

Minutes
Winchester CPMT
24 Baker Street, Board Room
Thursday, May 9, 2019
1:01 p.m.

MEMBERS PRESENT

Mary Blowe, City of Winchester
Amber Dopkowski, Winchester Dept. Social Services
Mark Gleason, Northwestern Community Services Board
Dr. Colin Greene, Winchester/Frederick Health Department
Sarah Kish, Winchester Public Schools
Peter Roussos, Dept. of Juvenile Justice
Paul Scardino, National Counseling Group
Mary Zirkle, Winchester Community Mental Health Center

MEMBERS/OTHERS NOT PRESENT

Others Present:

Karen Reinhardt, Winchester CSA Coordinator
Erika Arenas, Administrative Services Manager

RECAP OF CPMT VOTES:

Motion:

- Motion to approved Agenda.
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- Motion to approve minutes from April 11, 2019 CPMT Meeting
- Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.
- Motion to come out of Executive Session

Action:

1st: Dr. Greene
2nd: Mr. Gleason

1st: Dr. Greene
2nd: Ms. Zirkle

1st: Dr. Greene
2nd: Mr. Roussos

1st: Dr. Greene
2nd: Mr. Roussos

Status:

Approved
Unanimously

Approved
with 3
abstention

Approved
Unanimously

Approved
Unanimously

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Motion:

- Motion to Certify Compliance by Roll Call Vote Move that the members of the Winchester CPMT certify that to the best of each member’s knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.

- Motion to Approve All Cases, as discussed or amended.

- Motion to adjourn CPMT Meeting

Action:

- 1st: Mr. Gleason
- 2nd: Mr. Roussos

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- 2nd: Mr. Roussos

- 1st: Mr. Roussos
- 2nd: Dr. Greene

Status:

- Approved Unanimously

- Approved Unanimously

- Approved Unanimously

Item	Discussion	Action
Call to Order/Approval of Agenda	The meeting was opened by Chairperson, Amber Dopkowski, at 1:36 pm. Motion to approve Agenda.	1 st : Dr. Greene 2 nd : Mr. Gleason Approved Unanimously
Approval of Minutes	Motion to approve minutes from April 11, 2019 CPMT Meeting.	On Motion by Dr. Greene and seconded by Ms. Zirkle, the Minutes from the April 11, 2019, CPMT meetings were approved with 3 abstention.
Announcements	Alliance Conference May 16, 2019 New Hires: WDSS – Jessie Kleckner, Cheyenne Spiker, and Samantha Gosling	Ms. Reinhardt will schedule new worker training soon.
Financial Report	The Limited Financial Presentation was distributed for April 2019 Report: April 2019 – FY19 Gross Expenditures: \$362,933.20 Expenditure Refunds: \$6,623.93 Net Expenditures: \$356,309.27 Local Dollars: \$ Regular Medicaid Payments to Providers: \$5774,554.26 Local Match: \$162,837.38	Ms. Reinhardt reviewed the reports.

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	<p>Wrap Dollars Funds Beginning Balance: \$18,788.00 Encumbered: \$4,511.00 Disbursed: \$7,311.10 Remaining Funds: \$6,965.90</p> <p>Non-Mandated Funds Beginning Balance: \$20,162.00 Encumbered: \$0.00 Disbursed: \$6163.00 Remaining Funds: \$13,999.00 Unduplicated CSA Case Count: 199 Average Spent per Child: \$11,356.01</p>	
<p>Old Business</p> <p>a. Subcommittee Meetings</p> <p>b. Strategic Plan</p> <p>c. CSA Training</p> <p>d. FAPT Process Satisfaction Survey</p> <p>e. Transportation Service</p> <p>f. Administrative</p>	<p>1. Outcomes Subcommittee Meeting 5/9/19 at 3:00pm</p> <p>2. Fiscal Subcommittee Meeting 6/13/19 at 1:00pm</p> <p>Strategic Planning meeting was held before regular CPMT Meeting 5-9-19.</p> <p>Ms. Reinhardt schedule a training about Family Friendly FAPT for Case Managers and FAPT Members.</p> <p>Ms. Reinhardt had presented FAPT Process Satisfaction Survey to Members.</p> <p>One of service gaps brought up at the joint CPMT/FAPT meeting was transportation services.</p>	<p>Ms. Reinhardt presented updated Strategic Plan. Next Strategic Planning Meeting 1:00, July 11, 2019</p> <p>Ms. Reinhardt will send out invitations to the training.</p> <p>Ms. Reinhardt will completed changes. Ms. Blowe will look into using City system to push out survey to public.</p> <p>Ms. Reinhardt will schedule meeting with local providers to discuss service gap.</p> <p>Ms. Reinhardt and Mr. Morris</p>

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Memo #19-02 Cap on FY2020 Private Day Education Reimbursements	Grafton rate for Private Day is over the 2% allowable increase for CSA FY20.	have a call scheduled with Grafton representative to discuss this.
New Business: a. CSA Conference	Ms. Reinhardt informed Team of new Continuous Quality Improvement Dashboard reports on OCS Website.	Ms. Reinhardt will send link to CPMT Members after meeting, so they can access the reports.
Motion to Convene in Executive Session	Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.	Ms. Dopkowski asked that the meeting move into Executive Session. On motion by Dr. Greene, seconded by Mr. Roussos the meeting moved into Executive Session.
Motion to Come Out of Executive Session & Immediately Reconvene in Open Session		Motion to come out of Executive Session by Dr. Greene and seconded by Mr. Roussos. Approved unanimously.
Motion to Certify Compliance by Roll Call Vote	Move that the members of the Winchester CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.	Motion to Certify Compliance by Roll Call Vote was made by Mr. Gleason seconded by Mr. Roussos. Approved unanimously.
Motion to Approve All Cases	Motion to Approve all cases as discussed or amended.	All cases were approved, on motion by Mr. Gleason,

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		seconded by Mr. Roussos. Motion was approved.
Motion to Adjourn/Next Meeting Date	The next CPMT meeting will be held Thursday, June 13, 2019 at 2:00p.m., 411 N. Cameron St, Kee-Willingham Conference Room, Winchester, VA.	The meeting was adjourned on motion by Mr. Roussos and seconded by Dr. Greene.

Attachments: April Limited FY19 Financials
 Winchester FAPT Process Satisfaction Survey

Transcribed by kfr