

Minutes
Winchester CPMT
24 Baker Street, Board Room
Thursday, July 12, 2018
2:00 p.m.

MEMBERS PRESENT

Amber Dopkowski, Winchester Dept. Social Services
Eden Freeman, City of Winchester
Dr. Colin Greene, Winchester/Frederick Health Department
Peter Roussos, Dept. of Juvenile Justice
Paul Scardino, National Counseling Group

MEMBERS/OTHERS NOT PRESENT

Kelly Bober, Child Advocacy Center
Mark Gleason, Northwestern Community Services Board
Sarah Kish, Winchester Public Schools

Others Present:

Karen Reinhardt, Winchester CSA Coordinator

RECAP OF CPMT VOTES:

Motion:

- Motion to approved Agenda

- Motion to approve minutes from June 20, 2018 CPMT Meeting

- Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.

- Motion to come out of Executive Session

Action:

- 1st: Dr. Greene
2nd: Mr. Roussos

- 1st: Dr. Greene
2nd: Mr. Scardino

- 1st:: Mr. Roussos
2nd: Dr. Greene

- 1st:: Mr. Roussos
2nd: Ms. Freeman

Status:

- Approved
Unanimously

- Approved
with 3
abstentions

- Approved
Unanimously

- Approved
Unanimously

Minutes
 Winchester CPMT
 24 Baker Street, Board Room
 Thursday, July 12, 2018
 2:00 p.m.

Motion:

- Motion to Certify Compliance by Roll Call Vote Move that the members of the Winchester CPMT certify that to the best of each member’s knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.

- Motion to Approve All Cases, as discussed or amended.

- Motion to adjourn CPMT Meeting

Action:

- 1st: Ms. Freeman
2nd: Mr. Scardino

- 1st: Dr. Greene
2nd: Ms. Freeman

- 1st: Mr. Roussos
2nd: Ms. Freeman

Status:

- Approved
Unanimously

- Approved
Mr. Scardino
abstained
from 5 cases.

- Approved
Unanimously

Item	Discussion	Action
Call to Order/Approval of Agenda	The meeting was opened by Chairperson, Amber Dopkowski, at 2:07pm. Motion to approve Agenda.	1 st : Dr. Greene 2 nd : Mr. Roussos
Approval of Minutes	Motion to approve minutes from June 20, 2018 CPMT Meeting.	On Motion by Dr. Greene and seconded by Mr. Scardino the Minutes from the June 20, 2018, CPMT meetings were approved with 3 abstentions.
Announcements	Winchester Social Services has new hire, Kim Jenkins.	Ms. Reinhardt will schedule new worker training.
Financial Report	The Financial Presentation was distributed for June 2018. Report: June 2018 Gross Expenditures: \$66,533.44 Expenditure Refunds: \$3,502.22 Net Expenditures: \$63,031.22 Local Dollars: \$28,720.06	Ms. Reinhardt reviewed the reports.

Minutes
 Winchester CPMT
 24 Baker Street, Board Room
 Thursday, July 12, 2018
 2:00 p.m.

Item	Discussion	Action
	<p>Regular Medicaid Payments to Providers:\$688,282.72 Local Match: \$160,557.05</p> <p>Wrap Dollars Funds Beginning Balance: \$25,128.05 Encumbered: \$2,370 Disbursed: \$13,743.50 Remaining Funds: \$8,8189.55</p> <p>Non-Mandated Funds Beginning Balance: \$20,162.00 Encumbered: \$7,003.15 Disbursed: \$8,252.50 Remaining Funds: \$4,906.35 Unduplicated CSA Case Count:209 Average Spent per Child: \$12,201.02</p>	
<p>Old Business:</p> <p>a. RFP Update</p> <p>b. New term for FAPT/CPMT Private Provider and Parent Representatives 2018.</p>	<p>Both Providers approved for Utilization Review Services have been notified by Mike Marzullo, and contracts have been sent out.</p> <p>As per CPMT Bi-laws, FAPT/CPMT Private Provider and Parent Representatives must be appointed for a two year term on even years. Ms. Reinhardt sent CPMT Private Provider Representative applications to Amy Simmons for City Council to choose. Kelly Bober chose not to add her application for CPMT Private Provider Representative. Ms. Reinhardt let Amy Simmons know that Mr. Scardino was willing to continue to be the</p>	<p>Ms. Reinhardt will meet with both providers to go over OCS form and service expectations. Ms. Reinhardt will set up a training for Workers about service. Ms. Dopkowski recommended Ms. Reinhardt bring listing of Residential Cases to CPMT to ensure each case receives Utilization Review Services. No Action</p>

Minutes
 Winchester CPMT
 24 Baker Street, Board Room
 Thursday, July 12, 2018
 2:00 p.m.

Item	Discussion	Action
<p>c. Fiscal Subcommittee Meeting</p> <p>d. Strategic Plan</p>	<p>CPMT Parent Representative. There were no other applicants for that position.</p> <p>The Fiscal Subcommittee meeting was scheduled on June 5, at 1:00pm, but only one Member could attend. The meeting was cancelled and needs to be rescheduled.</p> <p>Now that the Strategic Plan has been accepted, there needs to be time set aside to work on the plan.</p>	<p>Ms. Dopkowski will reschedule the Fiscal Subcommittee meeting and send out invitations.</p> <p>The Team agreed to set aside one hour before every other CPMT meeting to work on the plan. This will begin on September 13 at 1:00pm. Ms. Reinhardt will send out invitations.</p>
<p>New Business:</p> <p>a. Quarterly Local and Statewide Data Reports</p> <p>b. Questionnaire for FAPT – Why Parents are not coming.</p>	<p>Ms. Reinhardt presented the Team with 2 reports from OCS. One was a locality report for Winchester, Quarter 3, Service Placement Type Report. The other was a Comparison Report by Service Placement Type for Winchester/Frederick County/Warren County.</p> <p>Ms. Reinhardt completed a questionnaire to take to each FAPT meeting, which will track the reason that parents are not attending the meeting.</p>	<p>Ms. Reinhardt will present these reports Quarterly to the CMPT.</p> <p>Ms. Reinhardt will complete the questionnaire during the FAPT meetings and report findings to the CPMT.</p>
<p>Motion to Convene in Executive Session</p>	<p>Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.</p>	<p>Ms. Dopkowski asked that the meeting move into Executive Session. On motion by Mr. Roussos, seconded by Dr. Greene, the meeting moved into Executive Session.</p>
<p>Motion to Come Out of Executive Session &</p>		<p>Motion to come out of Executive Session by Mr.</p>

Minutes
 Winchester CPMT
 24 Baker Street, Board Room
 Thursday, July 12, 2018
 2:00 p.m.

Item	Discussion	Action
Immediately Reconvene in Open Session		Roussos and seconded by Ms. Freeman. Approved unanimously.
Motion to Certify Compliance by Roll Call Vote	Move that the members of the Winchester CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.	Motion to Certify Compliance by Roll Call Vote was made by Ms. Freeman seconded by Mr. Scardino. Approved unanimously.
Motion to Approve All Cases	Motion to Approve all cases as discussed or amended.	All cases were approved, on motion by Dr. Greene seconded by Ms. Freeman. Motion was approved. Mr. Scardino abstained from 5 cases.
Motion to Adjourn/Next Meeting Date	The next CPMT meeting will be held Thursday, August 9, 2018 at 2:00 p.m., Winchester Social Services Department, 24 Baker Street, Conference Room, Winchester, VA.	The meeting was adjourned on motion by Mr. Roussos and seconded by Ms. Freeman.

Attachments: June Financials
 Winchester Locality Service Placement Type Report
 OCS Comparison Report by Service Placement Type
 FAPT Questionnaire

Transcribed by kfr