

**Minutes**  
Winchester CPMT  
24 Baker Street, Board Room  
Thursday, June 8, 2017  
2:00 p.m.

**MEMBERS PRESENT**

Mary Blowe, City of Winchester  
Kelly Bober, Child Advocacy Center  
Amber Dopkowski, Winchester Dept. Social Services  
Mark Gleason, Northwestern Community Services Board  
Lyda Kiser, Parent Representative  
Sarah Kish, Winchester Public Schools  
Peter Roussos, Dept. of Juvenile Justice

**MEMBERS/OTHERS NOT PRESENT**

Eden Freeman, City of Winchester  
April Jenkins, Winchester/Frederick Health Department  
Paul Scardino, National Counseling Group

**Others Present:**

Karen Farrell, Winchester CSA Coordinator

**RECAP OF CPMT VOTES:**

**Motion:**

- Motion to approve minutes from May 11, 2017 CPMT Meeting
- Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.
- Motion to come out of Executive Session
- Motion to Certify Compliance by Roll Call Vote Move that the members of the Winchester CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.
- Motion to Approve All Cases, as discussed.
- Motion to adjourn CPMT Meeting

**Action:**

- 1<sup>st</sup>: Mr. Gleason
- 2<sup>nd</sup>: Ms. Kiser
- 1<sup>st</sup>: Mr. Gleason
- 2<sup>nd</sup>: Ms. Dopkowski
- 1<sup>st</sup>: Mr. Gleason
- 2<sup>nd</sup>: Ms. Kiser
- 1<sup>st</sup>: Mr. Gleason
- 2<sup>nd</sup>: Ms. Bober
- 1<sup>st</sup>: Ms. Bober
- 2<sup>nd</sup>: Ms. Dopkowski

**Status:**

- Approved
- Unanimously
- Approved
- Unanimously
- Approved
- Unanimously
- Approved
- Unanimously
- Approved
- Unanimously

**Minutes**  
 Winchester CPMT  
 24 Baker Street, Board Room  
 Thursday, June 8, 2017  
 2:00 p.m.

<b>Item</b>	<b>Discussion</b>	<b>Action</b>
<b>Call to Order/Approval of Agenda</b>	The meeting was opened by Chair, Peter Roussos at 2:00 pm.	Ms. Kish asked to add 45 day review of Private Day\Residential Placements for IEP Students to Agenda.
<b>Approval of Minutes</b>	Motion to approve minutes from May 11, 2017, CPMT Meeting.	On Motion by Mr. Gleason and seconded by Ms. Kiser, the Minutes from the May 8, 2017, CPMT meeting were approved.
<b>Announcements</b>	Winchester Social Services has a new hire, starting Monday June 12, 2017.	Ms. Farrell will set up a CSA/FAPT training time for the new hire.
<b>Financial Report</b>	<p>The Financial Presentation was distributed for May.</p> <p>Report: April 2017            Gross Expenditures: \$297,419.87            Expenditure Refunds: \$7,025.88            Net Expenditures: \$290,393.99            Local Dollars: \$130,511.30            Regular Medicaid Payments to Providers: \$633,927.94            Local Match: \$181,739.22</p> <p>Wrap Dollars Funds Beginning Balance: \$16,681.00            Encumbered: \$2,490.40            Disbursed: \$7,329.11            Remaining Funds: \$6,861.49</p> <p>Non-Mandated Funds Beginning Balance: \$20,162.00            Encumbered: \$4,430.20            Disbursed: \$14,591.79            Remaining Funds: \$1,140.01</p>	Ms. Farrell reviewed the report.

**Minutes**  
 Winchester CPMT  
 24 Baker Street, Board Room  
 Thursday, June 8, 2017  
 2:00 p.m.

Item	Discussion	Action
	Unduplicated CSA Case Count: 159 Average Spent per Child: \$16,398.69	
<p><b>Old Business:</b></p> <p><b>a. UR Procedure for residential placements</b></p> <p><b>b. ASAM Criteria for SA Evaluations/ Treatment paid by CSA</b></p> <p><b>c. IACCT Update</b></p>	<p>Members would like to see proposal to use CSA money on a case to case basis to provide UR services for residential cases, which puts a cap on cost for the first year, to ensure return on investment.</p> <p>Team discussed only using providers for Substance Abuse Treatment/Evaluation, who use ASAM Criteria.</p> <p>IACCT implementation by Megellan still scheduled to start July1, 2017. No meeting was held in the region with IACCT Provider. That is still being worked on.</p>	<p>CSA Coordinator will bring proposal to use CSA funds to pay for UR for residential cases to CPMT next meeting.</p> <p>Ms. Dopkowski made a proposal that Winchester CPMT use providers who use ASAM Criteria. Mr. Roussos seconded. Unanimously approved. Ms. Farrell will send out a letter to SA Providers notifying them of change beginning September 1, 2017.</p> <p>Ms. Farrell will keep CPMT Members updated.</p>
<p><b>New Business:</b></p> <p><b>a. Discuss Strategic Planning Meeting</b></p> <p><b>b. Survey for Training Subjects</b></p> <p><b>c. Wrap around funding allocation for FY18</b></p> <p><b>d. CSA FY17 Expenditures and Projections</b></p> <p><b>e. 45 day review of</b></p>	<p>No further discussion of Strategic Planning Meeting was needed.</p> <p>Ms. Farrell presented printed results of Survey for Training Subjects that was sent out.</p> <p>Ms. Farrell discussed Administrative Memo #17-02 FY18 Wrap-around funding for students with disabilities.</p> <p>Ms. Farrell went over current expenditures for FY17 and projected expenditures. Ms. Farrell requested a CSA Supplemental of \$758,547.53.</p> <p>Ms. Kish asked CPMT to reconsider the</p>	<p>No Action</p> <p>CPMT Endorsed Family Team Facilitator Training scheduled for 9/20-22, 2017. Winchester will be receiving \$17,738 in Wrap-around funds.</p> <p>80 % of the CSA Supplemental, \$606,838.02, was received on 6/6/17.</p> <p>CPMT asked Ms. Kish to find</p>

**Minutes**  
 Winchester CPMT  
 24 Baker Street, Board Room  
 Thursday, June 8, 2017  
 2:00 p.m.

<b>Item</b>	<b>Discussion</b>	<b>Action</b>
<b>Private Day\Residential Placements for IEP Students.</b>	requirement of bringing IEP Private Day and Residential Placements to FAPT every 45 days.	out if Private Day Placements usually lead to Residential. Ms. Kish will look into that. CPMT will discuss the subject at next CPMT meeting.
<b>Motion to Convene in Executive Session</b>	Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.	Mr. Roussos asked that the meeting move into Executive Session. On motion by Mr. Gleason seconded by Ms. Dopkowski, the meeting moved into Executive Session.
<b>Motion to Come Out of Executive Session &amp; Immediately Reconvene in Open Session</b>		Motion to come out of Executive Session by Mr. Gleason and seconded by Ms. Kiser. Approved unanimously.
<b>Motion to Certify Compliance by Roll Call Vote</b>	Move that the members of the Winchester CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.	Motion to Certify Compliance by Roll Call Vote was made by Mr. Gleason, seconded by Ms. Kiser, and unanimously approved.
<b>Motion to Approve All Cases</b>	Motion to Approve all cases as discussed.	All cases were approved, on motion by Mr. Gleason seconded by Ms. Bober. Motion was approved.
<b>Motion to Adjourn/Next Meeting Date</b>	The next CPMT meeting will be held Thursday, July 13, 2017 at 2:00 p.m., Winchester Social Services Department, 24	The meeting was adjourned on motion by Ms. Bober and seconded by Ms. Dopkowski.

**Minutes**  
Winchester CPMT  
24 Baker Street, Board Room  
Thursday, June 8, 2017  
2:00 p.m.

<b>Item</b>	<b>Discussion</b>	<b>Action</b>
	Baker Street, Conference Room, Winchester, VA.	

Attachments: May Financials  
June Attachments

Transcribed by kff