disagree
   Comment:_____

10. The overall experience at Winchester FAPT was positive.
Strongly Agree Agree Disagree Strongly Disagree
Comment:_____

Other Comments_____