

CPMT PACKET

3/8/2018

Winchester CPMT Agenda

March 8, 2:00pm
WDSS, 24 Baker St
Winchester, VA 22601

Approve Minutes from 2/8/18

Announcements

New Hires

Financial Report

- a. February Financials

Old Business

- a. Incorporation of Quality Improvement Plans into Strategic Plan
- b. RFP Update
- c. CSA Audit Validation Visit 2/16/18
- d. CPMT Date and Time Discussion

New Business

- a. New term for FAPT/CPMT Private Provider Representative and Parent Representative 2018

Motion to Convene in Executive Session

Motion to convene in Executive Session pursuant to 2.2- 3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.

Motion to Come Out of Executive Session & Immediately Reconvene in Open Session

Motion to Certify Compliance by Roll Call Vote

Move that the members of the Winchester City CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.

Motion to Approve All Cases

Motion to Adjourn

Next Meeting: Thursday, April 12, 2018 at 2:00 at WDSS Boardroom

**FEBRUARY MINUTES WITH
JANUARY FINANCIALS**

Minutes
Winchester CPMT
24 Baker Street, Board Room
Thursday, February 8, 2018
2:00 p.m.

MEMBERS PRESENT

Amber Dopkowski, Winchester Dept. Social Services
Eden Freeman, City of Winchester
Kelly Bober, Child Advocacy Center
Dr. Colin Greene, Winchester/Frederick Health Department
Sarah Kish, Winchester Public Schools

MEMBERS/OTHERS NOT PRESENT

Mark Gleason, Northwestern Community Services Board
Peter Roussos, Dept. of Juvenile Justice
Paul Scardino, National Counseling Group

Others Present:

Karen Farrell, Winchester CSA Coordinator

RECAP OF CPMT VOTES:

Motion:

- Motion to approve minutes from January 11, 2018 CPMT Meeting

- Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.

- Motion to come out of Executive Session

- Motion to Certify Compliance by Roll Call Vote Move that the members of the Winchester CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.

- Motion to Approve All Cases, as discussed.

Action:

1st: Ms. Dopkowski
2nd: Ms. Bober

1st:: Dr. Greene
2nd: Ms. Dopkowski

1st:: Dr. Greene
2nd: Ms. Bober

1st: Ms. Dopkowski
2nd: Ms. Bober

1st: Ms. Freeman
2nd: Ms. Bober

Status:

Approved
Unanimously
Approved

Approved
Unanimously

Approved
Unanimously

Approved
Unanimously

Approved
Unanimously

Minutes
 Winchester CPMT
 24 Baker Street, Board Room
 Thursday, February 8, 2018
 2:00 p.m.

Motion:

- Motion to adjourn CPMT Meeting

Action:

1st: Ms. Dopkowski
 2nd: Ms. Freeman

Status:

Approved
 Unanimously

Item	Discussion	Action
Call to Order/Approval of Agenda	The meeting was opened by Chair, Sarah Kish at 2:05 pm.	
Approval of Minutes	Motion to approve minutes from January 11, 2018, CPMT Meeting.	On Motion by Ms. Dopkowski and seconded by Ms. Bober the Minutes from the January 11, 2018, CPMT meeting were approved.
Announcements	None	
Financial Report	<p>The Financial Presentation was distributed for January 2018</p> <p>Report: January 2018 Gross Expenditures: \$153,884.03 Expenditure Refunds: \$5,237.20 Net Expenditures: \$148,646.83 Local Dollars: \$67,651.45 Regular Medicaid Payments to Providers: \$492,755.22 Local Match: \$113,277.12</p> <p>Wrap Dollars Funds Beginning Balance: \$17,738.00 Encumbered: \$4,626.60 Disbursed: \$9,564.50 Remaining Funds: \$3,546.90</p> <p>Non-Mandated Funds Beginning Balance: \$20,162.00 Encumbered: \$10,977.50 Disbursed: \$1,690</p>	Ms. Farrell reviewed the report.

Minutes
 Winchester CPMT
 24 Baker Street, Board Room
 Thursday, February 8, 2018
 2:00 p.m.

Item	Discussion	Action
	Remaining Funds: \$7,494.50 Unduplicated CSA Case Count: 162 Average Spent per Child: \$6,569.92	
Old Business: a. Incorporation of Quality Improvement Plans into Strategic Plan b. SPED Wrap-around Memo #17-06 c. Annual Forms d. RFP Update	<p>Strategic Planning meeting needed to discuss incorporating Self Assessment Quality Improvement Plans into the Strategic Plan.</p> <p>Ms. Kish submitted request to OCS for more Wrap-around funds this fiscal year. OCS approved the request and added \$7,390 to the Winchester Wrap-around allocation.</p> <p>Ms. Farrell asked for any annual forms, which had not already been returned, in order to prepare for CSA Audit.</p> <p>Ms. Farrell updated the Members that no one had applied to the RFP as yet.</p>	<p>Strategic Planning meeting scheduled for March 8, 2018 at 1:00. Ms. Farrell will send out invitations.</p> <p>No action</p> <p>Members present turned in forms as needed.</p> <p>Ms. Farrell will call providers and let them know about the RFP.</p>
New Business: a. CSA Audit Validation Visit 2/16/18 b. Strategic Planning Meeting c. CPMT Date and Time Discussion d. Winchester City Supplemental Request	<p>Winchester is scheduled for a CSA Audit Validation Visit on 2/16/18.</p> <p>Strategic Planning meeting needed.</p> <p>The current day of the month for the CPMT meeting is at a very busy time, and Ms. Farrell explained that it is difficult to get financial reports prepared, and approved by date of meeting. Ms. Farrell asked is the Members would consider changing the day of the month.</p> <p>Ms. Farrell reported Winchester CSA has asked the City of Winchester for approval of supplemental funds, due to a probable</p>	<p>No action</p> <p>Meeting scheduled for March 8, 2018 at 1:00pm</p> <p>Ms. Farrell will poll Members to see if the fourth Thursday of the month will work for everyone.</p> <p>Winchester City Council approved an additional \$276,000 Local share of</p>

Minutes
Winchester CPMT
 24 Baker Street, Board Room
 Thursday, February 8, 2018
 2:00 p.m.

Item	Discussion	Action
	overage of the amount of available funds to date.	\$600,000.00 funding for CSA expenditures.
Motion to Convene in Executive Session	Motion to convene in Executive Session pursuant to 2.2-3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team.	Ms. Kish asked that the meeting move into Executive Session. On motion by Mr. Roussos seconded by Mr. Scardino. The meeting moved into Executive Session.
Motion to Come Out of Executive Session & Immediately Reconvene in Open Session		Motion to come out of Executive Session by Dr. Greene and seconded by Ms. Dopkowski. Approved unanimously.
Motion to Certify Compliance by Roll Call Vote	Move that the members of the Winchester CPMT certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.	Motion to Certify Compliance by Roll Call Vote was made by Ms. Dopkowski seconded by Ms. Bober. Approved unanimously.
Motion to Approve All Cases	Motion to Approve all cases as discussed.	All cases were approved, on motion by Ms. Freeman seconded by Ms. Bober. Motion was approved.
Motion to Adjourn/Next Meeting Date	The next CPMT meeting will be held Thursday, March 8, 2018 at 2:00 p.m., Winchester Social Services Department, 24 Baker Street, Conference Room, Winchester, VA.	The meeting was adjourned on motion by Ms. Dopkowski and seconded by Ms. Freeman.

Attachments: January Financials
 Transcribed by kff

JANUARY FINANCIALS

Chart A

CSA FY 18 - POOL REIMBURSEMENT REQUEST REPORT—PART 1

DATE: February 05, 2018	FOR PERIOD ENDING: January 31, 2018 Report ID: 28998
LOCALITY: Winchester -FIPS 840	Contact Peerson: Karen Farrell Phone Number:540-686-4832

PART 1 - EXPENDITURE DESCRIPTION

EXPENDITURE DESCRIPTION	LOCAL MATCH RATE (a)	GROSS TOTAL EXPENDITURES THIS PERIOD (b)	EXPENDITURE REFUNDS THIS PERIOD (c)	NET TOTAL EXPENDITURES (b minus c) (d)	LOCAL MATCH (a x d) (e)	STATE MATCH (d-e) (f)
1. CONGREGATE CARE / MANDATED AND NON-MANDATED RESIDENTIAL SERVICES						
1a. Foster Care - IV-E children in Licensed Residential Congregate Care; pool expenditures for costs not covered by IV-E (i.e., non room-and-board)	\$0.5734	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1b. Foster Care - all others in Licensed Residential Congregate Care	\$0.5734	\$24,204.30	\$319.34	\$23,884.96	\$13,695.64	\$10,189.32
1c. Residential Congregate Care -CSA Parental Agreements ; DSS Noncustodial Agreements	\$0.5734	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1d. Non-Mandated Services/Residential/Congregate	\$0.5734	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1e. Educational Services - Congregate Care	\$0.4587	\$27,015.24	\$770.00	\$26,245.24	\$12,038.69	\$14,206.55
2. OTHER MANDATED SERVICES						
2a. Treatment Foster Care - IV-E	\$0.4587	\$61,474.01	\$65.00	\$61,409.01	\$28,168.31	\$33,240.70
2a.1 Treatment Foster Care	\$0.4587	\$9,601.00	\$1,182.00	\$8,419.00	\$3,861.80	\$4,557.20
2a.2 Treatment Foster Care - CSA Parental Agreements ; DSS Noncustodial Agreements	\$0.4587	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2b. Specialized Foster Care - IV-E ; Community Based Services	\$0.4587	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2b.1 Specialized Foster Care	\$0.4587	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2c. Family Foster Care - IV-E ; Community Based Services	\$0.2294	\$1,549.65	\$2.72	\$1,546.93	\$354.87	\$1,192.06
2d. Family Foster Care Maintenance only	\$0.4587	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

2e.	Family Foster Care - Children receiving maintenance and basic activities payments; independent living stipend/arrangements	\$0.4587	\$5,542.18	\$529.54	\$5,012.64	\$2,299.30	\$2,713.34
2f.	Community - Based Services	\$0.2294	\$12,459.97	\$842.60	\$11,617.37	\$2,665.02	\$8,952.35
2f.1	Community Transition Services - Direct Family Services to Transition from Residential to Community	\$0.2294	\$1,107.20	\$0.00	\$1,107.20	\$253.99	\$853.21
2g.	Special Education Private Day Placement	\$0.4587	\$9,026.48	\$1,526.00	\$7,500.48	\$3,440.47	\$4,060.01
2h.	Wrap-Around Services for Students With Disabilities	\$0.4587	\$1,904.00	\$0.00	\$1,904.00	\$873.36	\$1,030.64
2i.	Psychiatric Hospitals/Crisis Stabilization Units	\$0.4587	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3.	Non-Mandated Services/Community-Based	\$0.2294	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4.	GRAND TOTALS: (Sum of categories 1 through 3)		\$153,884.03	\$5,237.20	\$148,646.83	\$67,651.45	\$80,995.38

CSA FY 18 - POOL REIMBURSEMENT REQUEST REPORT—PART 2

PART 2 - EXPENDITURE REFUND DESCRIPTION		
Information regarding total expenditure refunds reported in Part 1, Line 4(c).		
EXPENDITURE REFUND DESCRIPTION	CODE	AMOUNT
Vendor Refunds and Payment Cancellations	010	\$1,526.00
Parental Co-Payments	020	\$0.00
Payments made on behalf of the child (ex: SSA, SSI, VA benefits, &##133;)	030	\$2,196.00
Child Support Collections through DCSE	040	\$1,515.20
Pool prior-reported expenditures re-claimed under IV-E	050	\$0.00
Other: #getforminfo.COMMENTS#	090	\$0.00
TOTAL REFUNDS : Note: This total must agree with the GRAND TOTAL of all expenditure refunds Part 1, Line 4, Col (c).		\$5,237.20

The expenditures and refunds reported herein were incurred in accordance with provisions of the Comprehensive Services Act, and have not been reported on a previous claim. Documentation is maintained to support the expenditure and refund amounts reported, and to demonstrate that each expenditure and refund was made on behalf of a specific child (or list of specific children) and complies with the CSA Manual, COV and Appropriation Act requirements including utilization management and FAPT criteria.

Chart B

Transaction History					
Pool Reimbursement History					
Match Rate: 0.4587			Total Amount	State	Local
Beginning Balance			\$1,631,291.05	\$882,966.00	\$748,325.05
Status	Period End Date	Date Filed	Total Amount	State	Local
<u>2</u>	7/31/2017	8/9/2017	\$9,323.78	\$6,386.94	\$2,936.84
<u>2</u>	8/31/2017	9/6/2017	\$89,710.06	\$53,942.57	\$35,767.49
<u>2</u>	9/30/2017	9/29/2017	\$101,200.38	\$56,015.96	\$45,184.42
<u>1</u>	9/30/2017	9/29/2017	(\$12,268.86)	(\$6,053.18)	(\$6,215.68)
<u>2</u>	10/31/2017	11/3/2017	\$234,055.53	\$133,878.64	\$100,176.89
<u>2</u>	11/30/2017	12/8/2017	\$163,289.00	\$94,523.55	\$68,765.45
<u>5</u>	12/31/2017	1/10/2018	\$299,413.32	\$164,655.90	\$134,757.42
<u>5</u>	1/31/2018	2/5/2018	\$148,646.83	\$80,995.38	\$67,651.45
Pool Reimbursement Expenditure Totals			\$1,033,370.04	\$584,345.75	\$449,024.29
Supplement History					
Period End Date	Date Filed	Total Amount	State	Local	
Supplement Totals		\$0.00	\$0.00	\$0.00	
CSA System Balance(With Wrap)		\$597,921.01	\$298,620.25	\$299,300.76	

Transaction History without WRAP Dollars					
Pool Reimbursement History					

Match Rate: 0.4587		Total Amount	State	Local
Beginning Balance		\$1,606,163.00	\$869,365.00	\$736,798.00
Period End Date	Date Filed	Total Amount	State	Local
7/31/2017	8/9/2017	\$9,323.78	\$6,386.94	\$2,936.84
8/31/2017	9/6/2017	\$89,560.06	\$53,861.37	\$35,698.69
9/30/2017	9/29/2017	\$101,200.38	\$56,015.96	\$45,184.42
9/30/2017	9/29/2017	(\$12,268.86)	(\$6,053.18)	(\$6,215.68)
10/31/2017	11/3/2017	\$232,175.13	\$132,860.78	\$99,314.35
11/30/2017	12/8/2017	\$161,212.00	\$93,399.27	\$67,812.73
12/31/2017	1/10/2018	\$295,860.22	\$162,732.61	\$133,127.61
1/31/2018	2/5/2018	\$146,742.83	\$79,964.74	\$66,778.09
Pool Reimbursement Expenditure Totals - WRAP only		\$1,023,805.54	\$579,168.49	\$444,637.05

Supplement History

Period End Date	Date Filed	Total Amount	State	Local
Supplement Totals		\$0.00	\$0.00	\$0.00
CSA System Balance(Non-Wrap)		\$582,357.46	\$290,196.51	\$292,160.95

Transaction History WRAP dollars only

Pool Reimbursement History - WRAP only

Beginning Balance		\$17,738.00	\$9,601.00	\$8,137.00
Period End Date	Date Filed	Total Amount	State	Local
8/31/2017	9/6/2017	\$150.00	\$81.20	\$68.81
10/31/2017	11/3/2017	\$1,880.40	\$1,017.86	\$862.54
11/30/2017	12/8/2017	\$2,077.00	\$1,124.28	\$952.72
12/31/2017	1/10/2018	\$3,553.10	\$1,923.29	\$1,629.81
1/31/2018	2/5/2018	\$1,904.00	\$1,030.64	\$873.36
Pool Reimbursement Expenditure Totals - WRAP only		\$9,564.50	\$5,177.26	\$4,387.24

WRAP Allocation Modification History

Period End Date	Date Filed	Total Amount	State	Local
	1/31/2018	\$7,390.05	\$4,000.00	\$3,390.05
WRAP Allocation Modification Totals		\$7,390.05	\$4,000.00	\$3,390.05
CSA System Balance (WRAP only)		\$15,563.55	\$8,423.73	\$7,139.82

WRAP-AROUND SERVICES FOR STUDENTS WITH DISABILITIES
 (enter fiscal year dates)

Chart C

Child	33	43	42	39
Agency	WPS	WPS	WPS	NREP
Worker	McKieman	Morris	Morris	Clatterbuck

MONTH	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUN (2)	CHILD TOTAL
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 804.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,886.00
	150.00	-	-	-	-	-	-	-	-	-	-	-	-	2,490.00
MONTH TOTAL	\$ -	\$ 150.00	\$ -	\$ 1,880.40	\$ 2,077.00	\$ 3,553.10	\$ 1,904.00	-	-	-	-	-	-	\$ 9,564.50

Beginning Balance	17,738.00
(Less) Disbursed	9,564.50
(Less) Encumbered	4,626.60
Remaining Funds	\$ 3,546.90

NON-MANDATED FUNDS FY 2018

Chart D

CHILD #	31	32	21	34	35	28	36	37	38	44	41
Agency	WPS	NWCSB	WPS	WPS	WPS	WPS	NREP	WPS	WPS	DJJ	WPS
Worker	Morris	Trichter	McKleman	McKleman	McKleman	Mohr	Clatterbuck	Morris	Snyder	Marsten	McKleman
MONTH											
JUL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
AUG	-	-	-	-	-	-	-	-	-	-	-
SEP	-	-	-	-	-	-	-	-	-	-	-
OCT	-	-	-	-	-	-	-	-	-	-	-
NOV	-	-	-	-	-	-	-	-	-	-	-
DEC	-	-	-	-	-	-	-	-	-	-	-
JAN	-	-	-	-	-	-	-	-	-	-	1,690.00
FEB	-	-	-	-	-	-	-	-	-	-	-
MAR	-	-	-	-	-	-	-	-	-	-	-
APR	-	-	-	-	-	-	-	-	-	-	-
MAY	-	-	-	-	-	-	-	-	-	-	-
JUN	-	-	-	-	-	-	-	-	-	-	-
JUN (2)	-	-	-	-	-	-	-	-	-	-	-
CHILD TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,690.00	\$ -
											\$ 1,690.00

Beginning Balance	\$ 20,162.00
(Less) Disbursed	\$ 1,690.00
(Less) Encumbered	\$ 10,977.50
Remaining Funds	\$ 7,494.50

COMPARISON CHART

Chart E

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
JUL	\$ 9,458,29	\$ 5,069,89	\$ 3,038,21	\$ 3,169,90	\$ 186,42	\$ 271,75	\$ 1,302,55	\$ 4,079,00	\$ 9,323,78
AUG	145,415.77	113,164.41	145,670.33	92,757.41	70,156.19	66,482.27	135,400.49	99,087.33	92,091.37
SEP	128,872.42	140,623.38	128,252.80	146,178.67	76,193.02	121,923.88	130,355.82	212,702.49	101,200.38
OCT	159,100.81	125,383.16	113,566.55	132,011.04	76,052.90	126,088.83	122,947.92	176,771.37	236,988.05
NOV	117,450.88	161,810.81	117,093.83	112,159.19	108,979.65	184,840.34	112,256.06	263,196.39	167,022.33
DEC	111,673.88	107,885.14	101,861.19	116,376.55	103,368.41	204,456.19	138,115.97	177,478.64	303,816.49
JAN	130,827.75	142,931.48	151,908.54	163,869.33	108,902.83	105,557.78	130,868.48	180,727.59	153,884.03
FEB	83,063.75	133,838.60	121,575.88	107,440.05	115,147.77	183,358.95	137,059.14	171,494.42	
MAR	119,700.47	144,940.45	117,899.40	120,489.59	66,867.82	100,991.97	128,104.07	201,250.48	
APR	136,286.49	160,351.57	101,993.55	108,460.48	152,250.00	153,605.45	157,691.90	196,282.65	
MAY	128,319.69	173,228.70	121,909.56	127,950.48	30,662.63	123,540.61	236,832.42	290,393.99	
JUN	132,160.41	111,218.28	126,270.80	87,566.12	89,193.60	145,627.68	191,156.32	176,224.90	
JUN (2)	143,870.07	212,852.44	155,010.08	136,181.28	118,678.54	188,184.70	181,342.81	353,937.73	
FY TOTAL	1,546,000.66	1,733,298.31	1,504,050.72	1,454,585.07	1,116,509.78	1,664,710.40	1,803,530.95	2,503,626.98	1,064,326.43
Med/Medicaid Pay	542,278.28	445,437.88	26,551.56	202,738.74	124,307.44	269,383.88	355,237.98	520,803.30	482,765.22
TOTAL	\$ 2,088,278.94	\$ 2,178,736.19	\$ 1,530,602.28	\$ 1,657,323.81	\$ 1,240,817.22	\$ 1,934,094.28	\$ 2,158,768.93	\$ 3,024,430.28	\$ 1,557,081.85
Med Loan Match	95,542.20	82,464.82	7,612.00	58,122.66	35,637.39	77,228.99	101,842.29	149,307.80	113,277.12
CSA Local Share	616,075.51	716,796.97	642,150.99	633,091.05	483,421.66	485,092.18	802,718.74	1,128,848.49	444,637.05
# Children Served	114	116	97	75	91	112	151	178	162
				unduplicated youth served YTD	unduplicated youth served YTD	unduplicated youth served YTD	unduplicated youth served YTD	unduplicated youth served YTD	unduplicated youth served YTD
Average per child				\$ 14,863.49	\$ 11,943.91	\$ 14,085.32	\$ 6,599.82		

NOTE: * Indicates gross expenditures (excluding any refunds)

CITY OF WINCHESTER
 CSA FUND BALANCE
 CHILDREN'S SERVICE ACT (CSA)

Chart F

FUND NAME	REVISED BUDGET	EXPENDITURES	FUND BALANCE	ENCUMBRANCES	FUND BALANCE	UNAPPROVED CREDIT		ADJUSTED FUND BALANCE
						AUTHORIZATIONS & POSOS	FUND BALANCE	
C18 CSA MANDATED 17/18 ASSIST	10,000.00	15,342.16	(5,342.16)	0.00	(5,342.16)	0.00	0.00	(5,342.16)
C18 CSA MANDATED 17/18 POS	1,596,163.00	1,248,015.37	348,147.63	882,396.22	(534,248.59)	70,108.10	0.00	(604,356.69)
C18 CSA NON-MANDATED 17/18 POS	20,162.00	3,137.50	17,024.50	9,530.00	7,494.50	0.00	0.00	7,494.50
C18 CSA W/A SRVS FOR STUDENTS 17/18 POS	17,738.00	9,564.50	8,173.50	275.40	7,898.10	4,351.20	0.00	3,546.90
	1,644,063.00	1,276,059.53	368,003.47	892,201.62	(524,198.15)	74,459.30	0.00	(598,657.45)

Chart G

Estimated Remaining CSA Balance for Fiscal Year	
FISCAL YEAR BUDGET	\$2,000,000.00
Less: YTD Expenditures	\$ 1,050,831.66
	<u>\$ 949,168.34</u>
LESS: Encumbered Funds	\$ 966,660.92
ADD: Funds to Unencumber	\$ 39,946.00
	<u>\$ 22,453.42</u>
LESS: Pending Payments	\$ 4,066.00
LESS: Remaining Clothing Allowances	\$ 10,621.61
LESS: Projected Expenditures thru June	
LESS: Recurring Payments	\$ 20,865.00
Estimated Remaining CSA Balance	<u><u>\$ (13,099.19)</u></u>

FEBRUARY FINANCIALS
(LIMITED)

CITY OF WINCHESTER
 CSA EXPENDITURES LEDRS UPLOAD FILE
 FROM 02/01/2018 TO 02/28/2018
 FISCAL YEAR ENDING 06/30/2018

Chart A

CODE	SUBCATEGORY	GROSS EXPENDITURES	REFUNDS & ADJUSTMENTS	NET EXPENDITURES
1B	FC RESIDENTIAL CONGREGATE CARE	33,940.45	1,115.50	32,824.95
1E	EDUCATION SERVICES - CONGREGATE CARE	55,511.58	0.00	55,511.58
2A	TREATMENT FOSTER CARE (IV-E)	76,821.89	34.70	76,787.19
2A1	TREATMENT FOSTER CARE	55,730.27	1,233.03	54,497.24
2C	FAMILY FOSTER CARE IV-E COMMUNITY BASED	8,844.81	3.40	8,841.41
2E	FAMILY FC-ALL OTHER PAYMENTS	6,956.41	(522.55)	7,478.96
2F	COMMUNITY BASED SERVICES	66,429.78	0.00	66,429.78
2F1	COMM SRVS-TRANSITION FROM RESID TO COMM	203.02	0.00	203.02
2G	SPECIAL EDUCATION PRIVATE DAY PLACEMENT	52,353.91	0.00	52,353.91
3	NON-MANDATED-COMMUNITY BASED	1,837.50	0.00	1,837.50
TOTAL EXPENDITURES		358,629.62	1,864.08	356,765.54
2	010 CANCELLATIONS		0.00	
12	010 CANCELLATIONS (REVERSAL)		0.00	
3	010 VENDOR REFUNDS		0.00	
13	010 VENDOR REFUNDS - (REVERSAL)		0.00	
4	020 PARENTAL CO-PAYMENTS		0.00	
14	020 PARENTAL CO-PAYMENTS (REVERSAL)		0.00	
6	030 PAYMENT MADE ON BEHALF OF THE CHILD (SSA, SSI, VA Benefits)		1,957.00	
16	030 PAYMENT MADE ON BEHALF OF THE CHILD (REVERSAL)		0.00	
5	040 CHILD SUPPORT COLLECTION THROUGH DCSE		692.08	
15	040 CHILD SUPPORT COLLECTION THROUGH DCSE (REVERSAL)		0.00	
7	050 TRANSFER FROM CSA TO TITLE IV-E		1,413.00	
8	050 TRANSFER FROM TITLE IV-E TO CSA		(2,198.00)	
10	090 OTHER CREDITS		0.00	
11	090 OTHER DEBITS		0.00	
TOTAL REFUND/ADJUSTMENTS			1,864.08	

REFUNDS ARE PRESENTED AS POSITIVE NUMBERS.

**WRAP AROUND SERVICES FOR STUDENTS WITH DISABILITIES
FY18**

Chart 2

Child	33	43	42	39
Agency Worker	WPS	WPS	WPS	NREP
	Mckiernan	Morris	Morris	Clatterbuck
MONTH				MONTH TOTAL
JUL	\$ -	\$ -	\$ -	\$ -
AUG	-	-	-	150.00
SEP	-	-	-	-
OCT	-	1,005.00	275.40	600.00
NOV	-	2,077.00	-	-
DEC	-	-	1,813.10	1,740.00
JAN	-	804.00	1,100.00	-
FEB	-	-	-	-
MAR	-	-	-	-
APR	-	-	-	-
MAY	-	-	-	-
JUN	-	-	-	-
JUN (2)	-	-	-	-
CHILD TOTAL	\$ -	\$ 3,886.00	\$ 3,188.50	\$ 2,490.00
				\$ 9,564.50

Beginning Balance	17,738.00
(Less) Disbursed	9,564.50
(Less) Encumbered	1,626.60
Remaining Funds	\$ 6,546.90

NON-MANDATED FUNDS FY 2018

Chart D

CHILD #	39	45	44	41
Agency	NREP	CSB	DJJ	WPS
Worker	Clatterback	Trichter	Marsten	McKleiman

MONTH	39	45	44	41	MONTH TOTAL
JUL	\$ -	\$ -	\$ -	\$ -	\$ -
AUG	-	-	-	-	-
SEP	-	-	-	-	-
OCT	-	-	-	-	-
NOV	-	-	-	-	-
DEC	-	-	1,690.00	-	1,690.00
JAN	-	-	-	-	-
FEB	-	375.00	812.50	650.00	1,837.50
MAR	-	-	-	-	-
APR	-	-	-	-	-
MAY	-	-	-	-	-
JUN	-	-	-	-	-
JUN (2)	-	-	-	-	-
CHILD TOTAL	\$ -	\$ 375.00	\$ 812.50	\$ 2,340.00	\$ 3,527.50

Beginning Balance	\$ 20,162.00
(Less) Disbursed	\$ 3,527.50
(Less) Encumbered	\$ 7,552.50
Remaining Funds	\$ 9,082.00

Chart B

COMPARISON CHART

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	* FY 2018
JUL	\$ 9,456,229	\$ 5,066,89	\$ 3,036,21	\$ 3,166,90	\$ 166,42	\$ 271,75	\$ 1,302,55	\$ 4,079,00	\$ 9,323,78
AUG	145,415.77	113,164.41	145,670.33	92,757.41	70,156.19	66,462.27	135,400.49	99,087.33	92,091.37
SEP	128,872.42	140,623.38	126,252.80	146,176.67	76,193.02	121,923.88	130,355.82	212,702.49	101,200.38
OCT	159,100.81	125,383.16	113,566.55	132,011.04	76,052.90	126,088.83	122,947.92	176,771.37	236,988.05
NOV	117,450.86	161,810.81	117,093.83	112,159.19	108,379.65	164,640.34	112,255.06	263,196.39	167,022.33
DEC	111,673.88	107,885.14	101,861.19	116,376.55	103,368.41	204,456.19	138,115.97	177,478.64	303,816.49
JAN	130,627.75	142,931.48	151,908.54	163,869.33	108,602.83	105,557.78	130,966.48	180,727.59	153,884.03
FEB	83,063.75	133,838.60	121,575.88	107,440.05	115,147.77	183,358.95	137,059.14	171,494.42	358,629.62
MAR	119,700.47	144,940.45	117,899.40	120,489.59	66,667.82	100,991.97	128,104.07	201,250.48	
APR	136,286.49	160,351.57	101,993.55	108,460.48	152,250.00	153,605.45	157,691.90	196,282.65	
MAY	128,319.69	173,228.70	121,909.56	127,950.48	30,652.63	123,540.61	236,832.42	290,393.99	
JUN	132,160.41	111,218.28	126,270.80	87,566.12	89,193.60	145,627.68	191,156.32	176,224.90	
JUN (2)	143,870.07	212,852.44	155,010.08	136,161.26	118,678.54	168,184.70	181,342.81	353,937.73	
FY TOTAL	1,546,000.86	1,733,298.31	1,504,050.72	1,454,685.07	1,116,509.78	1,884,710.40	1,803,530.95	2,503,626.98	1,422,956.05
CSA Local Share	616,075.51	716,796.97	642,150.99	633,091.05	483,421.66	485,092.18	802,718.74	1,128,848.49	444,637.05
Medicaid Pay	542,278.28	445,437.88	26,551.56	202,738.74	124,307.44	269,383.88	355,237.98	520,803.30	561,556.96
Med. Loc. Match	95,542.20	82,464.82	7,612.00	58,122.66	35,637.39	77,228.99	101,842.29	149,307.80	129,877.76
# Children Served	114	116	97	75	91	112	151	178	177
				unduplicated youth served YTD	unduplicated youth served YTD	unduplicated youth served YTD	unduplicated youth served YTD	unduplicated youth served YTD	unduplicated youth served YTD
Average per child						\$ 14,863.49	\$ 11,943.91	\$ 14,065.32	\$ 8,039.30

NOTE: * Indicates gross expenditures (excluding any refunds)

CITY OF WINCHESTER
 CSA FUND BALANCE
 CHILDREN'S SERVICE ACT (CSA)

Chart F

FUND NAME	REVISED BUDGET	EXPENDITURES	FUND BALANCE	ENCUMBRANCES	FUND BALANCE	UNAPPROVED		ADJUSTED FUND BALANCE
						CREDIT AUTHORIZATIONS & POSOS		
C18 CSA MANDATED 17/18 ASSIST	10,000.00	20,312.18	(10,312.18)	0.00	(10,312.18)	0.00		(10,312.18)
C18 CSA MANDATED 17/18 POS	1,596,163.00	1,470,075.32	126,087.68	952,717.86	(826,630.18)	155,144.86		(981,775.04)
C18 CSA NON-MANDATED 17/18 POS	20,162.00	5,700.00	14,462.00	5,380.00	9,082.00	0.00		9,082.00
C18 CSA W/A SRVS FOR STUDENTS 17/18 POS	17,738.00	9,564.50	8,173.50	1,626.60	6,546.90	0.00		6,546.90
	<u>1,644,063.00</u>	<u>1,505,652.00</u>	<u>138,411.00</u>	<u>959,724.46</u>	<u>(821,313.46)</u>	<u>155,144.86</u>		<u>(976,458.32)</u>

Chart G

Estimated Remaining CSA Balance for Fiscal Year

FISCAL YEAR BUDGET		\$2,000,000.00
Less: YTD Expenditures	\$	1,407,669.22
	\$	592,330.78
LESS: Encumbered Funds	\$	952,717.86
ADD: Funds to Unencumber		
	\$	(360,387.08)
LESS: Pending Payments		
LESS: Remaining Clothing Allowances	\$	10,621.61
LESS:		
LESS: Recurring Payments	\$	16,692.00
Estimated Remaining CSA Balance	\$	<u>(387,700.69)</u>

Persons serving on the CPMT who are parent representatives or who represent private organizations or associations of providers for children's or family services shall abstain from decision-making involving individual cases or agencies in which they have either a personal interest, as defined in §2.2-3101 of the State and Local Government Conflict of Interest Act, or a fiduciary interest." COV § 2.2-5205

(B) Agency heads or their designees of Code-mandated organizations shall be permanent members of the Management Team.

(C) Vacancies shall be filled for the unexpired terms in the same manner as the original appointment.

★ (D) The local governing body shall appoint parent and private provider representatives for a two-year term. Parent and private provider representatives are eligible for reappointment. The CPMT will request review of the appointments in May of the even numbered years. Incumbents in an expired term shall continue to serve until appointments are made by the governing body.

(D) Any member of the CPMT who fails to personally attend to at least 75% of the regularly scheduled CPMT meetings within any calendar year may be reported to the local appointing authority by the CPMT.

(E) While the CPMT is without authority to expand or alter its membership, it may solicit advice from non-member resources to assist in achieving its objectives in accordance with its approved program and mandates.

Article IV – Powers and Duties

The CPMT, as a governmental entity of the City of Winchester, and as creation of state law, having been mandated by the General Assembly, shall be subject to state and local