

**CPMT
PACKET
09/10/20**

Winchester CPMT Agenda
September 10, 2020
WebEx Meeting

Call To Order and Roll Call

- a. Electronic Participation

Approve Minutes August 13, 2020

Public Comment

Announcements

Financial Report

- a. "June 3" 2020 Financials
- b. August 2020 Financials

Old Business

- a. CPMT Meeting Date and Time Reassessment
- b. Special Education Day Placements
- c. CSA Copayment Forms and Policy Update

New Business

- a. UR Residential
- b. FAPT Private Provider – announced
- c. CPMT Private Provider – announced
- d. Annual CSA Local Policy Review

Motion to Convene in Executive Session

Motion to convene in Executive Session pursuant to 2.2- 3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.

Motion to Come Out of Executive Session & Immediately Reconvene in Open Session

Motion to Certify Compliance by Roll Call Vote

Move that the members of the Winchester City CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.

Motion to Approve All Cases

Motion to Adjourn

Next Meeting: Thursday, October 8, 2020, Regular meeting at 2:00 pm via WebEx (Unless otherwise notified)

AUGUST 2020 MINUTES

Minutes
Winchester CPMT
WebEx Meeting
Thursday, August 13, 2020
2:00 p.m.

MEMBERS PRESENT

- Celeste Broadstreet, City of Winchester
- Amber Dopkowski, Winchester Dept. Social Services
- Peter Roussos, Dept. of Juvenile Justice, Chairperson
- Mary Zirkle, Winchester Community Mental Health Center
- Nora Hamme, Parent Representative
- Dr. Colin Greene, Winchester/Frederick Health Department

MEMBERS/OTHERS NOT PRESENT

- Sarah Kish, Winchester Public Schools
- Mark Gleason, Northwestern Community Services Board

Others Present:

- Erika Arenas, Winchester Dept. of Social Services

RECAP OF CPMT VOTES:

Motion:

Motion to approve Agenda with an added announcement by Peter Roussos, Dept. of Juvenile Justice.

Motion to approve minutes from June 11, 2020 CPMT Meeting

Motion to amend Winchester CPMT Policy to remove Free & Reduced Lunch as criteria for parental co-payment waiver due to assessment concerns as all youth attending Winchester Elementary Schools qualify for Free & Reduced Lunch under Community Eligibility Provision (CEP).

Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.

Action:

1st: Ms. Dopkowski
2nd: Ms. Zirkle

1st: Ms. Dopkowski
2nd: Ms. Zirkle

1st: Ms. Dopkowski
2nd: Mr. Roussos

1st: Ms. Broadstreet
2nd: Ms. Zirkle

Status:

Approved
Unanimously

Approved
Unanimously

Approved
Unanimously

Approved
Unanimously

Minutes
 Winchester CPMT
 WebEx Meeting
 Thursday, August 13, 2020
 2:00 p.m.

Motion:

Action:

Status:

Motion to come out of Executive Session

1st: Dr. Greene
 2nd: Ms. Dopkowski

Approved
 Unanimously

Motion to Certify Compliance by Roll Call Vote Move that the members of the Winchester CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.

1st: Dr. Greene
 2nd: Ms. Dopkowski

Approved
 Unanimously

Motion to Approve All Cases, as discussed or amended.

1st: Ms. Broadstreet
 2nd: Ms. Dopkowski

Approved
 Unanimously

Motion to adjourn CPMT Meeting

1st: Dr. Greene
 2nd: Ms. Dopkowski

Approved
 Unanimously

Item	Discussion	Action
Call to Order/Approval of Agenda	The meeting was opened by Chairperson Peter Roussos at 2:05 PM Motion to approve Agenda with amendment by Mr. Roussos.	1 st : Ms. Dopkowski 2 nd : Ms. Zirkle Approved Unanimously with amendment.
Approval of Minutes	Motion to approve minutes from June 11, 2020 CPMT Meeting.	On Motion by Ms. Dopkowski and seconded by Ms. Zirkle the Minutes from the June 11, 2020 CPMT meeting were approved.
Public Comment	No members of the public in attendance.	No action.
Announcements	<ul style="list-style-type: none"> • Introduction of Nora Hamme, new parent representative as CPMT board member. 	<ul style="list-style-type: none"> • Ms. Dopkowski introduced Ms. Hamme to the CPMT.

Minutes
 Winchester CPMT
 WebEx Meeting
 Thursday, August 13, 2020
 2:00 p.m.

Item	Discussion	Action
	<ul style="list-style-type: none"> • Resignation of Mark Legrys, Supervisor of Winchester Dept. of Juvenile Justice, effective tomorrow August 14, 2020. The position opening is being posted on the Virginia Dept. of Juvenile Justice website. 	<ul style="list-style-type: none"> • Mr. Roussos announced Mr. Legrys' resignation.
<p>Financial Report</p>	<p>The Financial Presentation was available electronically for June and July 2020.</p> <p>Report: June (2) 2020, FY2020</p> <ul style="list-style-type: none"> • Gross Expenditures: \$269,741.09 • Expenditure Refunds: \$2,814.33 • Net Expenditures: \$266,926.76 • Local Dollars: \$110,886.42 • Regular Medicaid Payments to Providers (updated as of 07-17-20): \$772,643.31 • Local Match: \$207,938.40 <p>Wrap-Around Services Funds:</p> <ul style="list-style-type: none"> • Beginning Balance: \$23,406.30 • Encumbered: \$1,608.00 • Disbursed: \$20,708.00 • Remaining Funds: \$1,090.30 <p>Non-Mandated Funds</p> <ul style="list-style-type: none"> • Beginning Balance: \$20,162.00 • Encumbered: \$0.00 • Disbursed: \$18,092.70 • Remaining Funds: \$2,069.30 • Unduplicated CSA Case Count: 202 • Average Spent per Child: \$10,660.57 <p>Report: July 2020, FY2020</p> <ul style="list-style-type: none"> • Gross Expenditures: \$0.00 • Expenditure Refunds: \$2,284.13 • Net Expenditures: -\$2,284.13 • Local Dollars: -\$1,135.00 	<ul style="list-style-type: none"> • Ms. Dopkowski reviewed the reports.

Minutes
 Winchester CPMT
 WebEx Meeting
 Thursday, August 13, 2020
 2:00 p.m.

Item	Discussion	Action
	<p>Wrap-Around Services Funds:</p> <ul style="list-style-type: none"> • Beginning Balance: \$17,659.00 • Encumbered: \$9,380.00 • Disbursed: \$0.00 • Remaining Funds: \$8,279.00 <p>Non-Mandated Funds</p> <ul style="list-style-type: none"> • Beginning Balance: \$20,162.00 • Encumbered: \$0.00 • Disbursed: \$0.00 • Remaining Funds: \$20,162.00 <ul style="list-style-type: none"> • Unduplicated CSA Case Count: 106 • Average Spent per Child: N/A; zero expenditures reported in July. 	
<p>Old Business</p> <ul style="list-style-type: none"> • CPMT Chair Change Effective July 1, 2020 • CPMT Vice Chair Change Effective July 1, 2020 • Confidentiality and Economic Interest Statements 	<ul style="list-style-type: none"> • The CPMT Chair for FY2021 will be Peter Roussos with Department of Juvenile Justice. • The CPMT Vice Chair for FY2021 will be Sarah Kish with Winchester Public Schools. • Reminder to CPMT members to submit their signed Confidentiality, Economic Interest Statements and Code of Ethics as required annually by OCS policy. 	<ul style="list-style-type: none"> • No action. • No action. • CPMT members who have not yet submitted these forms will need to submit to the local CSA office for recordkeeping.
<p>New Business:</p> <ul style="list-style-type: none"> • FY2021 CSA Allocation, Administrative Allocation 	<ul style="list-style-type: none"> • Ms. Dopkowski presented the FY2021 CSA Allocations for WRAP funds, Base Pool Allocation and Non-Mandated Funds. 	<ul style="list-style-type: none"> • No action.

Minutes
 Winchester CPMT
 WebEx Meeting
 Thursday, August 13, 2020
 2:00 p.m.

Item	Discussion	Action
<ul style="list-style-type: none"> • CPMT Chair Signature on Rate Certification 	<ul style="list-style-type: none"> • Due to the COVID-19 pandemic, there have been delays with obtaining CPMT Chair signature on the Reimbursement Rate Certifications (RRC) that are submitted to residential placement providers. Ms. Dopkowski requested approval from the CPMT Chair to sign on his behalf amid the pandemic as this would reduce delays. 	<ul style="list-style-type: none"> • Mr. Roussos authorized Ms. Dopkowski to sign the RRC as CPMT Chair amid the pandemic.
<ul style="list-style-type: none"> • CPMT Meeting Date and Time 	<ul style="list-style-type: none"> • Ms. Dopkowski presented that (4) four of (12) twelve CPMT meetings in FY20 were cancelled due to lack of quorum. There is a need to reassess with CPMT if the selected date and time is convenient for all board members. CPMT to evaluate at future meetings. 	<ul style="list-style-type: none"> • Mr. Roussos recommended continuing this discussion with all CPMT members present to assess schedule availability.
<ul style="list-style-type: none"> • Special Education Day Placements 	<ul style="list-style-type: none"> • CPMT decided at the April 2020 meeting to continue paying the standard in-school private day rate throughout the pandemic as students transitioned to virtual learning. Private Day providers are submitting monthly progress reports indicating that youth are not participating in distance learning nor using the resources provided to them. Winchester CSA continues to be billed the standard in-school private day rate while students continue distance learning. Ms. Dopkowski summarized articles from Frederick County CSA where a rate negotiation was implemented due to the pandemic. CPMT to determine the need for a rate negotiation. 	<ul style="list-style-type: none"> • CPMT will continue this discussion at the next CPMT meeting since the Winchester Public Schools representative, Ms. Kish, was absent today.

Minutes
 Winchester CPMT
 WebEx Meeting
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 2:00 p.m.

Item	Discussion	Action
<ul style="list-style-type: none"> • CSA Copayment Collection 	<ul style="list-style-type: none"> • The Office of Children’s Services (OCS) recently provided guidance indicating that the locality should be collecting the parental co-payment from the parent, not the provider. This applies to community-based services and excludes youth receiving Special Education Services and youth in Foster Care, as they are not subject to a co-payment. Mr. Roussos noted that Frederick County CSA collects copayments. Ms. Dopkowski noted surrounding localities leave the copayment collection to the providers. Ms. Zirkle, from a provider perspective, requested more feedback into the process as it will be simpler if the provider collects the co-payment. Ms. Dopkowski cited Appropriation Act language Item 292. E. Pursuant to subdivision 3 of § 2.2-5206 as provided by Scott Reiner, Director of OCS, indicating that the co-payment agreement is between the parent and the CPMT. Ms. Broadstreet recommends following OCS guidance as this is the second time CPMT is being presented with this guidance. 	<ul style="list-style-type: none"> • Winchester CSA to set up and implement a co-payment collection process. Mr. Roussos requested that Ms. Broadstreet bring information to the September CPMT meeting on a financial structure to support the co-payment collection process by Winchester CSA.
<ul style="list-style-type: none"> • CSA Copayment Waiver 	<ul style="list-style-type: none"> • CPMT policy currently includes Free & Reduced Lunch as a determining factor for parental co-payment waiver. All youth attending elementary schools in the Winchester Public Schools district are receiving free lunch due to the district participating in the National School Lunch and Breakfast Program’s Community Eligibility Provision (CEP) as implemented under the Healthy, Hunger-Free Kids Act of 2010. Ms. Dopkowski recommended a motion to remove Free & Reduced Lunch as copayment waiver criteria due to challenges associated with assessing this factor. 	<ul style="list-style-type: none"> • Ms. Dopkowski submitted a motion to amend Winchester CPMT Policy to remove Free & Reduced Lunch from the parental co-payment waiver criteria. Motion seconded by Mr. Roussos. Approved Unanimously.

Minutes
 Winchester CPMT
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 Thursday, August 13, 2020
 2:00 p.m.

Item	Discussion	Action
<ul style="list-style-type: none"> • Private Provider Representative 	<ul style="list-style-type: none"> • Ms. Zirkle’s CPMT member appointment as the private provider representative expires on September 11, 2020. 	<ul style="list-style-type: none"> • Ms. Zirkle can apply for reappointment. Other local community providers have been notified of the vacancy to provide them with an opportunity to apply.
<p>Motion to Convene in Executive Session</p>	<p>Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.</p>	<p>Mr. Roussos asked that the meeting move into Executive Session. On motion by Ms. Broadstreet seconded by Ms. Zirkle, the meeting moved into Executive Session.</p>
<p>Motion to Come Out of Executive Session & Immediately Reconvene in Open Session</p>		<p>Motion to come out of Executive Session by Dr. Greene and seconded by Ms. Dopkowski. Approved unanimously.</p>
<p>Motion to Certify Compliance by Roll Call Vote</p>	<p>Move that the members of the Winchester CPMT certify that to the best of each member’s knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.</p>	<p>Motion to Certify Compliance by Roll Call Vote was made by Dr. Greene, seconded by Ms. Dopkowski. Approved unanimously.</p>

Minutes
 Winchester CPMT
 WebEx Meeting
 Thursday, August 13, 2020
 2:00 p.m.

Item	Discussion	Action
Motion to Approve All Cases	Motion to Approve all cases as discussed or amended.	All cases were approved, on motion by Ms. Broadstreet, seconded by Ms. Dopkowski. Motion was approved.
Motion to Adjourn/Next Meeting Date	The next CPMT meeting will be held Thursday, September 10, 2020 at 2:00 PM via WebEx unless otherwise notified.	The meeting was adjourned on motion by Dr. Greene and seconded by Ms. Dopkowski.

Attachments: June and July 2020 Financials, OCS Administrative Memo # 20-04

Transcribed by ema

JUNE "3"
2020
FINANCIALS

CHART A**CSA FY 20 - POOL REIMBURSEMENT REQUEST REPORT—PART 1**

DATE: September 03, 2020

FOR PERIOD ENDING: August 31, 2020 Report ID:
34822

LOCALITY: Winchester -FIPS 840

Contact Peerson: Erika Arenas
Phone Number:540-686-4838**PART 1 - EXPENDITURE DESCRIPTION**

EXPENDITURE DESCRIPTION		LOCAL MATCH RATE (a)	GROSS TOTAL EXPENDITURES THIS PERIOD (b)	EXPENDITURE REFUNDS THIS PERIOD (c)	NET TOTAL EXPENDITURES (b minus c) (d)	LOCAL MATCH (a x d) (e)	STATE MATCH (d-e) (f)
1.	CONGREGATE CARE / MANDATED AND NON-MANDATED RESIDENTIAL SERVICES						
1a.	Foster Care - IV-E children in Licensed Residential Congregate Care; pool expenditures for costs not covered by IV-E (i.e., non room-and-board)	\$0.5734	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1b.	Foster Care - all others in Licensed Residential Congregate Care	\$0.5734	\$1,325.00	\$0.00	\$1,325.00	\$759.75	\$565.25
1c.	Residential Congregate Care-CSA Parental Agreements ; DSS Noncustodial Agreements	\$0.5734	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1d.	Non-Mandated Services/Residential/Congregate	\$0.5734	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1e.	Educational Services - Congregate Care	\$0.4587	\$5,100.00	\$0.00	\$5,100.00	\$2,339.37	\$2,760.63
2.	OTHER MANDATED SERVICES						
2a.	Treatment Foster Care - IV-E	\$0.4587	\$10,215.00	\$0.00	\$10,215.00	\$4,685.62	\$5,529.38
2a.1	Treatment Foster Care	\$0.4587	\$26,969.99	\$0.00	\$26,969.99	\$12,371.13	\$14,598.86
2a.2	Treatment Foster Care - CSA Parental Agreements ; DSS Noncustodial Agreements	\$0.4587	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

2b.	Specialized Foster Care - IV-E ; Community Based Services	\$0.4587	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2b.1	Specialized Foster Care	\$0.4587	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2c.	Family Foster Care - IV-E ; Community Based Services	\$0.2294	\$10,500.00	\$0.00	\$10,500.00	\$2,408.70	\$8,091.30
2d.	Family Foster Care Maintenance only	\$0.4587	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2e.	Family Foster Care - Children receiving maintenance and basic activities payments; independent living stipend/arrangements	\$0.4587	\$200.00	\$0.00	\$200.00	\$91.74	\$108.26
2f.	Community - Based Services	\$0.2294	\$25,028.00	\$158.48	\$24,869.52	\$5,705.07	\$19,164.45
2f.1	Community Transition Services - Direct Family Services to Transition from Residential to Community	\$0.2294	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2g.	Special Education Private Day Placement	\$0.4587	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2h.	Wrap-Around Services for Students With Disabilities	\$0.4587	\$1,608.00	\$0.00	\$1,608.00	\$737.59	\$870.41
2i.	Psychiatric Hospitals/Crisis Stabilization Units	\$0.4587	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3.	Non-Mandated Services/Community-Based	\$0.2294	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4.	GRAND TOTALS: (Sum of categories 1 through 3)		\$80,945.99	\$158.48	\$80,787.51	\$29,098.97	\$51,688.54

CSA FY 20 - POOL REIMBURSEMENT REQUEST REPORT—PART 2

PART 2 - EXPENDITURE REFUND DESCRIPTION		
Information regarding total expenditure refunds reported in Part 1, Line 4(c).		
EXPENDITURE REFUND DESCRIPTION	CODE	AMOUNT
Vendor Refunds and Payment Cancellations	010	\$158.48
Parental Co-Payments	020	\$0.00
Payments made on behalf of the child (ex: SSA, SSI, VA benefits, &##133;)	030	\$0.00
Child Support Collections through DCSE	040	\$0.00
Pool prior-reported expenditures re-claimed under IV-E	050	\$0.00
Other: #getforminfo.COMMENTS#	090	\$0.00
TOTAL REFUNDS : Note: This total must agree with the GRAND TOTAL of all expenditure refunds Part 1, Line 4, Col (c).		\$158.48

CHART B

Admin Plan

Match Rate: 0.4587			Total Amount	State
Administrative Allocation			\$25,468.00	\$13,786.00
Status	Date Filed	Date CPMT Approved	Date FA Approved	Date DOE Approved
2	6/2/2020	6/2/2020	6/2/2020	6/18/2020

Transaction History

Pool Reimbursement History

Match Rate: 0.4587			Total Amount	State	Local
Beginning Balance			\$2,702,113.30	\$1,462,654.00	\$1,239,459.30
Status	Period End Date	Date Filed	Total Amount	State	Local
2	7/31/2019	8/8/2019	\$3,819.00	\$2,942.92	\$876.08
2	8/31/2019	9/3/2019	\$129,101.67	\$79,452.41	\$49,649.26
2	9/30/2019	10/4/2019	\$299,338.46	\$173,274.15	\$126,064.31
2	10/31/2019	11/5/2019	\$315,684.26	\$177,842.32	\$137,841.94
2	11/30/2019	12/13/2019	\$236,356.50	\$141,169.81	\$95,186.69
2	12/31/2019	1/3/2020	\$310,245.95	\$176,316.59	\$133,929.36
2	1/31/2020	2/4/2020	\$249,651.83	\$143,595.01	\$106,056.82
2	2/29/2020	3/4/2020	\$385,715.00	\$220,581.02	\$165,133.98
2	3/31/2020	4/14/2020	\$266,392.45	\$161,766.01	\$104,626.44
2	4/30/2020	5/11/2020	\$107,842.44	\$64,417.01	\$43,425.43
2	5/31/2020	6/4/2020	\$310,998.38	\$179,267.90	\$131,730.48
2	6/30/2020	7/7/2020	\$195,361.17	\$111,088.24	\$84,272.93
2	7/31/2020	8/11/2020	\$266,926.76	\$156,040.34	\$110,886.42
6	8/31/2020	9/3/2020	\$80,787.51	\$51,688.53	\$29,098.98
Pool Reimbursement Expenditure Totals			\$3,158,221.38	\$1,839,442.28	\$1,318,779.10

Supplement History/Allocation Adjustment

Supplement/Adjustment	Date Filed	Total Amount	State	Local
Supplement	6/4/2020	\$498,895.00	\$381,754.00	\$117,141.00
Supplement/Adjustment Totals		\$498,895.00	\$381,754.00	\$117,141.00
CSA System Balance (With WRAP)		\$42,786.92	\$4,965.72	\$37,821.20

Transaction History (NON-WRAP Dollars only)

Pool Reimbursement History - NON-WRAP only

Match Rate: 0.4587		Total Amount	State	Local
Beginning Balance		\$2,678,707.00	\$1,449,984.00	\$1,228,723.00
Period End Date	Date Filed	Total Amount	State	Local
7/31/2019	8/8/2019	\$3,819.00	\$2,942.92	\$876.08
8/31/2019	9/3/2019	\$127,461.17	\$78,564.41	\$48,896.76
9/30/2019	10/4/2019	\$297,242.96	\$172,139.86	\$125,103.10
10/31/2019	11/5/2019	\$315,684.26	\$177,842.32	\$137,841.94
11/30/2019	12/13/2019	\$232,617.50	\$139,145.89	\$93,471.61
12/31/2019	1/3/2020	\$304,315.95	\$173,106.68	\$131,209.27
1/31/2020	2/4/2020	\$249,651.83	\$143,595.01	\$106,056.82
2/29/2020	3/4/2020	\$382,432.00	\$218,803.93	\$163,628.07
3/31/2020	4/14/2020	\$264,516.45	\$160,750.53	\$103,765.92
4/30/2020	5/11/2020	\$107,842.44	\$64,417.01	\$43,425.43
5/31/2020	6/4/2020	\$308,854.38	\$178,107.36	\$130,747.02
6/30/2020	7/7/2020	\$195,361.17	\$111,088.24	\$84,272.93
7/31/2020	8/11/2020	\$266,926.76	\$156,040.34	\$110,886.42
8/31/2020	9/3/2020	\$79,179.51	\$50,818.12	\$28,361.39
Pool Reimbursement Expenditure Totals - NON-WRAP Only		\$3,135,905.38	\$1,827,362.63	\$1,308,542.75

Supplement History/Allocation Adjustment

Supplement/Adjustment	Date Filed	Total Amount	State	Local
Supplement	6/4/2020	\$498,895.00	\$381,754.00	\$117,141.00
Supplement/Adjustment Totals		\$498,895.00	\$381,754.00	\$117,141.00
CSA System Balance (NON-WRAP only)		\$41,696.62	\$4,375.37	\$37,321.25

Transaction History (WRAP dollars only)

Pool Reimbursement History - WRAP only

Beginning Balance		\$15,577.00	\$8,432.00	\$7,145.00
Period End Date	Date Filed	Total Amount	State	Local
8/31/2019	9/3/2019	\$1,640.50	\$888.00	\$752.50
9/30/2019	10/4/2019	\$2,095.50	\$1,134.29	\$961.21
11/30/2019	12/13/2019	\$3,739.00	\$2,023.92	\$1,715.08
12/31/2019	1/3/2020	\$5,930.00	\$3,209.91	\$2,720.09
2/29/2020	3/4/2020	\$3,283.00	\$1,777.09	\$1,505.91
3/31/2020	4/14/2020	\$1,876.00	\$1,015.48	\$860.52
5/31/2020	6/4/2020	\$2,144.00	\$1,160.55	\$983.45
8/31/2020	9/3/2020	\$1,608.00	\$870.41	\$737.59
Pool Reimbursement Expenditure Totals - WRAP only		\$22,316.00	\$12,079.65	\$10,236.35

WRAP Allocation Modification History

Period End Date	Date Filed	Total Amount	State	Local
	1/15/2020	\$7,829.30	\$4,238.00	\$3,591.30
WRAP Allocation Modification Totals		\$7,829.30	\$4,238.00	\$3,591.30
CSA Balance (WRAP only)		\$1,090.30	\$590.35	\$499.95

Wrap-Around Services for Students with Disabilities

FY20

CHART C

Agency Worker	WPS Morris	WPS McKiernan	NWCSB Smith	NWCSB Tritchler	NWCSB Creswell	
MONTH						MONTH TOTAL
JUL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
AUG	\$ -	\$ -	\$ 1,640.50	\$ -	\$ -	1,640.50
SEP	\$ -	\$ -	\$ 2,095.50	\$ -	\$ -	2,095.50
OCT	\$ -	\$ -	\$ -	\$ -	\$ -	-
NOV	\$ -	\$ -	\$ 2,667.00	\$ 1,072.00	\$ -	3,739.00
DEC	\$ -	\$ -	\$ 3,752.00	\$ 603.00	\$ 1,575.00	5,930.00
JAN	\$ -	\$ -	\$ -	\$ -	\$ -	-
FEB	\$ -	\$ -	\$ 3,283.00	\$ -	\$ -	3,283.00
MAR	\$ -	\$ -	\$ 1,876.00	\$ -	\$ -	1,876.00
APR	\$ -	\$ -	\$ -	\$ -	\$ -	-
MAY	\$ -	\$ -	\$ 2,144.00	\$ -	\$ -	2,144.00
JUN	\$ -	\$ -	\$ -	\$ -	\$ -	-
JUN (2)	\$ -	\$ -	\$ -	\$ -	\$ -	-
JUN (3)	\$ -	\$ -	\$ 1,608.00	\$ -	\$ -	1,608.00
CHILD TOTAL	\$ -	\$ -	\$ 17,458.00	\$ 1,675.00	\$ 1,575.00	\$ 22,316.00

Beginning Balance	23,406.30
(Less) Disbursed	22,316.00
(Less) Encumbered	0.00
Remaining Funds	\$ 1,090.30

NON-MANDATED FUNDS
FY 2020

CHART D

CHILD #											
Agency	NWCSB		DJJ	DJJ	WPS	WPS	NWCSB	NWCSB			
Worker	Tritchler		Lovasz	Lovasz	Wisler	Gerometta	Creswell	Creswell			
MONTH											MONTH TOTAL
JUL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
AUG	-	-	217.75	270.00	1,863.60	-	-	-	-	-	2,351.35
SEP	-	-	-	270.00	300.00	1,037.00	-	-	-	-	1,607.00
OCT	-	-	-	2,412.00	2,998.80	-	3,000.00	-	-	-	8,410.80
NOV	-	-	1,072.00	1,340.00	-	-	-	-	-	-	2,412.00
DEC	-	-	-	1,005.00	1,157.20	-	-	(273.15)	-	-	1,889.05
JAN	-	-	-	335.00	-	-	-	-	-	-	335.00
FEB	-	-	-	-	-	-	-	-	137.50	-	137.50
MAR	-	-	-	-	-	-	-	-	950.00	-	950.00
APR	-	-	-	-	-	-	-	-	-	-	-
MAY	-	-	-	-	-	-	-	-	-	-	-
JUN	-	-	-	-	-	-	-	-	-	-	-
JUN (2)	-	-	-	-	-	-	-	-	-	-	-
JUN (3)	-	-	-	-	-	-	-	-	-	-	-
HILD TOTAL	\$ -	\$ -	\$ 1,289.75	\$ 5,632.00	\$ 6,319.60	\$ 1,037.00	\$ 3,000.00	\$ (273.15)	\$ 1,087.50	\$ -	\$ 18,092.70

Beginning Balance	\$	20,162.00
(Less) Disbursed	\$	18,092.70
(Less) Encumbered	\$	-
Remaining Funds	\$	2,069.30

CHART E

COMPARISON CHART

	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	* FY 2018	* FY 2019	* FY 2020
JUL	\$ 3,166.90	\$ 166.42	\$ 271.75	\$ 1,302.55	\$ 4,079.00	\$ 9,323.78	\$ 85.00	\$ 3,819.00
AUG	92,757.41	70,156.19	66,462.27	135,400.49	99,087.33	92,091.37	119,715.25	132,211.49
SEP	146,176.67	76,193.02	121,923.88	130,355.82	212,702.49	101,200.38	224,132.93	306,049.34
OCT	132,011.04	76,052.90	126,088.83	122,947.92	176,771.37	236,988.05	271,017.69	320,643.80
NOV	112,159.19	109,379.65	164,640.34	112,255.06	263,196.39	167,022.33	189,267.63	243,311.07
DEC	116,376.55	103,368.41	204,456.19	138,115.97	177,478.64	303,816.49	353,052.14	317,980.93
JAN	163,869.33	108,602.83	105,557.78	130,966.48	180,727.59	153,884.03	108,495.46	256,560.03
FEB	107,440.05	115,147.77	183,358.95	137,059.14	171,494.42	358,629.62	365,583.98	388,047.60
MAR	120,489.59	66,667.82	100,991.97	128,104.07	201,250.48	287,487.49	265,563.11	272,871.07
APR	108,460.48	152,250.00	153,605.45	157,691.90	196,282.65	429,620.82	362,933.20	118,560.76
MAY	127,950.48	30,652.63	123,540.61	236,832.42	290,393.99	343,414.93	370,823.81	338,913.43
JUN	87,566.12	89,193.60	145,627.68	191,156.32	176,224.90	66,533.44	232,805.99	208,140.80
JUN (2)	136,161.26	118,678.54	168,184.70	181,342.81	353,937.73	562,057.78	459,278.02	269,741.09
JUN (3)								80,945.99
FY TOTAL								
TOTAL	1,454,585.07	1,116,509.78	1,664,710.40	1,803,530.95	2,503,626.98	3,112,070.51	3,322,754.21	3,257,796.40
CSA Local Share	633,091.05	483,421.66	485,092.18	802,718.74	1,128,848.49	1,723,208.61	1,183,356.84	1,318,779.10
Medicaid Pay	202,738.74	124,307.44	269,383.88	355,237.98	520,803.30	762,048.94	700,691.26	772,643.31
Med. Loc. Match	58,122.66	35,637.39	77,228.99	101,842.29	149,307.80	176,179.89	198,400.21	207,938.40
# Children Served	75	91 unduplicated youth served YTD	112 unduplicated youth served YTD	151 unduplicated youth served YTD	178 unduplicated youth served YTD	211 unduplicated youth served YTD	258 unduplicated youth served YTD	302 unduplicated youth served YTD
						105	131	206
Average per child				\$ 14,863.49	\$ 11,943.91	\$ 14,065.32	\$ 14,749.15	\$ 15,814.55

As of 07-17-20

NOTE: * Indicates gross expenditures (excluding any refunds)

CHART F

Estimated Remaining CSA Balance for Fiscal Year FY20 - June 2020

FISCAL YEAR BUDGET	\$3,400,000.00	
Less: YTD Expenditures	\$ 3,203,830.56	
	<u>\$ 196,169.44</u>	
LESS: Encumbered Funds	\$ -	
ADD: Funds to Unencumber	\$ -	
	<u>\$ 196,169.44</u>	
LESS: Pending Payments	\$ -	
LESS: Remaining Clothing Allowances	\$ -	
LESS: Projected Expenditures thru June	\$ -	
LESS: Recurring Payments	\$ -	
Estimated Remaining CSA Balance	<u>\$ 196,169.44</u>	
LESS: Medicaid Match	\$ (207,938.40)	As of 07-17-20
	<u>\$ (11,768.96)</u>	

AUGUST 2020 FINANCIALS

CHART A

CSA FY 21 - POOL REIMBURSEMENT REQUEST REPORT—PART 1

DATE: September 03, 2020	FOR PERIOD ENDING: August 31, 2020 Report ID: 34821
LOCALITY: Winchester -FIPS 840	Contact Peerson: Erika Arenas Phone Number:540-686-4838

PART 1 - EXPENDITURE DESCRIPTION

EXPENDITURE DESCRIPTION	LOCAL MATCH RATE (a)	GROSS TOTAL EXPENDITURES THIS PERIOD (b)	EXPENDITURE REFUNDS THIS PERIOD (c)	NET TOTAL EXPENDITURES (b minus c) (d)	LOCAL MATCH (a x d) (e)	STATE MATCH (d-e) (f)
1. CONGREGATE CARE / MANDATED AND NON-MANDATED RESIDENTIAL SERVICES						
1a. Foster Care - IV-E children in Licensed Residential Congregate Care; pool expenditures for costs not covered by IV-E (i.e., non room-and-board)	\$0.5734	\$1,200.00	\$0.00	\$1,200.00	\$688.08	\$511.92
1b. Foster Care - all others in Licensed Residential Congregate Care	\$0.5734	\$13,513.68	\$1,258.57	\$12,255.11	\$7,027.08	\$5,228.03
1c. Residential Congregate Care-CSA Parental Agreements ; DSS Noncustodial Agreements	\$0.5734	\$9,547.18	\$0.00	\$9,547.18	\$5,474.35	\$4,072.83
1d. Non-Mandated Services/Residential/Congregate	\$0.5734	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1e. Educational Services - Congregate Care	\$0.4587	\$7,794.00	\$0.00	\$7,794.00	\$3,575.11	\$4,218.89
2. OTHER MANDATED SERVICES						
2a. Treatment Foster Care - IV-E	\$0.4587	\$34,678.75	\$314.21	\$34,364.54	\$15,763.01	\$18,601.53
2a.1 Treatment Foster Care	\$0.4587	\$28,276.79	\$268.00	\$28,008.79	\$12,847.63	\$15,161.16
2a.2 Treatment Foster Care - CSA Parental Agreements ; DSS Noncustodial Agreements	\$0.4587	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2b. Specialized Foster Care - IV-E ; Community Based Services	\$0.4587	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

2b.1	Specialized Foster Care	\$0.4587	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2c.	Family Foster Care - IV-E ; Community Based Services	\$0.2294	\$13,226.25	\$40.67	\$13,185.58	\$3,024.77	\$10,160.81
2d.	Family Foster Care Maintenance only	\$0.4587	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2e.	Family Foster Care - Children receiving maintenance and basic activities payments; independent living stipend/arrangements	\$0.4587	\$17,485.78	\$317.62	\$17,168.16	\$7,875.03	\$9,293.13
2f.	Community - Based Services	\$0.2294	\$46,957.62	\$96.34	\$46,861.28	\$10,749.98	\$36,111.30
2f.1	Community Transition Services - Direct Family Services to Transition from Residential to Community	\$0.2294	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2g.	Special Education Private Day Placement	\$0.4587	\$600.00	\$0.00	\$600.00	\$275.22	\$324.78
2h.	Wrap-Around Services for Students With Disabilities	\$0.4587	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2i.	Psychiatric Hospitals/Crisis Stabilization Units	\$0.4587	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3.	Non-Mandated Services/Community-Based	\$0.2294	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4.	GRAND TOTALS: (Sum of categories 1 through 3)		\$173,280.05	\$2,295.41	\$170,984.64	\$67,300.27	\$103,684.37

CSA FY 21 - POOL REIMBURSEMENT REQUEST REPORT—PART 2

PART 2 - EXPENDITURE REFUND DESCRIPTION

Information regarding total expenditure refunds reported in Part 1, Line 4(c).

EXPENDITURE REFUND DESCRIPTION	CODE	AMOUNT
Vendor Refunds and Payment Cancellations	010	\$0.00
Parental Co-Payments	020	\$0.00
Payments made on behalf of the child (ex: SSA, SSI, VA benefits, &##133;)	030	\$820.00
Child Support Collections through DCSE	040	\$1,475.41
Pool prior-reported expenditures re-claimed under IV-E	050	\$0.00
Other: #getforminfo.COMMENTS#	090	\$0.00
TOTAL REFUNDS : Note: This total must agree with the GRAND TOTAL of all expenditure refunds Part 1, Line 4, Col (c).		\$2,295.41

CHART B

Admin Plan

Match Rate: 0.4587			Total Amount	State
Administrative Allocation			\$25,468.00	\$13,786.00
Status	Date Filed	Date CPMT Approved	Date FA Approved	Date DOE Approved
5	8/11/2020	8/11/2020	8/11/2020	

Transaction History

Pool Reimbursement History

Match Rate: 0.4587			Total Amount	State	Local
Beginning Balance			\$3,331,915.00	\$1,803,566.00	\$1,528,349.00
Status	Period End Date	Date Filed	Total Amount	State	Local
6	7/31/2020	8/11/2020	(\$2,284.13)	(\$1,149.13)	(\$1,135.00)
6	8/31/2020	9/3/2020	\$170,984.64	\$103,684.37	\$67,300.27
Pool Reimbursement Expenditure Totals			\$168,700.51	\$102,535.24	\$66,165.27

Supplement History/Allocation Adjustment

Supplement/Adjustment	Date Filed	Total Amount	State	Local
Supplement/Adjustment Totals		\$0.00	\$0.00	\$0.00
CSA System Balance (With WRAP)		\$3,163,214.49	\$1,701,030.76	\$1,462,183.73

Transaction History (NON-WRAP Dollars only)

Pool Reimbursement History - NON-WRAP only

Match Rate: 0.4587			Total Amount	State	Local
Beginning Balance			\$3,314,256.00	\$1,794,007.00	\$1,520,249.00

Match Rate: 0.4587 Period End Date	Date Filed	Total Amount Total Amount	State State	Local Local
Beginning Balance		\$3,314,256.00	\$1,794,007.00	\$1,520,249.00

Period End Date	Date Filed	Total Amount	State	Local
7/31/2020	8/11/2020	(\$2,284.13)	(\$1,149.13)	(\$1,135.00)
8/31/2020	9/3/2020	\$170,984.64	\$103,684.37	\$67,300.27
Pool Reimbursement Expenditure Totals - NON-WRAP Only		\$168,700.51	\$102,535.24	\$66,165.27

Supplement History/Allocation Adjustment

Supplement/Adjustment	Date Filed	Total Amount	State	Local
Supplement/Adjustment Totals		\$0.00	\$0.00	\$0.00
CSA System Balance (NON-WRAP only)		\$3,145,555.49	\$1,691,471.76	\$1,454,083.73

Transaction History (WRAP dollars only)

Pool Reimbursement History - WRAP only

Beginning Balance		\$17,659.00	\$9,559.00	\$8,100.00
Period End Date	Date Filed	Total Amount	State	Local
Pool Reimbursement Expenditure Totals - WRAP only		\$0.00	\$0.00	\$0.00

WRAP Allocation Modification History

Period End Date	Date Filed	Total Amount	State	Local
WRAP Allocation Modification Totals		\$0.00	\$0.00	\$0.00
CSA Balance (WRAP only)		\$17,659.00	\$9,559.00	\$8,100.00

**Wrap-Around Services for Students with Disabilities
FY21**

CHART C

Agency Worker	WPS Morris	WPS McKiernan	NWCSB Smith	NWCSB Tritchler	NWCSB Creswell	
MONTH						MONTH TOTAL
JUL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
AUG	\$ -	\$ -	\$ -	\$ -	\$ -	-
SEP	\$ -	\$ -	\$ -	\$ -	\$ -	-
OCT	\$ -	\$ -	\$ -	\$ -	\$ -	-
NOV	\$ -	\$ -	\$ -	\$ -	\$ -	-
DEC	\$ -	\$ -	\$ -	\$ -	\$ -	-
JAN	\$ -	\$ -	\$ -	\$ -	\$ -	-
FEB	\$ -	\$ -	\$ -	\$ -	\$ -	-
MAR	\$ -	\$ -	\$ -	\$ -	\$ -	-
APR	\$ -	\$ -	\$ -	\$ -	\$ -	-
MAY	\$ -	\$ -	\$ -	\$ -	\$ -	-
JUN	\$ -	\$ -	\$ -	\$ -	\$ -	-
JUN (2)	\$ -	\$ -	\$ -	\$ -	\$ -	-
CHILD TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Beginning Balance	17,659.00
(Less) Disbursed	0.00
(Less) Encumbered	9,380.00
Remaining Funds	\$ 8,279.00

NON-MANDATED FUNDS
FY 2021

CHART D

CHILD #																
Agency	NWCSB	DJJ	DJJ	WPS	WPS	NWCSB	NWCSB									
Worker	Tritchler	Lovasz	Lovasz	Wisler	Gerometta	Creswell	Creswell									
MONTH															MONTH TOTAL	
JUL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
AUG	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SEP																-
OCT																-
NOV																-
DEC																-
JAN																-
FEB																-
MAR																-
APR																-
MAY																-
JUN																-
JUN (2)																-
HILD TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Beginning Balance	\$	20,162.00
(Less) Disbursed	\$	-
(Less) Encumbered	\$	-
Remaining Funds	\$	20,162.00

COMPARISON CHART

CHART E

	FY 2014	FY 2015	FY 2016	FY 2017	* FY 2018	* FY 2019	* FY 2020	*FY 2021
JUL	\$ 166.42	\$ 271.75	\$ 1,302.55	\$ 4,079.00	\$ 9,323.78	\$ 85.00	\$ 3,819.00	\$ (2,284.13)
AUG	70,156.19	66,462.27	135,400.49	99,087.33	92,091.37	119,715.25	132,211.49	173,280.05
SEP	76,193.02	121,923.88	130,355.82	212,702.49	101,200.38	224,132.93	306,049.34	
OCT	76,052.90	126,088.83	122,947.92	176,771.37	236,988.05	271,017.69	320,643.80	
NOV	109,379.65	164,640.34	112,255.06	263,196.39	167,022.33	189,267.63	243,311.07	
DEC	103,368.41	204,456.19	138,115.97	177,478.64	303,816.49	353,052.14	317,980.93	
JAN	108,602.83	105,557.78	130,966.48	180,727.59	153,884.03	108,495.46	256,560.03	
FEB	115,147.77	183,358.95	137,059.14	171,494.42	358,629.62	365,583.98	388,047.60	
MAR	66,667.82	100,991.97	128,104.07	201,250.48	287,487.49	265,563.11	272,871.07	
APR	152,250.00	153,605.45	157,691.90	196,282.65	429,620.82	362,933.20	118,560.76	
MAY	30,652.63	123,540.61	236,832.42	290,393.99	343,414.93	370,823.81	338,913.43	
JUN	89,193.60	145,627.68	191,156.32	176,224.90	66,533.44	232,805.99	208,140.80	
JUN (2)	118,678.54	168,184.70	181,342.81	353,937.73	562,057.78	459,278.02	269,741.09	
JUN (3)							80,945.99	
FY TOTAL								
TOTAL	1,116,509.78	1,664,710.40	1,803,530.95	2,503,626.98	3,112,070.51	3,322,754.21	3,257,796.40	170,995.92
CSA Local Share	483,421.66	485,092.18	802,718.74	1,128,848.49	1,723,208.61	1,183,356.84	1,318,779.10	66,165.27
Medicaid Pay	124,307.44	269,383.88	355,237.98	520,803.30	762,048.94	700,691.26	772,643.31	
Med. Loc. Match	35,637.39	77,228.99	101,842.29	149,307.80	176,179.89	198,400.21	207,938.40	
# Children Served	91 unduplicated youth served YTD	112 unduplicated youth served YTD	151 unduplicated youth served YTD	178 unduplicated youth served YTD	211 unduplicated youth served YTD	258 unduplicated youth served YTD	298 unduplicated youth served YTD	139 unduplicated youth served YTD
					105	131	202	107
Average per child			\$ 14,863.49	\$ 11,943.91	\$ 14,065.32	\$ 14,749.15	\$ 10,932.20	\$ 1,598.09

NOTE:

CHART F

Estimated Remaining CSA Balance for Fiscal Year FY20 - August 2020

FISCAL YEAR BUDGET	\$3,000,000.00	
Less: YTD Expenditures	\$ 172,301.57	As of check run 08/21/20
	<u>\$ 2,827,698.43</u>	
LESS: Encumbered Funds	\$ 1,577,743.90	
ADD: Funds to Unencumber	\$ -	
	<u>\$ 1,249,954.53</u>	
LESS: Pending Payments	\$ -	
LESS: Remaining Clothing Allowances	\$7,866.88	
LESS: Projected Expenditures thru June	\$ -	
LESS: Recurring Payments	\$ 30,800.00	
	<u>\$ 1,211,287.65</u>	
Estimated Remaining CSA Balance	<u>\$ 1,211,287.65</u>	
LESS: Medicaid Match	\$ -	
	<u>\$ 1,211,287.65</u>	

SEPTEMBER 2020 ATTACHMENTS

**Ciudad de Winchester CSA
Formulario de evaluación de co-pago**

Nombre del niño: _____
Fecha de la evaluación: _____

* <input type="checkbox"/> Exclusión / Inelegible para la exención	* <input type="checkbox"/> No co-pago:
* <input type="checkbox"/> Se dispensó el costo	<input type="checkbox"/> IEP
<input type="checkbox"/> Programa de Asistencia de Energía para el Hogar	<input type="checkbox"/> DCSE
<input type="checkbox"/> SNAP	
<input type="checkbox"/> TANF	
<input type="checkbox"/> Ingresos de Sólo Discapacidad de SSI	
<input type="checkbox"/> Programa de Vale para Selección de Vivienda	

Elegible para evaluación de co-pago: Sí / No
Cantidad evaluada del co-pago: \$ _____

Cuidador #1: _____ Cuidador # 2: _____

Estatus de empleo: _____ Estatus de empleo: _____

Empleador: _____ Empleador: _____

Fuentes de ingresos: _____ Fuentes de ingresos: _____

Ingresos mensuales brutos: _____ Ingresos mensuales brutos: _____

Fuente de la verificación: Fuente de la verificación:
 W-2 Talón de cheque Otro: _____ W-2 Talón de cheque Otro: _____

Tamaño del hogar: _____ Tamaño del hogar: _____

¿El hogar califica / recibe cualquiera de los siguientes? (*marque todas las casillas aplicables*)

- Programa de Asistencia de Energía para el Hogar [*Home Energy Assistance Program*]
- SNAP
- TANF
- Ingresos de Sólo Discapacidad de SSI [*SSI Disability Only Income*]
- Programa de Vale para Selección de Vivienda [*Housing Choice Voucher Program*]

Acuerdo de Cobranzas

Yo/nosotros, los suscritos, por la presente accedemos a honrar los términos de este acuerdo de co-pago paternal.

Yo/nosotros accedemos a reportar cualquier cambio en ingresos, tamaño de la familia, o gastos de tratamiento a la Oficina de CSA. Si el nivel de servicio cambia, la cantidad del co-pago volverá a ser evaluado basándose en el nuevo nivel de servicios. Yo/nosotros entendemos que se espera que yo pague la cantidad evaluada del co-pago al Departamento de Servicios Sociales, Programa de CSA (Acto de Servicios para Niños), 24 Baker Street, Winchester, 22601. Si no se paga el co-pago paternal, puede que se cancelen los servicios y se tomará toda acción necesaria para cobrar la deuda.

Firma del Padre/Tutor Legal #1 Fecha

Firma del Padre/Tutor Legal #2 Fecha

Encargado(a) del caso Fecha

Winchester CSA Parental Copayment Collection Agreement

I/we, the undersigned, do hereby agree to honor the terms of this parental copayment collection agreement. I/we agree to report any changes in income, family size or treatment expenses to the CSA Office. If the level of service changes, the co-payment amount will be reassessed based on the new level of services. I/we understand that I am expected to pay the assessed copayment amount to Winchester Social Services, Children's Services Act Program, 24 Baker Street, Winchester, VA 22601.

If the parental copayment is not paid, services may be terminated and any action necessary to collect the debt will be determined the City of Winchester and/or the Office of Children's Services.

Assessed monthly copayment amount: _____

Parent/Guardian #1 Signature

Date

Parent/Guardian #2 Signature

Date

CSA Screener

and family and has determined the child's eligibility for funding for services through the state pool of funds, then the agency has met its fiscal responsibility for that child for the services funded through the pool. However, the agency shall continue to be responsible for providing services identified in individual family service plans that are within the agency's scope of responsibility and that are funded separately from the state pool. Further, in any instance that an individual 18 through 21 years of age, inclusive, who is eligible for funding from the state pool and is properly defined as a school-aged child with disabilities pursuant to § 22.1-213 is placed by DSS across jurisdictional lines in a group home in the Commonwealth and the individual's individualized education program (IEP), as prepared by the placing jurisdiction, indicates that a private day school placement is the appropriate educational program for such individual, the financial and legal responsibility for the individual's special education services and IEP shall remain, in compliance with the provisions of federal law, Article 2 (§ 22.1-213) of Chapter 13 of Title 22.1, and the Board of Education regulations, the responsibility of the placing jurisdiction until the individual reaches the age of 21, inclusive, or is no longer eligible for special education services. The financial and legal responsibility for such special education services shall remain with the placing jurisdiction, unless the placing jurisdiction has transitioned all appropriate services with the individual."

5.1 Emergency Funding

Notwithstanding previous policies and procedures pertaining to FAPT/FTM/IDT, there is provision made for emergency services costing less than \$5,000. Such funding is available for CSA eligible children when immediate or urgent action is required to protect the health or safety of a child or family and there is not time to convene a FAPT or FTM. Such services may include sudden health or mental health crises, natural disaster, or potentially volatile change in circumstance such as a late night removal from the home, etc.

In the event of such emergency, the lead worker shall notify their supervisor immediately and obtain supervisory approval prior to committing such funds; and shall develop the necessary documentation to provide to the CSA Coordinator within ten (10) days of the emergency, and schedule a FAPT or FTM to review the rationale for the expenditure. The CSA Coordinator shall identify any funds spent on emergencies in the monthly financial report to the CPMT.

5.2 Parental Co-payment

Families of youth who are receiving services and support through the Winchester City Children's Services Act (CSA) are encouraged to fully participate in the family engagement process adopted by the Winchester City Community Policy and Management Team (CPMT). In order to maximize the resources of the community, the CPMT, in accordance with the Code of Virginia §2.2-5206, requires parents and legal guardians to contribute financially to the services provided, according to their ability.

5.2.1 Family Contribution Assessment Process

Parents and legal guardians, henceforth referred to as "parents", of children receiving CSA-funded services shall be assessed for appropriate financial contribution to the cost of services to be provided. Individual Education Plan (IEP) required services are exempt from the CSA co-pay requirement.

Waivers - Parents enrolled in the following programs will be automatically waived from paying a co-payment:

- 1) Low Income Home Energy Assistance Program

- 2) Federal Public Housing Assistance or Section 8
- 3) Supplemental Assistance and Nutritional Program (SNAP)
- 4) Temporary Assistance for Needy Families (TANF)
- 5) Parents receiving Social Security Disability as their only source of income

5.2.2 Methodology

This policy separates parental co-payment into three CSA treatment categories:

- 1) Children in the custody of the Winchester City Department of Social Services (WDSS);
- 2) Foster care services for children not in the custody of WDSS (excluding Parental Agreements);
- 3) Non-IEP services prescribed by Family Assessment and Planning Team (FAPT), Non-mandated, and residential Parental Agreements.

- 1) Parental co-pay for children in the custody of Winchester City Department of Social Services shall be processed by the Division of Child Support Enforcement (DCSE).
- 2) CSA parental co-pay for community-based Foster Care Prevention services shall be waived for the initial 30 day period of services while the co-pay is being assessed. After this period parents/guardians shall be subject to parental co-pay.
- 3) Parental co-pay for Non-IEP, Non-mandated, and Residential Parental Agreements shall be pursued, as follows:
 - a. Informed parental consent – the parents are alerted prior to FAPT/FTM that CSA funded services are subject to a co-pay.
 - b. Individual Family Service Plan or Care Plan – the FAPT/FTM service plan shall identify services eligible for co-pay.
 - c. CSA Office Screening – The family shall be subject to a co-pay screening by the CSA Office representative prior to, or immediately after FAPT/FTM to review fees for prescribed services. Services shall not start prior to receiving a signed Fee Payment Agreement.

The parental co-payment shall be reassessed annually, or in the event of a major change in income, including, but not limited to, change in employment status, household size, etc.

5.2.3 Amount of Parental Co-payment

Co-pay amounts shall be assessed using total gross household income, including child support, with a CPMT-approved sliding fee table based on ability to pay. The referring case manager is required to complete the Co-payment Screening Form and Parental Co-payment Agreement prior the initial presentation to the FAPT or other approved multidisciplinary team. A sliding fee scale will be utilized to assess the parental contribution. See APPENDIX K for Co-payment Screening Form and Agreement and CSA Sliding Fee Scale.

5.2.4 Co-payment Assessment/Dispute

Eligible cases for which the Parental Co-Payment Screening Form has not been completed and signed by the parent/guardian shall be assessed the maximum co-payment amount.

Families with extenuating financial situations/hardships, such as extraordinary medical expenses, may request a review by the CSA Coordinator. If, after such a review, the family still believes the fee is unjust

or inappropriate, an appeal can be filed for review by the CPMT. The parent/guardian must submit in writing, a letter of appeal to the CSA Office within fourteen (14) days of the date that they receive notice, either orally or in writing, of the CSA Office's determination. The CSA Office will place the appeal on the next regularly scheduled CPMT meeting agenda. The CPMT shall review the materials provided and render a decision, which shall be final. The CSA Office will notify the family in writing of the decision of the CPMT within thirty (30) days of the review.

5.2.5 Case Manager Responsibility

When a child receiving services is in the custody of the Department of Social Services, case managers will arrange for Social Security, SSI, Veteran's Benefits, etc., to/for such children to be redirected to reimburse the City of Winchester.

At the time a child goes into foster care or non-custodial foster care, the child's case manager shall file the appropriate application for child support with the State Division of Child Support Enforcement (DCSE). The case manager shall provide DCSE with any additional information they need to determine or collect child support.

The case manager will research if the child has been screened and/or enrolled in Medicaid, and whether private insurance or other resources are available for to meet the child's needs.

The case manager shall notify CSA involved families of the requirement for an assessment of parental contribution upon accessing CSA funded services and provide families with a copy of the Winchester City Parental Co-Payment Screening Form. The family shall be informed that failure to provide the supporting documentation to the CSA Office during the assessment period will result in being assessed the maximum monthly co-payment amount until such time as the supporting documentation is provided and screening form is signed.

Case managers shall list the requirement for parental co-payment on family plans when appropriate, i.e. - care plans, court orders, protective orders, etc.

5.2.6 Collection Responsibility

The Winchester CSA Office is responsible for the collection of the family's assessed financial contribution. Failure of the parent to pay the copayment may result in termination of services. The City of Winchester and/or the Office of Children's Services may take necessary action to collect copayments not paid in accordance with CSA policy.

5.3 Court Involvement in Service Determination

Per state policy: "In any matter properly before a court for which state pool funds are to be accessed, the court shall, prior to final disposition, and pursuant to the §§ 22.5209 and 2.2-5212, refer the matter to the Community Policy and Management Team for assessment by a local family assessment and planning team as authorized by policies of the community policy and management team for assessment to determine the recommended level of treatment and services needed by the child and family. The family assessment and planning team making the assessment shall make a report of the case or forward a copy of the individual family services plan to the court within 30 days of the court's written referral to the community policy and management team. The court shall consider the recommendations of the family assessment and planning team and the community policy and management team. If, prior to a

Special Education Day Placements
Frederick County CSA Contract Language

1. ATTENDANCE:

- a. The Provider shall maintain monthly attendance records which shall be submitted to the Frederick County Public Schools (FCPS) Special Instructional Services Department within five (5) days after the end of each calendar month.
- b. If a student has been absent for a period of two (2) or more consecutive school days or for a period of more than four (4) days in any month, the Provider shall investigate the reasons for such absence. The Provider will consult with FCPS regarding pre-approved absences and the method of documenting student attendance.
- c. The Provider should document the interventions attempted to ensure that the student attends school regularly before referring the case to a school attendance officer.
- d. After five unexcused school absences, the Provider may consider referring the student for attendance violations if the student is of compulsory attendance age (five to sixteen.)
- e. In the event the child is absent without authorization for more than five (5) consecutive calendar days, the Provider must get written authorization from the CSA Coordinator to hold the placement open. The Buyer will discontinue payment for education and other services as of the fourteenth (14th) consecutive calendar day of the unauthorized absence.
- f. In the event the child is provided education outside of the classroom, the number of days that the child is in that alternate setting must be reported to the placing agency.
- g. If a child has an authorized absence, such that the child is unable to participate in his/her special education placement, that placement will be held for the child for no more than fourteen (14) calendar days with written approval of the CSA Coordinator. Longer holds will be negotiated on a case-by-case basis
- h. CSA can only fund services actually received, therefore any absences, whether authorized or unauthorized, shall not be paid.”